

### Profiles included in this document

|    | Name              | Index  | DOB        | Gender | Nationality | EMail                    |
|----|-------------------|--------|------------|--------|-------------|--------------------------|
| 1. | LEITNER, Matthias | 674675 | 23/05/1963 | M      | GER         | leitner@un.org           |
| 2. | LEITNER, Matthias | 674675 | 23/05/1963 | M      | GER         | leitner@un.org           |
| 3. | MAMO, Hailu       | 308768 | 25/08/1960 | M      | CAN         | mamo@un.org              |
| 4. | PENTONY, Preston  | 211708 | 18/10/1969 | M      | USA         | Prestonpentony@yahoo.com |
| 5. | ZORRILLA, Diego   | 672160 | 05/12/1967 | M      | SPA         | dzorrilla@unicef.org     |

## Personal History Profile for Matthias LEITNER

## General Details

|  |                             |                                   |                             |
|--|-----------------------------|-----------------------------------|-----------------------------|
| 1. Family name   | First Name                  | Middle Name                       | Maiden Name, (if any)       |
| LEITNER  | Matthias                    | ernst                             |                             |
| 2. Date of Birth   | 3. City of Birth            | Country of Birth                  | Index No                    |
| 23/05/1963   | kempten                     | Germany                           | 674675                      |
| 4. Country of Nationality at Birth   | Second Nationality (if any) | 5. Country of Present Nationality | Second Nationality (if any) |
| Germany  |                             | Germany                           |                             |
| 6. Gender  | 7. Height [cm]              | 8. Weight [kg]                    | 9. Marital Status           |
| Male   | 165                         | 65                                | Single                      |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.<br>Are there any limitations on your ability to engage in all travel? No |                             |                                   |                             |
| Are there any limitations on your ability to perform in your prospective field of work? No   |                             |                                   |                             |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? No  |                             |                                   |                             |
| 13. What is your preferred field of work? Political scientists   |                             |                                   |                             |
| 14. Would you accept employment for less than six months? No   |                             |                                   |                             |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/11/2007   |                             |                                   |                             |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No           |                             |                                   |                             |
| 18. Email Address: leitner@un.org  |                             |                                   |                             |

## Education

List all university degrees or equivalent qualifications obtained.

|  |                |                     |
|--|----------------|---------------------|
| University Name  | City, Country  | From - To           |
| bonn university  | bonn Germany   | Oct-1989 - Nov-1993 |
| Main Course of Study                                     | Field of Study |                     |
| Other Humanities   | Humanities     |                     |
| Degree Title or Equivalent                               | Degree Type    |                     |
| Dissertation in History, Second Subject Public Intl. Law | PhD            |                     |

|                                 |                |                     |
|---------------------------------|----------------|---------------------|
| University Name                 | City, Country  | From - To           |
| bonn university                 | bonn Germany   | Oct-1987 - May-1989 |
| Main Course of Study            | Field of Study |                     |
| Other Humanities                | Humanities     |                     |
| Degree Title or Equivalent      | Degree Type    |                     |
| M.A. in English, Modern History | Masters        |                     |

|   |                       |                     |
|---|-----------------------|---------------------|
| University Name                                   | City, Country         | From - To           |
| jesus college/oxford                              | oxford United Kingdom | Apr-1986 - May-1987 |
| Main Course of Study                              | Field of Study        |                     |
| Other Humanities                                  | Humanities            |                     |
| Degree Title or Equivalent                        | Degree Type           |                     |
| visiting scholar/english, international relations | Degree                |                     |

|                                       |                  |                     |
|---------------------------------------|------------------|---------------------|
| University Name                       | City, Country    | From - To           |
| erlangen university                   | erlangen Germany | Oct-1985 - Sep-1986 |
| Main Course of Study                  | Field of Study   |                     |
| Other Humanities                      | Humanities       |                     |
| Degree Title or Equivalent            | Degree Type      |                     |
| intermediate exam in english language | Bachelor of Arts |                     |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

|                                     |                    |                        |
|-------------------------------------|--------------------|------------------------|
| Name of School                      | City, Country      | From - To              |
| UN University for Peace             | Geneva Switzerland | Mar-2006 - Mar-2006    |
| Main Course of Study                |                    | Certificate or Diploma |
| Media Challenges in UN Peacekeeping |                    | Certificate            |

|                      |                   |                        |
|----------------------|-------------------|------------------------|
| Name of School       | City, Country     | From - To              |
| UNAMA                | Kabul Afghanistan | Jun-2005 - Jun-2005    |
| Main Course of Study |                   | Certificate or Diploma |

|   |   |  |
|---|---|--|
| <b>gender sensitivity/SEA training</b>  |   | <b>certificate</b>                                       |
| Name of School<br><b>UNAMA</b>  | City, Country<br><b>Kabul Afghanistan</b>             | From - To<br><b>Dec-2004 - Jan-2005</b>                  |
| Main Course of Study<br><b>client orientation, parts 1/2</b>                      |   | Certificate or Diploma<br><b>certificate</b>             |
| Name of School<br><b>UNSECOORD</b>  | City, Country<br><b>Kandahar Afghanistan</b>          | From - To<br><b>May-2004 - May-2004</b>                  |
| Main Course of Study<br><b>security management and preparedness</b>               |   | Certificate or Diploma<br><b>workshop certificate</b>    |
| Name of School<br><b>scuola superiore di sant' anna/ legon center ghana</b>       | City, Country<br><b>firenze; accra/asmara Eritrea</b> | From - To<br><b>Nov-2003 - Dec-2003</b>                  |
| Main Course of Study<br><b>internat. humanitarian law and conflict management</b> |   | Certificate or Diploma<br><b>training certificate</b>    |
| Name of School<br><b>ded german development agency</b>                            | City, Country<br><b>berlin Germany</b>                | From - To<br><b>Jun-1999 - Jul-1999</b>                  |
| Main Course of Study<br><b>conflict prevention, mediation and reconciliation</b>  |   | Certificate or Diploma<br><b>ded certificate</b>         |
| Name of School<br><b>german armed forces</b>                                      | City, Country<br><b>donauwoerth Germany</b>           | From - To<br><b>Oct-1983 - Aug-1984</b>                  |
| Main Course of Study<br><b>eletronic recon, czech language</b>                    |   | Certificate or Diploma<br><b>comms/czech certificate</b> |
| Name of School<br><b>leibniz grammar school</b>                                   | City, Country<br><b>altdorf Germany</b>               | From - To<br><b>Sep-1974 - May-1983</b>                  |
| Main Course of Study<br><b>modern languages</b>                                   |   | Certificate or Diploma<br><b>a-levels/distinction</b>    |

## Employment

26. Starting with your present post, list in reverse order every employment you have had:

|  |  |  |
|--|--|--|
| Job Title<br><b>senior coordination adviser</b>  | Type of Business<br><b>Integrated UN PKO</b>                   | From - To<br><b>01/07/2008 -</b>                           |
| Name of Employer<br><b>unmit</b>   |  | Name of Supervisor<br><b>Finn Reske-Nielsen</b>            |
| Salaries per Annum:<br>Starting<br><b>100000</b>   | Final<br><b>100000</b>   | Currency Paid<br><b>USD</b>                                |
|  | Is this a civil servant position of your Government? <b>No</b> | Is this a position within the UN Common System? <b>Yes</b> |
| Telephone Number   | Email Address<br><b>leitner@un.org</b>                         |  |
| Address of Employer<br><b>East Timor</b>   |  |  |
| Number of Employees Supervised by You<br><b>3</b>  |  |  |
| Description of Duties<br><b>Responsible for monitoring, promotion and follow-up of major Govt. multisector socio-economic priorities program (National Priorities); coordinate secretariat support for 6 thematic NP working groups; specialized assistance, coaching to WG 1 (Public Safety/Security ) and WG 3 (Needs of Youth); co-staff MoFinance NP Secretariat with World Bank and ensure regular functioning, monthly meetings/ progress documentation for integrity of the process, emergency backstopping of WG operations. Coordinate UN Agency support to NP Program with UNCT, facilitate donor coordination and support for efficient aid management. Close working relations with World Bank Country Office on monitoring/ reporting systems and conformity with budget cycle and ministerial Annual Action Plans. Liaise with Govt. line ministries, especially MoFinance and designated focal points, provide outreach to professional associations and CSO groups. Regular contributions to Mission reporting, formal briefings and informal updates to Senior Management, Mission Sections, UNCT and JOC. Draft speeches, talking points and memos for SRSg, DSRSg. Provide strategic advice on configuring donor coordination, planning and priority setting in transition from post-conflict normalization to peace building. Networked political and technical expertise for formulation of NP goals and targets. Align UN-Govt relief coordination structure with national priorities to boost early recovery capacity</b> |  |  |
| Summarize any of Your Achievements<br><b>Enabled a major annual Govt.-led program with ca. 50 targets to mature from the introductory phase and transition successfully into a second year; increased development partner coordination, UNCT awareness and ministerial commitment to realistic priority setting/ planning. Drafted comprehensive NP Quarterly Reports, timely and accurate reporting on complex multi-track developments in a young nation with limited capacity. Encouraged and tested a critical first element for medium-term planning framework and a regular aid management system in Timor Leste. Initiated and organized key stakeholders consultations/ workshops which enhanced inter-ministerial coordination and donors solidarity. Achieved coherent Govt. posture on development and credibility in the beginning peacebuilding phase for important security sector reforms/ police reconstitution to proceed smoothly</b>  |  |  |
| Reasons for Leaving<br><b>Career development, explore UN HQ posting options</b>  |  |  |

|   |  |   |
|---|--|---|
| Job Title<br><b>special assistant to srsg</b> | Type of Business<br><b>un political assistance mission</b> | From - To<br><b>01/04/2006 - 01/07/2008</b> |
| Name of Employer<br><b>unami</b>              | Name of Supervisor<br><b>ashraf jehangir qazi</b>          |   |

|  |               |  |  |
|--|---------------|--|--|
| Salaries per Annum:  |               |  |  |
| Starting   | Final         | Currency Paid                          | Is this a civil servant position of your Government? <b>No</b> |
| <b>100000</b>  | <b>100000</b> | <b>USD</b>                             | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>39083105 2700</b>   |               | Email Address<br><b>leitner@un.org</b> |  |
| Address of Employer<br><b>Iraq</b>   |               |  |  |
| Number of Employees Supervised by You<br><b>3</b>  |               |  |  |
| Description of Duties<br><b>Responsible for overall steering and coordination of smooth O/SRSG workflows; screen and organize official communications; draft high-level correspondence and speeches, press releases; coordinate appointments and scheduling, note taking, submission of briefing packages, accurate talking points / meeting notes for SRSG. Attend high-level political meetings, UNSC briefings and international meetings. Formulate strategic political advice, prepare analytical background notes, issue briefs and reports with concise recommendations. Conduct research and comparative lessons learned studies on special projects (disputed internal boundaries, national reconciliation), CBMs and regional dialogue. Coordinate and backstop regular reporting (Weeklies, quarterly SG reports). Maintain integrity and balanced Mission position in liaising with national Iraqi/IC actors. prepare action points from executive meetings, devise management decision making tools and procedures with CoS. Maintain transparent and timely information exchanges with UN NY. Represent the UN at working-level regional meetings of Iraq's neighboring states</b> |               |  |  |
| Summarize any of Your Achievements<br><b>Smooth and efficient O/SRSG work flows; improved connectivity among senior management; regular contact with field offices/ liaison detachments; prompt and reliable submission of high-quality reports, inputs to SRSG, rapid feedback to UN HQ; introduced quality control and tracking tools/mechanisms; integrated followup on major new national initiatives, e.g. reconciliation; increased govt. partners stabilization to reduce civil war risks. Reliable tracking of regional dimension for Iraq crisis reporting; timely political situation updates for UNCT. Organized first UN training for Iraqi junior diplomats in Baghdad.</b>   |               |  |  |
| Reasons for Leaving<br><b>career development: promotion and diversified regional experience</b>  |               |  |  |

|   |  |   |
|---|--|---|
| Job Title<br><b>political officer</b>       | Type of Business<br><b>un assistance mission</b> | From - To<br><b>01/02/2004 - 01/04/2006</b> |
| Name of Employer<br><b>unama /dpko-fald</b> | Name of Supervisor<br><b>Sergiy Ilarionov</b>    |   |

|   |              |  |  |
|---|--------------|--|--|
| Salaries per Annum:   |              |  |  |
| Starting  | Final        | Currency Paid                          | Is this a civil servant position of your Government? <b>No</b> |
| <b>84000</b>  | <b>84000</b> | <b>USD</b>                             | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number  |              | Email Address<br><b>leitner@un.org</b> |  |
| Address of Employer<br><b>Afghanistan</b>   |              |  |  |
| Number of Employees Supervised by You<br><b>3</b>   |              |  |  |
| Description of Duties<br><b>Political analysis, reporting, strategic advice and field co-ordination; interface with PIO on media posture, information campaigns; follow regional demob/DDR process, electoral issues; assist in capacity building programs; jump-start disaster emergency response in 5 provinces under insurgency threat; assist in preparing delegation visits' programs; close liaison with regional/national govt. partners, NGOs/CSOs and civ-mil interface with PRTs on reconstruction; draft official correspondence and compile/edit UNAMA Daily Sitreps; introduced integrated monthly Mission analytical country assessments; drafted regional political issue briefs and analytical reports; produced practical training/guidance for field-based reporting; performed adjunct functions and special projects for UNAMA CoS; 2004 MHQ focal point for election observation/selection, training, and deployment plans for 105 UN system observers in 2004 elections; provided exec secretariat support for regular Strategic Security Group meetings at deputies level on security planning/co-ordination with Aghan/IMF mil counterparts, facilitated technical expert networks; participated in systematic staff recruitment drives and spearheaded introduction of Best Practices tools; major drafting/consolidation for 2006 RBB budget framework.</b> |              |  |  |
| Summarize any of Your Achievements<br><b>Raised general levels of quality in field reporting/co-ordination; responsive Mission media posture for regional/global audiences; consolidated and systematized first field-based survey of Afghanistan border management; dedicated trainign/tool kits for effective knowledge transfer; promoted socio- economic stabilisation, integrity, conducive environment in Kandahar and 4 other south Afghan provinces, successful registration in high-risk provinces; provided continuity in field support/co-ordination over 17-month period; streamlined and consolidated field reporting feedback with innovative mechanism/ tracking and quality control tools. Expanded 2004 election observation coverage in Afghan provinces by 30%; maintained effective working relations with IMF flag officers and senior Afghan Govt. officials; reduced staff fluctuation for field offices, enhanced information sharing b/w Mission HQ and FOs.</b>   |              |  |  |
| Reasons for Leaving<br><b>career development/diversification; broaden global geographic expertise</b>   |              |  |  |

|   |  |   |
|---|--|---|
| Job Title<br><b>political affairs officer</b> | Type of Business<br><b>un peacekeeping mission</b> | From - To<br><b>01/02/2001 - 01/02/2004</b> |
| Name of Employer<br><b>unmee/dpko-fald</b>    | Name of Supervisor<br><b>vladimir zhagora</b>      |   |

|  |              |  |  |
|--|--------------|--|--|
| Salaries per Annum:                    |              |  |  |
| Starting                               | Final        | Currency Paid                          | Is this a civil servant position of your Government? <b>No</b> |
| <b>63000</b>                           | <b>63000</b> | <b>USD</b>                             | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>2911150 411</b> |              | Email Address<br><b>leitner@un.org</b> |  |

Address of Employer  
**Eritrea**

Number of Employees Supervised by You  
**5**

Description of Duties  
**Political analysis/reporting, draft mission weekly reports to DPKO; strategic advice, issue briefs and assessments for senior staff, briefings; interface with PIO on targeted information campaigns; liaise with govt. officials and IC/CSO stakeholders; liaise with UNECA, IGAD, AU on cross-cutting issues in the E/E peace process; monitor and assess domestic political developments, socio-political trends for impact on peace process/ border settlement, facilitate humanitarian contacts/assistance; draft diplomatic correspondence, meeting notes; early warning provided to senior managers**

Summarize any of Your Achievements  
**Balanced, timely and accurate reporting on mission area and African Horn sub-region, improved field liaison with MHQ; formulated decisive early warning prognosis on key political trends before they hit the media, boosted working relations with Ethiopian partners, prevented early exits from the peace process, adjusted boundary demarcation strategy; ensured speedy FOPA rebuttal process, gained first-hand experience in complex UN disciplinary proceedings and ensured knowledge transfer at field level**

Reasons for Leaving  
**career development/enriched regional expertise**

|   |   |   |
|---|---|---|
| Job Title<br><b>deputy head/civil affairs</b> | Type of Business<br><b>political monitoring mission</b> | From - To<br><b>01/11/1997 - 01/02/2001</b> |
| Name of Employer<br><b>osce- cro</b>          |   | Name of Supervisor<br><b>gerard beekman</b> |

Salaries per Annum:

|              |              |               |  |
|--------------|--------------|---------------|--|
| Starting     | Final        | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
| <b>65000</b> | <b>65000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>No</b>      |

Telephone Number  
**38513096 620**

Email Address  
**osce@oscecro.org**

Address of Employer  
**Croatia**

Number of Employees Supervised by You  
**5**

Description of Duties  
**on secondment from German MFA, co-ordinate field reporting inputs, develop monitoring and reporting systems for osce regional centers, police monitoring interface, tracking tools for court monitoring/war crimes cases, contribute to regular weekly reports to osce secretariat and cio, monitor and analyse developments regarding untaes-agreements, post-conflict normalisation, minority issues, follow war crimes situation, liaise with govt. ministries and intl. partners, liaise with EU boundary monitoring unit (BMU), assist in special initiatives, e.g. human trafficking, stability pact**

Summarize any of Your Achievements  
**timely and accurate reports/briefs, avoid exodus from eastern slavia, impartial war crimes prosecution, post-conflict normalization, special initiative on human trafficking; promoted minority media and governance integration**

Reasons for Leaving  
**un appointment**

|   |   |   |
|---|---|---|
| Job Title<br><b>election supervisor</b> | Type of Business<br><b>election mission</b> | From - To<br><b>01/03/1997 - 01/11/1997</b> |
| Name of Employer<br><b>osce- bih</b>    |   | Name of Supervisor<br><b>finn nielsen</b>   |

Salaries per Annum:

|              |              |               |  |
|--------------|--------------|---------------|--|
| Starting     | Final        | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
| <b>40000</b> | <b>40000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>Yes</b>     |

Telephone Number  
**38736317 950**

Email Address

Address of Employer  
**Bosnia and Herzegovina**

Number of Employees Supervised by You  
**5**

Description of Duties  
**monitor and supervise voter registration, liaise with electoral committees and implementing partners, assist in deployment plan and logistics for polling supervisors in mostar area**

Summarize any of Your Achievements  
**smooth polling and registration process in ethnically divided municipalities, timely and complete data processing and reporting**

Reasons for Leaving  
**expiration of contract**

|   |  |   |
|---|--|---|
| Job Title<br><b>white house intern</b>      | Type of Business<br><b>executive govt.</b> | From - To<br><b>01/04/1995 - 01/12/1996</b> |
| Name of Employer<br><b>white house- eop</b> |  | Name of Supervisor<br><b>paul deegan</b>    |

Salaries per Annum:

|          |       |               |  |
|----------|-------|---------------|--|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
|----------|-------|---------------|--|

|  |              |               |   |
|--|--------------|---------------|---|
| <b>10000</b>   | <b>10000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>No</b> |
| Telephone Number<br><b>001202395 2273</b>  |              | Email Address |   |
| Address of Employer<br><b>United States of America</b>   |              |               |   |
| Number of Employees Supervised by You<br><b>0</b>  |              |               |   |
| Description of Duties<br><b>political/economic research, translations, assist in drafting reports for chief of staff, prepare briefing materials, assist in scheduling principals/ deputies meetings and special projects planning, communications</b> |              |               |   |
| Summarize any of Your Achievements<br><b>timely updates for briefings, meeting agendas; promoted client-oriented, diversity office culture</b>   |              |               |   |
| Reasons for Leaving<br><b>overseas employment</b>  |              |               |   |

|  |              |  |  |
|--|--------------|--|--|
| Job Title<br><b>congressional fellow</b>   |              | Type of Business<br><b>legislative</b>   | From - To<br><b>01/12/1993 - 01/03/1995</b>                    |
| Name of Employer<br><b>u.s. senate</b>   |              | Name of Supervisor<br><b>vicki otten</b> |  |
| Salaries per Annum:  |              |  |  |
| Starting   | Final        | Currency Paid                            | Is this a civil servant position of your Government? <b>No</b> |
| <b>12000</b>   | <b>12000</b> | <b>USD</b>                               | Is this a position within the UN Common System? <b>No</b>      |
| Telephone Number   |              | Email Address                            |  |
| Address of Employer<br><b>United States of America</b>   |              |  |  |
| Number of Employees Supervised by You<br><b>0</b>  |              |  |  |
| Description of Duties<br><b>legislative research/corrspondence, translations, assist in planning and briefings for congressional delegations, senate hearing preparations, manage reference/resource materials. Speechwriting and communications</b> |              |  |  |
| Summarize any of Your Achievements<br><b>timely liason with USG offices, research institutes and NGOs. Accurate CoDel briefing packages</b>  |              |  |  |
| Reasons for Leaving<br><b>white house internship</b>   |              |  |  |

|   |              |   |  |
|---|--------------|---|--|
| Job Title<br><b>program associate</b>   |              | Type of Business<br><b>visitors service</b>       | From - To<br><b>01/01/1990 - 01/10/1993</b>                    |
| Name of Employer<br><b>inter nationes e.v.</b>  |              | Name of Supervisor<br><b>marie-theres holubek</b> |  |
| Salaries per Annum:   |              |   |  |
| Starting  | Final        | Currency Paid                                     | Is this a civil servant position of your Government? <b>No</b> |
| <b>20000</b>  | <b>20000</b> | <b>DEM</b>  | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>49228880-0</b>   |              | Email Address                                     |  |
| Address of Employer<br><b>Germany</b>   |              |   |  |
| Number of Employees Supervised by You<br><b>0</b>   |              |   |  |
| Description of Duties<br><b>freelance associate for v.i.p. visitors' program of the german government, assist in scheduling confidential background meetings, participate in state protocol, manage press pools</b> |              |   |  |
| Summarize any of Your Achievements<br><b>objective and detailed information about germany's political and economic system, accurate nformation for foreign media and opinion leaders</b>                            |              |   |  |
| Reasons for Leaving<br><b>overseas scholarship</b>  |              |   |  |

|   |              |  |  |
|---|--------------|--|--|
| Job Title<br><b>newsclerk</b>             |              | Type of Business<br><b>intl. media</b>       | From - To<br><b>01/01/1989 - 01/12/1989</b>                    |
| Name of Employer<br><b>new york times</b> |              | Name of Supervisor<br><b>serge schmemann</b> |  |
| Salaries per Annum:                       |              |  |  |
| Starting                                  | Final        | Currency Paid                                | Is this a civil servant position of your Government? <b>No</b> |
| <b>12000</b>                              | <b>15000</b> | <b>DEM</b>                                   | Is this a position within the UN Common System? <b>Yes</b>     |

|  |               |
|--|---------------|
| Telephone Number   | Email Address |
| Address of Employer<br><b>Germany</b>  |               |
| Number of Employees Supervised by You<br><b>0</b>  |               |
| Description of Duties<br><b>assist correspondents in research, translation, correspondence, travel planning. prepare interviews with government officials and civil society, business groups</b> |               |
| Summarize any of Your Achievements<br><b>cover rabta plant libya issue, create reliable filing and information sharing system, keep pasteup books for news articles</b>                          |               |
| Reasons for Leaving<br><b>dissertation</b>   |               |

|  |  |   |
|--|--|---|
| Job Title<br><b>electronic recon staffer</b>   | Type of Business<br><b>military service</b>  | From - To<br><b>01/08/1983 - 01/11/1984</b> |
| Name of Employer<br><b>german army</b>   | Name of Supervisor<br><b>capt wildstacke</b> |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid                      Is this a civil servant position of your Government? <b>No</b><br><b>300</b> <b>350</b> <b>DEM</b> Is this a position within the UN Common System? <b>Yes</b> |  |   |
| Telephone Number                      Email Address  |  |   |
| Address of Employer<br><b>Germany</b>  |  |   |
| Number of Employees Supervised by You<br><b>0</b>  |  |   |
| Description of Duties<br><b>military basic training, electronic recon assessments of czech/russian troop movements on the border</b>   |  |   |
| Summarize any of Your Achievements<br><b>maintain updated border security information</b>  |  |   |
| Reasons for Leaving<br><b>college education</b>  |  |   |

Have you any objections to our making inquiries of your present employer?    **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them?    **No**

For clerical grades only:

Indicate typing speed in words per minute: English -    **75**    French -

List any office machines or equipment you can use:

**PC, Fax, Scanner, Xerox Machine**

List any of the Official Languages of the United Nations you know.

| Language       | Mother Tongue | Speak             | Read              | Write             | Understand        |
|----------------|---------------|-------------------|-------------------|-------------------|-------------------|
| <b>English</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>French</b>  | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>Arabic</b>  | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Spanish</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |

In addition to the six United Nations Official Languages, list any other languages you know.

| Language              | Mother Tongue | Speak             | Read              | Write             | Understand        |
|-----------------------|---------------|-------------------|-------------------|-------------------|-------------------|
| <b>Dari</b>           | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Amharic</b>        | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>German</b>         | <b>Yes</b>    | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>Italian</b>        | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>Pashto</b>         | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Serbo Croatian</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |

Address

Goethestr. 69  
Berlin Berlin Germany  
Telephone: 49-211-6803341  
Fax: 49-176-661 47035  
Contact: Matthias Leitner

Address

c/o UNMIT  
P.O. Box 4758  
New York NY East Timor  
Telephone: 670-3304100 extension 4352  
Fax: 670-731 1533  
Contact: Matthias Leitner

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address  | Telephone/Email                         |
|----------------|------------------------|--|---|
| david DE BEER  | eu manager             | eu asac programme pnomh penh Cambodia            | 8552321 48 05<br>DdB.2@inter.NL.net     |
| mark FAWCETT   | osce staff             | osce croatia florijana andraseca zagreb Cambodia | 38513096 620<br>mfawcett@oscecro.org    |
| dietrich POHL  | diplomat- section head | german foreign ministry Cambodia                 | 491888 174724<br>dietrich.pohl@diplo.de |



## Personal History Profile for Matthias LEITNER

## General Details

|  |                             |                                   |                             |
|--|-----------------------------|-----------------------------------|-----------------------------|
| 1. Family name   | First Name                  | Middle Name                       | Maiden Name, (if any)       |
| LEITNER  | Matthias                    | ernst                             |                             |
| 2. Date of Birth   | 3. City of Birth            | Country of Birth                  | Index No                    |
| 23/05/1963   | kempten                     | Germany                           | 674675                      |
| 4. Country of Nationality at Birth   | Second Nationality (if any) | 5. Country of Present Nationality | Second Nationality (if any) |
| Germany  |                             | Germany                           |                             |
| 6. Gender  | 7. Height [cm]              | 8. Weight [kg]                    | 9. Marital Status           |
| Male   | 165                         | 65                                | Single                      |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.<br>Are there any limitations on your ability to engage in all travel? No |                             |                                   |                             |
| Are there any limitations on your ability to perform in your prospective field of work? No   |                             |                                   |                             |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? No  |                             |                                   |                             |
| 13. What is your preferred field of work? Political scientists   |                             |                                   |                             |
| 14. Would you accept employment for less than six months? No   |                             |                                   |                             |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/11/2007   |                             |                                   |                             |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No           |                             |                                   |                             |
| 18. Email Address: leitner@un.org  |                             |                                   |                             |

## Education

List all university degrees or equivalent qualifications obtained.

|  |                |                     |
|--|----------------|---------------------|
| University Name  | City, Country  | From - To           |
| bonn university  | bonn Germany   | Oct-1989 - Nov-1993 |
| Main Course of Study                                     | Field of Study |                     |
| Other Humanities   | Humanities     |                     |
| Degree Title or Equivalent                               | Degree Type    |                     |
| Dissertation in History, Second Subject Public Intl. Law | PhD            |                     |

|                                 |                |                     |
|---------------------------------|----------------|---------------------|
| University Name                 | City, Country  | From - To           |
| bonn university                 | bonn Germany   | Oct-1987 - May-1989 |
| Main Course of Study            | Field of Study |                     |
| Other Humanities                | Humanities     |                     |
| Degree Title or Equivalent      | Degree Type    |                     |
| M.A. in English, Modern History | Masters        |                     |

|   |                       |                     |
|---|-----------------------|---------------------|
| University Name                                   | City, Country         | From - To           |
| jesus college/oxford                              | oxford United Kingdom | Apr-1986 - May-1987 |
| Main Course of Study                              | Field of Study        |                     |
| Other Humanities                                  | Humanities            |                     |
| Degree Title or Equivalent                        | Degree Type           |                     |
| visiting scholar/english, international relations | Degree                |                     |

|                                       |                  |                     |
|---------------------------------------|------------------|---------------------|
| University Name                       | City, Country    | From - To           |
| erlangen university                   | erlangen Germany | Oct-1985 - Sep-1986 |
| Main Course of Study                  | Field of Study   |                     |
| Other Humanities                      | Humanities       |                     |
| Degree Title or Equivalent            | Degree Type      |                     |
| intermediate exam in english language | Bachelor of Arts |                     |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

|                                     |                    |                        |
|-------------------------------------|--------------------|------------------------|
| Name of School                      | City, Country      | From - To              |
| UN University for Peace             | Geneva Switzerland | Mar-2006 - Mar-2006    |
| Main Course of Study                |                    | Certificate or Diploma |
| Media Challenges in UN Peacekeeping |                    | Certificate            |

|                      |                   |                        |
|----------------------|-------------------|------------------------|
| Name of School       | City, Country     | From - To              |
| UNAMA                | Kabul Afghanistan | Jun-2005 - Jun-2005    |
| Main Course of Study |                   | Certificate or Diploma |

|   |   |  |
|---|---|--|
| <b>gender sensitivity/SEA training</b>  |   | <b>certificate</b>                                       |
| Name of School<br><b>UNAMA</b>  | City, Country<br><b>Kabul Afghanistan</b>             | From - To<br><b>Dec-2004 - Jan-2005</b>                  |
| Main Course of Study<br><b>client orientation, parts 1/2</b>                      |   | Certificate or Diploma<br><b>certificate</b>             |
| Name of School<br><b>UNSECOORD</b>  | City, Country<br><b>Kandahar Afghanistan</b>          | From - To<br><b>May-2004 - May-2004</b>                  |
| Main Course of Study<br><b>security management and preparedness</b>               |   | Certificate or Diploma<br><b>workshop certificate</b>    |
| Name of School<br><b>scuola superiore di sant' anna/ legon center ghana</b>       | City, Country<br><b>firenze; accra/asmara Eritrea</b> | From - To<br><b>Nov-2003 - Dec-2003</b>                  |
| Main Course of Study<br><b>internat. humanitarian law and conflict management</b> |   | Certificate or Diploma<br><b>training certificate</b>    |
| Name of School<br><b>ded german development agency</b>                            | City, Country<br><b>berlin Germany</b>                | From - To<br><b>Jun-1999 - Jul-1999</b>                  |
| Main Course of Study<br><b>conflict prevention, mediation and reconciliation</b>  |   | Certificate or Diploma<br><b>ded certificate</b>         |
| Name of School<br><b>german armed forces</b>                                      | City, Country<br><b>donauwoerth Germany</b>           | From - To<br><b>Oct-1983 - Aug-1984</b>                  |
| Main Course of Study<br><b>eletronic recon, czech language</b>                    |   | Certificate or Diploma<br><b>comms/czech certificate</b> |
| Name of School<br><b>leibniz grammar school</b>                                   | City, Country<br><b>altdorf Germany</b>               | From - To<br><b>Sep-1974 - May-1983</b>                  |
| Main Course of Study<br><b>modern languages</b>                                   |   | Certificate or Diploma<br><b>a-levels/distinction</b>    |

## Employment

26. Starting with your present post, list in reverse order every employment you have had:

|  |  |  |
|--|--|--|
| Job Title<br><b>senior coordination adviser</b>  | Type of Business<br><b>Integrated UN PKO</b>                   | From - To<br><b>01/07/2008 -</b>                           |
| Name of Employer<br><b>unmit</b>   |  | Name of Supervisor<br><b>Finn Reske-Nielsen</b>            |
| Salaries per Annum:<br>Starting<br><b>100000</b>   | Final<br><b>100000</b>   | Currency Paid<br><b>USD</b>                                |
|  | Is this a civil servant position of your Government? <b>No</b> | Is this a position within the UN Common System? <b>Yes</b> |
| Telephone Number   | Email Address<br><b>leitner@un.org</b>                         |  |
| Address of Employer<br><b>East Timor</b>   |  |  |
| Number of Employees Supervised by You<br><b>3</b>  |  |  |
| Description of Duties<br><b>Responsible for monitoring, promotion and follow-up of major Govt. multisector socio-economic priorities program (National Priorities); coordinate secretariat support for 6 thematic NP working groups; specialized assistance, coaching to WG 1 (Public Safety/Security ) and WG 3 (Needs of Youth); co-staff MoFinance NP Secretariat with World Bank and ensure regular functioning, monthly meetings/ progress documentation for integrity of the process, emergency backstopping of WG operations. Coordinate UN Agency support to NP Program with UNCT, facilitate donor coordination and support for efficient aid management. Close working relations with World Bank Country Office on monitoring/ reporting systems and conformity with budget cycle and ministerial Annual Action Plans. Liaise with Govt. line ministries, especially MoFinance and designated focal points, provide outreach to professional associations and CSO groups. Regular contributions to Mission reporting, formal briefings and informal updates to Senior Management, Mission Sections, UNCT and JOC. Draft speeches, talking points and memos for SRSg, DSRSg. Provide strategic advice on configuring donor coordination, planning and priority setting in transition from post-conflict normalization to peace building. Networked political and technical expertise for formulation of NP goals and targets. Align UN-Govt relief coordination structure with national priorities to boost early recovery capacity</b> |  |  |
| Summarize any of Your Achievements<br><b>Enabled a major annual Govt.-led program with ca. 50 targets to mature from the introductory phase and transition successfully into a second year; increased development partner coordination, UNCT awareness and ministerial commitment to realistic priority setting/ planning. Drafted comprehensive NP Quarterly Reports, timely and accurate reporting on complex multi-track developments in a young nation with limited capacity. Encouraged and tested a critical first element for medium-term planning framework and a regular aid management system in Timor Leste. Initiated and organized key stakeholders consultations/ workshops which enhanced inter-ministerial coordination and donors solidarity. Achieved coherent Govt. posture on development and credibility in the beginning peacebuilding phase for important security sector reforms/ police reconstitution to proceed smoothly</b>  |  |  |
| Reasons for Leaving<br><b>Career development, explore UN HQ posting options</b>  |  |  |

|   |  |   |
|---|--|---|
| Job Title<br><b>special assistant to srsg</b> | Type of Business<br><b>un political assistance mission</b> | From - To<br><b>01/04/2006 - 01/07/2008</b> |
| Name of Employer<br><b>unami</b>              | Name of Supervisor<br><b>ashraf jehangir qazi</b>          |   |

|  |               |  |  |
|--|---------------|--|--|
| Salaries per Annum:  |               |  |  |
| Starting   | Final         | Currency Paid                          | Is this a civil servant position of your Government? <b>No</b> |
| <b>100000</b>  | <b>100000</b> | <b>USD</b>                             | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>39083105 2700</b>   |               | Email Address<br><b>leitner@un.org</b> |  |
| Address of Employer<br><b>Iraq</b>   |               |  |  |
| Number of Employees Supervised by You<br><b>3</b>  |               |  |  |
| Description of Duties<br><b>Responsible for overall steering and coordination of smooth O/SRSG workflows; screen and organize official communications; draft high-level correspondence and speeches, press releases; coordinate appointments and scheduling, note taking, submission of briefing packages, accurate talking points / meeting notes for SRSG. Attend high-level political meetings, UNSC briefings and international meetings. Formulate strategic political advice, prepare analytical background notes, issue briefs and reports with concise recommendations. Conduct research and comparative lessons learned studies on special projects (disputed internal boundaries, national reconciliation), CBMs and regional dialogue. Coordinate and backstop regular reporting (Weeklies, quarterly SG reports). Maintain integrity and balanced Mission position in liaising with national Iraqi/IC actors. prepare action points from executive meetings, devise management decision making tools and procedures with CoS. Maintain transparent and timely information exchanges with UN NY. Represent the UN at working-level regional meetings of Iraq's neighboring states</b> |               |  |  |
| Summarize any of Your Achievements<br><b>Smooth and efficient O/SRSG work flows; improved connectivity among senior management; regular contact with field offices/ liaison detachments; prompt and reliable submission of high-quality reports, inputs to SRSG, rapid feedback to UN HQ; introduced quality control and tracking tools/mechanisms; integrated followup on major new national initiatives, e.g. reconciliation; increased govt. partners stabilization to reduce civil war risks. Reliable tracking of regional dimension for Iraq crisis reporting; timely political situation updates for UNCT. Organized first UN training for Iraqi junior diplomats in Baghdad.</b>   |               |  |  |
| Reasons for Leaving<br><b>career development: promotion and diversified regional experience</b>  |               |  |  |

|   |  |   |
|---|--|---|
| Job Title<br><b>political officer</b>       | Type of Business<br><b>un assistance mission</b> | From - To<br><b>01/02/2004 - 01/04/2006</b> |
| Name of Employer<br><b>unama /dpko-fald</b> | Name of Supervisor<br><b>Sergiy Ilarionov</b>    |   |

|   |              |  |  |
|---|--------------|--|--|
| Salaries per Annum:   |              |  |  |
| Starting  | Final        | Currency Paid                          | Is this a civil servant position of your Government? <b>No</b> |
| <b>84000</b>  | <b>84000</b> | <b>USD</b>                             | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number  |              | Email Address<br><b>leitner@un.org</b> |  |
| Address of Employer<br><b>Afghanistan</b>   |              |  |  |
| Number of Employees Supervised by You<br><b>3</b>   |              |  |  |
| Description of Duties<br><b>Political analysis, reporting, strategic advice and field co-ordination; interface with PIO on media posture, information campaigns; follow regional demob/DDR process, electoral issues; assist in capacity building programs; jump-start disaster emergency response in 5 provinces under insurgency threat; assist in preparing delegation visits' programs; close liaison with regional/national govt. partners, NGOs/CSOs and civ-mil interface with PRTs on reconstruction; draft official correspondence and compile/edit UNAMA Daily Sitreps; introduced integrated monthly Mission analytical country assessments; drafted regional political issue briefs and analytical reports; produced practical training/guidance for field-based reporting; performed adjunct functions and special projects for UNAMA CoS; 2004 MHQ focal point for election observation/selection, training, and deployment plans for 105 UN system observers in 2004 elections; provided exec secretariat support for regular Strategic Security Group meetings at deputies level on security planning/co-ordination with Aghan/IMF mil counterparts, facilitated technical expert networks; participated in systematic staff recruitment drives and spearheaded introduction of Best Practices tools; major drafting/consolidation for 2006 RBB budget framework.</b> |              |  |  |
| Summarize any of Your Achievements<br><b>Raised general levels of quality in field reporting/co-ordination; responsive Mission media posture for regional/global audiences; consolidated and systematized first field-based survey of Afghanistan border management; dedicated trainign/tool kits for effective knowledge transfer; promoted socio- economic stabilisation, integrity, conducive environment in Kandahar and 4 other south Afghan provinces, successful registration in high-risk provinces; provided continuity in field support/co-ordination over 17-month period; streamlined and consolidated field reporting feedback with innovative mechanism/ tracking and quality control tools. Expanded 2004 election observation coverage in Afghan provinces by 30%; maintained effective working relations with IMF flag officers and senior Afghan Govt. officials; reduced staff fluctuation for field offices, enhanced information sharing b/w Mission HQ and FOs.</b>   |              |  |  |
| Reasons for Leaving<br><b>career development/diversification; broaden global geographic expertise</b>   |              |  |  |

|   |  |   |
|---|--|---|
| Job Title<br><b>political affairs officer</b> | Type of Business<br><b>un peacekeeping mission</b> | From - To<br><b>01/02/2001 - 01/02/2004</b> |
| Name of Employer<br><b>unmee/dpko-fald</b>    | Name of Supervisor<br><b>vladimir zhagora</b>      |   |

|  |              |  |  |
|--|--------------|--|--|
| Salaries per Annum:                    |              |  |  |
| Starting                               | Final        | Currency Paid                          | Is this a civil servant position of your Government? <b>No</b> |
| <b>63000</b>                           | <b>63000</b> | <b>USD</b>                             | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>2911150 411</b> |              | Email Address<br><b>leitner@un.org</b> |  |

Address of Employer  
**Eritrea**

Number of Employees Supervised by You  
**5**

Description of Duties  
**Political analysis/reporting, draft mission weekly reports to DPKO; strategic advice, issue briefs and assessments for senior staff, briefings; interface with PIO on targeted information campaigns; liaise with govt. officials and IC/CSO stakeholders; liaise with UNECA, IGAD, AU on cross-cutting issues in the E/E peace process; monitor and assess domestic political developments, socio-political trends for impact on peace process/ border settlement, facilitate humanitarian contacts/assistance; draft diplomatic correspondence, meeting notes; early warning provided to senior managers**

Summarize any of Your Achievements  
**Balanced, timely and accurate reporting on mission area and African Horn sub-region, improved field liaison with MHQ; formulated decisive early warning prognosis on key political trends before they hit the media, boosted working relations with Ethiopian partners, prevented early exits from the peace process, adjusted boundary demarcation strategy; ensured speedy FOPA rebuttal process, gained first-hand experience in complex UN disciplinary proceedings and ensured knowledge transfer at field level**

Reasons for Leaving  
**career development/enriched regional expertise**

|   |   |   |
|---|---|---|
| Job Title<br><b>deputy head/civil affairs</b> | Type of Business<br><b>political monitoring mission</b> | From - To<br><b>01/11/1997 - 01/02/2001</b> |
| Name of Employer<br><b>osce- cro</b>          |   | Name of Supervisor<br><b>gerard beekman</b> |

Salaries per Annum:

|              |              |               |  |
|--------------|--------------|---------------|--|
| Starting     | Final        | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
| <b>65000</b> | <b>65000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>No</b>      |

Telephone Number  
**38513096 620**

Email Address  
**osce@oscecro.org**

Address of Employer  
**Croatia**

Number of Employees Supervised by You  
**5**

Description of Duties  
**on secondment from German MFA, co-ordinate field reporting inputs, develop monitoring and reporting systems for osce regional centers, police monitoring interface, tracking tools for court monitoring/war crimes cases, contribute to regular weekly reports to osce secretariat and cio, monitor and analyse developments regarding untaes-agreements, post-conflict normalisation, minority issues, follow war crimes situation, liaise with govt. ministries and intl. partners, liaise with EU boundary monitoring unit (BMU), assist in special initiatives, e.g. human trafficking, stability pact**

Summarize any of Your Achievements  
**timely and accurate reports/briefs, avoid exodus from eastern slavia, impartial war crimes prosecution, post-conflict normalization, special initiative on human trafficking; promoted minority media and governance integration**

Reasons for Leaving  
**un appointment**

|   |   |   |
|---|---|---|
| Job Title<br><b>election supervisor</b> | Type of Business<br><b>election mission</b> | From - To<br><b>01/03/1997 - 01/11/1997</b> |
| Name of Employer<br><b>osce- bih</b>    |   | Name of Supervisor<br><b>finn nielsen</b>   |

Salaries per Annum:

|              |              |               |  |
|--------------|--------------|---------------|--|
| Starting     | Final        | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
| <b>40000</b> | <b>40000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>Yes</b>     |

Telephone Number  
**38736317 950**

Email Address

Address of Employer  
**Bosnia and Herzegovina**

Number of Employees Supervised by You  
**5**

Description of Duties  
**monitor and supervise voter registration, liaise with electoral committees and implementing partners, assist in deployment plan and logistics for polling supervisors in mostar area**

Summarize any of Your Achievements  
**smooth polling and registration process in ethnically divided municipalities, timely and complete data processing and reporting**

Reasons for Leaving  
**expiration of contract**

|   |  |   |
|---|--|---|
| Job Title<br><b>white house intern</b>      | Type of Business<br><b>executive govt.</b> | From - To<br><b>01/04/1995 - 01/12/1996</b> |
| Name of Employer<br><b>white house- eop</b> |  | Name of Supervisor<br><b>paul deegan</b>    |

Salaries per Annum:

|          |       |               |  |
|----------|-------|---------------|--|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
|----------|-------|---------------|--|

|  |              |               |   |
|--|--------------|---------------|---|
| <b>10000</b>   | <b>10000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>No</b> |
| Telephone Number<br><b>001202395 2273</b>  |              | Email Address |   |
| Address of Employer<br><b>United States of America</b>   |              |               |   |
| Number of Employees Supervised by You<br><b>0</b>  |              |               |   |
| Description of Duties<br><b>political/economic research, translations, assist in drafting reports for chief of staff, prepare briefing materials, assist in scheduling principals/ deputies meetings and special projects planning, communications</b> |              |               |   |
| Summarize any of Your Achievements<br><b>timely updates for briefings, meeting agendas; promoted client-oriented, diversity office culture</b>   |              |               |   |
| Reasons for Leaving<br><b>overseas employment</b>  |              |               |   |

|  |                       |  |  |
|--|-----------------------|--|--|
| Job Title<br><b>congressional fellow</b>   |                       | Type of Business<br><b>legislative</b>   | From - To<br><b>01/12/1993 - 01/03/1995</b>                    |
| Name of Employer<br><b>u.s. senate</b>   |                       | Name of Supervisor<br><b>vicki otten</b> |  |
| Salaries per Annum:  |                       |  |  |
| Starting<br><b>12000</b>   | Final<br><b>12000</b> | Currency Paid<br><b>USD</b>              | Is this a civil servant position of your Government? <b>No</b> |
|  |                       |  | Is this a position within the UN Common System? <b>No</b>      |
| Telephone Number   |                       | Email Address                            |  |
| Address of Employer<br><b>United States of America</b>   |                       |  |  |
| Number of Employees Supervised by You<br><b>0</b>  |                       |  |  |
| Description of Duties<br><b>legislative research/corrspondence, translations, assist in planning and briefings for congressional delegations, senate hearing preparations, manage reference/resource materials. Speechwriting and communications</b> |                       |  |  |
| Summarize any of Your Achievements<br><b>timely liason with USG offices, research institutes and NGOs. Accurate CoDel briefing packages</b>  |                       |  |  |
| Reasons for Leaving<br><b>white house internship</b>   |                       |  |  |

|   |                       |   |  |
|---|-----------------------|---|--|
| Job Title<br><b>program associate</b>   |                       | Type of Business<br><b>visitors service</b>       | From - To<br><b>01/01/1990 - 01/10/1993</b>                    |
| Name of Employer<br><b>inter nationes e.v.</b>  |                       | Name of Supervisor<br><b>marie-theres holubek</b> |  |
| Salaries per Annum:   |                       |   |  |
| Starting<br><b>20000</b>  | Final<br><b>20000</b> | Currency Paid<br><b>DEM</b>                       | Is this a civil servant position of your Government? <b>No</b> |
|   |                       |   | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>49228880-0</b>   |                       | Email Address                                     |  |
| Address of Employer<br><b>Germany</b>   |                       |   |  |
| Number of Employees Supervised by You<br><b>0</b>   |                       |   |  |
| Description of Duties<br><b>freelance associate for v.i.p. visitors' program of the german government, assist in scheduling confidential background meetings, participate in state protocol, manage press pools</b> |                       |   |  |
| Summarize any of Your Achievements<br><b>objective and detailed information about germany's political and economic system, accurate nformation for foreign media and opinion leaders</b>                            |                       |   |  |
| Reasons for Leaving<br><b>overseas scholarship</b>  |                       |   |  |

|   |                       |  |  |
|---|-----------------------|--|--|
| Job Title<br><b>newsclerk</b>             |                       | Type of Business<br><b>intl. media</b>       | From - To<br><b>01/01/1989 - 01/12/1989</b>                    |
| Name of Employer<br><b>new york times</b> |                       | Name of Supervisor<br><b>serge schmemann</b> |  |
| Salaries per Annum:                       |                       |  |  |
| Starting<br><b>12000</b>                  | Final<br><b>15000</b> | Currency Paid<br><b>DEM</b>                  | Is this a civil servant position of your Government? <b>No</b> |
|   |                       |  | Is this a position within the UN Common System? <b>Yes</b>     |

|  |               |
|--|---------------|
| Telephone Number   | Email Address |
| Address of Employer<br><b>Germany</b>  |               |
| Number of Employees Supervised by You<br><b>0</b>  |               |
| Description of Duties<br><b>assist correspondents in research, translation, correspondence, travel planning. prepare interviews with government officials and civil society, business groups</b> |               |
| Summarize any of Your Achievements<br><b>cover rabta plant libya issue, create reliable filing and information sharing system, keep pasteup books for news articles</b>                          |               |
| Reasons for Leaving<br><b>dissertation</b>   |               |

|  |            |  |  |
|--|------------|--|--|
| Job Title<br><b>electronic recon staffer</b>   |            | Type of Business<br><b>military service</b>  | From - To<br><b>01/08/1983 - 01/11/1984</b>                    |
| Name of Employer<br><b>german army</b>   |            | Name of Supervisor<br><b>capt wildstacke</b> |  |
| Salaries per Annum:  |            |  |  |
| Starting   | Final      | Currency Paid                                | Is this a civil servant position of your Government? <b>No</b> |
| <b>300</b>   | <b>350</b> | <b>DEM</b>                                   | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number   |            | Email Address                                |  |
| Address of Employer<br><b>Germany</b>  |            |  |  |
| Number of Employees Supervised by You<br><b>0</b>  |            |  |  |
| Description of Duties<br><b>military basic training, electronic recon assessments of czech/russian troop movements on the border</b> |            |  |  |
| Summarize any of Your Achievements<br><b>maintain updated border security information</b>  |            |  |  |
| Reasons for Leaving<br><b>college education</b>  |            |  |  |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **75** French -

List any office machines or equipment you can use:

**PC, Fax, Scanner, Xerox Machine**

List any of the Official Languages of the United Nations you know.

| Language       | Mother Tongue | Speak             | Read              | Write             | Understand        |
|----------------|---------------|-------------------|-------------------|-------------------|-------------------|
| <b>English</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>French</b>  | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>Arabic</b>  | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Spanish</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |

In addition to the six United Nations Official Languages, list any other languages you know.

| Language              | Mother Tongue | Speak             | Read              | Write             | Understand        |
|-----------------------|---------------|-------------------|-------------------|-------------------|-------------------|
| <b>Dari</b>           | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Amharic</b>        | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>German</b>         | <b>Yes</b>    | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>Italian</b>        | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>Pashto</b>         | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Serbo Croatian</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |

Address

Goethestr. 69  
Berlin Berlin Germany  
Telephone: 49-211-6803341  
Fax: 49-176-661 47035  
Contact: Matthias Leitner

Address

c/o UNMIT  
P.O. Box 4758  
New York NY East Timor  
Telephone: 670-3304100 extension 4352  
Fax: 670-731 1533  
Contact: Matthias Leitner

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address  | Telephone/Email                         |
|----------------|------------------------|--|---|
| david DE BEER  | eu manager             | eu asac programme pnomh penh Cambodia            | 8552321 48 05<br>DdB.2@inter.NL.net     |
| mark FAWCETT   | osce staff             | osce croatia florijana andraseca zagreb Cambodia | 38513096 620<br>mfawcett@oscecro.org    |
| dietrich POHL  | diplomat- section head | german foreign ministry Cambodia                 | 491888 174724<br>dietrich.pohl@diplo.de |

UNITED NATIONS  NATIONS UNIES

## Personal History Profile for Hailu MAMO

### General Details

|   |                             |                                   |                             |
|---|-----------------------------|-----------------------------------|-----------------------------|
| 1. Family name  | First Name                  | Middle Name                       | Maiden Name, (if any)       |
| <b>MAMO</b>   | <b>Hailu</b>                |                                   |                             |
| 2. Date of Birth  | 3. City of Birth            | Country of Birth                  | Index No                    |
| <b>25/08/1960</b>   | <b>Addis Ababa</b>          | <b>Ethiopia</b>                   | <b>308768</b>               |
| 4. Country of Nationality at Birth  | Second Nationality (if any) | 5. Country of Present Nationality | Second Nationality (if any) |
| <b>Ethiopia</b>   |                             | <b>Canada</b>                     |                             |
| 6. Gender   | 7. Height [cm]              | 8. Weight [kg]                    | 9. Marital Status           |
| <b>Male</b>   | <b>186</b>                  | <b>80</b>                         | <b>Married</b>              |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.   |                             |                                   |                             |
| Are there any limitations on your ability to engage in all travel? <b>No</b>  |                             |                                   |                             |
| Are there any limitations on your ability to perform in your prospective field of work? <b>No</b>   |                             |                                   |                             |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? <b>No</b>  |                             |                                   |                             |
| 13. What is your preferred field of work? <b>Political scientists</b>   |                             |                                   |                             |
| 14. Would you accept employment for less than six months? <b>No</b>   |                             |                                   |                             |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? <b>01/10/2009</b>   |                             |                                   |                             |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? <b>No</b> |                             |                                   |                             |
| 18. Email Address: <b>mamo@un.org</b>   |                             |                                   |                             |

### Education

List all university degrees or equivalent qualifications obtained.

|                                       |                                     |                            |
|---------------------------------------|-------------------------------------|----------------------------|
| University Name                       | City, Country                       | From - To                  |
| <b>Moscow State University</b>        | <b>Moscow Russian Federation</b>    | <b>Sep-1986 - May-1990</b> |
| Main Course of Study                  | Field of Study                      |                            |
| <b>Journalism</b>                     | <b>Journalism &amp; Information</b> |                            |
| Degree Title or Equivalent            | Degree Type                         |                            |
| <b>Doctor of Philosophyin History</b> | <b>PhD</b>                          |                            |

|   |                                  |                            |
|---|----------------------------------|----------------------------|
| University Name                         | City, Country                    | From - To                  |
| <b>Moscow State University</b>          | <b>Moscow Russian Federation</b> | <b>Sep-1980 - Jun-1986</b> |
| Main Course of Study                    | Field of Study                   |                            |
|   |                                  |                            |
| Degree Title or Equivalent              | Degree Type                      |                            |
| <b>Masters of Art, with Distinction</b> |                                  |                            |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

|   |                                  |                            |
|---|----------------------------------|----------------------------|
| Name of School                                      | City, Country                    | From - To                  |
| <b>Moscow State University</b>                      | <b>Moscow Russian Federation</b> | <b>Sep-1980 - Jun-1986</b> |
| Main Course of Study                                |                                  | Certificate or Diploma     |
| <b>English/Russian, Russian/English translation</b> |                                  | <b>Certificate</b>         |

|                              |                             |                            |
|------------------------------|-----------------------------|----------------------------|
| Name of School               | City, Country               | From - To                  |
| <b>Technical High School</b> | <b>Addis Ababa Ethiopia</b> | <b>Jan-1974 - Jun-1978</b> |
| Main Course of Study         |                             | Certificate or Diploma     |
| <b>Radio Electronics</b>     |                             | <b>Diploma</b>             |

### Employment

26. Starting with your present post, list in reverse order every employment you have had:

|                            |   |  |
|----------------------------|---|--|
| Job Title                  | Type of Business                          | From - To  |
| <b>Political Advisor</b>   | <b>UN arrangment for Georgia/Abkhazia</b> | <b>01/03/2010 -</b>  |
| Name of Employer           |   | Name of Supervisor   |
| <b>UN DPKO Geneva Team</b> |   | <b>Ambassador Antti Turunen</b>                                |
| Salaries per Annum:        |   |  |
| Starting                   | Final                                     | Currency Paid  |
| <b>117612</b>              | <b>117612</b>                             | <b>USD</b>   |
|                            |   | Is this a civil servant position of your Government? <b>No</b> |
|                            |   | Is this a position within the UN Common System? <b>Yes</b>     |



|  |  |
|--|--|
| Telephone Number<br><b>4179278 6569</b>  | Email Address<br><b>mamo@un.org, hmamo2007@gmail.com</b> |
| Address of Employer<br><b>Switzerland</b>  |  |
| Number of Employees Supervised by You<br><br>  |  |
| Description of Duties<br><b>Preparation and participation in Geneva international discussions; preparation and participation in Incident Prevention and response Mechanism; facilitate the continued engagement of the United Nations in the international discussions in Geneva; ii. facilitate the functioning of the joint IPRM convened under United Nations auspices; iii. liaise and coordinate as necessary with relevant actors with regard to security and other related issues addressed in the IPRM; and iv. coordinate its activities as necessary with United Nations entities on the ground.</b> |  |
| Summarize any of Your Achievements<br><b>Both the Geneva discussions and IPRM are functioning and all participants value the activities of the UN, to which I put in my humble contribution.</b>   |  |
| Reasons for Leaving<br><b>Still working.</b>   |  |

|  |  |   |          |       |               |               |               |            |
|--|--|---|----------|-------|---------------|---------------|---------------|------------|
| Job Title<br><br><b>Political Advisor</b>  | Type of Business<br><b>UN arrangement for Geneva International Discussions on Georgia and Incident Prevention and Response Mechanism</b> | From - To<br><br><b>01/07/2009 - 01/12/2009</b> |          |       |               |               |               |            |
| Name of Employer<br><b>UN DPKO</b>   | Name of Supervisor<br><b>Ambassador Johan Verbeke</b>  |   |          |       |               |               |               |            |
| Salaries per Annum:<br><table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Starting</td> <td style="width: 33%;">Final</td> <td style="width: 33%;">Currency Paid</td> </tr> <tr> <td><b>115331</b></td> <td><b>117612</b></td> <td><b>USD</b></td> </tr> </table>  |  |   | Starting | Final | Currency Paid | <b>115331</b> | <b>117612</b> | <b>USD</b> |
| Starting   | Final  | Currency Paid                                   |          |       |               |               |               |            |
| <b>115331</b>  | <b>117612</b>  | <b>USD</b>                                      |          |       |               |               |               |            |
| Telephone Number<br><b>99599973338</b>   |  |   |          |       |               |               |               |            |
| Address of Employer<br><b>Georgia</b>  |  |   |          |       |               |               |               |            |
| Number of Employees Supervised by You<br><br>  |  |   |          |       |               |               |               |            |
| Description of Duties<br><b>Preparation and participation in Geneva International Discussions and preparation and participation in the IPRM, chairing the IPRM in the absence of the UNR, as well performing the tasks of the UN arrangement described below: i. facilitate the continued engagement of the United Nations in the international discussions in Geneva; ii. To facilitate the functioning of the joint IPRM convened under United Nations auspices; iii. To liaise and coordinate as necessary with relevant actors with regard to security and other related issues addressed in the IPRM; and iv. To coordinate its activities as necessary with United Nations entities on the ground.</b> |  |   |          |       |               |               |               |            |
| Summarize any of Your Achievements<br><b>Geneva discussions are continuing and the IPRM is functioning very well, which was appreciated by all stakeholders.</b>   |  |   |          |       |               |               |               |            |
| Reasons for Leaving<br><b>Still working.</b>   |  |   |          |       |               |               |               |            |

|  |  |   |          |       |               |              |               |            |
|--|--|---|----------|-------|---------------|--------------|---------------|------------|
| Job Title<br><br><b>Political Affairs Officer</b>  | Type of Business<br><b>Political Affairs Officer</b> | From - To<br><br><b>01/12/2004 - 01/08/2009</b> |          |       |               |              |               |            |
| Name of Employer<br><b>UNOMIG</b>  | Name of Supervisor<br><b>Mr Atans Baltov</b>         |   |          |       |               |              |               |            |
| Salaries per Annum:<br><table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Starting</td> <td style="width: 33%;">Final</td> <td style="width: 33%;">Currency Paid</td> </tr> <tr> <td><b>68306</b></td> <td><b>113559</b></td> <td><b>USD</b></td> </tr> </table>   |  |   | Starting | Final | Currency Paid | <b>68306</b> | <b>113559</b> | <b>USD</b> |
| Starting   | Final  | Currency Paid                                   |          |       |               |              |               |            |
| <b>68306</b>   | <b>113559</b>  | <b>USD</b>                                      |          |       |               |              |               |            |
| Telephone Number<br><b>12129639562</b>   |  |   |          |       |               |              |               |            |
| Address of Employer<br><b>Georgia</b>  |  |   |          |       |               |              |               |            |
| Number of Employees Supervised by You<br><b>2</b>  |  |   |          |       |               |              |               |            |
| Description of Duties<br><b>1. Promotion of practical cooperation between the sides on key issues for the advancement of the peace process: Based in Sukhumi, my tasks include: • Preparation of draft materials for the SRSG and DSRSG on the implementation of recommendations by the UN-chaired high-level meetings of the Group of Friends in Geneva, visits to the region by high level representatives of the Group of Friends, and draft materials for the preparation of subsequent Geneva meetings, as required; • Preparation of draft materials for the SRSG/DSRSG-facilitated meetings and exchanges on possible Georgian-Abkhaz meeting at the highest level and a Georgian-Abkhaz document, reiterating the commitments of the sides to a peaceful settlement of the conflict, the non-resumption of hostilities/non-use of force and the safe and dignified return of refugees and internally displaced persons (IDPs), etc. • Preparation of draft materials for the SRSG/DSRSG-chaired meetings between the sides with the participation of the Group of Friends on the issue of security guarantees, as required. • Preparation of draft documents for the needs of and on outcomes of SRSG and DSRSG-chaired ad hoc high-level meetings on security matters, including for the improvement of security-related mechanisms in the zone of conflict, safe and dignified return of refugees and IDPs. • Preparation of daily, weekly situation reports and Monthly Assessment; • Prepared numerous spot reports and analytical materials., which rec • Support for the efforts to improve effectiveness of the weekly Quadripartite meetings, Joint Fact-Finding Group and the mechanism of regional coordinators, in particular, through inclusion of UNOMIG Police; • I am also political advisor to the Chief Military Observer, Senior Police Advisor, Head of Human Rights Office and Chief Mission Support. • Since November 2004, I am permanent member of the Mission's Senior Management Team and Security Management, as well as Crisis Management Team.</b> |  |   |          |       |               |              |               |            |
| Summarize any of Your Achievements<br><br>   |  |   |          |       |               |              |               |            |

As Political Affairs Officer, I have contributed in the implementation of Mission Mandate and advancing the UN –led peace process. I regularly submitted reliable firsthand information to the leadership of the Mission on major developments and trends in the zone of conflict on basis of monitoring the situation, identification and analysis of emerging issues, in particular relating to political developments, security situation, return of IDPs and refugees, economic and humanitarian situation, education and their impact. I made substantial contribution to the preparation of concept paper on the return of IDPs/refugees; the UNDP-led Feasibility Study Mission to Abkhazia, Georgia report. I prepared an analytical paper on “education and language policy of the Abkhaz de facto Government in the Gali district”. I also ensured the logistical preparation of the SRSRG-led Balkans “best practices” visit in October 2003 with the participation of the Georgian and Abkhaz officials. I represented UNOMIG to a number of International and National events in relation to the peace process including the “Emergency Management Team Training” in Norway in June 2004, three meetings in Russian in 2003 and 2005 as well as at the Civil Affairs workshop in UN HQ in New York in December 2005. My spot reports and analytical papers were highly appreciated by the Mission’s leadership and DPKO.

Reasons for Leaving

**Liquidation of the Mission.**

|  |              |  |  |
|--|--------------|--|--|
| Job Title<br><b>Civil Affairs Officer</b>  |              | Type of Business<br><b>Observer Mission</b>    | From - To<br><b>01/02/2003 - 01/12/2004</b>                    |
| Name of Employer<br><b>UNOMIG - DPKO</b>   |              | Name of Supervisor<br><b>Mr. Atanas Baltov</b> |  |
| Salaries per Annum:  |              |  |  |
| Starting   | Final        | Currency Paid                                  | Is this a civil servant position of your Government? <b>No</b> |
| <b>68306</b>   | <b>68306</b> | <b>USD</b>                                     | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number<br><b>1212963-9562</b>  |              | Email Address<br><b>mamo@un.org</b>            |  |
| Address of Employer<br><b>Georgia</b>  |              |  |  |
| Number of Employees Supervised by You<br><b>2</b>  |              |  |  |
| Description of Duties<br><ul style="list-style-type: none"> <li>• Carry out tasks as assigned by the SRSRG, DSRSG and the SPO; • Submission of regular information to the leadership of the Mission and the SPO on major developments and trends in the zone of conflict on the basis of monitoring the situation, identification and analysis of emerging issues, in particular relating to security situation, return of IDPs and refugees, economic and humanitarian situation, education and their implications; • Submission of materials for the preparation of SRSRG-chaired meetings and other meetings with the participation of the SRSRG, DSRSG, as needed; • Contribution to the flawless organization of visits of the SRSRG, DSRSG, in the Sectors; • Accompany the leadership of the Mission at meetings in the Sectors and prepare notes for the file; • Contribution to activities of the DSRSG-chaired Joint Coordination Group with the participation of Political, Human Rights, Military, CIVPOL and administrative components of UNOMIG aimed at improving their interaction and efficiency; • Advise the sector (s) Commander (s) and UNOMIG on political, civil and humanitarian issues; • Accompany the Sector (s) Commander (s), his Deputy or Military Information Officer (MIO) to official meetings in the sector (s); • Maintain cooperation with CIMIC, HROAG in the Sectors; • Prepare subsequent reports, background papers, and draft notes for the file on corresponding issues to the attention of the SRSRG, DSRSG and Senior Political Officer. • Work closely with the Sector (s) commanders and Sector (s) Military Information Officers to follow the events of the week prior to the meeting; • Meet with local officials (civil and law enforcement agencies) leaders to learn their assessment of the situation. • Closely following up political, economic, social, humanitarian and other developments in the sector(s); • Following up on cases of human rights violation in the Gali security and RWZ and providing the HROAG with relevant information, as requested by the HROAG;</li> </ul> |              |  |  |
| Summarize any of Your Achievements<br><p>As a Civil Affairs Officer in the Georgia-Abkhaz Security Zone, I have covered both Gali and Zugdidi Sectors. The main achievement was the establishment of strong relationship with local authorities and other actors. I managed to consistently work harmoniously, both individually (including with international civilian staff, military observers, UNOMIG police representatives at all levels, etc in achieving operational goals) and as part of a team.</p>   |              |  |  |
| Reasons for Leaving<br><b>Promoted to P-4 , Political Affairs Officer and transferred to UNOMIG HQ, Sukhumi.</b>   |              |  |  |

|   |              |   |  |
|---|--------------|---|--|
| Job Title<br><b>Civil Affairs Officer/Project Coordinator</b>   |              | Type of Business<br><b>Municipal Administration</b> | From - To<br><b>01/06/2002 - 01/02/2003</b>                    |
| Name of Employer<br><b>UNMIK-DPKO</b>   |              | Name of Supervisor<br><b>Mr. Anil Vasisht</b>       |  |
| Salaries per Annum:   |              |   |  |
| Starting  | Final        | Currency Paid                                       | Is this a civil servant position of your Government? <b>No</b> |
| <b>68306</b>  | <b>68306</b> | <b>USD</b>  | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number  |              | Email Address<br><b>mamo@un.org</b>                 |  |
| Address of Employer<br><b>Yugoslavia</b>  |              |   |  |
| Number of Employees Supervised by You<br><b>5</b>   |              |   |  |
| Description of Duties<br><ul style="list-style-type: none"> <li>• Identifying and prioritizing areas of need for reconstruction and development within the municipality. • Actively seeking donors for funds in connection with projects approved and prioritized by the policy and finance Committee. • Preparing project documents and specifications. • Preparing tender documents and monitoring the Municipal Procurement and Tender Selection Committee. • Following the implementation of projects and ensuring quality control. • Monitoring the management of project budgets and troubleshooting on any financial difficulties, which may arise. • Liaising with relevant departments in Regional HQ, KFOR and CIMIC. • Working with the European Agency for Reconstruction (EAR) in the field of Economic Development and Regeneration. • Working with UN Trust Fund Unit in the implementation of Quick Impact Projects. • Working with Department of Local Administration and Emergency Management in the field of coordination of Municipal Local Initiative Fund (MLIF) projects. • Co-chairing the Municipal Housing Committee. • Solving acute problems within municipal social, economic and educational sectors, mainly internal crisis management. • Work closely with the department directors and assist in capacity building. • Assisting the Municipal Administrator and other staff members, as required.</li> </ul> |              |   |  |
| Summarize any of Your Achievements<br><p>Within six months of my service in Djakova, one of the major municipalities of Kosovo, I have managed to introduce a strict control system in project implementation, accountability and transparency. We have also managed to work in full harmony with local and regional authorities.</p>   |              |   |  |
| Reasons for Leaving<br><b>Transferred to UNOMIG.</b>  |              |   |  |

|           |                  |           |
|-----------|------------------|-----------|
| Job Title | Type of Business | From - To |
| .....     | .....            | .....     |

|  |                       |   |   |
|--|-----------------------|---|---|
| <b>Head and Project Manager, Resource Management Monitoring Center, Office of the Deputy DSRSG for Civil Administration.</b>   |                       | <b>Peacekeeping</b>                             | <b>01/04/2000 - 01/06/2002</b>  |
| Name of Employer<br><b>UNMIK-DPKO</b>  |                       | Name of Supervisor<br><b>Mr. Gerard Fischer</b> |   |
| Salaries per Annum:  |                       |   |   |
| Starting<br><b>30000</b>   | Final<br><b>36000</b> | Currency Paid<br><b>USD</b>                     | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>No</b> |
| Telephone Number   |                       | Email Address                                   |   |
| Address of Employer<br><b>Yugoslavia</b>   |                       |   |   |
| Number of Employees Supervised by You  |                       |   |   |
| Description of Duties<br><p>• liaised and coordinated UNMIK Departments, NGOs and other International Organizations in promoting economic development and vocational training projects. • prepared jointly poverty alleviation project "Fostering employment and income generation through SME development" with a special focus on minorities, unemployed, youth, and single-headed households. This project is currently under implementation. • secured funding for the above mentioned project. • designed criteria for the selection of financial grants to the beneficiaries, revolving fund establishment and vocational training. • designed Memorandum of Understanding documents with ILO to conduct Management and Vocational Training programs and with non-governmental organization FINCA to establish a revolving fund. All documents are signed and the projects are under implementation. • Selected implementing partners for the financial credit support and management and vocational training programs, which are the integral parts of the project. • Closely collaborated with Office of Community Affairs and all municipalities in implementing the income generation and vocational training programs. • assessed and evaluated project documents submitted to RMMC for funding. • established and chaired projects review committee. • ensured timely delivery of progress reports to the Deputy DSRSG, donor government and UNMIK Trust Unit. • monitored project activities and implementation according to work plan. • presented periodic briefing to the DDSRSG on the progress and developments of various projects being implemented. • prepared essential documents such as project progress report form and calendar of planned management and vocational training courses to be conducted by ILO's Mobile Training Unit. • promoted greater coherence in planning, monitoring and evaluation of assistance activities and contribute to assessment of the physical and social context in which such operations can be implemented. • acted as a source</p> |                       |   |   |
| Summarize any of Your Achievements<br><p>In this capacity, I have achived a lot by successfully implemnting more 76 projects. In cooperation with the Trust Fund, the projects assisted hundreds of families in all 30 Kosovo municipalities. The success was very much appreciated by beneficiaries, local autortities and UNMIK leadership.</p>  |                       |   |   |
| Reasons for Leaving<br><p>After being converted to Professional category from UNV, I was deployed to Djakova municipality as a Civil Affairs and Project Officer.</p>  |                       |   |   |

|  |                       |   |   |
|--|-----------------------|---|---|
| Job Title<br><b>Owner, General Manager of a retail business</b>  |                       | Type of Business<br><b>Gas staion and grocery store</b> | From - To<br><b>01/08/1992 - 01/09/1999</b>   |
| Name of Employer<br><b>Self employee</b>   |                       | Name of Supervisor<br><b>Self employee</b>              |   |
| Salaries per Annum:  |                       |   |   |
| Starting<br><b>45000</b>   | Final<br><b>60000</b> | Currency Paid<br><b>CAD</b>                             | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>No</b> |
| Telephone Number<br><b>1613761 9748</b>  |                       | Email Address<br><b>h_mamo@hotmail.com</b>              |   |
| Address of Employer<br><b>Canada</b>   |                       |   |   |
| Number of Employees Supervised by You<br><b>9</b>  |                       |   |   |
| Description of Duties<br><p>- As a business owner and manager, I was in charge of all business development and administration tasks. - Worked directly with suppliers throughout the entire transaction including quality and price negotiation. - Retail of the merchandise and costumer service. - Keeping the inventory updated and implementing inventory related policies. - Maintain and develop the inventory of the fixed assets of the business. - Managed all the financial affairs including payroll and banking of the business.</p> |                       |   |   |
| Summarize any of Your Achievements<br><p>As a new immigrant who moved to Canada in late 1991, I managed to sustain my family and accumulate work experience.</p>   |                       |   |   |
| Reasons for Leaving<br><p>Joined UNMIK as UNV in order to persue new carrier accordig to my educational background.</p>  |                       |   |   |

|  |                      |   |   |
|--|----------------------|---|---|
| Job Title<br><b>Senior International Broadcaster</b>   |                      | Type of Business<br><b>Radio broadcasting</b>   | From - To<br><b>01/11/1986 - 01/05/1991</b>   |
| Name of Employer<br><b>Radio Moscow</b>  |                      | Name of Supervisor<br><b>Vladimir Grigoriev</b> |   |
| Salaries per Annum:  |                      |   |   |
| Starting<br><b>6360</b>  | Final<br><b>7800</b> | Currency Paid<br><b>RUR</b>                     | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>No</b> |
| Telephone Number   |                      | Email Address                                   |   |
| Address of Employer<br><b>Russian Federation</b>   |                      |   |   |
| Number of Employees Supervised by You<br><b>5</b>  |                      |   |   |
| Description of Duties<br><p>Translation of news, analysis, commentaries and other radion programs from Russian to Amharic and broadcast to Ethiopia.</p> |                      |   |   |
| Summarize any of Your Achievements   |                      |   |   |

In addition to my PhD study programme, my job at the radio station gave me an opportunity to gain on job experience.

Reasons for Leaving

After completing my PhD study, I move to Canada as a permanent resident.

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak  | Read   | Write  | Understand |
|----------|---------------|--------|--------|--------|------------|
| English  | No            | Easily | Easily | Easily | Easily     |
| Russian  | No            | Easily | Easily | Easily | Easily     |

In addition to the six United Nations Official Languages, list any other languages you know.

| Language | Mother Tongue | Speak  | Read   | Write  | Understand |
|----------|---------------|--------|--------|--------|------------|
| Amharic  | Yes           | Easily | Easily | Easily | Easily     |

Address

22 Central Park Drive  
Ottawa Ontario Canada  
Telephone: 1-613-761 97 48  
Fax: 1-613-697 9748  
Contact: Hailu Mamo

Address

Room E 2a-b-c, 8-14 Avenue de la paix  
1202, Geneva  
Geneva Geneva Switzerland  
Telephone: 41-79-278 6569  
Fax: 995-99-99 973338  
Contact: Hailu Mamo

Address

Sukhumi, Abkhazia?Georgia  
Sukhumi Sukhumi Georgia  
Fax: 7-940-9270 223

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name          | Occupation or Business                  | Address                       | Telephone/Email                       |
|-------------------------|---|-------------------------------|---------------------------------------|
| Wolfgang WEISBROD-WEBER | Director, Asia and Middle east Division | N.Y. United States of America | 1212963 2287<br>weisbrod-weber@un.org |

## Personal History Profile for Preston PENTONY

## General Details

|  |                             |                                   |                             |
|--|-----------------------------|-----------------------------------|-----------------------------|
| 1. Family name   | First Name                  | Middle Name                       | Maiden Name, (if any)       |
| PENTONY  | Preston                     | Hiroki                            |                             |
| 2. Date of Birth   | 3. City of Birth            | Country of Birth                  | Index No                    |
| 18/10/1969   | Martinsburg                 | United States of America          | 211708                      |
| 4. Country of Nationality at Birth   | Second Nationality (if any) | 5. Country of Present Nationality | Second Nationality (if any) |
| United States of America   |                             | United States of America          |                             |
| 6. Gender  | 7. Height [cm]              | 8. Weight [kg]                    | 9. Marital Status           |
| Male   | 183                         | 73                                | Single                      |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.  |                             |                                   |                             |
| Are there any limitations on your ability to engage in all travel? No  |                             |                                   |                             |
| Are there any limitations on your ability to perform in your prospective field of work? No   |                             |                                   |                             |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? No  |                             |                                   |                             |
| 13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists  |                             |                                   |                             |
| 14. Would you accept employment for less than six months? Yes  |                             |                                   |                             |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/10/2006   |                             |                                   |                             |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No |                             |                                   |                             |
| 18. Email Address: Prestonpentony@yahoo.com  |                             |                                   |                             |

## Education

List all university degrees or equivalent qualifications obtained.

|   |                                    |                     |
|---|------------------------------------|---------------------|
| University Name                             | City, Country                      | From - To           |
| Princeton University, Woodrow Wilson School | Princeton United States of America | Aug-1997 - May-1999 |
| Main Course of Study                        | Field of Study                     |                     |
| Economics                                   | Social & Behavioural Science       |                     |
| Degree Title or Equivalent                  | Degree Type                        |                     |
| Master of Public Affairs                    | Masters                            |                     |

|                            |                                     |                     |
|----------------------------|-------------------------------------|---------------------|
| University Name            | City, Country                       | From - To           |
| West Virginia University   | Morgantown United States of America | Aug-1987 - Dec-1991 |
| Main Course of Study       | Field of Study                      |                     |
| Political Science          | Social & Behavioural Science        |                     |
| Degree Title or Equivalent | Degree Type                         |                     |
| Bachelor of Arts           | Bachelor of Arts                    |                     |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

|  |                     |                               |
|--|---------------------|-------------------------------|
| Name of School   | City, Country       | From - To                     |
| Center for Human Potential   | Alajuela Costa Rica | Sep-1994 - Dec-1994           |
| Main Course of Study   |                     | Certificate or Diploma        |
| Adult education methodologies, cross cultural skills, Spanish language |                     | course completion certificate |

|  |                    |                             |
|--|--------------------|-----------------------------|
| Name of School                                 | City, Country      | From - To                   |
| Universidad Iberoamericana                     | Mexico City Mexico | Aug-1990 - May-1991         |
| Main Course of Study                           |                    | Certificate or Diploma      |
| Spanish language, Mexican politics and history |                    | non-degree exchange program |

|                         |                                      |                        |
|-------------------------|--------------------------------------|------------------------|
| Name of School          | City, Country                        | From - To              |
| Martinsburg High School | Martinsburg United States of America | Sep-1983 - Jun-1987    |
| Main Course of Study    |                                      | Certificate or Diploma |
| University prep         |                                      | High School Diploma    |

## Employment

26. Starting with your present post, list in reverse order every employment you have had:

|                           |                      |              |
|---------------------------|----------------------|--------------|
| Job Title                 | Type of Business     | From - To    |
| Political Affairs Officer | Peacekeeping Mission | 01/05/2007 - |

|   |       |               |  |  |  |
|---|-------|---------------|--|--|--|
| Name of Employer<br><b>UNMIT</b>  |       |               | Name of Supervisor<br><b>Colin Stewart</b>                     |  |  |
| Salaries per Annum:   |       |               |  |  |  |
| Starting  | Final | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |  |  |
|   |       |               | Is this a position within the UN Common System? <b>Yes</b>     |  |  |
| Telephone Number<br><b>12129630099</b>  |       |               | Email Address<br><b>pentony@un.org</b>                         |  |  |
| Address of Employer<br><b>East Timor</b>  |       |               |  |  |  |
| Number of Employees Supervised by You<br><b>3</b>   |       |               |  |  |  |
| Description of Duties<br><p>-- Liaise with a wide variety of external contacts (political parties, Church, civil society, Government etc at national and subnational levels), analyze and maintain up-to-date knowledge of events relating to political developments in general and how they impact upon mission activities. -- Prepare and or provide assistance in the preparation of other code cables, regular reports, and ad hoc reports on thematic issues offering analytical assessments and strategic advice on key issues that impact on the mission's mandate. -- Lead preparation of substantial reports relevant to SRSG, including draft reports to SC. -- Gather, select and analyze information contained in communications and publications received from different sources including the media. -- Lend political expertise to special, occasional initiatives such as the Expert Police Mission, development of a national dialogue strategy and others. -- Support mission good offices efforts with outside interlocutors. -- Support the Chief of PAS in the day-to-day management of the unit as he delegates, including ensuring that delegated tasks are completed and deadlines are met. -- Provide support for the professional development of junior officers, including through providing them with guidance and feedback in the preparation of reports, speeches, etc. -- Perform representational functions as the Chief of PAS delegates, such as at political events such as party meetings, training sessions of the National Parliament, and others. -- Supervise three national professional officers. -- Serve as OiC in absence of Chief of Political Affairs. -- Supervise preparation of section RBB inputs. -- Supervise section contributions to overarching mission strategies (including monitoring and evaluation mechanisms), such as the medium term strategy requested by the SC. -- Interview and evaluate candidates for job openings. -- Develop reporting formats for section, including monitoring and evaluation aspects</p> |       |               |  |  |  |
| Summarize any of Your Achievements<br><p>-- Gave a presentation, in Tetum, to National Parliament on the role of the opposition as part of the UNDP-supported induction programme for new MPs. -- Provide the political briefing at the induction briefing for new arrivals. -- Lead preparation of the weekly situation report, which one of the main vehicles for PAS to report on issues and concerns to NY. -- Able to maintain a wide variety of contacts and good relations from the ministerial level down to sub-village chiefs. -- Served as co-lead drafter in drafting of four SG reports to the Security Council. -- While supervisor served as acting CoS, supported him to ensure that Political Office continued to function effectively, including making sure that deadlines are met, there is necessary follow-up on important political events and trends, national officer receive necessary guidance, etc. -- Served as focal point for two of the SG meetings during his visit: Parliament (logistically a bit tricky) and Fretilin. -- Frequently and willingly work extra hours, weekends and holidays to ensure that mission imperatives are met. -- Ensured that the mission had a complete understanding of the violence that broke out in eastern part of country after the announcement on the formation of the new government.</p>  |       |               |  |  |  |
| Reasons for Leaving<br><b>n/a - currently employed with UNMIT</b>   |       |               |  |  |  |

|   |               |               |  |  |   |
|---|---------------|---------------|--|--|---|
| Job Title<br><b>Leadership and Communication Capacity for National Renewal Project Coordinator</b>  |               |               | Type of Business<br><b>International Organization</b>          |  | From - To<br><b>01/12/2006 - 01/05/2007</b> |
| Name of Employer<br><b>World Bank Timor Leste</b>   |               |               | Name of Supervisor<br><b>Steffi Stallmeister</b>               |  |   |
| Salaries per Annum:   |               |               |  |  |   |
| Starting  | Final         | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |  |   |
| <b>110880</b>   | <b>110880</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>Yes</b>     |  |   |
| Telephone Number  |               |               | Email Address<br><b>Prestonpentony@yahoo.com</b>               |  |   |
| Address of Employer<br><b>East Timor</b>  |               |               |  |  |   |
| Number of Employees Supervised by You<br><b>2</b>   |               |               |  |  |   |
| Description of Duties<br><p>- Lead design and implementation \$1 million leadership and communications training program, encompassing a range of training, mentoring, and technical assistance interventions. - In consultation with high-level officials from GoTL, Office of the President, expert consultants, and Bank Task Team, lead design of content of training, development of curricula, planning of interventions, and identification of participants. Develop implementation plan for project. - Manage project team including consultant trainers and project staff. - Represent program with high-level government officials, members of diplomatic corps, and leading members of civil society. - Manage sub-grant program, including liaison with grantees, convening of Sub-grant Selection Committee meetings, and overseeing disbursement of funds and ensuring adequate reporting on sub-grant activities. - Oversee all aspects of grant execution, ensuring fiduciary requirements are fulfilled and providing required project documentation. - Develop a monitoring and evaluation framework for the project, including sub-grant component. - Manage budgetary aspects of project. - Represent the project at external meetings, including with the President and senior Government officials. - Developed an operational plan to translate project goals into measurable objectives. - Develop TORs for staff positions, recruit and interview staff. - Develop reporting formats for sub-grantees, including monitoring and evaluation.</p> |               |               |  |  |   |
| Summarize any of Your Achievements<br><p>- Managed \$1 million dollar project in difficult political environment. - Achieved creative solutions to challenges posed by a unique World Bank project.</p>   |               |               |  |  |   |
| Reasons for Leaving<br><b>Still employed</b>  |               |               |  |  |   |

|  |       |               |  |  |   |
|--|-------|---------------|--|--|---|
| Job Title<br><b>Special Assistant to the DSRSG/RC/HC</b> |       |               | Type of Business<br><b>DPKO</b>                                |  | From - To<br><b>01/12/2005 - 01/11/2006</b> |
| Name of Employer<br><b>UNAMA</b>                         |       |               | Name of Supervisor<br><b>Ameerah Haq, DSRSG</b>                |  |   |
| Salaries per Annum:                                      |       |               |  |  |   |
| Starting   | Final | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |  |   |
|  |       |               | Is this a position within the UN Common System? <b>Yes</b>     |  |   |
| Telephone Number<br><b>1212963-2688</b>                  |       |               | Email Address<br><b>Prestonpentony@yahoo.com</b>               |  |   |

Address of Employer

**Afghanistan**

Number of Employees Supervised by You

**6**

Description of Duties

• **Support the DSRSG (Resident and Humanitarian Coordinator) to ensure the efficient functioning of the Relief, Recovery and Reconstruction pillar of UNAMA, requiring comprehensive and detailed knowledge of the pillar's work (institutional development, humanitarian relief, counter narcotics, gender, local government, national development frameworks).** • **Responsible for all pillar reporting, including code cables, internal reports, inputs into reports to Security Council and others.** • **Manage all efforts dealing with human resources including development of position TORs, capacity building initiatives and recruitment.** • **Lead development of pillar's overarching work plan based on the UN's results-based management frameworks, ensuring consistency of individual unit and staff work plans and consistency with agencies of the integrated mission.** • **Manage administrative and other support staff.** • **Lead special substantive initiatives of the pillar, such as development of long-term humanitarian responses to security situation.** • **Represent the DSRSG in external and internal meetings.** -- Supported DSRSG in her functions as DDO, a significant responsibility in the volatile security environment -- Develop tools, guidelines and training materials for monitoring and reporting of pillar officers in the regions. -- Supported sections in development of monitoring and evaluation matrices. -- Led preparation of responses to OIOS reports, including implementation of recommendations. -- Led pillar initiatives to translate overarching mission objectives into measurable objectives and individual workplans. -- **Represented DSRSG at external meetings, such as donor coordination meetings with Ministry of Finance and with Office of the President's Economic Adviser.**

Summarize any of Your Achievements

-- **Ensure the smooth functioning of 7 different units of the pillar -- Led and coordinated preparation of planning documents such as RBB, pillar work plans, unit workplans, and position TORs, ensuring that they were consistent with overall mission objectives.** --Doubled up my workload by filling in for long-vacant positions, such as serving for several months as the field officer coordinator, and another time serving as the subnational governance advisor. --Led preparation of several internal workshops for pillar staff. -- Led recruitment for the pillar. -- **Ensured good coordination with the Country Team by serving as the liaison between the pillar and RC staff on overarching planning, monitoring and evaluation initiatives.** -- **Ensured that national development priorities and frameworks were reflected in pillar and section workplans, and individual TORs.**

Reasons for Leaving

**Another job opportunity**

Job Title

**Senior Democracy Fellow**

Type of Business

**Government Agency**

From - To

**01/01/2005 - 01/06/2005**

Name of Employer

**United States Agency for International Development (USAID)**

Name of Supervisor

**Diana Swain**

Salaries per Annum:

| Starting     | Final        | Currency Paid |
|--------------|--------------|---------------|
| <b>67000</b> | <b>67000</b> | <b>USD</b>    |

Is this a civil servant position of your Government? **No**

Is this a position within the UN Common System? **No**

Telephone Number

**2442399518**

Email Address

**Prestonpentony@yahoo.com**

Address of Employer

**Angola**

Number of Employees Supervised by You

**0**

Description of Duties

• **Lead development of mission's multi-year strategic plan for programming in the areas of civil society, media, and political party strengthening activities related to the legislative elections scheduled for 2006.** • **Spearhead elaboration of improved monitoring and evaluation methodologies for partners involved in activities related to electoral programming.** -- Led development of revisions to mission's strategic objective framework and its intermediate results and indicators, to take into account changing conditions on the ground. • **Produce assessment of democracy and governance sector and possibilities for future programming, as part of the mission's strategic planning process.** • **Act as main liaison with other bilateral and multi-lateral agencies.**

Summarize any of Your Achievements

• **Created more efficient and accurate monitoring mechanisms.** • **Established basis for mission's strategic plan in governance programming areas.**

Reasons for Leaving

**position ended**

Job Title

**Political Affairs Officer**

Type of Business

**UN Peacekeeping Mission**

From - To

**01/04/2002 - 01/11/2004**

Name of Employer

**UNMISET/UNTAET**

Name of Supervisor

**William Gary Gray**

Salaries per Annum:

| Starting     | Final        | Currency Paid |
|--------------|--------------|---------------|
| <b>55346</b> | <b>55346</b> | <b>USD</b>    |

Is this a civil servant position of your Government? **No**

Is this a position within the UN Common System? **Yes**

Telephone Number

**6188946-3900**

Email Address

**pentonyp@un.org**

Address of Employer

**Australia**

Number of Employees Supervised by You

**1**

Description of Duties

-- **Monitor and analyse domestic political and human rights developments relating to assigned areas of responsibility (including but not limited to development of State institutions, police and military development, political parties, judiciary, dissident political groups, and legislative frameworks) with particular attention to developments impacting implementation of the Mission mandate, through informal contacts, media monitoring, visits to districts, attendance at formal meetings, observation of demonstrations and press conferences, etc.** -- **On a regular basis and in coordination with other members of the office provide analytical input for the Mission's weekly political and human rights report ensuring that the information provided is topical, provides an accurate depiction of political reality, and reflective of issues of concern to the Mission.** -- **Prepare briefing papers, talking points, speeches, etc for the SRSG and provide input into reports to the Security Council**

Summarize any of Your Achievements



-- Composed UNTAET Transitional Administrator's and SRSG Sergio de Mello's final "State of the Nation" speech delivered to Timorese Constituent Assembly. -- Successful Mission actions (such as encounters for dialog and security interventions) to counter the measures of political groups hostile to the UN presence and possible sources of civil unrest by serving as the main liaison between the Mission and the groups' representatives. -- Special thematic papers on issues of particular concern, requiring in-depth research and analysis on issues of particular concern to the Mission and its ability to implement its mandate. -- Improved effectiveness of project interventions in the areas of strengthening of democratic institutions, incorporation of core human rights values, police development, and reintegration of ex-combatants through the provision of political analysis provided on request of UN agencies and bilateral donors, participation in technical working groups, and informal briefings to DSRSG. -- Increased Mission and UN system understanding of impact of political dynamics on social policy through research, consultation with outside technical experts, and development of effective working relationships with East Timorese authorities.

Reasons for Leaving

n/a

|  |                        |                                |
|--|------------------------|--------------------------------|
| Job Title                                  | Type of Business       | From - To                      |
| <b>Civil Society Program Manager</b>       | <b>NGO</b>             | <b>01/10/2000 - 01/04/2002</b> |
| Name of Employer                           | Name of Supervisor     |                                |
| <b>Catholic Relief Services East Timor</b> | <b>Jamieson Davies</b> |                                |

Salaries per Annum:

|              |              |               |  |
|--------------|--------------|---------------|--|
| Starting     | Final        | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
| <b>37500</b> | <b>39000</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>No</b>      |

Telephone Number  
**6703903324641**

Email Address

Address of Employer  
**East Timor**

Number of Employees Supervised by You  
**4**

Description of Duties

-- Overall management of civil society program with focus on human rights and advocacy, including long and short term planning, proposal development, project implementation, and supervision of local staff. -- Financial management of civil society programs with a total value of approximately \$600,000, including budget development, monitoring, evaluation and reporting. -- Represent CRS to other local and international NGOs, local government, UNTAET, and other actors relevant to the field of civil society. -- Develop and manage implementation of NGO capacity building and civic education projects in context of country program transition from emergency response to long-term development. -- Participate in organisational planning and evaluation technical missions. -- Provide technical assistance and capacity building to project partners involved principally in human rights issues and advocacy initiatives. -- Speak at conferences, requiring preparation of power point presentations. - Organize training for staff and external partners.

Summarize any of Your Achievements

-- Develop new civil society program area in context of transition from emergency response to long-term development programming -- Execute an NGO capacity building project budgeted at \$390,000 for local NGOs dedicated to human rights and reconciliation. -- Develop and implement civic education project for rural areas with budget of \$150,000. -- Seven project proposals developed and implemented. -- Ten multi-day workshops planned and executed. -- Numerous in-house trainings planned and executed for local human rights NGO partners.

Reasons for Leaving

**new position**

|  |                           |                                |
|--|---------------------------|--------------------------------|
| Job Title                                  | Type of Business          | From - To                      |
| <b>Dili Liaison Officer</b>                | <b>NGO</b>                | <b>01/04/2000 - 01/09/2000</b> |
| Name of Employer                           | Name of Supervisor        |                                |
| <b>Catholic Relief Services East Timor</b> | <b>Clodagh McCumiskey</b> |                                |

Salaries per Annum:

|              |              |               |  |
|--------------|--------------|---------------|--|
| Starting     | Final        | Currency Paid | Is this a civil servant position of your Government? <b>No</b> |
| <b>34500</b> | <b>35500</b> | <b>USD</b>    | Is this a position within the UN Common System? <b>No</b>      |

Telephone Number  
**6703903324641**

Email Address

Address of Employer  
**East Timor**

Number of Employees Supervised by You  
**25**

Description of Duties

-- Supervise approximately 25 staff members, including recruitment, development of personnel policy, and daily direction within context of emergency program. -- Represent CRS to other NGOs, UNTAET, UN agencies, and other actors in order to coordinate humanitarian response. -- Manage Dili liaison office, including oversight of move to new location, coordination with vendors and landlords, coordination with other CRS offices in East Timor. -- Analyse economic, social and political events at the national and subnational level in order to develop appropriate humanitarian response interventions. -- Manage small grants portfolio. -- Participate in internal technical assessment missions and provide briefings to outside missions. -- Prepare situational reports on state of emergency response projects.

Summarize any of Your Achievements

-- Administrative, management, and program policies for new office developed. -- More effective and efficient humanitarian response project (food and non-food distribution) through liaising with UN agencies, UNTAET, OCHA, and other actors. -- NGO Forum (only national level organisation representing local NGOs) strengthened through provision of technical assistance as part of 6 member working group guiding its formation. -- Effective office computer systems established, including financial, databases, and employment records. -- Developed office work plans that responded to exigencies and stresses of consolidating a country program in the midst of a complex humanitarian emergency. -- 30 members of West Timor team received necessary physical and psychological care on evacuation to East Timor after the killing of three UNHCR workers in West Timor.

Reasons for Leaving

**transferred to new position within same organisation**

|  |                    |                                |
|--|--------------------|--------------------------------|
| Job Title  | Type of Business   | From - To                      |
| <b>International Development Fellow</b>            | <b>NGO</b>         | <b>01/06/1999 - 01/03/2000</b> |
| Name of Employer                                   | Name of Supervisor |                                |
| <b>Catholic Relief Services Dominican Republic</b> | <b>Murray Luft</b> |                                |

Salaries per Annum:



|   |                       |  |   |
|---|-----------------------|--|---|
| Starting<br><b>13000</b>  | Final<br><b>13000</b> | Currency Paid<br><b>USD</b>                            | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>No</b> |
| Telephone Number  |                       | Email Address<br><b>catholic.relief@codetel.net.do</b> |   |
| Address of Employer<br><b>Dominican Republic</b>  |                       |  |   |
| Number of Employees Supervised by You<br><b>0</b>   |                       |  |   |
| Description of Duties<br>-- <b>Manage human rights program and small grants portfolios with a total value of approximately \$425,000. -- Manage microfinance program portfolio with a total value of approximately \$100,000. -- Liaise on a daily basis with local project partners in order to offer monitoring and evaluation guidance, technical assistance, and institutional development assistance. -- Research and analyse legal and political context of project activities in area of human rights. -- Liaise with members of Government, UN agencies, and other NGOs in order to coordinate project activities. -- Conduct frequent field trips to rural and urban marginalised communities for project monitoring and research for development of new projects.</b> |                       |  |   |
| Summarize any of Your Achievements<br>-- <b>Produce terms of reference that resulted in three new projects focusing on socio-economic development of migrant worker populations, requiring social and political analysis. -- New microfinance project implemented that served as basis for country program's long term strategy for microfinance interventions. -- New child and migrant labour rights project developed and implemented in partnership with UNICEF and FLACSO.</b>   |                       |  |   |
| Reasons for Leaving<br><b>Transferred on my request to other country program</b>  |                       |  |   |

|   |  |   |
|---|--|---|
| Job Title<br><b>Assistant in the Technical Assistance Section</b>   | Type of Business<br><b>For Profit Development Consulting</b> | From - To<br><b>01/04/1998 - 01/09/1998</b>   |
| Name of Employer<br><b>Creative Associates International</b>  | Name of Supervisor<br><b>Megan Thomas</b>                    |   |
| Salaries per Annum:<br>Starting<br><b>6000</b>  | Final<br><b>6000</b>   | Currency Paid<br><b>USD</b>   |
|   |  | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>No</b> |
| Telephone Number  |  | Email Address<br><b>harolds@caii-dc.com</b>   |
| Address of Employer<br><b>Guatemala</b>   |  |   |
| Number of Employees Supervised by You<br><b>0</b>   |  |   |
| Description of Duties<br>-- <b>Conduct research into political and economic conditions affecting situation of indigenous and former combatant populations. -- Assist in the development of advocacy and organizational training strategies. -- Monitor human rights organizations' projects and activities. -- Monitor and analyze political and legal context of advocacy activities and human rights situation through liaising with Government officials and MINUGUA staff, field visits, and research into written materials, among others.</b>   |  |   |
| Summarize any of Your Achievements<br>-- <b>Produced technical feasibility study and design strategies for implementation of public policy clearinghouse for use by human rights NGOs conducting advocacy around implementation of the Peace Accords. -- Evaluations conducted of 15 research facilities supporting indigenous and human rights. -- Develop database of regional consultants, requiring training staff in use of the database. -- Terms of references for project consultants developed to assist project. -- 10 project proposals from indigenous and human rights organisations analysed. -- Technical evaluation conducted of project partners involved in advocacy around implementation of Peace Accords. -- Research report prepared on the legal framework for civil society organisations operating in Guatemala.</b> |  |   |
| Reasons for Leaving<br><b>Graduate School</b>   |  |   |

|  |   |   |
|--|---|---|
| Job Title<br><b>Program Associate</b>  | Type of Business<br><b>non-profit educational</b> | From - To<br><b>01/01/1997 - 01/09/1997</b>   |
| Name of Employer<br><b>Cuban Committee for Democracy</b>   | Name of Supervisor<br><b>Dr Alejandro Portes</b>  |   |
| Salaries per Annum:<br>Starting<br><b>16000</b>  | Final<br><b>16000</b>                             | Currency Paid<br><b>USD</b>   |
|  |   | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>No</b> |
| Telephone Number   |   | Email Address<br><b>ccd@us.net</b>  |
| Address of Employer<br><b>United States of America</b>   |   |   |
| Number of Employees Supervised by You<br><b>2</b>  |   |   |
| Description of Duties<br>-- <b>Manage Washington, DC office. -- Manage DC advocacy efforts of organisation of moderate and progressive Cuban Americans opposed to the US embargo of Cuba. -- Monitor and analyse political and legal developments. -- Represent the organization to members of Congress and the State Department. -- Coordinate with other NGOs throughout the country to develop and enact legislative and grassroots strategies.</b> |   |   |
| Summarize any of Your Achievements<br>-- <b>Advocacy strategy developed. -- Numerous briefings papers for Board of Directors. -- In conjunction with other NGOs, solidarity, and business organizations develop advocacy campaign seeking to lift U.S. embargo. -- Write content for organisational website. -- 5 organisational newsletters edited, along with contribution of articles and editorials.</b>   |   |   |
| Reasons for Leaving<br>-- . . . . .  |   |   |

**Graduate School**

|   |   |  |
|---|---|--|
| Job Title<br><b>Adult Education Specialist/Peace Corps Volunteer</b>  | Type of Business<br><b>Volunteer</b>          | From - To<br><b>01/10/1994 - 01/12/1996</b>    |
| Name of Employer<br><b>US Peace Corps</b>   | Name of Supervisor<br><b>Constance Gregor</b> |  |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid                      Is this a civil servant position of your Government? <b>No</b><br><b>2400                      2400                      USD                      Is this a position within the UN Common System? No</b> |   |  |
| Telephone Number  |   | Email Address<br><b>peacecorpscr@yahoo.com</b> |
| Address of Employer<br><b>Costa Rica</b>  |   |  |
| Number of Employees Supervised by You<br><b>0</b>   |   |  |
| Description of Duties<br><b>-- Develop and manage adult education project that corresponded to evaluated community needs. -- Train Costa Rican teachers in adult education methodologies.</b>   |   |  |
| Summarize any of Your Achievements<br><b>-- 10 adult students obtained primary school equivalency degree. -- 5 adult students gained basic literacy and numeracy skills -- 50 students attended secondary school equivalency degree program. -- 5 teachers trained in adult education methods.</b>                          |   |  |
| Reasons for Leaving<br><b>Term of service ended</b>   |   |  |

|  |   |   |
|--|---|---|
| Job Title<br><b>Assistant, Democratization Issues</b>  | Type of Business<br><b>Non-profit educational</b> | From - To<br><b>01/01/1994 - 01/09/1994</b> |
| Name of Employer<br><b>Central America Working Group</b>   | Name of Supervisor<br><b>Joy Olson</b>            |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid                      Is this a civil servant position of your Government? <b>No</b><br><b>1200                      1200                      USD                      Is this a position within the UN Common System? No</b>  |   |   |
| Telephone Number   |   | Email Address<br><b>lawg@lawg.org</b>       |
| Address of Employer<br><b>United States of America</b>   |   |   |
| Number of Employees Supervised by You<br><b>0</b>  |   |   |
| Description of Duties<br><b>-- Research aspects of democratization and human rights issues in Mexico and Central America in support of advocacy and public education initiatives. -- Represent organisation to members of US Congress and their staff. -- Monitor and analyse human rights situation in Central American through contact with technical experts, congressional staff, and legal research, among others. -- Co-ordinate advocacy initiatives in Washington DC. -- Liaise with leaders of indigenous and human rights organisations in Mexico and Central America. -- Provide input for organisational newsletter.</b> |   |   |
| Summarize any of Your Achievements<br><b>-- Co-author the published report U.S. Military Humanitarian and Civic Assistance Programs and Their Application in Central America. -- More effective advocacy campaigns around democratization and human rights issues through research, especially into international legal norms and regional political context.</b>  |   |   |
| Reasons for Leaving<br><b>Other employment</b>   |   |   |

|   |   |   |
|---|---|---|
| Job Title<br><b>Translator/Transportation Coordinator</b>   | Type of Business<br><b>Health Provider</b>  | From - To<br><b>01/04/1993 - 01/11/1993</b> |
| Name of Employer<br><b>Shenandoah Health Services</b>   | Name of Supervisor<br><b>Marcy Steerman</b> |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid                      Is this a civil servant position of your Government? <b>No</b><br><b>16000                      16000                      USD                      Is this a position within the UN Common System? No</b> |   |   |
| Telephone Number  |   | Email Address                               |
| Address of Employer<br><b>United States of America</b>  |   |   |
| Number of Employees Supervised by You<br><b>0</b>   |   |   |
| Description of Duties<br><b>-- Coordinate transportation for migrant workers from camps to medical facilities. -- Interpret Spanish/English for migrant health workers at medical facilities.</b>   |   |   |
| Summarize any of Your Achievements<br><b>-- Organised transportation for over 1000 migrant workers to various health facilities in the area</b>   |   |   |

Reasons for Leaving  
**Other employment**

|  |  |  |   |
|--|--|--|---|
| Job Title<br><b>Vocational Rehabilitation Consultant</b> |  | Type of Business<br><b>Vocational rehabilitation</b> | From - To<br><b>01/03/1993 - 01/12/1993</b> |
| Name of Employer<br><b>Hollingsworth Rehabilitation</b>  |  | Name of Supervisor<br><b>Nancy Hollingsworth</b>     |   |

Salaries per Annum:  
Starting  
**20000**

Final  
**24000**

Currency Paid  
**USD**

Is this a civil servant position of your Government? **No**

Is this a position within the UN Common System? **No**

Telephone Number

Email Address

Address of Employer  
**United States of America**

Number of Employees Supervised by You  
**0**

Description of Duties  
**-- Provide vocational counseling to individuals injured on the job. -- Coordinate with insurance companies, claimants, and medical practitioners in order to develop return to work strategies for injured individuals.**

Summarize any of Your Achievements  
**-- 5 injured individuals offered employment appropriate for their physical condition. -- 15 injured individuals entered into appropriate health care programs. -- 20 injured individuals received training in and utilised job search skills.**

Reasons for Leaving  
**Other employment**

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English -      French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

| Language       | Mother Tongue | Speak             | Read              | Write             | Understand        |
|----------------|---------------|-------------------|-------------------|-------------------|-------------------|
| <b>English</b> | <b>Yes</b>    | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |
| <b>French</b>  | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> | <b>Not easily</b> |
| <b>Spanish</b> | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     |

In addition to the six United Nations Official Languages, list any other languages you know.

| Language          | Mother Tongue | Speak             | Read              | Write             | Understand    |
|-------------------|---------------|-------------------|-------------------|-------------------|---------------|
| <b>Indonesian</b> | <b>No</b>     | <b>Easily</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Easily</b> |
| <b>Portuguese</b> | <b>No</b>     | <b>Not easily</b> | <b>Not easily</b> | <b>Easily</b>     | <b>Easily</b> |
| <b>Tetum</b>      | <b>No</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b>     | <b>Easily</b> |

## Address

423 S. Georgia Ave.  
Martinsburg WV 25401 United States of America  
Telephone: 1-304-263-1266  
Contact: Preston Pentony

## Address

423 S. Georgia Ave.  
Martinsburg WV United States of America  
Telephone: 1-304-263-1266  
Contact: Preston Pentony

## References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name           | Occupation or Business   | Address  | Telephone/Email                                      |
|--------------------------|--|--|--|
| <b>Anthony GOLDSTONE</b> | <b>Adviser, Commission for Reception, Truth and Reconciliation</b> | <b>Commission for Reception, Truth and Reconciliation in East Timor (CAVR) PO Box 144 Dili, East Timor. East Timor</b> | <b>670390725 1101<br/>anthonygoldstone@yahoo.com</b> |
| <b>Gary GRAY</b>         | <b>Head of US Mission to Timor-Leste (former)</b>                  | <b>1665 Crescent Ave. East Timor</b>   | <b>1541344-0999<br/>wgarygray@yahoo.com</b>          |



## Personal History Profile for Diego ZORRILLA

## General Details

|   |                             |                                   |                             |
|---|-----------------------------|-----------------------------------|-----------------------------|
| 1. Family name  | First Name                  | Middle Name                       | Maiden Name, (if any)       |
| <b>ZORRILLA</b>   | <b>Diego</b>                |                                   |                             |
| 2. Date of Birth  | 3. City of Birth            | Country of Birth                  | Index No                    |
| <b>05/12/1967</b>   | <b>madrid</b>               | <b>Spain</b>                      | <b>672160</b>               |
| 4. Country of Nationality at Birth  | Second Nationality (if any) | 5. Country of Present Nationality | Second Nationality (if any) |
| <b>Spain</b>  | <b>Switzerland</b>          | <b>Spain</b>                      |                             |
| 6. Gender   | 7. Height [cm]              | 8. Weight [kg]                    | 9. Marital Status           |
| <b>Male</b>   | <b>174</b>                  | <b>85</b>                         | <b>Married</b>              |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.<br>Are there any limitations on your ability to engage in all travel? <b>No</b> |                             |                                   |                             |
| Are there any limitations on your ability to perform in your prospective field of work? <b>No</b>   |                             |                                   |                             |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? <b>No</b>  |                             |                                   |                             |
| 13. What is your preferred field of work? <b>Political scientists</b>   |                             |                                   |                             |
| 14. Would you accept employment for less than six months? <b>No</b>   |                             |                                   |                             |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? <b>01/06/1992</b>   |                             |                                   |                             |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? <b>No</b>           |                             |                                   |                             |
| 18. Email Address: <b>dzorrilla@unicef.org</b>  |                             |                                   |                             |

## Education

List all university degrees or equivalent qualifications obtained.

|                                     |                     |                            |
|-------------------------------------|---------------------|----------------------------|
| University Name                     | City, Country       | From - To                  |
| <b>Instituto de Empresa</b>         | <b>Madrid Spain</b> | <b>Sep-1991 - Jun-1992</b> |
| Main Course of Study                | Field of Study      |                            |
| <b>General Law</b>                  | <b>Law</b>          |                            |
| Degree Title or Equivalent          | Degree Type         |                            |
| <b>Masters en Asesoria Juridica</b> | <b>Masters</b>      |                            |

|                                       |                                   |                            |
|---------------------------------------|-----------------------------------|----------------------------|
| University Name                       | City, Country                     | From - To                  |
| <b>Universidad Autonoma de Madrid</b> | <b>Madrid Spain</b>               | <b>Sep-1986 - Jun-1991</b> |
| Main Course of Study                  | Field of Study                    |                            |
| <b>General Law</b>                    | <b>Law</b>                        |                            |
| Degree Title or Equivalent            | Degree Type                       |                            |
| <b>Licenciado en Derecho</b>          | <b>Advanced university degree</b> |                            |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

|                            |                           |                                 |
|----------------------------|---------------------------|---------------------------------|
| Name of School             | City, Country             | From - To                       |
| <b>Ecole Moser</b>         | <b>Geneva Switzerland</b> | <b>Sep-1984 - Sep-1985</b>      |
| Main Course of Study       |                           | Certificate or Diploma          |
| <b>Secondary Education</b> |                           | <b>Maturite Federale Suisse</b> |

|                            |                             |                                 |
|----------------------------|-----------------------------|---------------------------------|
| Name of School             | City, Country               | From - To                       |
| <b>College Champittet</b>  | <b>Lausanne Switzerland</b> | <b>Feb-1982 - Jul-1984</b>      |
| Main Course of Study       |                             | Certificate or Diploma          |
| <b>Secondary Education</b> |                             | <b>Maturite Federale Suisse</b> |

## Employment

26. Starting with your present post, list in reverse order every employment you have had:

|   |                                   |  |
|---|-----------------------------------|--|
| Job Title                               | Type of Business                  | From - To  |
| <b>Senior Political Affairs Officer</b> | <b>International organization</b> | <b>01/09/2007 -</b>  |
| Name of Employer                        |                                   | Name of Supervisor   |
| <b>UNSCOL</b>                           |                                   | <b>Geir Pedersen</b>   |
| Salaries per Annum:                     |                                   |  |
| Starting                                | Final                             | Currency Paid  |
|   |                                   | Is this a civil servant position of your Government? <b>No</b> |
|   |                                   | Is this a position within the UN Common System? <b>Yes</b>     |

|  |  |
|--|--|
| Telephone Number   | Email Address<br><b>zorrilla1@un.org</b> |
| Address of Employer<br><b>Lebanon</b>  |  |
| Number of Employees Supervised by You<br><b>6</b>  |  |
| Description of Duties<br><b>Senior adviser on all political issues pertaining to the implementation of the mandate of the Special Coordinator for Lebanon, who is the United Nations senior most officer responsible for the implementation of Security Council resolution 1701. Head of the Political Unit, with a total of 5 political officers under my direct supervision and one national officer</b>   |  |
| Summarize any of Your Achievements<br><b>Provision of accurate political analysis on domestic and regional developments that have an impact on the conditions required for the implementation of 1701. Manager of a team of six political officers. Ensure coherence of political activities with the broader work of the semi-integrated mission headed by the Special Coordinator. Maintain close coordination with national actors, international partners and with UNIFIL.</b> |  |
| Reasons for Leaving<br><b>not applicable</b>   |  |

|  |  |   |
|--|--|---|
| Job Title<br><b>Regional Emergency Advisor for Latin America and the Caribbean</b>   | Type of Business<br><b>Risk management and relief assistance</b>   | From - To<br><b>01/07/2005 - 01/08/2007</b> |
| Name of Employer<br><b>UNICEF TACRO</b>  | Name of Supervisor<br><b>Jean Gough</b>  |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid  | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number   | Email Address<br><b>dzorrilla@unicef.org</b>   |   |
| Address of Employer<br><b>Panama</b>   |  |   |
| Number of Employees Supervised by You<br><b>3</b>  |  |   |
| Description of Duties<br><b>As Regional Adviser for Emergencies in Latin America and the Caribbean, I support 24 country offices, covering programmes in 35 countries, in emergency preparedness and response to emergencies (both complex emergencies and those caused by natural phenomena). The function involves continuous monitoring and support to efforts by country offices as well as the establishment and maintenance of support mechanisms at regional level, in coordination with other UN agencies and IASC members. The technical assistance offered aims at ensuring compliance with the Core Commitments for Children in Emergencies, an application instrument that derives from the Convention on the Rights of the Child, whilst abiding by a programmatic results-based orientation. In this assignment, I have expanded UNICEF's action in emergencies to also cover risk reduction strategies, in partnership with the ISDR.</b>   |  |   |
| Summarize any of Your Achievements<br><b>Ensured good functioning of early warning mechanisms for natural disasters and complex emergencies in the region; Advocacy for humanitarian action further to emergencies in the region in which rights of children were affected; Supported humanitarian interventions through technical advice to UNICEF staff and counterparts for rapid needs assessments, humanitarian relief delivery and monitoring; Oversight of programme planning by country offices regarding emergency preparedness and response, with particular emphasis on highly vulnerable countries; Ensured adaptation of preparedness efforts to diverse contexts in the region with varied national capacities; Advocacy with Government and IASC partners for humanitarian action in all cases where children rights were affected; Capacity building of staff and counterparts regarding response planning, delivery and monitoring in accordance with established standards Effective mobilization of resources and implementation in the region of global-level efforts for improved preparedness; Promoted at regional level risk reduction initiatives, in particular related to education, which resulted in resource mobilization and implementation of measures which, in turn, fed into on-going debate at global level regarding UNICEF's positioning at at global level on the positioning of UNICEF with regard to this field of work</b> |  |   |
| Reasons for Leaving<br><b>Completion of six years of secondment to UNICEF in July 2007, having achieved the goals I had set for this secondment. Voluntary return to my parent Organization, the UN Secretariat, to pursue work on peacebuilding and peacekeeping, now equipped with the experienced garnered, through the secondment to UNICEF, on the UN's work in development assistance and humanitarian relief</b>  |  |   |

|  |  |   |
|--|--|---|
| Job Title<br><b>acting Civilian Chief of Staff, ONUB</b>   | Type of Business<br><b>Peacekeeping Operation</b>  | From - To<br><b>01/05/2004 - 01/08/2004</b> |
| Name of Employer<br><b>Organisation des Nations Unies au Burundi (ONUB)</b>  | Name of Supervisor<br><b>Carolyn McAskie</b>   |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid  | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number   | Email Address  |   |
| Address of Employer<br><b>Burundi</b>  |  |   |
| Number of Employees Supervised by You  |  |   |
| Description of Duties<br><b>Political adviser to the Head of the start-up team of ONUB, deployed to Burundi immediately after the mission's establishment. Upon arrival of the SRSG, assumed the functions of civilian Chief of Staff a.i.</b>   |  |   |
| Summarize any of Your Achievements<br><b>Coordinated definition of strategic options related to the early challenges confronting ONUB upon its establishment, for consideration by SRSG and FC upon their arrival. Principal challenges related to acceleration of the DDR programme, constitutional and electoral issues, political and security issues related to continued FNL activity, relations between the UN and the mediators in the peace process, civil-military relations, etc</b> |  |   |
| Reasons for Leaving  |  |   |

**Short term 3-month assignment at the request of DPKO and agreed upon by UNICEF whilst I was Deputy Representative in Rwanda. Returned to my normal duties upon completion and assignment and arrival in ONUB of the mission's Chief of Staff**

|   |  |   |
|---|--|---|
| Job Title<br><b>Deputy Representative</b>   | Type of Business<br><b>Development assistance and humanitarian relief</b>  | From - To<br><b>01/09/2003 - 01/07/2005</b> |
| Name of Employer<br><b>UNICEF Rwanda</b>  | Name of Supervisor<br><b>Bintou Keita</b>  |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid   | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number  | Email Address  |   |
| Address of Employer<br><b>Rwanda</b>  |  |   |
| Number of Employees Supervised by You<br><b>6</b>   |  |   |
| Description of Duties<br><b>Responsible for implementation of UNICEF's \$12 million/year development cooperation programme with total office staff of 60 and interventions in the areas of child survival, growth and development, HIV/AIDS prevention, education, protection, rights advocacy and programme monitoring and evaluation.</b>   |  |   |
| Summarize any of Your Achievements<br><b>In a context strongly marked by President Kagame's sweeping electoral victory and by the genocide's 10th anniversary commemoration, programme implementation unfolded in a favorable but increasingly complex donor environment. Beyond actively contributing to CCA and UNDAF exercises, UNICEF's advocacy role in broader policy setting and donor coordination mechanisms was used to leverage resources and establish new partnerships for the advancement of the programme's goals. Meeting this challenge demanded significant changes in the way UNICEF operated in-country, requiring the adoption of new strategies and intense coaching of staff</b> |  |   |
| Reasons for Leaving<br><b>Assignment through direct decision by Executive Director of UNICEF to the Regional Office for Latin America and the Caribbean to perform as Regional Emergency Advisor</b>  |  |   |

|  |  |   |
|--|--|---|
| Job Title<br><b>Deputy Representative</b>  | Type of Business<br><b>International Organization -- Development Humanitarian</b>  | From - To<br><b>01/07/2001 - 01/09/2003</b> |
| Name of Employer<br><b>UNICEF Central African Republic</b>   | Name of Supervisor<br><b>Karim Adjibade</b>  |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid  | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number   | Email Address  |   |
| Address of Employer<br><b>Central African Republic</b>   |  |   |
| Number of Employees Supervised by You  |  |   |
| Description of Duties<br><b>Responsible for implementation of a rights-based development cooperation programme of approximately \$6 million/year and total office staff of 35, spanning interventions in the areas of Child Survival, Education, Protection, HIV/AIDS prevention and treatment and Monitoring and Evaluation</b>   |  |   |
| Summarize any of Your Achievements<br><b>Original planning was revised to ensure programme relevance in a politically unstable and highly volatile security context marked by the 15 May 2001 failed coup attempt and by the six-month war which led to regime change in March 2003. UNICEF shifted most resources to humanitarian relief activities implemented through new partnerships with NGOs and the Church. We played a major role in nascent humanitarian coordination mechanisms born from the UNCT; alas, structural and other problems stood in the way of better coordination amongst the UNCT and the UN's political office in the CAR, which weakened the UN's standing and effectiveness in the immediate aftermath of the conflict.</b> |  |   |
| Reasons for Leaving<br><b>Appointment to position of Deputy Representative in Rwanda, sought by me as it was a much larger programme and Kigali was a family duty station (my first daughter was born in December 2003, a couple of months after my departure from Bangui, which was then in phase III)</b>  |  |   |

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| Job Title<br><b>Political Officer</b>   | Type of Business<br><b>Peacekeeping</b>  | From - To<br><b>01/12/2000 - 01/06/2001</b> |
| Name of Employer<br><b>DPKO HQ</b>  | Name of Supervisor<br><b>Dmitry Titov</b>  |   |
| Salaries per Annum:<br>Starting                      Final                      Currency Paid   | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number  | Email Address  |   |
| Address of Employer<br><b>United States of America</b>  |  |   |
| Number of Employees Supervised by You   |  |   |
| Description of Duties<br><b>As DPKO's desk officer for the United Nations Mission in Ethiopia and Eritrea (UNMEE), I monitored and analyzed political developments and mission-related operational issues and submitted policy options to DPKO's leadership to ensure fulfilment of the mission's mandate</b> |  |   |
| Summarize any of Your Achievements  |  |   |

**Focal point for communications between HQ and UNMEE, tasked with ensuring cohesiveness of approach towards the mission amongst UN Departments, Funds, Programmes and UN agencies. Prepared reports on the mission for submission to the UN's governing bodies. Established permanent information flow with Permanent Missions in NY, so as to secure support for the mission and identify and defuse issues of concern. Strongly involved in providing support to the establishment and early works of the border delimitation commission**

Reasons for Leaving

**This was a short term assignment undertaken whilst searching for opportunities to work with UN agencies, funds and programmes so as to garner experience in the development and humanitarian work of the United Nations. Left to start secondment with UNICEF**

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|--|-------------------------------|--------------------------------|
| Job Title  | Type of Business              | From - To                      |
| <b>Political Officer / Civil Affairs Officer</b>   | <b>Peacekeeping</b>           | <b>01/11/1999 - 01/08/2000</b> |
| Name of Employer   | Name of Supervisor            |                                |
| <b>United Nations Transitional Administration in East Timor (UNTAET)</b>   | <b>Sergio Vieira de Mello</b> |                                |
| Salaries per Annum:  |                               |                                |
| Starting   | Final                         | Currency Paid                  |
| Is this a civil servant position of your Government? <b>No</b>   |                               |                                |
| Is this a position within the UN Common System? <b>Yes</b>   |                               |                                |
| Telephone Number   |                               | Email Address                  |
| Address of Employer  |                               |                                |
| <b>East Timor</b>  |                               |                                |
| Number of Employees Supervised by You  |                               |                                |
| Description of Duties  |                               |                                |
| <b>As political officer in the SRSG's office at the very start of the mission, I was entrusted with varied tasks related to the establishment of the mission, including political analysis and reporting, legal advice and representation on issues related to the Timor Treaty (East Timor's main revenue source), civilian-military coordination issues, relations with the media, etc. As the mission progressed s role with regard to administration of the country and capacity building of the Timorese grew, I was appointed Deputy Head of the Department of Infrastructure. The Department was responsible for running the country's utilities, transport and communications services and for building capacity of national institutions that would run them at a later stage</b> |                               |                                |
| Summarize any of Your Achievements   |                               |                                |
| <b>During my stay, the focus was on service delivery, achieved through a wide range of partnerships comprising States, regional Governments, private contractors, the World Bank and the Asian Development Bank, etc. Successful negotiations were conducted to ensure the continued running and development of utilities and basic infrastructure systems at a time when East Timor lacked indigenous capacities to doing so. Close cooperation was also maintained with the Timorese leadership and with services' users, mainly the mission itself, UN agencies and humanitarian actors. Programme for capacity building of East Timorese institutions was planned for a subsequent phase</b>   |                               |                                |
| Reasons for Leaving  |                               |                                |
| <b>for personal reasons had to request four months leave of absence, during which I decided to seek a secondment to a UN agency, fund or programme</b>   |                               |                                |

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|---|------------------------|--------------------------------|
| Job Title   | Type of Business       | From - To                      |
| <b>Political Officer</b>  | <b>Peacekeeping</b>    | <b>01/08/1999 - 01/11/1999</b> |
| Name of Employer  | Name of Supervisor     |                                |
| <b>United Nations Mission in Kosovo (UNMIK)</b>   | <b>Marion Baquerot</b> |                                |
| Salaries per Annum:   |                        |                                |
| Starting  | Final                  | Currency Paid                  |
| Is this a civil servant position of your Government? <b>Yes</b>   |                        |                                |
| Is this a position within the UN Common System? <b>Yes</b>  |                        |                                |
| Telephone Number  |                        | Email Address                  |
| Address of Employer   |                        |                                |
| <b>Other</b>  |                        |                                |
| Number of Employees Supervised by You   |                        |                                |
| <b>4</b>  |                        |                                |
| Description of Duties   |                        |                                |
| <b>As the first UN administrator of Lipljan (a municipality of 70,000 with a significant Serb presence), I was responsible for municipal governance and delivery of services and for the advancement of the mission's mandate. The overarching goal was to create a political and social environment that would encourage permanence of the remaining Serb minority and returns of those that had departed, whilst securing the effective functioning of Municipal services</b> |                        |                                |
| Summarize any of Your Achievements  |                        |                                |
| <b>Measures agreed in consultations with all parties and KFOR included participation of minorities in municipal governance, secure access to basic social services, protection of abandoned property, protection of minorities from forced evictions and other special protection measures. Structures for municipal oversight and coordination of all development and humanitarian assistance activities were established</b>  |                        |                                |
| Reasons for Leaving   |                        |                                |
| <b>Was requested by DPKO to join the advance team that established UNTAET, under Mr. Vieira de Mello's direct supervision</b>   |                        |                                |

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| Job Title  | Type of Business      | From - To                      |
| <b>Special Assistant to Head of Mission</b>                    | <b>Peace building</b> | <b>01/04/1998 - 01/08/1999</b> |
| Name of Employer   | Name of Supervisor    |                                |
| <b>Mision de Naciones Unidas en Guatemala (MINUGUA)</b>        | <b>Jean Arnault</b>   |                                |
| Salaries per Annum:  |                       |                                |
| Starting   | Final                 | Currency Paid                  |
| Is this a civil servant position of your Government? <b>No</b> |                       |                                |
| Is this a position within the UN Common System? <b>Yes</b>     |                       |                                |
| Telephone Number   |                       | Email Address                  |
| Address of Employer  |                       |                                |
| <b>Guatemala</b>   |                       |                                |



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| Number of Employees Supervised by You   |
| Description of Duties<br><b>Provided main working-level interface with HQ on all issues pertaining to the Mission's mandate to support implementation of the comprehensive Guatemala Peace Accords. Assisted the SRSG with strategic direction and coordination of the mission's various components. Assisted with coordination between MINUGUA and UN agencies, funds and programmes.</b>  |
| Summarize any of Your Achievements<br><b>Coordinated MINUGUA's reporting on Guatemala's political, social and security issues and formulated policy recommendations to advance the Mission's mandate. Maintained regular contact with Embassies' political advisors to share political analysis and secure support for the Mission's positions. Discharged the function of Spokesman for the mission during a period of over eight months</b> |
| Reasons for Leaving<br><b>Was assigned by DPKO to assist in the establishment and early work of UNMIK, first directly assigned to work in Mr. Kouchner's office and later as a Municipal Administrator in Lipljan</b>   |

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| Job Title<br><b>Political Officer</b>  | Type of Business<br><b>UN Headquarters</b> | From - To<br><b>01/01/1997 - 01/04/1998</b>                    |
| Name of Employer<br><b>EOSG HQ</b>   | Name of Supervisor<br><b>S. Iqbal Riza</b> |  |
| Salaries per Annum:<br>Starting  | Final                                      | Currency Paid  |
|  |  | Is this a civil servant position of your Government? <b>No</b> |
|  |  | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number   | Email Address                              |  |
| Address of Employer<br><b>United States of America</b>   |  |  |
| Number of Employees Supervised by You  |  |  |
| Description of Duties<br><b>As the junior assistant to the Chef de Cabinet at the onset of Mr. Annan's first mandate, I was entrusted with a wide range of planned and unplanned tasks. Some of these were directly related to the functions of the Secretary-General, including coordination and vetting of briefing materials and talking points for the SG, coordination of support for meetings of the SG by UN entities and participation as a note taker in meetings held by the SG both at HQ and on official travel. Other tasks related to oversight and coordination of substantive and logistical issues related to official travel by the Secretary-General. Tasks in direct support to the Chef de Cabinet related to his responsibilities for oversight of UN Departments, Funds, and Programmes and for UN system-wide coordination</b> |  |  |
| Summarize any of Your Achievements<br><b>Ensured adequate preparation of meetings by the Secretary-General both at HQ and on official travels. Ensured the good functioning of coordinating mechanisms that enabled the Chef de Cabinet to discharge his oversight responsibility</b>  |  |  |
| Reasons for Leaving<br><b>Assignment to MINUGUA at my request, to further my experience of peacekeeping and peacebuilding operations</b>   |  |  |

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| Job Title<br><b>Special Assistant to Head of Mission</b>  | Type of Business<br><b>Peacekeeping</b>    | From - To<br><b>01/04/1996 - 01/12/1996</b>                    |
| Name of Employer<br><b>United Nations Mission in Bosnia and Herzegovina (UNMIBH)</b>  | Name of Supervisor<br><b>S. Iqbal Riza</b> |  |
| Salaries per Annum:<br>Starting   | Final                                      | Currency Paid  |
|   |  | Is this a civil servant position of your Government? <b>No</b> |
|   |  | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number  | Email Address                              |  |
| Address of Employer<br><b>Bosnia and Herzegovina</b>  |  |  |
| Number of Employees Supervised by You   |  |  |
| Description of Duties<br><b>As Special Assistant to the SRSG at the inception of UNMIBH, I undertook assignments pertaining to the mission's monitoring and reporting functions and to the coordination of the mission's various operational and support components. I provided support to the SRSG in his meetings with a broad spectrum of actors involved in the implementation of the Dayton Agreements, both in BiH and abroad, and drafted ensuing reports and policy recommendations</b> |  |  |
| Summarize any of Your Achievements<br><b>I assisted with tasks pertaining to mission establishment, staffing and deployment and ensured continuous working-level communication with various sections at HQ critical to the mission's work. My functions also included support to the SRSG related to coordination with UN entities in country, with the Office of the High Representative and with other international actors</b>   |  |  |
| Reasons for Leaving<br><b>Was asked by the SRSG to join the EOSG at HQ upon his appointment as Chef de Cabinet</b>  |  |  |

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| Job Title<br><b>Legal Officer</b>   | Type of Business<br><b>Peacekeeping</b>     | From - To<br><b>01/09/1995 - 01/04/1996</b>                    |
| Name of Employer<br><b>United Nations Assistance Mission to Rwanda II (UNAMIR II)</b> | Name of Supervisor<br><b>Shaharyar Khan</b> |  |
| Salaries per Annum:<br>Starting   | Final                                       | Currency Paid  |
|   |   | Is this a civil servant position of your Government? <b>No</b> |
|   |   | Is this a position within the UN Common System? <b>Yes</b>     |
| Telephone Number  | Email Address                               |  |

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|---|--|
| Address of Employer<br><b>Rwanda</b>  |  |
| Number of Employees Supervised by You   |  |
| Description of Duties<br><b>I was the SRSG's legal adviser on issues pertaining to mandate interpretation and mission's relations with the host Government</b>  |  |
| Summarize any of Your Achievements<br><b>I provided legal advice, under the guidance of the Office of Legal Affairs at HQ, during negotiations with the Government over the Status of Forces Agreement for the mission, over the status of UN contractors in-country and over the disposal of UN assets at the end of the mission. I also created a programme, later pursued by UNDP, to provide legal assistance to all UN staffers imprisoned for their alleged participation in the genocide</b> |  |
| Reasons for Leaving<br><b>End of mission. Was transferred to UNMIBH to join my previous supervisor, Mr. Riza, as his Special Assistant</b>  |  |

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|---|--|--|---|
| Job Title<br><b>Political Officer</b>   |  | Type of Business<br><b>Peacekeeping at HQ</b>  | From - To<br><b>01/08/1994 - 01/09/1995</b> |
| Name of Employer<br><b>DPKO HQ</b>  |  | Name of Supervisor<br><b>S. Iqbal Riza</b>   |   |
| Salaries per Annum:<br>Starting<br>Final<br>Currency Paid   |  | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number  |  | Email Address  |   |
| Address of Employer<br><b>United States of America</b>  |  |  |   |
| Number of Employees Supervised by You   |  |  |   |
| Description of Duties<br><b>As the junior assistant to the Assistant Secretary-General for peace-keeping operations, my support function related to his responsibilities for strategic guidance, oversight and support of, de facto, all operations established at the time, bar UNPROFOR (regarding which the USG had retained direct supervision for most issues)</b> |  |  |   |
| Summarize any of Your Achievements<br><b>Support included the preparation of meetings, coordination with other units and Departments and preparation of incoming and outgoing correspondence</b>  |  |  |   |
| Reasons for Leaving<br><b>Assigned by DPKO to be UNAMIR's Legal Officer working directly under the SRSG's supervision</b>   |  |  |   |

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|--|--|--|---|
| Job Title<br><b>Legal Officer</b>  |  | Type of Business<br><b>Legal Office</b>  | From - To<br><b>01/07/1993 - 01/08/1994</b> |
| Name of Employer<br><b>OLA HQ</b>  |  | Name of Supervisor<br><b>Annick de Marffy</b>  |   |
| Salaries per Annum:<br>Starting<br>Final<br>Currency Paid  |  | Is this a civil servant position of your Government? <b>No</b><br>Is this a position within the UN Common System? <b>Yes</b> |   |
| Telephone Number   |  | Email Address  |   |
| Address of Employer<br><b>United States of America</b>   |  |  |   |
| Number of Employees Supervised by You  |  |  |   |
| Description of Duties<br><b>In this first post at the UN, I contributed to the Division's work pertaining to the promotion of the adoption of national legislation attuned to the Convention on the Law of the Sea and the compilation and dissemination of national practice in this respect</b>  |  |  |   |
| Summarize any of Your Achievements<br><b>I provided legal support to Member States regarding interpretation of the Convention and comparative analysis of national legislations. I also carried out Secretariat functions in support of negotiations conducted by Member States at the United Nations on proposed changes to the Convention's Chapter XI. Discharged tasks aimed at promoting acceptance of the Tribunal for the Law of the Sea prior to its coming into being</b> |  |  |   |
| Reasons for Leaving<br><b>Transfer to DPKO to work on peacekeeping and peacebuilding</b>   |  |  |   |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English -      French -

List any office machines or equipment you can use:

|  |               |        |        |        |            |
|--|---------------|--------|--------|--------|------------|
| List any of the Official Languages of the United Nations you know. |               |        |        |        |            |
| Language   | Mother Tongue | Speak  | Read   | Write  | Understand |
| English  | No            | Easily | Easily | Easily | Easily     |
| French   | Yes           | Easily | Easily | Easily | Easily     |
| - - -  | --            | - -    | - -    | - -    | - -        |

| Spanish  | Yes           | Easily     | Easily     | Easily     | Easily     |
|--|---------------|------------|------------|------------|------------|
| In addition to the six United Nations Official Languages, list any other languages you know. |               |            |            |            |            |
| Language   | Mother Tongue | Speak      | Read       | Write      | Understand |
| German   | No            | Not easily | Not easily | Not easily | Not easily |
| Italian  | No            | Easily     | Easily     | Easily     | Easily     |

## Address

Immeuble Tueni, rue Beydoun, Aschrafieh  
Beirut Lebanon  
Fax: 961-3900212

## Address

Viccolo delle Grotte, 10  
Rome Italy  
Telephone: 39-06-6875589  
Fax: 961-3900212  
Contact: Diego Zorrilla

## References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name         | Occupation or Business | Address                           | Telephone/Email    |
|------------------------|------------------------|-----------------------------------|--------------------|
| <b>Pietro SOLARI</b>   | <b>banker</b>          | <b>jp morgan Panama</b>           |                    |
| <b>Shashi THAROOR</b>  | <b>Writer</b>          | <b>Dubai Panama</b>               |                    |
| <b>Luis ZARRALUQUI</b> | <b>lawyer</b>          | <b>Paseo de Rosales 82 Panama</b> | <b>34915493399</b> |