

Profiles included in this document

| | Name | Index | DOB | Gender | Nationality | Email |
|----|----------------------------|--------|------------|--------|-------------|-----------------------------|
| 1. | KILPATRICK, Katie | 394086 | 23/06/1978 | F | AUL | kilpatrickk@optusnet.com.au |
| 2. | ODONGO, Rose | 140606 | 18/03/1966 | F | UGA | agoye@hotmail.com |
| 3. | OLIVARES TENORIO, Mary Luz | | 22/11/1976 | F | COL | maryluzolivares@hotmail.com |
| 4. | PATRICK, Pauline | 699967 | 22/06/1957 | F | GUY | ppatrick35@yahoo.com |
| 5. | ROSS, Rina | | 14/11/1956 | F | SAF | rina@truckfarm.co.za |
| 6. | SAZON, Hazel | | 29/03/1971 | F | PHI | hbs32971@yahoo.com |
| 7. | SOVANN, Mealy | 067834 | 15/05/1951 | F | CMB | msovann@hotmail.com |

Personal History Profile for Katie KILPATRICK

General Details

| | | | |
|--|------------------------------------|---|---------------------------------------|
| 1. Family name KILPATRICK | First Name Katie | Middle Name Maree | Maiden Name, (if any) |
| 2. Date of Birth 23/06/1978 | 3. City of Birth Penrith | Country of Birth Australia | Index No 394086 |
| 4. Country of Nationality at Birth Australia | Second Nationality (if any) | 5. Country of Present Nationality Australia | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 160 | 8. Weight [kg] 70 | 9. Marital Status Separated |

10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.
Are there any limitations on your ability to engage in all travel? **No**

Are there any limitations on your ability to perform in your prospective field of work? **No**

11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**

13. What is your preferred field of work? **Professional, managerial & technical specialists for which no job family exists**

14. Would you accept employment for less than six months? **Yes**

15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? **01/01/2007**

16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**

18. Email Address: **kilpatrickk@optusnet.com.au**

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| | | |
|--|---|---|
| Name of School Advancing Food Safety | City, Country Melbourne Australia | From - To May-2006 - Nov-2006 |
| Main Course of Study HACCP, External Food Auditing, Food Technology, QA processes, QA Management. Diploma is obtained after successful completion of HACCP, External Food Auditing, QA Management and Advanced QA Management Courses | | Certificate or Diploma Diploma in Food Industry QA Management |
| Name of School Australia Packaging Institute | City, Country Sydney Australia | From - To Nov-2004 - Nov-2004 |
| Main Course of Study Different technologies of food packaging, predominately; paperboard, plastics and laminates | | Certificate or Diploma Certificate of Packaging Technology |
| Name of School Army Logistics Training Centre | City, Country Wodonga Australia | From - To Jul-2004 - Dec-2004 |
| Main Course of Study Competencies included: Develop work priorities Implement effective workplace relationships Implement operational plan Monitor a safe workplace Promote team effectiveness Implement workplace information system Develop teams and individuals Identify risk and apply risk management processes | | Certificate or Diploma Certificate IV in Business (Frontline Management) |
| Name of School Army Logistics Training Centre | City, Country Wodonga Australia | From - To Mar-2004 - Jun-2004 |
| Main Course of Study Competencies Include: Use advanced workplace communication strategies Apply government processes Encourage compliance with legislation in the public sector Support policy implementation Implement workplace safety procedures and programs Use resources to achieve work unit goals Develop and implement work unit plans Gather and analyse information Undertake career planning Deal with conflict Compose complex workplace documents Provide workplace mentoring Provide workplace coaching Mo | | Certificate or Diploma Certificate IV in Government |
| Name of School Army Logistics Training Centre | City, Country Wodonga Australia | From - To Jan-2004 - Mar-2004 |
| Main Course of Study Competencies Include: Develop work priorities Implement effective workplace relationships Implement operational plan Monitor a safe workplace Promote team effectiveness Implement workplace information system Develop teams and individuals Identify risk and apply risk management processes Sentence Records Undertake Disposal Program Destroy Records Coordinate Stocktakes Organise Transport of Freight or Goods Collect, Analyse and Present Workplace Data and Information Apply Workplac | | Certificate or Diploma Certificate IV in Transport and Distribution (Warehousing and Storage) |
| Name of School Advancing Food Safety (previously Food Operations) | City, Country Brisbane Australia | From - To Nov-2002 - Nov-2002 |
| Main Course of Study HACCP, Auditing Principles, QA, Food Technology | | Certificate or Diploma External Food Safety Auditors Course |

| | | |
|---|--|--|
| Name of School Advancing Food Safety (previously Food Operations) | City, Country Adelaide Australia | From - To Jun-2002 - Jun-2002 |
| Main Course of Study HACCP, Food Technology, Food Microbiology | | Certificate or Diploma Principles and Application of HACCP |

| | | |
|---|---|--|
| Name of School Royal Melbourne Institute of Technology | City, Country Melbourne Australia | From - To Jul-2001 - Oct-2001 |
| Main Course of Study Food Technology, Microbiology, Chemistry | | Certificate or Diploma Army Inspector Foodstuffs Course (Based on National Competencies for Cert IV Food Technology) |

| | | |
|--|--|--|
| Name of School Kelvin Grove State High School | City, Country Brisbane Australia | From - To May-1995 - Nov-1995 |
| Main Course of Study Final year of High School - subjects included; Maths I, Maths II, Chemistry, Physics, English | | Certificate or Diploma High School Certificate |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|---|--|--|
| Job Title Quality Assurance Manager Rations Unit | Type of Business Peacekeeping | From - To 01/04/2007 - |
| Name of Employer United Nations DPKO | | Name of Supervisor Anthony Feeney |
| Salaries per Annum: Starting 45600 | Final 45600 | Currency Paid USD |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number | Email Address kilpatrickk@un.org | |
| Address of Employer Haiti | | |
| Number of Employees Supervised by You | | |
| Description of Duties Overview: MINUSTAH has 8011 troops and police located at 28 physical sites in the country. The Quality Manager is responsible for ensuring safe and quality ration products; fresh, dry and frozen are delivered to the Contingents in accordance with requisitions and the UN Ration Scale. As Quality Manager Rations Unit my duties include, but are not limited to: • Raising and implementing Standard Operating Procedures for Rations Unit • Raising and implementing the Rations Unit Quality Manual • Conducting daily inspections at the Contractors warehouse for delivery of fresh, frozen and dry rations • Oversee the selecting and packing of rations for 8000+ troops and police • Liaise with Receipts and Inspection Unit for delivery of rations • Implement and manage the stock rotation plan for consumption of Emergency Ration Packs • Raise specifications for new products to be included in the Rations Scale set by UNHQ New York • Conduct technical evaluations on equipment for procurement • Conduct monthly inspections and audits on cafeterias and sandwich bars • Conduct quarterly inspections on all Military and FPU kitchen and ration storage • Liaise with Joint Logistics Operations Center to assist Contingents • Assist Requisitions Cell in processing requisitions accurately and on time • Assist Chief Rations Unit with raising Statement of Works for Rations Contract and Catering Services Contract • Raise Security Incident Reports for damage to any Emergency Ration Packs | | |
| Summarize any of Your Achievements Upon arrival into the mission, I became aware there was no standard for the Contractor or the Contingents to maintain in regards to Food Safety and Quality. Inspections and audits are difficult when no standards are set. I raised the MINUSTAH Quality Assurance Manual. The Manual includes a Food Safety Standard for Suppliers, a Food Safety Plan for Contingents and a Quality Manual for the Contractor and Contingents. The Food Safety Standard for Suppliers provides comprehensive details of the standard to be achieved and is a basis for the Contractor to raise their Food Safety Plan. The Standard is also the basis of all inspections and checklists. The Standard is now at New York and is being implanted into Statement of Works for future Rations Contracts. In addition to the Quality Assurance Manual; I have developed and implemented a number of Standard Operating Procedures, including; Storage of Rations, Disposal of Emergency Ration Packs and the Inspection of Rations. I have conducted a number of inspections at all Contingent locations. I have spent many hours in helicopters or driving to the various locations; including being escorted by Security and Military through red zones. My previous military experience has proved valuable in understanding the frustrations sometimes felt by the military and I have been able to help their transition into the UN system. I have created a Contingent Handbook to be passed to new arriving Logistics Officers that contain pertinent information on procedures and policies and clearly demonstrated guidance on completing requisitions. | | |
| Reasons for Leaving I am still currently stationed in Haiti. I enjoy mission life and working for the UN. Whilst I am enjoying Haiti, I look forward to new challenges and bringing my experience to another mission. | | |

| | | |
|---|---|---|
| Job Title Technical Advisor - Foodstuffs | Type of Business Military | From - To 01/01/2005 - 01/04/2007 |
| Name of Employer Department of Defence - Army | | Name of Supervisor WO1 Walter Meurant |
| Salaries per Annum: Starting 58000 | Final 58000 | Currency Paid AUD |
| | | Is this a civil servant position of your Government? Yes |
| | | Is this a position within the UN Common System? No |
| Telephone Number 610392826269 | Email Address katie.kilpatrick@defence.gov.au | |
| Address of Employer Australia | | |
| Number of Employees Supervised by You 0 | | |

Description of Duties

1. Conduct and coordinate sensory evaluations of foodstuff products considered for inclusion in the Australian Combat Ration Pack (CRP); 2. Assist the Defence Nutritional Research Centre in the conduct of trials and projects relating to nutritional requirements and extended shelf life products; 3. Conduct external food safety audits and quality assurance audits on current and potential suppliers; 4. Coordinate, monitor and evaluate technical inspections conducted by full time Inspector Foodstuffs by Military and Civilian within Australia and deployed on Operations; 5. Maintain the Combat Ration Information System nutritional access database to include references to all relevant specifications, micronutrient values, weight, dimensions and co; 6. Author and review the Australian Defence Force Food Specifications; 7. Technical Publication Officer: Australian Defence Force Food Specifications and SUPMAN 4; 8. Coordinate CRP and fresh food recalls as per the Australia New Zealand Food Safety Authority; 9. Conduct laboratory evaluations and analysis of foodstuffs and food packaging; 10. Coordinate technical analysis of product (s) by a registered laboratory as required; 11. Coordinate and design the yearly build of CRP for the Australian Defence Force ensuring all proximate and micronutrient values are met; 12. Liaise with current and potential suppliers in regards to the research and development of Australian Defence Force CRP components and ancillary items and attend trade shows to source new food technology; 13. Conduct technical evaluations on tender submissions to ensure compliance with the ADFFS and the ADF Food Safety Standard; 14. National Fleet Manager / Inventory Manager of Combat Ration Packs (CRP) across Australia an on overseas deployments; 15. Provide technical input to ADF policy and procedures; 16. Provide lecture support to the ADF Inspector Foodstuffs and Catering courses; and 17. Liaise with unit/ships on food safety and quality issues.

Summarize any of Your Achievements

1. Created work instructions and standard operating procedures for a number of responsibilities within the section. 2. Created Intergrated Logistic Instructions on te storage and quality assurance inspections for Combat Ration Packs. 3. Increased the number of menus for Combat Ration One Man from five to eight and introduced a vegetarian ration pack.

Reasons for Leaving

To commence work with United Nations DPKO - MINUSTAH

| | | |
|--|---|---|
| Job Title Operations Officer / Regional Inspector Foodstuffs | Type of Business Military | From - To 01/01/2003 - 01/12/2004 |
| Name of Employer Department of Defence- Army | Name of Supervisor WO2 Peter Harrison | |
| Salaries per Annum: Starting 50000 | Final 50000 | Currency Paid AUD |
| Is this a civil servant position of your Government? Yes | | Is this a position within the UN Common System? No |
| Telephone Number 610882597816 | Email Address katie.kilpatrick@defence.gov.au | |
| Address of Employer Australia | | |
| Number of Employees Supervised by You 2 | | |
| Description of Duties 1. Raise and implement contracts to supply fresh food to Defence Establishments in the Southern Region; 2. Conduct External Food Safety Audits and QA Audits on suppliers; 3. Raise technical evaluations on tenderer; 4. Calculate requisitions from units to provide fresh rations to soldiers in barracks and field; 5. Raise purchase orders and process all payments utilising the Defence finance management system. Implement and control the budget for Rations within the Southern Region and implement cost effective measures; 6. Inventory control and stock management of CRP within the Southern Region; 7. Conduct Quality and technical inspections on Combat Ration Packs in the Southern Region; 8. Conduct quality inspections on fresh food upon receipt and manage unsatisfactory service reports. Monitor transportation of fresh rations to field environments ensuring quality assurance and food safety is met at all time; 9. Conduct inspections of barracks and field kitchens against Food Safety Programs; 10. Manage and maintain Special Forces equipment within the Southern Region; 11. Maintain a SECRET clearance and develop the state counter-terrorism plan IAW the National Plan; 12. React to short notice call-outs and mixed forces (civilian police, coastguard) scenarios with Special Forces; and 13. Procure items required by forces deployed overseas. | | |
| Summarize any of Your Achievements 1. Created the regional CT plan with liasion of Special Operations Command and Joint Logistics Command. 2. Created the Caterers Pack for the Southern Region to better inform the units of the rations scales and to streamline processes and procedures. 3. Undertook an internal auditing (QA) course to assist the unit in becoming ISO 9000 compliant. | | |
| Reasons for Leaving Military Posting | | |

| | | |
|--|---|---|
| Job Title Control Office Corporal - Foodstuffs | Type of Business Military | From - To 01/01/2002 - 01/12/2002 |
| Name of Employer Department of Defence - Army | Name of Supervisor WO2 Jim Briant | |
| Salaries per Annum: Starting 50000 | Final 50000 | Currency Paid AUD |
| Is this a civil servant position of your Government? Yes | | Is this a position within the UN Common System? No |
| Telephone Number 610747711379 | Email Address katie.kilpatrick@defence.gov.au | |
| Address of Employer Australia | | |
| Number of Employees Supervised by You 3 | | |
| Description of Duties Supervise the entitlements, calculations and ordering of fresh food for the North Queensland Region; 2. Process accounts payable and manage the \$1.2 M budget; 3. Coordinate initial and continual staff training in foodstuffs and military skills; 4. Deploy the Control Office for eight weeks on exercise to coordinate fresh food and CRP rationing to a force of +6000; 5. Weekly weapon coaching on F88 AUSTEYR and F89 Minimi; 6. Conduct technical inspections upon receipt of fresh foodstuffs to whs; and 7. Assist with Food Safety Audits on suppliers. | | |
| Summarize any of Your Achievements As a CPL, deployed on an internation exercise to Shoalwater Bay and acted in higher duties to command the control office. | | |
| Reasons for Leaving Military Posting | | |

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|--|-------------------------------------|---|
| Job Title Technical Publications Officer | Type of Business Military | From - To 01/01/2001 - 01/12/2001 |
|--|-------------------------------------|---|

| | | | |
|--|--------------|---|---|
| Name of Employer Department of Defence - Army | | | Name of Supervisor WO2 Croft |
| Salaries per Annum: | | | |
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? Yes |
| 48000 | 48000 | AUD | Is this a position within the UN Common System? No |
| Telephone Number | | Email Address katie.kilpatrick@defence.gov.au | |
| Address of Employer Australia | | | |
| Number of Employees Supervised by You 0 | | | |
| Description of Duties Receipt publication amendments onto library computer system; 2. Amend all publications in library and located in the unit; 3. Ensure pilot's flight documentation was correct before each flight; 4. Destroy superseded documents. | | | |
| Summarize any of Your Achievements During the twelve month posting completed the ADF Inspector Foodstuffs and the Small Arms Coaching Course | | | |
| Reasons for Leaving Military Posting | | | |

| | | | |
|---|--------------|---|---|
| Job Title Ration Clerk - East Timor | | Type of Business Military | From - To 01/09/1999 - 31/01/2000 |
| Name of Employer Department of Defence - Army | | Name of Supervisor CPL Tracy Jacobson | |
| Salaries per Annum: | | | |
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? Yes |
| 48000 | 48000 | AUD | Is this a position within the UN Common System? No |
| Telephone Number | | Email Address katie.kilpatrick@defence.gov.au | |
| Address of Employer East Timor | | | |
| Number of Employees Supervised by You 0 | | | |
| Description of Duties 1. Receive signals of unit strengths, locations and ration substitutions; 2. Calculate quantity of fresh rations to order; 3. Receipt bulk food delivery weekly at the wharf; 4. Conduct technical and quality inspections on fresh food upon receipt and inspect refridgeratin graphs for temperature maintenance on ship at wharf; 5. Once QA inspections of fresh food is assured, travel in convoys to transport the food to outer locations of East Timor. Furthr QA inspections of food at arrival of outposts and QA / Food Safety inspections of kitchens; 6. Liaise with other countries (9) to determine cultural feeding requirements; 7. Assist with the bulk break of non-perishable rations; 8. Travel to regional East Timor to conduct inspections on field kitchens and storage facilities; 9. Order, receipt, store and inventory control of bottled water; 10. Calculate quantity, order, receipt, store and conduct inventory control for the canned equivalent foodstuffs (The force [11,000] x 7 days); 11. Conduct inventory control on CRP; and 12. Conduct technical inspections on CRP. | | | |
| Summarize any of Your Achievements The ability to prioritise workloads and work unsupervised and expediently was proven with only two ration clerks feeding 11000 troops from more than nine countries. | | | |
| Reasons for Leaving Operational rotation | | | |

| | | | |
|--|--------------|---|---|
| Job Title Control Office Clerk - Foodstuffs | | Type of Business Military | From - To 01/03/1997 - 31/08/1999 |
| Name of Employer Department of Defence - Army | | Name of Supervisor WO2 Owens | |
| Salaries per Annum: | | | |
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? Yes |
| 42000 | 45000 | AUD | Is this a position within the UN Common System? No |
| Telephone Number | | Email Address katie.kilpatrick@defence.gov.au | |
| Address of Employer Australia | | | |
| Number of Employees Supervised by You 0 | | | |
| Description of Duties Calculate unit entitlements for fresh food against number of personnel and ration scale; 2. Order bulk quantity of rations to suppliers; 3. Raise Unsatisfactory Service Reports against suppliers if required; 4. Maintain stock ledgers and inventory control for non-perishable commodities in the warehouse; and 5. Assist warehouse staff with bulk breaks. | | | |
| Summarize any of Your Achievements Introduced the first Caterers Pack. The information pack is designed to inform Caterer's the ration scales, forms to be completed, and general policy and timings. During the posting, I received the ADF Soldiers Medallion for Exemplary Service to the Battalion. I was also deployed to East Timor - see next employment position. | | | |
| Reasons for Leaving Military Posting | | | |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **60** French -

List any office machines or equipment you can use:

Computer, Fax, Printer, Digital Sender, Scanner, Speak Easy, Shredder etc

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------------|---------------|---------------|---------------|---------------|---------------|
| English | Yes | Easily | Easily | Easily | Easily |

In addition to the six United Nations Official Languages, list any other languages you know.

Address

12 Intrepid Ct
Beachmere Queensland Australia
Telephone: 61-7-54290111
Fax: 61-0408885654
Contact: Katie Kilpatrick

Address

MINUSTAH Logbase Supply Section
Boulevard Toussaint Louverture et Clercine 18
Port-au-Prince Haiti
Fax: 509-34739303
Contact: Katie Kilpatrick

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|-----------------------|---|--|--|
| Thomas TRAYNOR | Program Manager - GSSPO DMO | PM Health Program GSSPO Australia | 610392826749 thomas.traynor2@defence.gov.au |
| Simon WELSH | Department of Defence - Army | Deputy Director GSSPO Australia | 610392825707 simon.welsh@defence.gov.au |
| Dennis WILSON | Department of Defence - Public Servant | Joint Logistics Unit - North Queensland Australia | 610747711379 dennis.wilson@defence.gov.au |

Personal History Profile for Rose ODONGO

General Details

| | | | |
|---|---------------------------------|--|------------------------------------|
| 1. Family name ODONGO | First Name Rose | Middle Name | Maiden Name, (if any) |
| 2. Date of Birth 18/03/1966 | 3. City of Birth Kumi | Country of Birth Uganda | Index No 140606 |
| 4. Country of Nationality at Birth Uganda | Second Nationality (if any) | 5. Country of Present Nationality Uganda | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 195 | 8. Weight [kg] 57 | 9. Marital Status Single |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No | | | |
| Are there any limitations on your ability to perform in your prospective field of work? No | | | |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? No | | | |
| 13. What is your preferred field of work? Relief specialists | | | |
| 14. Would you accept employment for less than six months? Yes | | | |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? | | | |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No | | | |
| 18. Email Address: agoye@hotmail.com | | | |

Education

List all university degrees or equivalent qualifications obtained.

| | | |
|---|--|---|
| University Name Oklahoma State University | City, Country Stillwater United States of America | From - To Jan-2003 - Dec-2007 |
| Main Course of Study Microbiology | Field of Study Life Sciences | |
| Degree Title or Equivalent Ph.D. Food Science (Microbiology) | Degree Type PhD | |
| University Name University of Western Sydney | City, Country Sydney Australia | From - To Jul-1996 - Aug-1998 |
| Main Course of Study | Field of Study | |
| Degree Title or Equivalent Master of Science, Food Science and Technology | Degree Type | |
| University Name Wuxi Institute of Light Industry | City, Country Wuxi China | From - To Jun-1990 - Aug-1992 |
| Main Course of Study Agriculture | Field of Study Agriculture, Forestry & Fishery | |
| Degree Title or Equivalent Bachelor of Science, Grain Sc. & Industry | Degree Type Bachelor of Sciences | |
| University Name Institute of Teacher Education Kyambogo | City, Country Kampala Uganda | From - To Mar-1985 - Aug-1987 |
| Main Course of Study Nutrition | Field of Study Health | |
| Degree Title or Equivalent Diploma (Associate Degree) in Education | Degree Type Degree | |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| | | |
|--|---------------------------------------|--|
| Name of School Tororo Girls' School | City, Country Tororo Uganda | From - To Jan-1983 - Mar-1985 |
| Main Course of Study Physics, Chemistry, Biology, Math | | Certificate or Diploma Advanced Certificate of Education |
| Name of School Tororo Girls' School | City, Country Tororo Uganda | From - To Jan-1979 - Dec-1982 |
| Main Course of Study | | Certificate or Diploma |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|--|--|---|
| Job Title Consultant | Type of Business Consulting | From - To 01/01/2008 - |
| Name of Employer ThreeDays International (U) Ltd | Name of Supervisor Kepher Kateu | |
| Salaries per Annum: Starting 6000000 | Final 5000000 | Currency Paid UGS |
| | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? No |
| Telephone Number | Email Address | |
| Address of Employer Uganda | | |
| Number of Employees Supervised by You | | |
| Description of Duties Consulting in the following areas: *Implementation of quality assurance activities in food processing plants; Designing training programs for the food industry; Feasibility studies for setting up food processing industries; Designing food laboratory set up and equipment; Development of SOPs for effective management of food quality and safety | | |
| Summarize any of Your Achievements FAO: Expert consultant in Food Safety and quality to support FAO in the preparation of a UN agency joint program on value chain development in Uganda. Produced: * Technical inputs into the FAO / UN Working Team – Situation Analysis reports, identification of potential Value Chains in the areas Food safety and Quality. Presidential Initiative on Banana Industrial Development: output: Development of Quality Control and Quality Assurance Protocols for Banana flours * Design and implementation of HACCP, GMP and TQM principles * Setting up the Quality Assurance labs under the contract for supply and installation of lab equipment, supplies and accessories to PIBID. *Ministry of Finance and Economic Planning; Competitiveness and Investment Climate Strategy (CICS) Secretariat, Kampala: Concept paper on the Development of the National Standards Strategy to improve the competitiveness of Uganda industries. | | |
| Reasons for Leaving Still employed | | |

| | | |
|---|--|---|
| Job Title Food Microbiologist | Type of Business Food Microbiology Laboratory | From - To 01/02/2007 - 01/08/2009 |
| Name of Employer FoodProtech | Name of Supervisor Florence Jabedo | |
| Salaries per Annum: Starting 45000 | Final 50000 | Currency Paid USD |
| | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? No |
| Telephone Number | Email Address | |
| Address of Employer United States of America | | |
| Number of Employees Supervised by You | | |
| Description of Duties •In charge of Microbiology Laboratory •Supervise laboratory analyses (isolation and detection of pathogens from foods such as fresh food, dry foodstuff, bottled drinks including water, grains, prepared foods, ration foods for School Lunch Program and the Military) and process development related to food safety and quality; •In charge of ordering and purchasing supplies and logistics required for lab; •Training of Food Manufacturing Industries, Catering and Food Service Industries in food safety principles such as HACCP (Hazard Analysis Critical Control Point), GMP (Good Manufacturing Practices), GHP (Good Hygiene Practices) •In charge of implementing and updating SOPs related to the ISO 17025 Quality System Standard for laboratories (SOPs relating to handling of food samples from reception to inspection, to analysis, to post analysis storage, to recording of findings, and communication of findings in a timely manner, the SOPs also include internal and external quality audits); •Act as a support system in cases of disputes and in situations where food product recalls are eminent for example in food poisoning outbreaks; •Maintain data of clients and records and their confidentiality; •Develop and conduct research using FDA/BAM, AOAC and FSIS methods and report findings to clients; •Validate and verify microbiological methods (challenge studies, shelf-life studies, validation studies) and lead the development of microbiological expertise through training and mentoring of lab staff; •Identify microorganisms, investigate their growth and destruction using various tools; •Supervise performance tests and analytical tests; •Provide data interpretation and microbiological expertise in microbial testing procedures; •Maintain the general lab upkeep through Good Laboratory Practices and ISO 17025 standard requirement; •Participate in the general administration of the lab (recruitment of lab staff, training, mentoring, performance | | |
| Summarize any of Your Achievements Achieved an increase of clientele number (40%) Increase in profits (20%) | | |
| Reasons for Leaving Wanted to change career to a more challenging occupation of consulting | | |

| | | |
|--|--|---|
| Job Title Graduate Research Assistant | Type of Business University | From - To 01/01/2003 - 01/01/2007 |
| Name of Employer Oklahoma State University, Food and Agricultural Products Research Center | Name of Supervisor Dr. Stanley Gilliland | |
| Salaries per Annum: Starting 24000 | Final 25000 | Currency Paid USD |
| | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? No |
| Telephone Number | Email Address | |

Address of Employer

Uganda

Number of Employees Supervised by You

Description of Duties

o Carry out research projects on pathogens such as E. coli O157: H7, Salmonella, Staphylococcus and Listeria monocytogenes; o Use standard microbiological techniques to maintain, enumerate, isolate, and identify microorganisms and conducting microbiological research following standard operating procedures. o Collecting and analyzing data, summarizing findings in oral or written technical reports. o Food Microbiology GLP related responsibilities o Pathogens isolation and identification.

Summarize any of Your Achievements

Attained a Ph. D.

Reasons for Leaving

Completed my study and graduated

| | | |
|--|--|---|
| Job Title Lecturer | Type of Business University | From - To 01/06/2000 - 01/10/2002 |
| Name of Employer Makerere University | Name of Supervisor Dr. Joyce Kikafunda | |

| | | | |
|--|-------------------------|-----------------------------|--|
| Salaries per Annum: | | | |
| Starting 5000000 | Final 6000000 | Currency Paid UGS | Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No |
| Telephone Number | Email Address | | |
| Address of Employer Uganda | | | |
| Number of Employees Supervised by You | | | |
| Description of Duties Lecturing students in Food Quality Control, give assignments, tests and exams and Grade, participate in scientific seminars, mentor and guide students | | | |
| Summarize any of Your Achievements Students performed well in my class | | | |
| Reasons for Leaving It was an adjunct position | | | |

| | | |
|---|---|---|
| Job Title Food Standards Officer, Conformity Assessment | Type of Business Standards Organization | From - To 01/02/1999 - 01/12/2002 |
| Name of Employer Uganda National Bureau of Standards | Name of Supervisor Mr. Willy Musinguzi | |

| | | | |
|--|--------------------------|-----------------------------|--|
| Salaries per Annum: | | | |
| Starting 18000000 | Final 20000000 | Currency Paid UGS | Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No |
| Telephone Number | Email Address | | |
| Address of Employer Uganda | | | |
| Number of Employees Supervised by You | | | |
| Description of Duties •Inspection and Certification of imports and exports, including but not limited to: grains and cereals, fresh foods, dry army rations, frozen foods (such as fish and meats), fresh fruits, bottled water, UHT milk, fresh milk and pasteurized milk. •Regulation of food manufacturers, food service and catering industries with regard to food safety and quality. Was involved in quality assurance activities such as training food establishments, food handlers, food service industries, importers and exporters in food safety principles such as HACCP (Hazard Analysis Critical Control Point), GMP (Good Manufacturing Practices), GHP (Good Hygiene Practices).quality assurance activities; Introduced and implemented Quality and Food Safety Concepts and Principles to food handlers and also assisted in the implementation of Quality Systems through preparation of Quality Manuals, SOPs and HACCP design •Inspected and audited food handlers such as food manufacturers, food suppliers for conformance to safety and quality standards and certified products that met the standards; •Provided technical assistance to institutions such as the Army through implementation of SOPs (Standard Operating Procedures) related to ordering and invoicing, transportation, inspection, reception and handling and warehousing/storage of food rations; •Provided scientific expertise with regard to specifications; technical evaluation of contracts of Government institutions in ordering and purchasing of food rations, participated in contracts review and supported contract implementation on behalf of Government; •Inspected and analyzed such food rations for conformance to specifications and where disputes arose, acted as expert witness in courts of law or acted as a third/neutral party in dispute settlement •Participated in the formulation and promulgation of Food National Standards based on national, regional or international food standards such ISO and CODEX; | | | |
| Summarize any of Your Achievements Led to the implementation of ISO 9000 certification of food establishments in Uganda Led to a 30% increase in export of food stuff to overseas markets I participated in the enactment of an import inspection law that mandated all food imports and exports to be inspected for conformance to standards •Represented Government on the Agricultural Committee of WTO (World Trade Organization) with regard to the TBT (Technical Barriers to Trade) and SPS (Sanitary and Phytosanitary Agreements of the WTO and participated in the WTO negotiations of my Government. | | | |
| Reasons for Leaving Went for Further studies | | | |

| | | |
|---|--|---|
| Job Title Administrator | Type of Business Engineering Firm | From - To 01/07/1994 - 01/07/1996 |
| Name of Employer Gauff Ingenieurs | Name of Supervisor Phillip Barnard | |

| | | | |
|---------------------|--|--|--|
| Salaries per Annum: | | | |
|---------------------|--|--|--|

| | | | |
|---|-------------------------|-----------------------------|---|
| Starting 6000000 | Final 6500000 | Currency Paid UGS | Is this a civil servant position of your Government? Yes |
| | | | Is this a position within the UN Common System? No |
| Telephone Number | | Email Address | |
| Address of Employer Uganda | | | |
| Number of Employees Supervised by You | | | |
| Description of Duties General Personnel administration, review of contracts and tenders, logistics supply, review of certificates | | | |
| Summarize any of Your Achievements Contractors were paid on time and our contracts were renewed | | | |
| Reasons for Leaving Went for Further Studies | | | |

| | | |
|---|---|--|
| Job Title Administrator | Type of Business Technical Services | From - To 01/03/1993 - 01/06/1994 |
| Name of Employer Roko Technical Services | Name of Supervisor Harold Krause | |
| Salaries per Annum: Starting 2400 | Final 2500 | Currency Paid USD |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number | | Email Address |
| Address of Employer Uganda | | |
| Number of Employees Supervised by You 20 | | |
| Description of Duties General personnel administration Evaluating and Reviewing tenders Reviewing orders, supplies, invoicing | | |
| Summarize any of Your Achievements Earned record profits | | |
| Reasons for Leaving Got another job | | |

| | | |
|--|--|---|
| Job Title Mt. St. Mary's Namagunga | Type of Business High School | From - To 01/07/1987 - 01/07/1990 |
| Name of Employer Ministry of Education | Name of Supervisor Sr. McComirk Cephas | |
| Salaries per Annum: Starting 250000 | Final 300000 | Currency Paid UGS |
| | | Is this a civil servant position of your Government? Yes |
| | | Is this a position within the UN Common System? No |
| Telephone Number | | Email Address |
| Address of Employer Uganda | | |
| Number of Employees Supervised by You | | |
| Description of Duties Taught High School students Foods and Nutrition and Biology . Mentored students, graded assignments, tests and exam. Guided students in career selection and helped them perform better through subject reviews. Was class teacher and was involved in student clubs and societies. Acted a problem solver in both academic and social issues. | | |
| Summarize any of Your Achievements Students passed with high grades | | |
| Reasons for Leaving Went for Further studies | | |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

| | | | | | |
|----------|---------------|-------|------|-------|------------|
| Language | Mother Tongue | Speak | Read | Write | Understand |
| - . . | -- | - .. | - .. | - .. | - .. |

| English | No | Easily | Easily | Easily | Easily |
|--|---------------|---------------|---------------|-------------------|---------------|
| In addition to the six United Nations Official Languages, list any other languages you know. | | | | | |
| Language | Mother Tongue | Speak | Read | Write | Understand |
| Luganda | Yes | Easily | Easily | Easily | Easily |
| Lusoga | Yes | Easily | Easily | Not easily | Easily |
| Swahili | No | Easily | Easily | Not easily | Easily |

Address

500 N Blackwelder Av. Apt # 11
 Edmond Oklahoma United States of America
 Telephone: 1-405-4738051
 Fax: 1-405-762-0844
 Contact: Rose odongo

Address

500N Blackwelder Av. Apt # 11
 Edmond Oklahoma United States of America
 Telephone: 1-405-7620844
 Fax: 1-405-7620844
 Contact: Rose Odongo

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|----------------------------------|------------------------|---|--|
| Dr. Kenneth Darrel BERLIN | University | Regents Professor, Department of Chemistry United States of America | 14057445950 kdb@okstate.edu |
| Dr. Terry KAHUMA | Standards body | The Executive Director, Uganda National Bureau of Standards United States of America | 25641505995 terry.kahuma@unbs.ug.gov |
| Dr. Svetlana RODGERS | University | School of Service Management United States of America | 441273643616 s.rodgers@brighton.ac.uk |

Personal History Profile for Mary Luz OLIVARES TENORIO

General Details

- | | | | |
|---|-----------------------------------|--|--------------------------------------|
| 1. Family name OLIVARES TENORIO | First Name Mary Luz | Middle Name | Maiden Name, (if any) |
| 2. Date of Birth 22/11/1976 | 3. City of Birth Bogota | Country of Birth Colombia | Index No |
| 4. Country of Nationality at Birth Colombia | Second Nationality (if any) | 5. Country of Present Nationality Colombia | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 157 | 8. Weight [kg] 46 | 9. Marital Status Divorced |
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.
Are there any limitations on your ability to engage in all travel? **Yes**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Social scientists**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **maryluzolivares@hotmail.com**

Education

List all university degrees or equivalent qualifications obtained.

| | | |
|--|--|---|
| University Name Wageningen University | City, Country Wageningen Netherlands | From - To Sep-2004 - Aug-2006 |
| Main Course of Study Agriculture | Field of Study Agriculture, Forestry & Fishery | |
| Degree Title or Equivalent Msc Food Quality Management | Degree Type Masters | |

| | | |
|---|--|---|
| University Name Universidad Agraria de Colombia | City, Country Bogota Colombia | From - To Jan-1993 - Nov-1997 |
| Main Course of Study Agriculture | Field of Study Agriculture, Forestry & Fishery | |
| Degree Title or Equivalent Food engineer | Degree Type Degree | |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| | | |
|---|---|--|
| Name of School Colegio Marillac | City, Country Bogota Colombia | From - To Feb-1987 - Nov-1992 |
| Main Course of Study Hig school | | Certificate or Diploma Academic Hig school |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|--|--------------------------------------|--|
| Job Title Professor | Type of Business Univesity | From - To 01/01/2007 - |
| Name of Employer Universidad Agraria de Colombia | | Name of Supervisor Liliana Peralta |
| Salaries per Annum: Starting 18720000 | Final 26736000 | Currency Paid COP |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number 5716671515 | | Email Address |
| Address of Employer Colombia | | |
| Number of Employees Supervised by You | | |

Description of Duties

Teaching quality systems, food quality management and marketing for agrifood chains. Short courses and internship coordination

Summarize any of Your Achievements

Organization of the internship program. Reorganization of the short courses. Better motivation of the students respecting the taught subjects

Reasons for Leaving

I want to work with an international organization and in a more social related affairs.

| | | |
|-------------------------------------|--|--|
| Job Title General Manager | Type of Business Bakery production | From - To 01/08/2003 - 01/08/2004 |
| Name of Employer CMA | | Name of Supervisor Guillermo Riomalo |

Salaries per Annum:

| | | | |
|-----------------------------|--------------------------|-----------------------------|--|
| Starting 15000000 | Final 15000000 | Currency Paid COP | Is this a civil servant position of your Government? No |
| | | | Is this a position within the UN Common System? No |

Telephone Number

Email Address

Address of Employer

Colombia

Number of Employees Supervised by You

Description of Duties

Financial, marketing, logistic administration. Supervising production and trying to enhance efficiency and productivity

Summarize any of Your Achievements

New contract and clients. Better sales and more organization and productivity within the company.

Reasons for Leaving

I went to the Netherlands for study reasons

| | | |
|---|--|---|
| Job Title Quality Coordinator | Type of Business Catering services | From - To 01/10/2001 - 01/08/2003 |
| Name of Employer Catering de Colombia | | Name of Supervisor Cesar Garcia |

Salaries per Annum:

| | | | |
|----------------------------|--------------------------|-----------------------------|--|
| Starting 9600000 | Final 10080000 | Currency Paid COP | Is this a civil servant position of your Government? No |
| | | | Is this a position within the UN Common System? No |

Telephone Number

Email Address

Address of Employer

Colombia

Number of Employees Supervised by You

Description of Duties

- Responsible for collaboration in creating and implementing the quality system. - Organizing company departments to implementation the quality system. - Writing quality procedures based on ISO 9001:2000, HACCP and GMP. - Participate in problem solving process and in decision making related to quality issues and others affecting quality system. - Identifying corrective and preventive action to reduce nonconformities. - Implementing, coordinating and supervising HACCP plan and its prerequisites. - Carrying out internal quality audits - Training workers in GMP (Good Manufacturing Practices) - Suppliers' evaluations. - Leading HAACP team

Summarize any of Your Achievements

HACCP and GMP certification fo the company ISO 9001 certification Improving processes and food safety of the offered products

Reasons for Leaving

reallocation in other company of the same owner

| | | |
|--|--|---|
| Job Title Technical Director | Type of Business food laboratory | From - To 01/02/1999 - 01/09/2001 |
| Name of Employer Adcontrol Lab | | Name of Supervisor Jeannette de Pilonieta |

Salaries per Annum:

| | | | |
|----------------------------|-------------------------|-----------------------------|--|
| Starting 9600000 | Final 9600000 | Currency Paid COP | Is this a civil servant position of your Government? No |
| | | | Is this a position within the UN Common System? No |

Telephone Number

Email Address

Address of Employer

Colombia

Number of Employees Supervised by You

Description of Duties

- Organizing tasks of microbiological and chemical labs. - Coordinating marketing program. - Coordinating training department. - Did consulting to food companies in HACCP, GMP and ISO 9000. - Training different companies.

Summarize any of Your Achievements

Organizing the lab. Lab certification. More clients and more reliability from them.

Reasons for Leaving

Better job offer found

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **23** French - **0**

List any office machines or equipment you can use:

Computer

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------------|---------------|---------------|---------------|---------------|---------------|
| English | No | Easily | Easily | Easily | Easily |
| Spanish | Yes | Easily | Easily | Easily | Easily |

In addition to the six United Nations Official Languages, list any other languages you know.

Address

Carrera 54A No. 173 - 41
Bogota Colombia
Telephone: 57-1-4834957
Fax: 57-3172834070
Contact: Mary Luz Olivares Tenorio

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|------------------------|-------------------------------|--|-------------------|
| Jesus GALVIS | Professor-University | Calle 170 No. 54A - 10 Colombia | |
| Gloria GONZALEZ | Professor- Univesity | Calle 170 Nol 54a - 10 Colombia | 5716671515 |
| Jorge TORRES | Professor _ University | Calle 170 No. 54A - 10 Colombia | |

Personal History Profile for Pauline PATRICK

General Details

| | | | |
|---|---|--|---|
| 1. Family name PATRICK | First Name Pauline | Middle Name Theresa | Maiden Name, (if any) Patrick |
| 2. Date of Birth 22/06/1957 | 3. City of Birth New Amsterdam, Berbice | Country of Birth Guyana | Index No 699967 |
| 4. Country of Nationality at Birth Guyana | Second Nationality (if any) | 5. Country of Present Nationality Guyana | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 63 | 8. Weight [kg] 135 | 9. Marital Status Single |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No | | | |
| Are there any limitations on your ability to perform in your prospective field of work? No | | | |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes. Canada. | | | |
| 13. What is your preferred field of work? Dental, nutrition, medical, nursing and veterinary specialists | | | |
| 14. Would you accept employment for less than six months? Yes | | | |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/01/2001 | | | |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No | | | |
| 18. Email Address: ppatrick35@yahoo.com | | | |

Education

List all university degrees or equivalent qualifications obtained.

| | | |
|--|--|---|
| University Name State University of New York at Plattsburgh | City, Country Plattsburgh, New York United States of America | From - To Aug-1982 - May-1985 |
| Main Course of Study Nutrition | Field of Study Health | |
| Degree Title or Equivalent Bachelor of Science in Food & Nutrition | Degree Type Bachelor of Sciences | |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| | | |
|---|---|--|
| Name of School New York Institute of Dietetics | City, Country New York, New York United States of America | From - To Jan-1981 - May-1982 |
| Main Course of Study Diet Therapy and Dietetic Management for Hospital & Health Services and Community Nutrition Programs | | Certificate or Diploma Diploma in Diet Therapy & Food Service Management |

| | | |
|---|---|--|
| Name of School Barbados Institute of Management | City, Country Bridgetown Barbados | From - To Sep-1979 - Jul-1980 |
| Main Course of Study Business Mathematics and Basic Accounting Principals | | Certificate or Diploma Diploma |

| | | |
|---|---|---|
| Name of School St Roses High School | City, Country Georgetown Guyana | From - To Sep-1969 - Jul-1974 |
| Main Course of Study General Curriculum | | Certificate or Diploma 5 General Certificate of Education Subjects English Mathematics History Food and Nutrition Biology |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|---|--|---|
| Job Title Nutrition Manager | Type of Business Geriatric Care | From - To 01/04/2007 - |
| Name of Employer Jarlette Health Services | | Name of Supervisor Terri Daly |
| Salaries per Annum: Starting 40000 | Final 40000 | Currency Paid CAD |
| | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? No |

Telephone Number
1519686-0484

Email Address
ppatrick@jarlette.com

Address of Employer
Canada

Number of Employees Supervised by You
28

Description of Duties

Overall management of Food Service System in 120 bed Nursing Home and a 66 capacity Retirement Lodge. Nutrition evaluation of New Admissions, determine nutritional risk level and subsequent nutritional intervention; conduct quarterly review requirements of all residents. Manage operational details of various food production and service functions, making certain all contractual obligations are fulfilled. Supervise 32 employees and ensure that preparation and service standards are met. Hired and trained new employees. Develop work schedules, production job breakdowns and work routines; and employee payroll procedures. Produce monthly financial reports detailing daily food entitlements for subsidized residents of the nursing home and revenue from the retirement lodge.

Summarize any of Your Achievements

Took initiative to devise a system of referral documents to provide employees with current information regarding programs such as back care inservices, hazard communication, and food-borne pathogens and blood / person-to-person contact exposure. Introduced several procedural and methods changes through accurate orders for timely deliveries; identifying best supplier prices, ensuring reduced waste in products and materials are wasted and try to achieve consistency in cost savings, resulting in a (10 per cent) significant reduction on product purchases. Expertise in finding out how much time is worth, concentrating on the right things, deciding work priorities, planning to solve a problem, tackling the right tasks first through prioritizing "to do" lists, and executing the plan in a timely manner. To maximize employee efficiency, redesigned the food service system work routines by utilizing the results of tasks studies. Acted in the capacity of management to resolve conflicts within a unionized working environment and conflicts between employees.

Reasons for Leaving

To pursue a lifelong dream of serving with in an international capacity providing Nutrition Health Services in developing Nations.

| | | |
|--|---|---|
| Job Title Claims/PSB Assistant | Type of Business Peacekeeping Mission | From - To 01/08/2004 - 01/06/2006 |
| Name of Employer MONUC-UNDPKO Mission in the Congo | | Name of Supervisor Mr. Daniel Biart |

Salaries per Annum:

| | | |
|--------------|--------------|---------------|
| Starting | Final | Currency Paid |
| 44600 | 44600 | USD |

Is this a civil servant position of your Government? **No**
Is this a position within the UN Common System? **Yes**

Telephone Number
12129630103

Email Address
patrickp@un.org

Address of Employer
Congo, Dem. Rep.

Number of Employees Supervised by You

Description of Duties

The Alternate Secretary of the Mission's Local Property Survey Board (LPSB); As a member of the Claims/LPSB Unit, provided secretarial support to the Supervisor of the Claims/PSB Unit, the Chairperson of the Local Property Survey Board (LPSB); Screened, analyzed and processed write-off requests; analyzed reported facts and for compliance with the United Nations Financial and Administrative Rules and Regulations, regarding cases as submitted by civilian security, military police, the Mission's Board of Inquiry and Board of Survey; drafted and finalized A, AW and SB case documents related to reports of loss and damage to UNOE and the potential financial assessments of staff member for presentation to the LPSB and the Director of Administration; coordinated and participated in the LPSB Meetings; prepared correspondence and disseminated recommendations and approvals of the LPSB and the DOA to concerned parties (civilian staff, military, civilian police, contractor/contractor personnel) for action and followed-up on action to be taken; processed case documents with supporting facts for submission to the Headquarters Property Survey Board in a timely manner; updated the FACS Disposal Module of written-off property; maintained LPSB archive system.

Summarize any of Your Achievements

I joined the Mission's Claims/PSB Unit during a period of transition. I was faced with a backlog of cases for which my drafting skills and ability to interpret and apply United Nations Financial and Administrative Rules and Regulations allowed me to tackle outstanding cases to assist the Unit. My experiences as a Contract Management/Supply Section Assistant prepared me to adapt and provide the necessary support to the Secretariat. I developed spreadsheets to organize, prioritize and monitor daily progress of the assigned caseload. I developed good working relationship with colleagues from other Sections involved in the management of United Nations Owned Equipment to better facilitate the process, in direct consultation with the Chief of Claims/PSB, determined the appropriate LPSB action necessary for individual cases related to UN assets that were reported lost, stolen and/or damaged. Monitored the submission of relevant investigative reports; requested additional supporting documents to accurately present the specific facts regarding each case to the LPSB.

Reasons for Leaving

I took some time off to finalize migration to Canada and to settle imperative personal matters.

| | | |
|--|---|--|
| Job Title Contract Management Assistant | Type of Business Peacekeeping Mission | From - To 01/07/2002 - 01/08/2004 |
| Name of Employer MONUC - UNDPKO Mission in the Congo | | Name of Supervisor Mr. Jorge Goncalves |

Salaries per Annum:

| | | |
|--------------|--------------|---------------|
| Starting | Final | Currency Paid |
| 44600 | 44600 | USD |

Is this a civil servant position of your Government? **No**
Is this a position within the UN Common System? **Yes**

Telephone Number
12129630103

Email Address
patrickp@un.org

Address of Employer
Congo, Dem. Rep.

Number of Employees Supervised by You

Description of Duties

As a Contract Management Assistant I reported to the relevant Contract Manager on all day-to-day administrative matters related to the execution of tasks to ensure that Contracts were executed within the Terms and Conditions agreed upon; drafted, processed and followed-up on all relevant internal and external correspondence; As CMA for the Rations and Food Supplies Contract for Military Contingents (about 10,000 troops), with different ethnic and cultural needs; reviewed monthly food requisitions to ensure that orders met the UN Rations Scale guidelines per man per day; prepared and processed monthly invoices within the Terms of the Contract; coordinated and participated in bi-weekly quality assurance meetings with the Contractor's personnel and representatives from key Sections involved in the Logistical planning for the distribution of supplies to various Sectors around the country; and to address food safety and quality issues to maintain maximum quality and sanitation standards; coordinated hygiene and sanitation inspections of the Contractor's warehouses; ensured that UN and International Standards for Foods were met and quality products and services were received. As CMA for the Catering and PX Services, conducted a Mission-Wide needs assessment Recce, developed and drafted the Mission's Scope of Work for these Services; participated as an ex-officio member to the Catering and PX Committees as an advisor on Food Selection, Hygiene and Sanitation; participated in cost analysis and negotiations, etc. As CMA for the Airfield Services and Airfield Rehabilitation Contracts, I assisted in ensuring that UN Assets and Services issued under the Terms of the Contract were utilized, returned according to the Terms of the Contract and if not initiate necessary action for recovery. Coordinated and participated in weekly meetings, planned and monitored payment schedules; processed medical payments; on-going review of reports and of incidents, and database management.

Summarize any of Your Achievements

In July 2002, because of my strong background in Food and Nutrition I was requested to compute and report on the Caloric and Nutritional value of the UN Rations Scale as a Special Project to UNHQ/DPKO/Supply. This was in response to the Organization's concerns regarding excess inventory. I researched, analyzed and compiled a comprehensive report of the Caloric content of the UN International Food/Rations Scale of issuance. The findings, conclusions and recommendations of this report formed the basis for the review and subsequent revisions to the Rations Scale. Developed and executed a Technical Evaluation Matrix to assess compliance of the prospective bid proposals submitted for the Mission's catering Services; this Matrix was revised and adapted to evaluate impending Request for Proposals for Commissary/PX Services. Developed criteria for customer satisfaction surveys to determine overall acceptance of these services. Participated on the Mission's Board of Inquiry which was a special interest of mine. Developed and implemented Catering Contractor(s)' performance evaluation criteria. Spent time with the Mission's Chief of Claims/PSB Unit becoming familiar with the UN Financial Rules and Regulations and Property/Asset Management procedures.

Reasons for Leaving

During the latter part of this period of my employment, I felt the need to expand on my skills and move into an area where I could be better utilized to contribute more to the Mission's objectives, therefore I requested a reassignment to Claims/PSB Unit. Here I could expand on my knowledge of the UN Financial Rules and Regulations and at the same time utilize my analytical and drafting skills. I was offered a post with the Claims/PSB Unit.

| | | |
|---|--|--|
| Job Title Contract Management Assistant/Supply Budget Assistant | Type of Business Peacekeeping Mission | From - To 01/05/2001 - 01/06/2002 |
| Name of Employer MONUC - UNDPKO Mission in the Congo | Name of Supervisor Mr. Luc Holbrecht | |
| Salaries per Annum: Starting Final Currency Paid | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? Yes |
| 44600 44600 USD | | |
| Telephone Number 12129630103 | Email Address patrickp@un.org | |
| Address of Employer Congo, Dem. Rep. | | |
| Number of Employees Supervised by You | | |
| Description of Duties | | |
| During this period as the Rations Contract assistant for the Eastern Region of the DRC, I traveled to various Sectors to assess the needs of contingent, for Rations/Food Supplies; addressed logistical problems; problem solved; coordinated solutions for food distribution to troops in remote areas, inspected Contingent Food preparation and storage areas, carried out inspections of the Contractor's warehouse. Raised requisitions in Mercury for Food/ Rations, Supply assets and fuel. Under the direct supervision of the Chief Supply Office with guidance from the Budget officer, planned and computed the Mission's multimillion dollar, Supply Budget for the periods of 2001 to 2002 and 2002 to 2003; for large and small expendable and non-expendable supply equipment necessary for the expanding Mission. | | |
| Summarize any of Your Achievements | | |
| Using Microsoft Excel Program, prepared spreadsheets to organize and compute monthly food requisitions and invoices processing to improve accountability. Computed the Mission's Multi-million dollar Supply budget in a timely manner with improved accuracy. | | |
| Reasons for Leaving | | |
| The Section evolved and the unit I was assigned to what became the Contract Management Section to accommodate the Mission expansion. | | |

| | | |
|--|--|---|
| Job Title Health Educator/ Dietician/Research Inventonist | Type of Business Epidemiological Research Centre | From - To 01/09/1998 - 01/04/2001 |
| Name of Employer John Hopkins University School of Medicine/PROHealth Clinic | Name of Supervisor Dr. Lawrence Appel | |
| Salaries per Annum: Starting Final Currency Paid | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? No |
| 35000 38000 USD | | |
| Telephone Number 14102812990 | Email Address ppatrick35@yahoo.com | |
| Address of Employer United States of America | | |
| Number of Employees Supervised by You 5 | | |
| Description of Duties | | |
| Developed, coordinated and administered a community based Lifestyle Intervention Program for African-American Women (Project WIN); provided group and individual counseling to assist subjects in making dietary, physical activity and other important behavioral changes in their lifestyles with the aim to reduce the incidence of Hypertension and other cardio vascular disease risk factors, researched food content and analysis for nutritional values. Served as a primary interventionist on the Nationwide PREMIER Lifestyle Intervention Program, created and designed by an interdisciplinary planning committee made up of colleagues from four major Universities/Research Centers across the United States; developed program materials for participants and instructors, lead subcommittee groups involved in the development of self-monitoring devices, recipe development and testing to facilitate and encourage change in participants. Conducted Research Site inspections as part of an interdisciplinary team, gathered, computed and reported data and attended weekly Interdisciplinary Case Management Meetings. Involved in the recruitment of research subjects and support staff; coordinated and supervised support staff involved in the research Programs. | | |
| Summarize any of Your Achievements | | |

My greatest achievement was the development of the draft program material for instructors and subjects participating in the WIN Project, a nutritional, physical activity and motivational Lifestyle Program which was based on the scientifically proven Dietary Approaches to Stop Hypertension Diet Principals to lower weight, hypertension and other cardiovascular disease risk factors; worked diligently within a very strict deadline resulting in successfully finishing the program with eighty per cent (80%) of the participants reaching their goals with various degrees of accomplishment.

Reasons for Leaving

To pursue a career with the United Nations as a Rations Contract Assistant.

| | | |
|---|--|---|
| Job Title Clinical Dietician/Breastfeeding Coordinator | Type of Business Supplemental Food Program | From - To 01/08/1996 - 01/08/1998 |
| Name of Employer Women, Infants & Children Program | Name of Supervisor Mr. Ralph Moore | |
| Salaries per Annum: Starting 30000 | Final 32000 | Currency Paid USD |
| Is this a civil servant position of your Government? No | | Is this a position within the UN Common System? No |
| Telephone Number | Email Address ppatrick35@yahoo.com | |
| Address of Employer United States of America | | |
| Number of Employees Supervised by You 6 | | |
| Description of Duties Responsibilities included overseeing the overall operations of two(2) clinic sites on alternative days of the week. Manages budgeted resources through inventory control. Supervised staff engaged in determining the eligibility of applicants to receive supplemental foods. Conducted on-going staff development training to enhance customer satisfaction and services. Assessed the nutritional needs of applicants at High Risk and requiring Nutritional Intervention, provided the appropriate nutritional intervention in consultation with the Primary Healthcare Provider(s) and Social Services. Monitored progress, planned and conducted Nutrition education classes for groups of recipients with similar Nutritional needs. | | |
| Summarize any of Your Achievements Promoted, coordinated and implemented Committee outreach programs for Breastfeeding initiatives and facilitated Breastfeeding activities within the Clinics to help to educate and encourage Mothers who Breastfed and/or were planning to. | | |
| Reasons for Leaving During this period I worked as a Consulting Dietician for an inner city Lifestyle program on a part-time basis and was given the opportunity to participate on a larger scale at the Johns Hopkins School of Medicine, so I moved on to do research on full time. | | |

| | | |
|--|--|---|
| Job Title Food Service Manager / Dietician | Type of Business Hospital Food Service Contracting | From - To 01/11/1986 - 01/04/1996 |
| Name of Employer ARAMARK Food Company/ Sinai Hospital of Baltimore | Name of Supervisor Geri Banko | |
| Salaries per Annum: Starting 31000 | Final 33000 | Currency Paid USD |
| Is this a civil servant position of your Government? No | | Is this a position within the UN Common System? No |
| Telephone Number 14106019000 | Email Address | |
| Address of Employer United States of America | | |
| Number of Employees Supervised by You 35 | | |
| Description of Duties Co-supervised dietary employees engaged in the daily preparation and service of patients' meals; planned monthly cycle menus; ordered all food and supplies; developed master schedule for employees daily work assignments; conducted training on a monthly basis; implemented quality assurance procedures for equipment and food supplies; supervised weekly and monthly inventory of food and supplies; made requisition forms of food and supplies as needed; supervised sanitation and safety procedures and polices; supervised cafeteria personnel food production and meal service. | | |
| Summarize any of Your Achievements This work experience built my confidence to successfully manage budgeted resources through inventory control using a database; and inspire and support others to work at their highest level. I gained the ability to effectively prioritize, delegate and motivate using exceptional communication and interpersonal skills to manage varied food production processes for about 500 patients admitted to a Medical Teaching facility. Some skills acquired: interviewing and hiring employee, performance evaluation, scheduling; attendance control; and evaluating services and. Coordinated all aspects of the food service component with the finance department. | | |
| Reasons for Leaving I left to experience working as a Community Dietician with the Women, Infant and children Program of Baltimore. | | |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

Computer, Copy Machine, Fax, Digital Sender Scanner Proficient in Microsoft(Word, Excel, Access, Power Point & Publisher) Lotus Notes and Internet Application

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------|---------------|-------|-------|-------|------------|
| - . . | -- | - . . | - . . | - . . | - . . |

| | | | | | |
|----------------|------------|-------------------|-------------------|-------------------|-------------------|
| English | Yes | Easily | Easily | Easily | Easily |
| French | No | Not easily | Not easily | Not easily | Not easily |
| Spanish | No | Not easily | Not easily | Not easily | Not easily |

In addition to the six United Nations Official Languages, list any other languages you know.

Address

924 Wonderland Road Apt. 408
 London Ontario Canada
 Telephone: 1-226-663-9001
 Contact: Pauline Theresa Patrick

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|------------------------|---|--|--|
| Auriol EUROPE | Project Officer @ The World Bank | 10400 Strathmore Park Court Suite 105 Bethesda, Maryland 20852 United States of America | 12128289833 aeurope@worldbank.org |
| Lesley GAETJENS | Environmentalist | 16139 Kenny Road Laurel, Maryland 20912 United States of America | 13012063333 lgaetjens@verizon.net |
| Edna LONCKE | School Principle - New York Board of Education | 144-21 167 Street United States of America | 17189789707 eloncke@nyc.rr.com |

Personal History Profile for Rina ROSS

General Details

| | | | |
|---|-------------------------------------|--|------------------------------------|
| 1. Family name ROSS | First Name Rina | Middle Name NA | Maiden Name, (if any) NA |
| 2. Date of Birth 14/11/1956 | 3. City of Birth Boksburg | Country of Birth South Africa | Index No |
| 4. Country of Nationality at Birth South Africa | Second Nationality (if any) | 5. Country of Present Nationality South Africa | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 183 | 8. Weight [kg] 75 | 9. Marital Status Single |

10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**

Are there any limitations on your ability to perform in your prospective field of work? **No**

11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**

13. What is your preferred field of work? **Professional, managerial & technical specialists for which no job family exists**

14. Would you accept employment for less than six months? **No**

15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?

16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**

18. Email Address: **rina@truckfarm.co.za**

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| Name of School | City, Country | From - To |
|---------------------------------------|-------------------------------|---|
| Newcastle High School | Newcastle South Africa | Jan-1968 - Nov-1972 |
| Main Course of Study Matric | | Certificate or Diploma Matric |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|---|--|--|
| Job Title Quality Assurance Manager | Type of Business Manufacturing of armored vehicles | From - To 01/08/2001 - 01/04/2009 |
| Name of Employer Drakensberg Truck Manufacturer | | Name of Supervisor Queenie De Jager |
| Salaries per Annum: Starting 7000 | Final 25000 | Currency Paid ZAR |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number 270125450815 | Email Address rina@truckfarm.co.za | |
| Address of Employer South Africa | | |
| Number of Employees Supervised by You 10 | | |
| Description of Duties QAM: 1) Develop and maintain systems to establish standards relating to activities and products. 2) Develop and maintain systems to measure performance against established standards. 3) Monitor performance according to agreed standards and take necessary action to communicate, advise and assist according to performance levels. 4) Monitor and apply standards created by external bodies and integrate within internal management system. 5) Establish and implement necessary communication strategy for the improvement and awareness of quality issues across all departments. 6) Plan and manage departmental activities in accordance with agreed budgets and timescale. 7) Report on changes in standards (internally and externally initiated) and on performance against standards. 8) Manage staff according to company standards (appraisals, discipline, training, development, etc). 9) Contribute to executive policy and strategy. Logistic Manager: 1) Manage all internal and external stock. 2) Warehousing and distribution. 3) Packaging and storage awareness. 4) Apply disposal- and obsolete stock policies and procedures. 5) Attending and presenting of meetings. 6) Lead and direct reporting staff. (Compliment of 8) 7) Monitoring and application of quality control. 8) Identifying training needs of reporting staff. QAM: 1) Develop and maintain systems to establish standards relating to activities and products. 2) Develop and maintain systems to measure performance against established standards. 3) Monitor performance according to agreed standards and take necessary action to communicate, advise and assist according to performance levels. | | |
| Summarize any of Your Achievements To set up systems in the manufacturing environment - Progress Award 2007 | | |
| Reasons for Leaving Looking for a new challenge | | |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------------|---------------|---------------|---------------|---------------|---------------|
| English | Yes | Easily | Easily | Easily | Easily |

In addition to the six United Nations Official Languages, list any other languages you know.

Address

House No 2, Rooiwal Waterworks,
Pretoria Gauteng South Africa
Telephone: 27-012-545 0815
Fax: 27-0834131497
Contact: Rina Ross

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|--------------------------------|--------------------------|---|---|
| Queenie DE JAGER | HR Officer | DTM, Plot 145, Waterval South Africa | 270125450815 queenie@truckfarm.co.za |
| Pieter VAN DYK | Logistics Officer | DTM, Plot 145, Waterval South Africa | 270125450815 pieter@truckfarm.co.za |
| Maryna VAN LOGGERENBERG | Cosmetic Manager | Dischem, South Africa | maryna@dischem.co.za |

Personal History Profile for Hazel SAZON

General Details

- | | | | |
|--|--|---|--|
| 1. Family name SAZON | First Name Hazel | Middle Name | Maiden Name, (if any) Bangit |
| 2. Date of Birth 29/03/1971 | 3. City of Birth Ozamiz City | Country of Birth Philippines | Index No |
| 4. Country of Nationality at Birth Philippines | Second Nationality (if any) | 5. Country of Present Nationality Philippines | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 200 | 8. Weight [kg] 77 | 9. Marital Status Married |
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Professional, managerial & technical specialists for which no job family exists**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **hbs32971@yahoo.com**

Education

List all university degrees or equivalent qualifications obtained.

| | | |
|---|---|---|
| University Name University of the Philippines | City, Country quezon City Philippines | From - To Jun-1988 - Mar-1993 |
| Main Course of Study Food and Drink Processing | Field of Study Manufacturing & Processing | |
| Degree Title or Equivalent bachelor of science in food technology | Degree Type Undergraduate degree | |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| | | |
|---|--|--|
| Name of School Andres Bonifacio College | City, Country Dipolog City Philippines | From - To Jun-1984 - Mar-1988 |
| Main Course of Study High School | | Certificate or Diploma High School Diploma |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|--|--|---|
| Job Title Commissary Director | Type of Business Franchising, Retailing, Manufacturing | From - To 01/11/2001 - |
| Name of Employer KISS King of Balls, Inc. | | Name of Supervisor Melchor A. Flores |
| Salaries per Annum: Starting 120000 | Final 180000 | Currency Paid PHP |
| | Is this a civil servant position of your Government? No | Is this a position within the UN Common System? No |
| Telephone Number 06324545503 | Email Address hbs32971@yahoo.com | |
| Address of Employer Philippines | | |
| Number of Employees Supervised by You 14 | | |
| Description of Duties over-all management of commissary department of the company. Alongside, handles the quality assurance and research and development aspects of the company. | | |
| Summarize any of Your Achievements Since getting in in November 2001, I was able to put an organized system to the inventory management and delivery group, the kitchen production schedule was also put in place as well as proper storage and setting the level of inventory. Several new products were created and launched successfully since I started working. | | |
| Reasons for Leaving | | |

I am still currently employed in the company but I want to try to work in any of the Un agency for the betterment and welfare of my daughter.

| | | |
|---|---|--|
| Job Title QA/R&D/Commissary Manager | Type of Business food manufacturing, retail store | From - To 01/09/1997 - 01/10/2001 |
| Name of Employer Bread Connection, Inc. | | Name of Supervisor Ann Mary L. Trias |
| Salaries per Annum: Starting 180000 | Final 216000 | Currency Paid PHP |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number 06326412208 | Email Address | |
| Address of Employer Philippines | | |
| Number of Employees Supervised by You 12 | | |
| Description of Duties Over-all incharge of the commissary, handles the quality assurance and research and development programs of the company, handles the schedule of the personnel under my supervision | | |
| Summarize any of Your Achievements Set up the 5S and sanitation program of the company, was able to launch new products, product reformulation for effective costing | | |
| Reasons for Leaving Professionally, I felt the need for growth and widening of knowledge and expertise | | |

| | | |
|--|---|--|
| Job Title Production/QA/R&D Manager | Type of Business manufacturing of meat products | From - To 01/06/1996 - 01/07/1997 |
| Name of Employer APSON's FOODS | | Name of Supervisor Mr. Arturo Sanvictores |
| Salaries per Annum: Starting 144000 | Final 144000 | Currency Paid PHP |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number | Email Address | |
| Address of Employer Philippines | | |
| Number of Employees Supervised by You 7 | | |
| Description of Duties Set up the plant in terms of quality assurance, research and development, production schedule | | |
| Summarize any of Your Achievements Set up the GMP and sanitation program of the company, product profile and formulations were developed and finalized, a quality control system was developed | | |
| Reasons for Leaving Company was not interested to expand, I felt the need to move on | | |

| | | |
|--|--|--|
| Job Title QA/ R&D Supervisor | Type of Business manufacturing, bakery | From - To 01/11/1992 - 01/06/1996 |
| Name of Employer Bread Connection Inc | | Name of Supervisor Ann Mary L. Trias |
| Salaries per Annum: Starting 48000 | Final 144000 | Currency Paid PHP |
| | | Is this a civil servant position of your Government? No |
| | | Is this a position within the UN Common System? No |
| Telephone Number 06326412208 | Email Address | |
| Address of Employer Philippines | | |
| Number of Employees Supervised by You 10 | | |
| Description of Duties Accomplishes production reports, set up the quality assurance program of the company, handles research and development of new products | | |
| Summarize any of Your Achievements Launched new products, won 5S competition among sme's | | |
| Reasons for Leaving Seek other work nearer my family provincial residence | | |

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------------|---------------|---------------|---------------|---------------|---------------|
| English | Yes | Easily | Easily | Easily | Easily |

In addition to the six United Nations Official Languages, list any other languages you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|-----------------|---------------|---------------|---------------|---------------|---------------|
| Filipino | Yes | Easily | Easily | Easily | Easily |

Address

6J Kennedy Drive, Pleasantview Subdivision, Tandang Sora
Quezon City Philippines
Telephone: 063-2-4545411
Fax: 063-2-9189258337
Contact: Hazel Sazon

Address

110 mindanao avenue
bgy bahay toro
quezon city Philippines
Telephone: 063-2-4545538
Fax: 063-2-9189258337
Contact: hazel sazon

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|--------------------------|--------------------------|--|------------------------|
| Ivan Patrick ANG | Lawyer | Burgos St. Philippines | 063659275911643 |
| Nilo BASINANG | Finance manager | 284 Degracia Drive, Deparo, Novaliches Philippines | 06329209619301 |
| Economico PEDROSA | Chemical Engineer | 102 Mapang-akit St., East avenue, Diliman Philippines | 06329192400675 |

Personal History Profile for Mealy SOVANN

General Details

| | | | |
|---|---|--|-------------------------------------|
| 1. Family name SOVANN | First Name Mealy | Middle Name | Maiden Name, (if any) |
| 2. Date of Birth 15/05/1951 | 3. City of Birth Kompong Cham | Country of Birth Cambodia | Index No 067834 |
| 4. Country of Nationality at Birth Cambodia | Second Nationality (if any) | 5. Country of Present Nationality Cambodia | Second Nationality (if any) |
| 6. Gender Female | 7. Height [cm] 155 | 8. Weight [kg] 45 | 9. Marital Status Widowed |
| 10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No | | | |
| Are there any limitations on your ability to perform in your prospective field of work? No | | | |
| 11. Have you taken up legal permanent residence status in any country other than that of your nationality? No | | | |
| 13. What is your preferred field of work? Administrative officers | | | |
| 14. Would you accept employment for less than six months? No | | | |
| 15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/05/2008 | | | |
| 16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No | | | |
| 18. Email Address: msovann@hotmail.com | | | |

Education

List all university degrees or equivalent qualifications obtained.

| | | |
|--|---|---|
| University Name FACULTY OF ECONOMICS | City, Country PHNOM PENH Cambodia | From - To Sep-1970 - Jun-1974 |
| Main Course of Study Economics | Field of Study Social & Behavioural Science | |
| Degree Title or Equivalent Bachelor of Arts on Economies | Degree Type Bachelor of Arts | |

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

| | | |
|---|---|--|
| Name of School FACULTY OF PHYSICS & MATHS | City, Country KOMPONG CHAM Cambodia | From - To Sep-1966 - Jun-1968 |
| Main Course of Study PHYSICS | | Certificate or Diploma BREVET TECHNICIEN SUPERIEUR |

| | | |
|--|---|--|
| Name of School FACULTY OF KOMPONG CHAM | City, Country KOMPONG CHAM Cambodia | From - To Sep-1966 - Jun-1968 |
| Main Course of Study HIGHSCHOOL | | Certificate or Diploma BACCALAUREAT II IN SCIENCES |

Employment

26. Starting with your present post, list in reverse order every employment you have had:

| | | |
|---|--|--|
| Job Title Rations & Quality Assurance Assistant | Type of Business UN MISSION IN COTE D'IVOIRE | From - To 01/05/2007 - |
| Name of Employer UNOCI | | Name of Supervisor OMKAR BASNYET |
| Salaries per Annum: Starting 58079 | Final 65479 | Currency Paid USD |
| | Is this a civil servant position of your Government? No | |
| | Is this a position within the UN Common System? Yes | |
| Telephone Number 1917367-3263 | Email Address sovann@un.org | |
| Address of Employer Cote d Ivoire | | |
| Number of Employees Supervised by You 2 | | |
| Description of Duties | | |

Settlement of a new Ration office in the sector west of the country, control/manage food operations and quality control for 3200 troops and manage the MRE or Compo Ration Packs and Bottled Drinking Water for Military Observers, UN Police and Civilians Staff (total strength 3800). Control/Management of a UN Cafeteria for Military Staff Officers in the sector.

Summarize any of Your Achievements

Movement of MRE and Bottled water to avoid their expiry date and write off. Provide trainings to newly deployed Food/Logistics Officers on the procedures of food requisitions/forms/UN Ration Scales Help the contingents to solve their problem with food deliveries, storages, control emergency stocks. Statistics of Food deliveries/ personnel in each locations for emergency food purposes. Management & Control the UN Cafeteria serviced by a contractor to the satisfaction of Military Staff Officers.

Reasons for Leaving

Still in the mission

| | | |
|---|---|--|
| Job Title Supply-Rations Supervisor | Type of Business Rations | From - To 01/01/2004 - 01/05/2007 |
| Name of Employer MONUC | Name of Supervisor Peter Graeml | |
| Salaries per Annum: Starting 52561 | Final 58079 | Currency Paid USD |
| Is this a civil servant position of your Government? No | | Is this a position within the UN Common System? Yes |
| Telephone Number 1212963-0103 | Email Address sovann@un.org | |
| Address of Employer Uganda | | |
| Number of Employees Supervised by You 2 | | |
| Description of Duties -Prepare the requisitions of rations for contingents in the mission-Supervise the deliveries to contingents (specifications, quality, quantity,...)-Coordination with other regions with regards to the air deliveries from Entebbe warehouse,-Close coordination with the Food Contractor in all rations related matters-Verifications of rations invoices, dispatch them to MONUC-HQ for transmission to Contract Management section and Finance for payment-Manage administrative work relating to the Contractor staff (travel, ID card, meetings...)-Coordinate with other sections with regards to the food transportation. Conduct workshops/trainings for military Food/Logistics officers to ensure their understanding of the Rations procedures, reported forms,etc... | | |
| Summarize any of Your Achievements All food deliveries/inspections to contingents have been closely monitored. Workshops/trainings for Contingent Food/Logistics officers have been made regularly at each contingent rotation. Invoices were verified and dispatched to Rations Unit-Kinshasa on time. | | |
| Reasons for Leaving Reassigned to UNOCI | | |

| | | |
|--|---|--|
| Job Title REGIONAL SUPPLY OFFICER | Type of Business UN PEACE KEEPING MISSION | From - To 01/07/2000 - 01/11/2002 |
| Name of Employer UNMIBH | Name of Supervisor ECKEHART LOCI | |
| Salaries per Annum: Starting 43044 | Final 51464 | Currency Paid USD |
| Is this a civil servant position of your Government? No | | Is this a position within the UN Common System? Yes |
| Telephone Number | Email Address sovann@un.org | |
| Address of Employer Bosnia and Herzegovina | | |
| Number of Employees Supervised by You 1 | | |
| Description of Duties REsponsible of the Supply service/supports in Mostar region & UNMOP; Control/supervise stock level; Inventory of stock of expendables and non-expendable items, office furniture & assets in the region & UNMOP; Preparation of liquidation tasks (closure of UN Police stations, write-off, disposal, etc...) | | |
| Summarize any of Your Achievements Assure adequate stock; Provide support/services to UN Police and civilians staff and UNMOP; Maintenance of the warehouse and other equipment; Responsible of all other administrative tasks; Successful closures of UN Police stations and their relocations. | | |
| Reasons for Leaving Closure of Mostar region. | | |

| | | |
|---|---|--|
| Job Title Logistics Assistant & Food Contract Administrator | Type of Business UN PEACE KEEPING MISSION | From - To 01/04/1995 - 01/06/2000 |
| Name of Employer UNMIH | Name of Supervisor MARCEL SAVARD | |
| Salaries per Annum: Starting 6269 | Final 40754 | Currency Paid USD |
| Is this a civil servant position of your Government? No | | Is this a position within the UN Common System? Yes |
| Telephone Number | Email Address sovann@un.org | |

Address of Employer

Haiti

Number of Employees Supervised by You

20

Description of Duties

Monitor the Letters of Assist on Medical supplies, Vehicles & Communications spare parts; Administrated Food Contract; Supervise the operations of the UN kitchen for the Argentinean contingent; Conduct the inspection of assets for write-off, minutes for the Property & Survey Board; Prepare all tasks for the Liquidation Work Program

Summarize any of Your Achievements

Responsible for the Letters of Assist; Administrate Food Contracts; Responsible of the operations of the UN kitchen, food stock, storages, etc...; Inspection of assets for write-off; Liquidation tasks.

Reasons for Leaving

Reassignment to UNMIBH-Bosnia & Herzegovina

| | | |
|--|-------------------------------|--------------------------------|
| Job Title | Type of Business | From - To |
| Chief Registry & Documentation Unit | UN DEVELOPMENT PROGRAM | 01/04/1991 - 01/03/1995 |
| Name of Employer | | Name of Supervisor |
| UNDP | | Michel Michaan |

Salaries per Annum:

| | | | |
|-------------|-------------|---------------|--|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? No |
| 2640 | 6269 | USD | Is this a position within the UN Common System? Yes |

Telephone Number

Email Address
sovann@un.org

Address of Employer

Cambodia

Number of Employees Supervised by You

3

Description of Duties

Responsible of the Registry unit and settle new Documentation center from scratch; Reception/preparation of UN pouches; Register all IN/OUT correspondence; Register all documents in CDS-ISIS program; Filing system.

Summarize any of Your Achievements

Responsible of the Registry and & Documentation Unit;

Reasons for Leaving

On details to UNMIH- Haiti

| | | |
|--|-----------------------|--------------------------------|
| Job Title | Type of Business | From - To |
| Tracing Assistant | Tracing Agency | 01/02/1990 - 01/03/1991 |
| Name of Employer | | Name of Supervisor |
| International Committee of Red Cross - ICRC | | Violene Dogny |

Salaries per Annum:

| | | | |
|------------|------------|---------------|--|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? No |
| 600 | 900 | USD | Is this a position within the UN Common System? No |

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

3

Description of Duties

Reception of requests from people inside the country and from Cambodia-Thailand border camps for family tracing during the war period 1971-1990 where there were many displaced persons. Prepare the forms and forward them to the provincial Red Cross offices to proceed the tracing- Follow-up each case, give responses to the inquirers on the results of the searches. For searches outside the country, contact ICRC- Geneva or other ICRC Representation for information and tracing for family reunion purpose. Create individual cards/records, indexation. Initiate a lexicon of person names having similar resonance to help the tracing operation.

Summarize any of Your Achievements

More than 50% of the tracing cases were succeeded. We can locate the family members who were separated during war and reunited some family who resides abroad

Reasons for Leaving

Rejoin UNDP where I worked before the war in 1975.

| | | |
|--------------------------------------|--------------------------------------|--------------------------------|
| Job Title | Type of Business | From - To |
| Assistant Services Exterieurs | Department of Foreign Affairs | 01/04/1987 - 01/01/1990 |
| Name of Employer | | Name of Supervisor |
| Ministry of Commerce | | Ho Sarann |

Salaries per Annum:

| | | | |
|-------------|-------------|---------------|---|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? Yes |
| 2400 | 3000 | KHR | Is this a position within the UN Common System? No |

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

Description of Duties

Cambodia was devastated by war for almost 20 years (since 1971), all the institutions, commercial laws/rules were all destroyed. Prepare the translations of the commerce codes/laws for the ministry which just started its operations after 12 years closing out. Assist the Department of External Services to assemble the statistics of the population, the products, the production sources,...a lot of work to recover after war devastations.

Summarize any of Your Achievements

Some documents have been submitted to the local committees for discussions and decisions.

Reasons for Leaving

Got a job at International Red Cross and Red Crescent.

| | | |
|--------------------------------------|--------------------|--------------------------------|
| Job Title | Type of Business | From - To |
| Chief Accountant | Rice Supply | 01/06/1979 - 01/03/1987 |
| Name of Employer | | Name of Supervisor |
| Municipal Rice Supply Company | | Chann Pho |

Salaries per Annum:

| | | | |
|-------------|-------------|---------------|---|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? Yes |
| 2400 | 3000 | KHR | Is this a position within the UN Common System? No |

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

30

Description of Duties

Prepare financial budget for the company-sales, purchases, all accounting jobs. Monthly Balances, sales and purchasing statistics. Supervise 11 sale branches, conduct regular inventories of rice stocks, verification of sales, stock entries. Supervise a rice mill, its operations-productions, materials/equipment/spare parts, packings, side-products, inventories, purchase raw materials.

Summarize any of Your Achievements

Good operations of the Rice mill. Good benefits for the company.

Reasons for Leaving

Reassigned to the Ministry of Commerce

| | | |
|-------------------------------------|---|--------------------------------|
| Job Title | Type of Business | From - To |
| Registry & Documentalist | UNITED NATIONS DEVELOPMENT PROGRAM | 01/08/1974 - 01/04/1975 |
| Name of Employer | | Name of Supervisor |
| UNDP- CAMBODIA | | FERNAND SCHELLER |

Salaries per Annum:

| | | | |
|---------------|---------------|---------------|--|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? No |
| 300000 | 720000 | KHR | Is this a position within the UN Common System? Yes |

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

Description of Duties

Register all incoming-outgoing mails, documents, other materials. Handle all UNDP Project files Responsible of the Documentation unit: Records all incoming UNDP documents/pamphlets/magazines & other materials from NY and other UNDP fields offices as well as from other UN agencies. Distribution of documents/magazines/pamphlets/some materials to local students, other agencies, governmental institutions.

Summarize any of Your Achievements

All UNDP Project files were well maintained/recorded/updated. Make the local public known of UNDP's activities & projects through the distribution of its documents, magazines, pamphlets and other materials,

Reasons for Leaving

the khmer communists entered the country and took power. UNDP office was forced to close on 17 April 1975.

| | | |
|---------------------------------|--|--------------------------------|
| Job Title | Type of Business | From - To |
| Administrative Assistant | UN FOOD AND ALIMENTATION ORGANIZATION | 01/03/1974 - 01/07/1974 |
| Name of Employer | | Name of Supervisor |
| F.A.O | | FRANÇOIS PAVILLON |

Salaries per Annum:

| | | | |
|---------------|---------------|---------------|--|
| Starting | Final | Currency Paid | Is this a civil servant position of your Government? No |
| 300000 | 300000 | KHR | Is this a position within the UN Common System? Yes |

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

Description of Duties

Administrative duties: accounting, inventory, correspondences, FAO Project files. Record all FAO documents/materials

Summarize any of Your Achievements

all FAO files/documents were well maintained/updated. Distribution of FAO magazines to students and local institutions.

Reasons for Leaving

Transferred to UNDP

Job Title

Administrative Assistant

Type of Business

Chambre de Commerce

From - To

01/04/1972 - 01/02/1974

Name of Employer

Chambre de Commerce, d'Industrie et d'Agriculture

Name of Supervisor

Men Dull

Salaries per Annum:

| | | |
|--------------|--------------|---------------|
| Starting | Final | Currency Paid |
| 60000 | 70000 | KHR |

Is this a civil servant position of your Government? **No**

Is this a position within the UN Common System? **No**

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

Description of Duties

All administrative work, prepare correspondences, filings. Record documents received from economic institutions.

Summarize any of Your Achievements

Received new experiences in economy which fit my field of study.

Reasons for Leaving

Received an offer from FAO which was all my intention to work with an International organization

Job Title

Chief Supply & Procurement

Type of Business

Société Nationale des Tracteurs

From - To

01/08/1969 - 01/03/1972

Name of Employer

SONATRAC

Name of Supervisor

In Sophann

Salaries per Annum:

| | | |
|--------------|--------------|---------------|
| Starting | Final | Currency Paid |
| 36000 | 42000 | KHR |

Is this a civil servant position of your Government? **Yes**

Is this a position within the UN Common System? **No**

Telephone Number

Email Address

Address of Employer

Cambodia

Number of Employees Supervised by You

Description of Duties

Prepare biddings for all kind of requirements of the company such as: truck/buldozer/motorcycle spare parts, office stationeries, furniture. Monitor the warehouse, distribution of materials/equipment.

Summarize any of Your Achievements

Had acquired a lot of experiences in procurement, supply, business and administration as it was my first job in life.

Reasons for Leaving

Receive a better job with the Chamber of Commerce and to learn other experiences.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------------|---------------|---------------|---------------|---------------|---------------|
| English | No | Easily | Easily | Easily | Easily |
| French | No | Easily | Easily | Easily | Easily |

In addition to the six United Nations Official Languages, list any other languages you know.

| Language | Mother Tongue | Speak | Read | Write | Understand |
|----------|---------------|-------|------|-------|------------|
|----------|---------------|-------|------|-------|------------|

Cambodian

Yes

Easily

Easily

Easily

Easily

Address

UNOCI - Daloa
sovann@un.org
Daloa Cote d Ivoire
Telephone: 1-917-367-3263 extension 2176
Fax: 225-09-624177
Contact: Mealy Sovann

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

| Reference Name | Occupation or Business | Address | Telephone/Email |
|-----------------------|---|-------------------------------|--|
| Gilles BRIERE | OIC Mission Support | MINURCAT Chad | briere1@un.org |
| Walter JOEBSTL | Chief Supply Section- UNAMID- DARFUR | UNAMID- El Fasher Chad | joebstl@un.org |
| PETER MAGENNIS | Chief Supply - UNMIN- Nepal | UNMIN Chad | 9779851101968 magennis@un.org |