

Profiles included in this document

	Name	Index	DOB	Gender	Nationality	E-Mail
1.	AINTE, Ahmed	412904	28/09/1959	M	SOM	ainte@un.org
2.	BENTZ, Martin	344416	21/03/1949	M	USA	bentz@un.org
3.	BHAGAT, Mohinder	161625	19/06/1946	M	IND	monobhagat@hotmail.com
4.	CALGARO, Livio	186892	13/01/1947	M	ITA	livioc2001@yahoo.com
5.	CALZADA, Luis Enrique		01/01/1960	M	SPA	calzada@un.org
6.	COMPTE, Philip	179543	08/03/1955	M	USA	compte@un.org
7.	DHAWAN, Vinod	897830	11/03/1958	M	IND	dhawanvinod42@hotmail.com
8.	DIOUF, Amadou	705783	03/11/1957	M	SEN	agdiouf@yahoo.fr
9.	DUCHARME, Jean-pierre	115940	26/04/1949	M	CAN	ducharme@un.org
10.	ENGE, Thomas		01/01/1900	M	USA	t.h.enge@iaea.org

Personal History Profile for Ahmed AINTE

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
AINTE	Ahmed		N/A
2. Date of Birth	3. City of Birth	Country of Birth	Index No
28/09/1959	Mogadishu	Somalia	412904
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Somalia	United Kingdom	Somalia	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	2	68	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes. United Kingdom.			
13. What is your preferred field of work? Administrative specialists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/01/1986			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: ainte@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Somali Institute of Development Administratona & Management	Mogadishu Somalia	Aug-1983 - Jul-1985
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Business Administration and Management	Masters	

University Name	City, Country	From - To
Somali National University	Mogadishu Somalia	Aug-1980 - Jul-1982
Main Course of Study	Field of Study	
Education Science	Education	
Degree Title or Equivalent	Degree Type	
BSc in Biology and Chemistry	Bachelor of Sciences	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
(1)Harrow Weald College and (2) Newham College (2 courses)	East & West London United Kingdom	Nov-1998 - Jun-1999
Main Course of Study		Certificate or Diploma
Career Guidance & Counselling		Certificate & Diploma

Name of School	City, Country	From - To
Training Course	Damascus Italy	Jan-1997 - Feb-1997
Main Course of Study		Certificate or Diploma
Training on Emergency Operations		Certificate of Achievement

Name of School	City, Country	From - To
On-the-Job Training	Rome Italy	May-1996 - May-1996
Main Course of Study		Certificate or Diploma
Rapid & Response Training course (Humanitarian, Emergency, Logistics and Relief Operations)		Certificate of achievement

Name of School	City, Country	From - To
High School	Mogadishu Somalia	Sep-1974 - Jul-1977
Main Course of Study		Certificate or Diploma
Various educational subjects & other schoo curriculum		"A" level certificate

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Head of Office, a.i, UNAMID Liaison Office, Khartoum, Sudan			Type of Business Operations and Management			From - To 01/04/2009 -		
Name of Employer United Nations-African Union Hybrid Mission in Darfur (UNAMID)						Name of Supervisor Mohamed B. Yonis		
Salaries per Annum:								
Starting		Final	Currency Paid		Is this a civil servant position of your Government? No			
105000		105000	USD		Is this a position within the UN Common System? No			
Telephone Number				Email Address				
2490249-912501				aainte@un.org				
Address of Employer								
Sudan								
Number of Employees Supervised by You								
81								
Description of Duties								
<p>Identify emerging issues at the Khartoum level pertaining to the mandate; analyze implications and make recommendations on possible strategies and measures; propose plans of action for immediate and long range solutions to political issues in the office. Provide good offices on behalf of the Joint Special Representative of the Secretary-General (JSR) at the Khartoum level, as appropriate. Implement the operational activities related to the work of the office including fostering dialogue, understanding and cooperation with government authorities; establishing and strengthening the relationship with the authority; build the capacity of civil society and organizations; formulate programs related to the reintegration and reconciliation of all segments of society; and support for good governance and national dialogue. Incorporate an integrated approach that includes a rights-based dimension, conflict prevention sensitivity, and a gender perspective throughout the office's activities; Plan, coordinate and manage programmes, projects and activities of the regional office and coordinate with other components of the Mission and external to the Mission as required; Ensure that the work of all components at the Khartoum level are in accordance with the overall political strategy of the Mission; Monitor and analyze information and data, manage, coordinate, and supervise the preparation of analytical materials and assessments related to political, civil, social, economic and other developments in the region related to the implementation of the mandate. Develop and maintain relations at the Khartoum and Ministerial levels with governmental officials, political actors and leaders of the civil society, as well as regional actors and organizations, and the wider UN system, operating within the region. Secure entry visa for new UNAMID arrivals, including official visitors from NY and other locations. Negotiate with the Government authorities on early customs clearance of COE/UNOEs.</p>								
Summarize any of Your Achievements								
<p>A propper office management and operations. Cultivated excellent relationship with senior government officials. Managed to clear long outstanding visa applications within a short periord of time. Successfully set up the UNAMID's start up mission. Contributed significantly to the fundamental objectives of the mission. Promoted peace in Darfur</p>								
Reasons for Leaving								
Re-deployed to Khartoum. Would also wish to develop own career prospect.								

Job Title Temporary Duty to Addis Ababa, Ethiopia as Senior Administrative Officer to Establish JSCM			Type of Business Establishing a new JSCM Office in Addis Ababa, Ethiopia			From - To 01/02/2008 - 01/06/2008		
Name of Employer UNAMID						Name of Supervisor Mohamed B. Yonis		
Salaries per Annum:								
Starting		Final	Currency Paid		Is this a civil servant position of your Government? No			
90000		90000	USD		Is this a position within the UN Common System? No			
Telephone Number				Email Address				
2490912503140				aainte@un.org				
Address of Employer								
Sudan								
Number of Employees Supervised by You								
19								
Description of Duties								
<p>Deployed on Temporary Assignment to Establish a fully functioning Joint Support Coordination Mechanism of UNAMID in Addis Ababa, Ethiopia. Identify a suitable and convenient premises for furture use of UNAMID / JSCM. Look into poosibility of co-olocating with ECA or other UN agencies for common services purposes Work with procurement on issues relating to negotiations with various landlords, preparation of Lease Agreement, and advance payment, purchases of various items required for establishing the office. Liaise with ECA for possible payment on incurred expenses on behalf of UNAMID, common services etc.... Review downsizing UNMEE staff for possible reassignment with UNAMID by liaising with Recruitment Tiger Team in El-Fashir, Darfur. Finalization of recruitment and filling key positions. Coordinate with AU HQs in Addis Ababa for establishment of JSCM Left Addis Ababa after ensuring a fully functioning JSCM.</p>								
Summarize any of Your Achievements								
<p>UNAMID now has a beautiful and fully functioning office in Addis Ababa which I have established within a short period of time and with a reasonable rent.</p>								
Reasons for Leaving								
Returned to my work in UNAMID Darfur after accomplishing my mission to Addis Ababa								

Job Title Senior Admiistrative Officer (SAO)			Type of Business Missions Support Services			From - To 01/08/2007 - 01/04/2009		
Name of Employer United Nations African Union Missions in Darfur(UNAMID), El-Fashir - Darfur, Western Sudan						Name of Supervisor Mohamed B. Yonis		
Salaries per Annum:								
Starting		Final	Currency Paid		Is this a civil servant position of your Government? Yes			
89000		89000	USD		Is this a position within the UN Common System? No			
Telephone Number				Email Address				
2499912174557				aainte@un.org				

Address of Employer
Sudan

Number of Employees Supervised by You
120

Description of Duties
Assist the DMS in planning, organizing, implementing, managing and overseeing the active administrative component. Prepare UNAMID Enhanced Deployment Plan for Civilian/Military and Police Units and keep Deployment Schedule to be briefed at the Senior Management Meetings, Donors, Security Council, IOT NY and other High level delegations. Prepare Crisis Response Report Act as principal advisor on all management matters pertaining to Human Resources, budgeting, financial and general administration; Ensure development, preparation, coordination and monitoring of work plan strategies and programme for the administrative activities of the mission and take the lead in securing the required human financial resources. Assist the DMS and UNHQs in coordination and preparations of setting up the upcoming new UNAMID mission in Darfur; Liaise with the government officials and ensure in securing to obtain Land for building up TCC, Log base and new HQs of the mission. In cooperation with other offices of the mission, plan and forecast the personnel, financial and logistical requirements of all the mission components; Exercise budgetary and administrative control, Report on all administrative, logistics and financial matters, Draft guidelines, report and correspondences on a wide range of issues for the DOA and ensure that relevant UN rules and regulations are adhered to; Draft responses to correspondence required from the ODOA administrative / policy documents; Provide advice and assist the DOA on areas of problem solving and dealing with ad-hoc activities etc; Undertake evaluation of support provided by the administration to the various parts of the mission; Monitor implementation of Audit / Board of Enquiry recommendations; Assist the DOA in supervision of security operations in the mission and air safety matters; Liaise with officers of the SRSG, DSRSG and FC as well as Chiefs of Services and Sections on administrative issues/activities; Act as Chief Administrative Services

Summarize any of Your Achievements
Demonstrated high level of achievement and contributed significantly to the start up of new UNAMID mission in Darfur by (1) obtaining the required land in El-Fashir, Nyala, El-Genina and Zalingei (all Darfur Sector and HQ). Managed to fill in key positions to support the start up missions. Assisted DMS in Security Enhancement Plan, Deployment of Troops into Darfur, recruitment, Consolidating reports on Audit Observations, DMS Monthly Reports, etc...

Reasons for Leaving
Reassigned to Darfur UNMIS / UNAMID operations

Job Title Head of Office, Zalingei, West Darfour, Sudan	Type of Business Peacekeeping Operations	From - To 01/11/2006 - 01/07/2007
Name of Employer United Nations Mission in Sudan (UNMIS)	Name of Supervisor Taye Seroun A/SRSG on the Political side, and Mr. Kiplin Perkins, DOA, on the Mission Support Matters.	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
85000	85000	USD	Is this a position within the UN Common System? Yes

Telephone Number
2490912174557

Email Address
ainte@un.org

Address of Employer
Sudan

Number of Employees Supervised by You
150

Description of Duties
Assist in developing UN/AU Light & Heavy Support Package implementation plan to the operational orders. Mission support issues to include coordination of logistical system & requirement (ISS), internal UN personnel system and accommodation. Coordinate and facilitate TCC pre-deployment reconnaissance visits. To the extent possible, prepare foundation for implementation of Hybrid Head of Office in Zalingei, West Darfour To represent SRSG in the region. UNMIS Field Office support and drive local conflict resolution and reconciliation efforts in UNMIS. Contribute to the achievement of peace and security in liaising with the local authority. Represent SRSG in the designated area of responsibility. Overall coordination of mandate implementation in the AOR. overall coordination of mandate implementation in my area of responsibility. Coordination of work performance of the substantive components in my area of resp. Chair UNCT, SMT, Humanitarian Inter-Agency Meetings in the region. Review and endorse QUIPs. Support and supervise senior administrative and substantive staff of the office, guide them, evaluate, supervise and mentor them in areas of their responsibilities. Perform other duties as assigned by the SRSG. To support and promote Darfour-Darfour Dialogue and Consultations (DDDC), reconciliation and broad popular support for the Darfour peace process by addressing issues underlying the conflict, monitor, support and implementation of UNMIS Light Support and Heavy Support Packages, Sponsor and facilitate T seminar and workshops aimed at disseminating information on DPA and DDDC, undertake field trips to oversee implementations of UNMIS supported programmes in the field, meet with elders and peace promoters, women and youth. Co-chair meetings with the local authorities on issues related to civil society, visit IDP camps and update camp profile, look into the situation of IDPs and support implementing partners with QUIPs to implement priority projects to enhance

Summarize any of Your Achievements
I was instrumental in establishing and closing UNMIS Office in Kassala, Eastern Sudan after successful completion of its mandate in the east Similarly, here in West Darfur, I have accomplished and met the target of establishing a fully functioning UNMIS Camp (Offices, Accommodation and Catering Services for more than 150 staff). Created friendly working atmosphere and promoted team spirit within the UNMIS staff in Zalingei.

Reasons for Leaving
In recognition of my work as the Regional Administrative Officer, Kassala, eastern Sudan and successful completion of CPA in the east, SRSG and the DOA assigned me as Head of Office in Zalingei.

Job Title Regional Administrative Officer & OIC Head of Office, Kassala, Eastern Sudan (P-4/IV)	Type of Business Mission Support (Administration)	From - To 01/02/2005 - 01/09/2006
Name of Employer United Nations Mission in Sudan (UNMIS)	Name of Supervisor Mr. Paul Johnson / Mr. Kiplin Perkins - CAO / DOA	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
87000	87000	USD	Is this a position within the UN Common System? Yes

Telephone Number
0024000912174557

Email Address
ainte@un.org

Address of Employer
Sudan

Number of Employees Supervised by You
103

Description of Duties

Coordination and effective delivery of Regional Administrative Services. Assist CAO/DOA in coordinating regional support services. Administor and manage regional administration. Assist CAO/DOA in setting and establishing Regional Administration at this time when the mission to Sudan is new. Coordinate field administration and ensure all the activities are well coordinated between UNMISUD and other UN agencies and NGOs. Undertake frequent regional visit to over see activities of the region and address key administrative issues. Attend administrative related meetings both at HQs and Regional level. Prepare weekly activity report and follow up outstanding issues with all the relevant sections within UNMISUD. Act as head of regional sub-office when required. Identify and recruit local staff where required. Act as Cash Castodian and manage regional financial expenses as per the financial rules and regulations. Prepare attendance records for all the staff and submit monthly report to HQs for action. Prepare and process leave request, ORB etc. Liaise with government institutions on matters related to Administration. OIC Head of Office Kassala: Head of Office in Kassala, Eastern Sudan, To represent SRSG in the region. UNMIS Field Office support and drive local conflict resolution and reconciliation efforts in UNMIS. Contribute to the achievement of peace and security in liaising with the local authority. Represent SRSG in the designated area of responsibility. Overall coordination of mandate implementation in the AOR. overall coordination of mandate implementation in my area of responsibility. Coordination of work performance of the substantive components in my area of resp. Chair UNCT, SMT, Iter-Agency Meetings in the region. Review and endorse QUIPs. Support and supervise senior administrative and substantive staff of the office, guide them, evaluate, supervise and mentor thymem in areas of their responsibilities. Perform other duties as assigned by the SRS

Summarize any of Your Achievements

1) Established first fully functioning UNMIS regional office in Kassala and Kadugli within shortest time possible. 2) Successful completion of withdarwal and liquidation of UNMIS Kassala following end of mandate in the east and complete withdrawal of SPLA from the east to South. 3) Liquidated Kassala office smoothly and met deadlines given by the mission as well as the government. 4) Managed to re-deploy staff from Kassala to various UNMIS sectors. 5) Implemented Quick Impact Projects in the East

Reasons for Leaving

For Further Own Career Development. To work in more challenging mission and to contribute significantly to the peace process. Transfer own skills and knowledge to the people I will be working for next.

Job Title Senior Logistics Officer & Head of Operations, DDDR(P-4)	Type of Business Humanitarian / Peaskeeping Operations	From - To 01/04/2004 - 01/02/2005
Name of Employer United Nations Mission in Liberia(UNMIL)	Name of Supervisor Ms Savitri Butchey	
Salaries per Annum:		
Starting 85000	Final 85000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 1212170 4324		Email Address aunte@un.org
Address of Employer Liberia		
Number of Employees Supervised by You 23		
Description of Duties activities.		
Summarize any of Your Achievements Handled the first phase of the DDDR programme effetcively and efficiently without any problems. Provided effective coordination on overall DDDR operations. Drafted and finalized Joint Implementation Plan (an operational document on DDDR process) which has been approved by the SRSG and which is being fully used for entire operations. Trained UNVs and local staff on logistics and administartive matters.		
Reasons for Leaving For Career Development.		

Job Title Chief, Regional Support Services (CRSS)	Type of Business Administration	From - To 01/06/2003 - 01/03/2004
Name of Employer United Nations Assistance Mission in Sierra Leone (UNAMSIL)	Name of Supervisor Mr Selvam Perambalam	
Salaries per Annum:		
Starting 84000	Final 84000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 174174174		Email Address aunte@un.org
Address of Employer Sierra Leone		
Number of Employees Supervised by You 0		
Description of Duties Overall responsible for Coordination and effective delivery of of regional Administrative Services. Ensure Regional Administration is responsive to the needs of UNAMSIL elements in all the regions. Determine level of administrative and logistics support being provided to the regions is timely and in accordance with the established directives, procedures and instructions issued by the DOA, service and section chiefs. Emphasis is to be placed on advance planning, performance, quality or work and value for money. To be able to act quickly to any likely emergencies with the best interest of the organisation in mind, and in manner benefitting our status as United Nations staff members. Advise and liaise closely with the Military Logistics Officers and Senior Civil Administration staff on personnel and financial UN procedures. Advise and supervise Regional Administrative Officer (RAOs) to ensure regional utilities are provided to UNAMSIL offices (electricity, water, telephones, garbage collection and on overall administration support in the regions. Actively coordinate sections/units.		
Summarize any of Your Achievements Complete & suuccessful withdrawal and smooth liquidation of regional offices. Demonstrated effectiveness in administration/logistics policies, prodecures; demonstrated fiscal awareness and responsibility, provided professional technical advice in a broad range of administrative areas to colleagues and all staff under my charge. Better understanding of all the services available by all the staff members assigned in the mission area. Information provided to the Chief Administrative Officer on all administrative and personnel matters as required. Positive transparency. Remedial action taken to address key issues pertaining admin/personnel/logistics issues.		
Reasons for Leaving For career development, and to transfer my knowledge, skills and experience to others.		

Job Title	Type of Business	From - To
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Regional/Field Administrative Officer (P-3/C)		Relief and Reconstruction		01/07/2002 - 01/07/2003	
Name of Employer United Nations Assistance Mission in Afghanistan (UNAMA)				Name of Supervisor Paul Johnson	
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
68000	68000	USD	Is this a position within the UN Common System? No		
Telephone Number 00931246000		Email Address aainte@un.org			
Address of Employer Afghanistan					
Number of Employees Supervised by You 115					
Description of Duties Provide administrative and logistics support to all staff assigned in the northeast regions in Afghanistan. Participate in recruitment and training of locally hired personnel for the regions. Brief staff assigned to regional offices on all issues pertaining administration, personnel and overall logistical support and other services available. Prepare correspondences, special reports, evaluation etc. Handle all personnel matters i.e individual contracts, attendance records, inventory (expendable & non-expendable items). Submit Weekly Reports on all administrative activities. Act as custodian of the petty cash/imprest account and ensure compliance with the United Nations financial and staff rules and regulations.					
Summarize any of Your Achievements Demonstrated effectiveness in administration/logistics policies, prodecures; demonstrated fiscal awareness and responsibility, provided professional technical advice in a broad range of administrative areas to colleagues and all staff under my charge. Better understanding of all the services available by all the staff members assigned in the mission area. Information provided to the Chief Adminsitrative Officer on all administrative and personnel matters as required. Positive transparancy. Remedial action taken to address key issues pertaining admin/personnel/logistics issues.					
Reasons for Leaving For career development, gain additional skills, transfer own skill to others, contribute new challenges.					

Job Title Reg. Officer (P-3/B)		Type of Business Referendum and Humanitarian Assistance		From - To 01/07/1999 - 01/06/2002	
Name of Employer MINURSO				Name of Supervisor Mr Omer El-Sheikh	
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
65000	65000	USD	Is this a position within the UN Common System? Yes		
Telephone Number 002129631955		Email Address aainte@un.org			
Address of Employer Morocco					
Number of Employees Supervised by You 6					
Description of Duties As a Reg. Officer with the Identification Commission charged with Identification of cadre of voters for the proposed referendum on the future of Western Sahara Territory. Assist the Commission with the interview of individual applicants for inclusion in the electoral body. Assist UNHCR in organising voluntary repatriation of refugees from Western Sahara. Undertake field mission to refugees concentrated areas and assess their living conditions and report with recommendations. Assess vulnerability cases in the camps. Facilitate safe return to the territory of the refugees from Western Sahara in close collaboration with UNHCR and WFP. Operate computer based system and update voters list. Participate in working groups to finalize specific assignement and report to SRSG.					
Summarize any of Your Achievements Identification of applicants willing to participate in the referendum completed successfully. Contributed significantly to the fundamental objectives of the UN mission in Western Sahara. Mainted accurate accounts and updated voters lists. Provided translation services to/from Arabic and facilitate work of the commission.					
Reasons for Leaving Joined UNAMA					

Job Title Senior Advisor - Career Guidance and Counselling		Type of Business Refugees and Asylum Seekers Assistance		From - To 01/02/1999 - 01/07/1999	
Name of Employer Northwest London Refugee Training and Employment Agency				Name of Supervisor Dr Anna Woda	
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
38000	38000	GBP	Is this a position within the UN Common System? Yes		
Telephone Number 442089083344		Email Address aainte@rij.dircon.co.uk			
Address of Employer United Kingdom					
Number of Employees Supervised by You 16					
Description of Duties					

Coordination of the expertise among the refugee professionals and facilitate their participation in educational programmes in UK. Advocate in the interest of refugees and asylum seekers in accessing to education, training and employment. Participate in recruitment of locally hired staff taking into account the skills and the experience possessed by the new refugee arrivals. Undertake outreach work and assist the refugees and asylum seekers in order to achieve self-confidence individual competiteness and employment. Liaise with the Home Office, British Refugee Council and other voluntary advisory organisations on the welfare of refugees throughout UK. Review and scrutinize grant applications received from applicants wishing to be assisted in their education fees, transport and other fees. Maintain accurate accounts and reports on all aspects of office activities including administration and logistics functions.

Summarize any of Your Achievements

Helped refugees understand their rights to education, training and employment. Helped as many as 3000 refugees get training and eventually jobs. Advocated in the interest of both the government and refugees on overall welfare of the new arrivals. Effective interpersonal skills and ability to lead a complex support organisation, cordinate and operate across organisational boundaries.

Reasons for Leaving

Joined United Nations Referendum in Western Sahara (MINURSO)

Job Title Emergency and Logistics Officers and Head of Sub-Office		Type of Business Food Aid Assistance to Afghanistan	From - To 01/02/1990 - 01/01/1998
Name of Employer World Food Programme		Name of Supervisor Mr Klaus Klawitter	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
58000	58000	USD	Is this a position within the UN Common System? Yes
Telephone Number 9351852227		Email Address aainte@wfp.org	
Address of Employer Afghanistan			
Number of Employees Supervised by You 130			
Description of Duties Overall management of WFP programmes (Emergency and non-Emergency). Continuity support to refugees and internally displaced persons (IDPs) in camps. Support to Humanitarian and Logistics activities and identify suitable supplies routes to Afghanistan`s most remote and inaccessible areas. Estimation and projection of resources and preparation of food utilization reports and its ultimate utilization. Organize, lead and supervise maasive humanitarian food aid convoys, airlifts, airdrops, and other logistical operations - often through battle lines - to ensure delivery of goods/cargo/supplies, on time, to most inaccessible and conflict-ridden parts of Afghanistan. Coordinate food distribution to various WFP-assisted projects. Identify field suitable for WFP aid, and formulate new requests for project assistance. Undertake visits to view project outputs and beneficiaries, inspect storage places and points where WFP commodities are received in the country in order to ensure achievement.			
Summarize any of Your Achievements Promoted tye image of WFP by making a number of humanitarian aid convoys get through despite difficulties on route and helped feed most needy population of Afghanistan. Showed resourcefulness and the ability to cope with large amount of work under pressure and prioritized work. Team spirit in order to ensure progress is made in the achievemts of the programme at large. Trained staff and made able to discharge their fucntions smoothly. Pariticipated and contributed significantly to the relief and reconstruction of Afghanistan.Demonstrated professional leadership and integrated knowledge with broader strategic, policy and operational objectives. Identified key strategic issues, opportunities and risks.			
Reasons for Leaving For further studies in the United Kingdom.			

Job Title Senior Programme Officer - UNHCR Somalia -		Type of Business Refugee Operational Programmes	From - To 01/04/1984 - 01/02/1990
Name of Employer United Nations High Commissioner for Refugees (UNHCR)		Name of Supervisor Mr Barry Rigby / Abdullah Saeed - Representatives	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
28000	49000	SOS	Is this a position within the UN Common System? Yes
Telephone Number 25221222216		Email Address aainte@unhcr.ch	
Address of Employer Somalia			
Number of Employees Supervised by You 33			
Description of Duties Continuity support to refugees in various camps. Undertake daily camp visit and preparation of camp profile. View food aid distribution in all the camps. Inspect storage of food supplies to refugees and take physical inventory. Prepartion of project documents for assistance to refugees. Estimation and projection of resources. Chairing Weekly Inter-Agency Meeetings and timely submission of reports. Perform acting Head of Sub-Office as required. Liaise with Govt institutions, NGOs and other implementing partners for effective running of the programmes in the field.			
Summarize any of Your Achievements Utilization of UNHCR commodities to targeted beneficaiaires ensured. Corrective measures undertaken. Food rations distributed and participation of IDPs and refugees in various camp projects commenced. Continous food and other relief supplies ensured as per transport requests. Refugees and IDPs in the camps and the surrounding areas are assisted at established centres at the right time as per requirement. Project know-how shared among Sub-Office staff. Positive transparency. Improved data collection established. Established amd maintained effective work relationships with people in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.			
Reasons for Leaving Joined WFP programme in Afghanistan for further career development and capacity building			

Have you any objections to our making inquiries of your present employer? **Yes**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **Yes**

For clerical grades only:
Indicate typing speed in words per minute: English - **45** French -
List any office machines or equipment you can use:
Computers, photocopier machines, digital senders, fax machines and many more.

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
Arabic	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Dari	No	Easily	Easily	Easily	Easily
Italian	No	Easily	Easily	Easily	Easily
Persian	No	Easily	Easily	Easily	Easily
Somali	Yes	Easily	Easily	Easily	Easily
Farsi	No	Not easily	Not easily	Not easily	Not easily
Kiswahili	No	Easily	Easily	Easily	Easily

Address

133 Arden Road, Saltley,
email: aainte@yahoo.co.uk
Birmingham, UK West Midland United Kingdom
Telephone: 44-121-327-8400 extension 00
Fax: 44-79-5814124
Contact: Ahmed Haji Mohamed AINTE

Address

United Nations African Union Mission in Darfur (UNAMID)
UNAMID El-Fashir , North Darfur
El-Fashir Sudan Sudan
Telephone: 0024-9-1250 19 43 extension 3140
Fax: 9-0-249-91250
Contact: Ahmed H. M AINTE

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Paul JOHNSON	Chief, Logistics Operations, DPKO	UN Department of Peacekeeping Operations. New York United States of America	1212963 johnsonp@un.org
Kiplin PERKINS	Director Mission Support (DMS)	Unmited Nations Mission in Sudan United States of America	2490837830000 kiplin@un.org
Mohamed B. YONIS	Director Mission Support, UNAMID	United Nations Mission in Sudan & African Mission in Sudan United States of America	0024912501932 yonis1@un.org

Personal History Profile for Martin BENTZ

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
BENTZ	Martin	Felix	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
21/03/1949	Basel	Switzerland	344416
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Switzerland		United States of America	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	175	80	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/01/1989			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: bentz@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Columbia University	New York United States of America	Sep-1981 - Jan-1985
Main Course of Study	Field of Study	
Geography (except Physical)	Social & Behavioural Science	
Degree Title or Equivalent	Degree Type	
Bachelor of Arts - Cum Laude	Bachelor of Arts	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
International School of The Hague	The Hague Netherlands	Sep-1965 - Jun-1967
Main Course of Study	Certificate or Diploma	
US High School equivalent - AP English	High School Diploma	

Name of School	City, Country	From - To
International School of Geneva	Geneva Switzerland	Jan-1961 - Jun-1965
Main Course of Study	Certificate or Diploma	
US Junior High and High School programme	Junior High School diploma	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
Chief Administrative Services (CAS)	Special Assistance Mission in Peacekeeping	01/01/2008 -
Name of Employer	Name of Supervisor	
DFS-UNAMA	Neva Donalds	
Salaries per Annum:	Is this a civil servant position of your Government? No	
Starting	Is this a position within the UN Common System? Yes	
149000		
Final		
153000		
Currency Paid		
USD		
Telephone Number	Email Address	
12129632668	bentz@un.org	
Address of Employer		
United States of America		
Number of Employees Supervised by You		
8		
Description of Duties		

Provide guidance and monitor the performance of the Administratives Services Section and Unit Chiefs. Establish the goals and targets for each Section, reflected in the yearly work plan for the Service and the ePAS of each Section/Unit Chief. Oversee the preparation and the application of the budget for the Service and provide guidance to all mission Sections seeking assistance with the staffing table. Provide guidance on articulating results based objectives and the justification of requirements. Oversee Procurement practices and standards within the mission as per the UN Financial Regulations and Rules and Procurement guidelines. Monitor the activities of Finance and the proper disbursement of funds. Develop client oriented approach to the payment of staff and vendors. Oversee activities of the Sections through one on one meetings with the Section and Unit Chiefs and through monthly reports on activities. Gather feedback on support provided by Service Sections and Units through regular visits to the field offices to meet with client staff, adjusting support services within the mission's resources and UN guidelines. As required, clarify and explain the parameters within which the mission operates. Promote and meet the standards set within the mission's Human Resource Action Plan (HRAP). Find cost efficient ways to provide training to mission staff to maximize return on investment. Assure Medical and Counseling services are available at professional standards to all mission staff. Assure the provision of additional services; Travel, Accommodation, Pouch and Claims, as well as accurate property management; receipt, yearly inventory, write off and disposal of UN assets.

Summarize any of Your Achievements

Strengthened the client oriented approach to providing assistance and guidance to all mission staff from the Sections and Units within the Service. In consultation with the SRSG's office set the UNAMA Human Resources Action Plan (HRAP) goals and objectives, focusing on recruitment turn around times, improving gender balance and interaction with staff representative bodies. Provided client oriented focus to Finance in processing payroll and claims. Established staff access to banking services in remote locations minimizing the use of UN means to transport cash. Requested monthly activity reports from each Section with measurable standards and achievements within the reporting period to better monitor results and service improvements. Established regular visits to the field by Medical and Counseling staff to assess the conditions of service and staff needs in the field offices. Opened a Medical dispensary in the downtown UN complex through a cooperative effort in which UNAMA provided medical services and UNDP provided the premises. Strengthened the training programme through monitoring of mandatory training programmes, including HIV AIDS awareness, integrity awareness, code of conduct, basic and advanced security in the field, promoting on-line courses including UNITAR courses, and improving the induction programme. With limited resources for external training, maximized use of general internal training programmes, including English language for national staff, made obligatory after action reports or training by staff returning from external training courses, and increased the use of consultants for in-house training. Arranged in-house Procurement and LCC/HCC Standards training with participation by 40 UNAMA and 20 UNMOGIP staff. Invited and provided active support to joint Medical Services Division (MSD) and Medical Support Section (MSS/LSD/DFS) first time inspection visit to UNAMA from 16 to 23-08-08 with strong results in support of the mission. Successfully coordinated UNAMA response to UMOJA request for mapping Human Resources and Finance processes. Supervised the processing of all staff to the new JY9 contracts. As OIC Mission Support at the time coordinated UNAMA Mission Support response to attack on guest house on 28 October 2009 and provided support to UN survivors in Kabul and Dubai, as well as on-going support to all UNAMA staff remaining in the mission.

Reasons for Leaving

Additional responsibilities and career opportunities

Job Title Regional Administrative Officer - Region One MONUC		Type of Business Peacekeeping	From - To 01/07/2006 - 01/01/2008
Name of Employer DPKO - MONUC		Name of Supervisor Ms Hazel Scott	
Salaries per Annum:			
Starting 135000	Final 145000	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number 12129630103		Email Address scotth@un.org	
Address of Employer United States of America			
Number of Employees Supervised by You 76			
Description of Duties Responsible for nine MONUC field offices and sub offices in the Western Region of the DRC including Kinshasa. Assure administrative and logistical support in place in each location. Monitor staffing and resource requirements and mobilize action to support office as required. Liaise with Heads of Office, Senior Military, UNPOL and substantive officers to coordinate support and provide advice on direction according to UN rules, regulations and guidelines. Monitor and approve expenses related to regional budget and planned expenditures. Undertake regular inspection visits to ascertain logistical, personnel, material and lease support requirements. Manage expense patterns within existing budget and provide input to prepare projected budgets. Serve as certifying officer.			
Summarize any of Your Achievements Actively supported the restructuring of MONUC into three regional administrative support areas as recommended by the GA and spearheaded by DOA. Drafted terms of reference for RAO and FOM/SOM. Supported restructuring and reinforcing established offices of Kinshasa, Mbandaka and Kananga. Established administrative offices and support in six new offices; Bandundu, Gbadolite, Gemena, Kikwit, Matadi and Mbuji Mayi. Focused on gender parity in selecting FOM/SOM & support staff. Prioritized field visits to all sites to assure support structure and safety standards are in place. Convened RAO / FOM conferences December 2006 and March 2007 on Financial Management in the field. Successfully completed on-line training - Integrity Awareness - 25 December 2006, Advanced Security in the Field - 25 December 2006. Successfully organized administrative support to the visit of the Secretary-General to MONUC 27-28 January 2007 and the visit of the ACABQ to Kinshasa 10-17 February 2007, the Deputy Secretary-General from 22-26 April 2007 and accompanied President ICSC throughout his visit to MONUC, his first trip to a field mission, from 11-16 November 2007.			
Reasons for Leaving Desire to use skills and experience gained as Regional Administrative Officer in MONUC, and Chief General Services in three missions, to serve a DPKO mission in a higher capacity.			

Job Title Chief General Services		Type of Business United Nations Peacekeeping	From - To 01/04/2004 - 01/06/2006
Name of Employer DPKO - MONUC		Name of Supervisor Heather Landon / Hazel Scott	
Salaries per Annum:			
Starting 118000	Final 124000	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number 243818907523		Email Address scotth@un.org	
Address of Employer Congo, Dem. Rep.			
Number of Employees Supervised by You 228			
Description of Duties			

Supervise seven Unit Chiefs, four OIC General Services in the Sectors and their staff; Receiving & Inspection, PCIU, Facilities Camp Management, Claims / Local Property Survey, Mail, Pouch & Archive, and Travel. Chair Local Committee on Contracts (300 cases per year), Local Property Survey Board, Space Allocation Committee; Member of the Vehicle Establishment Committee, and Claims Review Board. Certifying Officer and account manager for Travel, Camp Management and Public Information expenditures. Managed implementation of over-all goals for seven Units. Monitor and support GSS operations in fifteen field offices in Sectors. Support cross training and development. Prepare for changes in mandate, functions and staffing to justify resource deployment and staff increases.

Summarize any of Your Achievements

Prioritized contact with the Sectors, visiting fifteen field offices regularly. Strengthened staffing in field offices. Organized advanced training within Units and cross training between Units to maximize Section skills. Prioritized staff recruitment and gender balance. Initiated electronic data-base tracking of GSS activities including travel, mail, claims, and assets disposal. Spearheaded search for new office space in Kinshasa. Served on the Space Allocation Committee. Streamlined committee review, expediting decisions. Spearheaded client access to GSS Units' SOPs and information. Researching latest knowledge management & archiving techniques to meet mission's needs. Developed policy on engaging Daily Casual Workers in mission. Sought cost reduction and efficiencies through satellite Travel & Claims offices in Entebbe supporting Eastern Region. Successfully completed - Performance Management Training - 28 January 2005, Galileo Training for Managers - September 2005, Mercury Training for Managers - November 2004, Finance Management Tool (FMT) - October 2004.

Reasons for Leaving

Assumed position of Regional Administrative Officer for Region One - Kinshasa and Western Region - MONUC.

Job Title	Type of Business	From - To
Chief General Services	Peacekeeping Administration	01/10/2000 - 01/03/2004
Name of Employer	Name of Supervisor	
DPKO - UNMEE	Vitali Petrounev / Mary Roth	
Salaries per Annum:		
Starting	Final	Currency Paid
113000	118000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
12129633779	bentz@un.org	
Address of Employer		
Eritrea		
Number of Employees Supervised by You		
36		
Description of Duties		
Supervise five General Services Units; Property Control & Inventory Unit, Receiving & Inspection, Travel & Traffic, Claims Review and LPSB, Mail / Archive & Reproduction Services. Serve as Chair Local Committee on Contracts (LCC) - 280 cases. Serve as Certifying Officer and Bank signatory. Train staff in accurate inventory record-keeping. Supervise correct record-keeping of over 15,000 non-expendable assets worth over US\$50 million. Set up third party claims, insurance and UN property write-off procedures. Serve as Chair LPSB and CRB. Serve as Member Vehicle Establishment Committee. Promote improved safety measures mission-wide. Seek most advantageous travel routes, fares and freight costs for personal effects. Promote efficient archiving system.		
Summarize any of Your Achievements		
Set up five UNMEE General Services Units in 2000. Drafted UNMEE Code of Conduct for SRSG. Drafted terms of reference and Chaired UNMEE Traffic Safety Committee, under the authority of CAO, as means of addressing careless driving resulting in damages or injury. Promoted and supervised development of electronic archiving system. Chair Pro-temp & member Quick Impact Projects Review Committee. Spearheaded & supervised opening of R & I Office at rations supplier's loading point, improving rations quality arriving to troops. Chair Pro-temp HIV AIDS Task Force, promoting greater HIV AIDS awareness and prevention. Chair Welfare Committee. OIC Administrative Services from 03 to 24-02-03, and 05 to 11-06-03, and 16-09 to 31-12-03. Successfully completed: Advanced Procurement Training - 15-19 March 2004, Train-the-Trainer Workshop - 18-20 February 2004, Basic Security in the Field - 2 November 2003, and e-PAS Interviewing Competency 22-23 July 2003.		
Reasons for Leaving		
Seeking position as Chief Administrative Services or Senior Administrative Officer in larger Peacekeeping mission		

Job Title	Type of Business	From - To
Chief General Services / Intergrated Support Coordinator	Peacekeeping administration	01/08/1993 - 01/10/2000
Name of Employer	Name of Supervisor	
DPKO - MINURSO	Ali Ouni	
Salaries per Annum:		
Starting	Final	Currency Paid
87000	91000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
12129631954		
Address of Employer		
Morocco		
Number of Employees Supervised by You		
62		
Description of Duties		
Organize and supervise successful day to day operations of eight (8) General Services Units; Supply, Travel / Traffic, Buildings Management, Receiving & Inspection, Property Control, EDP, MOVCON, Mail / Pouch / Archives. Coordinate daily support requirements for Military, CIVPOL & Substantive - Identification Commission. Coordinate mission planning group working with local authorities, NGO's and agencies. Institute and train staff in newly developed Field Assets Control System (FACS).		
Summarize any of Your Achievements		
Prepared impact studies for mission expansion. Opened and supported 10 regional field offices working with all mission components and local authorities in Morocco, Mauritania & Algeria. Inaugurated concept new to MINURSO - Integrated Support Services (ISS). Chaired weekly ISS meetings with Military, CIVPOL, Substantive & Administrative components to coordinate requirements, deployments and resolve support problems. Promoted increased use of IT systems applications. Reviewed & revised administrative policies & operations manuals. Supervised preparation of integrated warehouse complex. Chaired Welfare Committee.		
Reasons for Leaving		
Offered post as Chief General Services and to assist with the opening of a new mission - UNMEE - in October 2000.		

Job Title	Type of Business	From - To
Special Fund-raising Events Officer	Fund-raising/project management	01/02/1990 - 01/07/1993

Name of Employer UNICEF - GCO			Name of Supervisor Ron Ginns
Salaries per Annum:			
Starting 84000	Final 87000	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number 12123267000		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You 3			
Description of Duties Work closely with National Committees for UNICEF to meet their fund-raising goals. Train staff in innovative fundraising techniques. Negotiate with sponsors & partners to increase revenue. Produce & market annual global fund-raising television show. Cultivate & solicit celebrity support for UNICEF.			
Summarize any of Your Achievements Produced Danny Kaye International Children's Award fundraising television show for three years with Audrey Hepburn and Roger Moore as hosts. Secured broadcast rights in 18 countries. Secured celebrity support from Luciano Pavarotti, Julio Iglesias, Youssou Ndour. Negotiated World Cup USA sponsorship for UNICEF. Secured One Million US\$ contribution for exhibition football game for UNICEF from German Football Federation.			
Reasons for Leaving Offered position in peacekeeping mission MINURSO after fund-raising television shows were no longer viable (fatal illness of hostess).			

Job Title Associate Producer		Type of Business Special Events Production	From - To 01/02/1989 - 01/02/1990
Name of Employer NYRRC		Name of Supervisor Allan Steinfeld	
Salaries per Annum:			
Starting 36000	Final 38000	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number 12124232233		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You 3			
Description of Duties Negotiate, draft & manage contracts & fees worth US\$2.4 million for world class athletes in international competitions. Serve as Chief Protocol Officer for high level delegations from international sports federations. Supervise translation and interpretation services. Co-produce televised athletic events. Organize motivational and job training for volunteers.			
Summarize any of Your Achievements Established written contracts for track athletes, where heretofore only verbal contracts given. Member of New York City Marathon Organizing Committee. Inaugural co-organizer NYC Games, bringing world class track athletes to NY for first time.			
Reasons for Leaving Offered better pay to organize televised special events at UNICEF.			

Job Title College Textbook Production Manager		Type of Business College textbook publishing	From - To 01/06/1987 - 01/02/1989
Name of Employer John Wiley & Sons		Name of Supervisor Suzanne Ingrao	
Salaries per Annum:			
Starting 28000	Final 29500	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number 12128506000		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You 6			
Description of Duties Responsible for the cost effective and timely production and printing of college textbooks. Research methods that realize savings in costs & production time. Produce 70 text books per year at average production cost of US\$55,000 for 10,000 volumes. Manage budgets & negotiate contract terms and prices with service providers; editors, designers, type-setters, colour-separators, printers.			
Summarize any of Your Achievements Produced 1,100 page accounting text in record time of nine weeks. Introduced digital four-color separation college textbook production straight off computers, by-passing lengthy & costly mechanical layout production. Trained staff in new computer production techniques. Catalogued maps used in textbooks.			
Reasons for Leaving Offered job at NYRRC			

Job Title Self-employed special events producer		Type of Business Special events Production	From - To 01/03/1986 - 01/06/1987
Name of Employer Self-employed		Name of Supervisor Martin Bentz	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
35000	35000	USD	Is this a position within the UN Common System? No

Telephone Number
12129496959

Email Address

Address of Employer
United States of America

Number of Employees Supervised by You
0

Description of Duties
Organize & coordinate major events for clients wishing to raise funds and/or market promotional message. Manage tight budget for clients. Sub-contract service providers; stage builders, caterers, television crews, sound and lighting systems, truckers, clean up crews and volunteers. Coordinate successful integration and timing of services to produce a successful event. Liaise with venue managers, celebrities, and high level delegations.

Summarize any of Your Achievements
Special Fundraising events for 40th Anniversary of UNICEF in 1986 and CARE in 1987, including simultaneous televised rock concerts and athletic events at the United Nations HQ and locations worldwide.

Reasons for Leaving
Although very satisfying, event production is cyclical and gainful employment is not steady.

Job Title Logistical Coordinator / Expediter		Type of Business Procurement	From - To 01/04/1980 - 01/03/1986
Name of Employer United Nations HQ		Name of Supervisor Nicholas Sardegna	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
16000	28000	USD	Is this a position within the UN Common System? Yes

Telephone Number
12129631234

Email Address

Address of Employer
United States of America

Number of Employees Supervised by You
0

Description of Duties
Assure timely follow up on orders placed on behalf of the Organization and insure timely delivery worldwide working closely with external suppliers & shippers and UN HQ Procurement and Traffic Officers. Expedite delivery schedules & resolve differences or shortages in deliveries. Facilitate payment based on accurate documentation.

Summarize any of Your Achievements
Reorganized filing and follow up system to be more systematic and triggered by time lines. Targetted primary vendors of spare parts & supplies to set up liaison system to improve shipment & delivery efficiency and short shipment adjustments.

Reasons for Leaving
Offered chance to produce major televised events at the United Nations for UNICEF with the support of my immediate supervisors.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	Yes	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily
Arabic	No	Not easily	Not easily	Not easily	Not easily
Spanish	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
German	No	Easily	Not easily	Not easily	Easily

Address

C/O UNAMA
PO Box 5858
New York NY United States of America
Telephone: 1-212-9632668 extension 6090
Fax: 93-700-182739
Contact: Martin Bentz

Address

118 Cottage Street
New Bedford MA United States of America
Telephone: 1-508-9964096
Fax: 1-347-3937313
Contact: Martin Bentz

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Frank EPPERT	Chair HCC and HPSB	1 UN Plaza United States of America	19635359 eppert@un.org
Angela KANE	USG Department of Management	UN Secretariat S-2700A United States of America	1212963 2410 kanea@un.org
Dominique-Eve WEIL	Senior Staff Counsellor	c/o MINURCAT United States of America	1917367 6123 weil@un.org

Personal History Profile for Mohinder BHAGAT

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
BHAGAT	Mohinder	Pratap	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
19/06/1946	Harappa	India	161625
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
India		India	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	177	65	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? No			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: monobhagat@hotmail.com			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Defence	Delhi India	Jan-1995 - Dec-1995
Main Course of Study	Field of Study	
Civil Security	Security Services	
Degree Title or Equivalent	Degree Type	
Military Post Graduate in International Relations, Global and National Security.	Masters	

University Name	City, Country	From - To
Defence	Mhow India	Nov-1988 - Oct-1992
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Military Degree for Higher Command, Leadershiphip & Administration of Human Resource and Materials.	Advanced university degree	

University Name	City, Country	From - To
Madras	Chennai India	Jan-1981 - Dec-1981
Main Course of Study	Field of Study	
Military	Security Services	
Degree Title or Equivalent	Degree Type	
Master of Science in Defence and Strategic Studies	Masters	

University Name	City, Country	From - To
Defence	New Delhi India	Jan-1977 - May-1977
Main Course of Study	Field of Study	
Psychology	Social & Behavioural Science	
Degree Title or Equivalent	Degree Type	
Military Degree in Human Behaviour and Group Dynamics.	Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Indian Military Academy	Dehradun India	Jan-1965 - Dec-1965
Main Course of Study	Certificate or Diploma	
Advanced and Specialised Military Training and Academics.	Regular and Permanent Military Commission as an Officer.	

Name of School	City, Country	From - To
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National Defence Academy Main Course of Study Military Academy Basic and Combined Professional and Academic Training.		Kharakvasla, Pune India	Jan-1962 - Dec-1964 Certificate or Diploma Bachelor of Science of Jawaharlal Nehru University
Name of School King George School Main Course of Study High School(Upto - Class XI)	City, Country Belgaum India	From - To Jan-1957 - Dec-1961 Certificate or Diploma SeniorCambridge School Leaving Certificate	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title		Type of Business		From - To
Senior Regional Administrative Officer MONUC(Region 2-Bunia,Goma,Beni,Kisangani)		Administration and Logistics Support		01/03/2006 - 01/06/2008
Name of Employer				Name of Supervisor
United Nations/DPKO/OHRM/HQ UNNY				Ms Hazel Scott
Salaries per Annum:				
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	
113000	117000	USD	Is this a position within the UN Common System? No	
Telephone Number		Email Address		
001212 963 0103		monobhagat@hotmail.com		
Address of Employer				
Congo, Dem. Rep.				
Number of Employees Supervised by You				
700				
Description of Duties				
Strategic , Operational and Tactical Planning, Direction and Field Operational Management and supervision at senior level. Ensure the best utilisation of resources within rules and the budget,Coordinate all support activity for the region with all agencies and within Region and with Hqrs support elements.				
Summarize any of Your Achievements				
Am a Strategic and Visionary planner and implementor who streamlines and refines procedures to enhance overall efficiency and add value to projects with my hands on experience of many years. Motivate Staff.Liquidated UNAMSIL, reorganised and established UNIOSIL well within stipulated timeframe.Set up the new Regional Support Organisational structure in MONUC.Wrote a comprehensive SOP on Administration and Lgs support in Field Mnsn.				
Reasons for Leaving				
Moved to MONUC on reassignment from UNAMSIL for additional and detailed working exposure in the fields of Administration, Finance, Budget and Personnel, besides the acquired Logistics expertise. Retired from MONUC on 30 Jun 08 in normal course.				

Job Title		Type of Business		From - To
Chief Integrated Support Services(CISS).		Administration and Logistics Support to Field Peacekeeping Missions.		01/12/2004 - 01/02/2006
Name of Employer				Name of Supervisor
United Nations, DPKO/OHRM HQ UNNY.				Mr Kiplin Perkins,CAO UNAMSIL
Salaries per Annum:				
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	
113000	117000	USD	Is this a position within the UN Common System? Yes	
Telephone Number		Email Address		
12129635053		da-costa@un.org		
Address of Employer				
United States of America				
Number of Employees Supervised by You				
500				
Description of Duties				
Forecasting, Planning, Implementation, Co-ordination and Senior Level Management of Logistics Support Operations. Integration of Resources and Funds. Management of Human Resource and Staffing.Integrate Military and Civilian Support Services and Agencies.Budget and Financial Control as per RBB.Assets Management and Inventory Control.Manage Cost Centres and SAUs.				
Summarize any of Your Achievements				
Created a Dynamic Support System, which was cost-effective, forward looking and of real time immediate response.Saved on staffing,funding and losses.Organised pragmatic and practical SOPs with inbuilt control measures in UNAMSIL.For an earlier UN Assignment as a Contingent Commander of the Indian Brigade in Somalia and its success in its AOR, was awarded by the Government of India, the Highest National Award for rendering Service of a Most Exceptional Order. Am the Only Officer conferred with that unique distinction at the early rank of a Brigadier-General as the award is made only to very senior Lt Gens and Full Generals.				
Reasons for Leaving				
Still Serving and Continuing with the UN System and Re-assigned and be up graded to hold Higher Responsibility based on merit, qualifications, results produced and vast experience of military,civilian,logistics,administrative and Security Matters related to UN Peacekeeping Field Missions and Headquarters functions.				

Job Title		Type of Business		From - To
Chief of Supply/MOU Service		Peace Keeping		01/05/2004 - 01/11/2004

Name of Employer United Nations, DPKO/OHRM HQ UNNY.			Name of Supervisor Mr Ronnie Stokes		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
113000	126000	USD	Is this a position within the UN Common System? Yes		
Telephone Number 1212963 6114			Email Address da-costa@un.org		
Address of Employer United States of America					
Number of Employees Supervised by You 105					
Description of Duties Planning, Organising, Budgeting, Management, Procurement, Warehousing and Distribution of Food, Fuel and General Supplies. Management of Contracts and Assets and their Redeployment. Contingency Planning.In absence of CISS, I am appointed as OIC Integrated Support Services.					
Summarize any of Your Achievements Awarded the Highest National Award for Distinguished Service of the Most Exceptional Order in the Military and United Nations Service.					
Reasons for Leaving Still Serving with the UN Mission. Prior to this super- annuated from the military in the rank of Major- General in normal course.Approved for Promotion to Lieut General.Took Voluntary Retirement to join the UN System.					

Job Title Inspector General Operations-National Security Guard		Type of Business National Security Matters and Deployment of Special Forces	From - To 01/05/2002 - 01/05/2004
Name of Employer Government-Ministries of Interior and Defence.		Name of Supervisor Mr R S Mooshahary DG-NSG	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
2000000	2400000	INR	Is this a position within the UN Common System? No
Telephone Number 00911124361093		Email Address	
Address of Employer India			
Number of Employees Supervised by You 7800			
Description of Duties Responsible for Planning,Execution and Overall Management of Special Forces Operational Doctrines, Concepts and Tactics. Direction and Guidance to Operations related to Counter Terrorism , Counter Hijack, VVIP Security,Sky Marshalling, Hostage Rescue and Negotiations. Evolve Training Policies and Supervise Respect for Human Rights. Human Resource Selection and Career Enhancement. Coordination and Liaison with other Government Agencies,NGOs & Similar International Special Forces of other countries. Perspective Planning and Progress Modernisation Plans.Management of Intelligence and Analysis related to Internal Security.Management of Discipline, Motivation & Morale. Organising & Equipping Force for Field Operations & Rapid Deployment. Carry out Annual & Periodic Inspections. Monitor Internal Vigilance and Oversight Services. Project Budget Forecasts and Requirements. Conduct Media Briefings and Public Relations of the Special Force and its Operations. Attend Ministerial meetings.			
Summarize any of Your Achievements Planned and Directed one of the most successful Counter Terrorist Operation in Sept 2002 in Akshardham, Ahmedabad, which won national recognition and acclaim.Updated, Upgraded and Streamlined Operational and Training Methodology and Enhanced Rapid Commitment Capacity and Capability. Refined Modernisation Plans to save on costs and procurement time. Reworked on all Standard Operating Procedures (SOPs) making them task efficient and pragmatic. Promoted within the organisation a sense of Comaradarie, Espirit-de-corps and Job satisfaction by inculcating a spirit of trust,confidence,recognition & involvement and introducing interest oriented training and career advancement techniques as also appropriate and timely recognition. An officer of the Special Forces (NSG) recived in Jan 2003, the highest national award for gallantry when serving under my leadership. With me as the Deputy Head of the NSG, all reports earned by the Organisation from the Government, Media and the Public have been in Excellent Grade.			
Reasons for Leaving Early Retirement Age in the army. Have still a lot in me to give to the UN System a productive, constructive and dynamic use of my past wide UN experience in both,a difficult PKO Field Mission and the UN Sectt(DPKO) in challenging assignment.			

Job Title Army-Infantry Divison Commander.		Type of Business Military	From - To 01/12/2000 - 01/04/2002
Name of Employer Ministry of Defence		Name of Supervisor General VP Malik	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1750000	1800000	INR	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You 20000			
Description of Duties Command and Leadership of An Infantry Division in Counter Terrorist role. Senior Level Planning and Management of Operations, Training, Security, Information, Conferences, Logistics, Materials, Administration, Inspections, and Aspects of Discipline, Welfare, Morale, Motivation and Professional cum Career Enhancement of the Human Resource. Disaster, Emergency Relief & Crisis Control Management.			

Summarize any of Your Achievements

Effectively controlled and countered Terrorism in Area Of Responsibility. Successfully aided and assisted conduct of Elections. Launched large scale Humanitarian Operations. Assisted Civil Political Administration and Police for good local governance. My Formation received many notable credits of the army under my leadership. One officer of my command, decorated in Jan 2002 with highest national award for gallantry in combating terrorists.

Reasons for Leaving

Posted to next appointment in routine course on completion of command tenure.

Job Title		Type of Business	From - To
Deputy Military Adviser to SG, United Nations.		Military Advise and Director(D-I) Military and Police Division, DPKO	01/04/1996 - 01/11/2000
Name of Employer		Name of Supervisor	
Headquarters UN Sectt, NY		Mr Kofi Annan& Mr B Miyet USGs DPKO	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
108000	110500	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer			
United States of America			
Number of Employees Supervised by You			
110			
Description of Duties			
Military Advise to SG,DPKO in particular and All Depts of UN Sectt; Senior Level Management of Military and Police Functions and Activities in DPKO Field Missions. Monitor Mission Planning, Security, Training, Force Generation. Supervise Rapid Deployment and Stand By Arrangements. Briefing of Troop Contributing Nations & Peacekeeping Committee meetings. Coordination with Permanent Missions to UN, NGOs and OCHA. Visit Field Missions and provide guidance. Deliver Talks on Peacekeeping at International Institutes and represent DPKO at Seminars, Peace Agreements,Peacemaking & Lessons Learned activity. Lead Assessment and Technical Survey teams of DPKO. Attend Peace Exercises globally on behalf of SG & DPKO's USG.Consultation & Evaluation functions.			
Summarize any of Your Achievements			
Active Role in Peacekeeping & DPKO Reforms; Creation of Rapid Deployment Capacity and Enlargement of Standby Arrangements. Revision of Training Doctrines, ROEs and SOPs. Due to dedicated involvement and constructive contribution; DPKO retained me on continuous secondment for the longest period, unlike other senior military officers of that period, till I had to revert to my country as I was due for promotion to next rank.			
Reasons for Leaving			
Expiry of Extended Fixed Term and Reversion to parent country's army as due for Promotional Posting there.			

Job Title		Type of Business	From - To
Brigadier Student Officer		Attending Course	01/01/1995 - 01/12/1995
Name of Employer		Name of Supervisor	
Military		Commandant NDC	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1600000	1700000	INR	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer			
India			
Number of Employees Supervised by You			
0			
Description of Duties			
Professional Course on International relations, Global and Regional Strategy and National Security.			
Summarize any of Your Achievements			
Award of Post Graduate Masters Degree (MSc) in "International Relations and Military Science" - Grade-'A'.			
Reasons for Leaving			
Termination of Course .			

Job Title		Type of Business	From - To
Indian Brigade and Contingent Commander in UNOSOM		UN Peacekeeping Mission UNOSOM-II, Southern Somalia AOR Commander.	01/06/1993 - 01/12/1994
Name of Employer		Name of Supervisor	
DPKO, United Nations,		Admiral Howe and Ambassador Victor Gbeho, SRSGs UNOSOM-II	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
2200000	2300000	INR	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer			
United States of America			

Number of Employees Supervised by You

7000

Description of Duties

Brigade Commander and Indian Contingent Commander of an Area Of Responsibility(AOR) of 1,76,000 Sq Kms, the biggest AOR ever held by one single contingent and Brigade Group in UN Peacekeeping Mission. Overall Responsibility of Providing a Secure Environment, Provide & Assist in delivery of Humanitarian Aid, Assist the Political Process & Development, Repatriation & Resettlement of IDPs & Refugees. Coordination with NGOs & UN Aid Agencies.

Summarize any of Your Achievements

The Indian Brigade won International Recognition for its work in Somalia under my leadership and command. Assisted and Rehabilitated several thousands of IDPs and Refugees besides rendering of enormous Humanitarian assistance to Somalis. Introduced the Humane Dimension to Peacekeeping. For the work done in Somalia as the commander, the President of India in Jan'95, conferred me with, " The Highest National Award for Service of a Most Distinguished Order viz PVSM Medal." A unique distinction in that, I am the only officer to get this award as a Brigadier General for it is given only to officers of the rank of very senior Lt Gens and Generals.

Reasons for Leaving

Close of UN Mission UNOSOM-II

Job Title Brigade Commander		Type of Business Military	From - To 01/10/1992 - 01/03/1996
Name of Employer Army		Name of Supervisor General VP Joshi	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1800000	2000000	INR	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You 4500			
Description of Duties Command and Leadership of an army Brigade in Field area.			
Summarize any of Your Achievements Was selected by the country to lead the Indian Brigade overseas to a United Nations Peace Keeping Mission in Somalia.			
Reasons for Leaving Selected for appointment with UN Sectt in DPKO as Military Adviser to SG on secondment from the Indian Army and Government in Apr'96.			

Job Title Colonel Trainer and Instructor		Type of Business Instructional and Trainer	From - To 01/11/1989 - 01/09/1992
Name of Employer Army War College		Name of Supervisor Lt GEN V Madaan	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1600000	1800000	INR	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You 20			
Description of Duties Teaching of Professional Doctrines and Tactics, Administration, Logistics, Accounting, Morale and Motivation, Human Psychology and War games			
Summarize any of Your Achievements Outstanding Performance Reports earning a higher promotion.			
Reasons for Leaving Posted out on completion of tenure and Promotion to Brigadier General and moved to command an army Brigade.			

Job Title Battalion Commander as COLONEL.		Type of Business Command	From - To 01/06/1987 - 01/11/1988
Name of Employer Army		Name of Supervisor Brigade Commanders	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1600000	1800000	INR	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You			

1000

Description of Duties

Command, Leadership, Training and Administration of an Infantry Battalion.

Summarize any of Your Achievements

An Officer of my command was awarded in Jan'88, the highest national award for gallantry against an enemy operation. Outstanding reports earned by me enabled me to get the next promotion.

Reasons for Leaving

On completion of Command Tenure and posted to a Staff Work appointment.

Job Title Colonel Incharge Logistics-Chief Logistics Officer	Type of Business Military Operational and Field Logistics Support	From - To 01/04/1985 - 01/05/1988
Name of Employer Army		Name of Supervisor Army Divison Commander

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1400000	1600000	INR	Is this a position within the UN Common System? No

Telephone Number

Email Address

Address of Employer

India

Number of Employees Supervised by You

20000

Description of Duties

Plan and manage Field Logistics support. Provision and Procurement, Transport management, Human Resource Management- Annual Confidential reports and Suprvice Enquiries and Internal Vigilance and oversight services. Works and Building projects in Station. Movement of Personnel, Equipment and transport

Summarize any of Your Achievements

Promotion. Moved and Mobilised a complete Infantry Division of 25000 people and 500 vehicles in record time with NO loss and NO casualty. Recommended for an award of meritorious service.

Reasons for Leaving

Promotion

Job Title Battalion Commander as LT COLONEL	Type of Business Command	From - To 01/01/1983 - 01/03/1985
Name of Employer Army		Name of Supervisor Brigade Commanders

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1400000	1600000	INR	Is this a position within the UN Common System? No

Telephone Number

Email Address

Address of Employer

India

Number of Employees Supervised by You

1000

Description of Duties

Command, Train and Lead an Infantry Battalion in war like operations, Internal Security Duties, Aid to Civil Power and Disaster Management.

Summarize any of Your Achievements

Promotion to next rank as Colonel.

Reasons for Leaving

Completion of Tenure and Promotion.

Job Title Major Student Officer	Type of Business Attending Course	From - To 01/01/1981 - 01/12/1981
Name of Employer Defence Services Staff College		Name of Supervisor Commandant DSSC

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1200000	1400000	INR	Is this a position within the UN Common System? No

Telephone Number

Email Address

Address of Employer

India

Number of Employees Supervised by You

0

Description of Duties

Student Summarize any of Your Achievements Grade A Reasons for Leaving Termination

Job Title Senior Group Testing Officer (Recruitor and Selector)		Type of Business Selecting Candidates for Officers for Armed Forces	From - To 01/11/1977 - 01/12/1980
Name of Employer Services Selection Board		Name of Supervisor President Selection Board	
Salaries per Annum:			
Starting 1200000	Final 1400000	Currency Paid INR	Is this a civil servant position of your Government? No
			Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You 15			
Description of Duties Selection of Officer Cadets for Army, Navy and Air Force.			
Summarize any of Your Achievements Excellent Performance Reports. Selected and Nominated as the Reference GTO(Selector Recruitor) for an All India Exercise on a Standardisation Exercise for Selection for all Selectors in all Boards. Exercise on Human Behaviour and Psychology.			
Reasons for Leaving Completion of Tenure as Selected to attend Defence Services Staff College Course and had to be posted out.			

Job Title Military Officer		Type of Business Military	From - To 01/12/1965 - 01/01/1977
Name of Employer Army		Name of Supervisor Battalion Commanders	
Salaries per Annum:			
Starting 250000	Final 1400000	Currency Paid INR	Is this a civil servant position of your Government? No
			Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You 250			
Description of Duties Command Lieutenant to Major as Infantry Company Commander			
Summarize any of Your Achievements Promotions and 'A' gradings on courses			
Reasons for Leaving Promotions at every rank and routine postings.			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Hindi	No	Easily	Easily	Easily	Easily
Punjabi	Yes	Easily	Easily	Not easily	Easily

Address

A-157 (2nd Floor),
DEFENCE COLONY,
New Delhi New Delhi India
Telephone: +91-11-24333202
Fax: 0091-98-10886107
Contact: Mohinder Bhagat

Address

Regional Administrative Officer (RAO),
MONUC --Region 2(Bunia) ,
Kinshasa Congo, Dem. Rep.
Telephone: 001-212-963-0103 extension 2591
Fax: +243-81 890-7888
Contact: Mohinder Bhagat

Address

A-157 (2nd Floor),
Defence Colony,
New Delhi New Delhi India
Telephone: 0091-11-24333202
Fax: 0091-98-10886107
Contact: Mohinder Major General Bhagat

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
MANFRED EISELE LIEUT. GENERAL	FORMER ASG(P&S),DPKO,UN Sectt	RAVENSBURGSTRASSE 2B,D-97209--VEITSHOECHHEIM,GERMANY Germany	499319500055 E.u.M.Eisele@t-online.de
FRANK VAN KAPPEN MAJOR GENERAL	Former Military Adviser, DPKO,HQ UNNY	OUDE ARNHEMSE,BOVENWEG 6, 3941 XM DOORN,NETHERLANDS Germany	31343420121 F.E.van.kappen@freeler.NL
Carla VAN MARIS	Now Police Commissioner,Rotterdam :Former Police Unit DPKO and Police Chief UNFICYP.	Police Commissioner Rotterdam,Netherlands Germany	carlavanmaris@hetnet.nl and cee98@hotmail.com

Personal History Profile for Livio CALGARO

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
CALGARO	Livio		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
13/01/1947	Santorso	Italy	186892
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Italy		Italy	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	167	73	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes. South Africa.			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/12/2008			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: livioc2001@yahoo.com			

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
L. and V. Pasini	Schio (vi) Italy	Sep-1961 - Jul-1966
Main Course of Study		Certificate or Diploma
Commercial technical institute		Accountant

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
Chief of Mission Support	PKO	01/09/2007 - 01/01/2008
Name of Employer		Name of Supervisor
DPKO UN MINURCAT		N/A
Salaries per Annum:		
Starting	Final	Currency Paid
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number		Email Address
Address of Employer		
Chad		
Number of Employees Supervised by You		
140		
Description of Duties		
I have been called to set up a new mission in Chad. The results have been excellent. I did receive written appreciation by NY HQ. Available upon request.		
Summarize any of Your Achievements		
I did succeed to set up a new mission, completed all the financial arrangements and all the personnel facilities, recruited the national and international staff, set up the new HQ and the Logistic base, established excellent relationship with the Government and the European Union.		
Reasons for Leaving		
End of assignment.		

Job Title	Type of Business	From - To
Chief Integrated Support service	Peace Keeping Mission	01/11/2004 - 01/09/2008
Name of Employer		Name of Supervisor
United nations DPKO MINUSTAH		Mr. Paul Aghadjanian
Salaries per Annum:		

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
			Is this a position within the UN Common System? Yes
Telephone Number		Email Address calgaro@un.org	
Address of Employer Haiti			
Number of Employees Supervised by You 384			
Description of Duties To plan and implement all the technical and logistic support to the Mission managing the human and financial resources in a cost effective manner.			
Summarize any of Your Achievements Succeeded to create an efficient structure capable to grant the proper support to the mission. planned and implemented the deployment in 112 different sites. Created a client orientation spirit in all the members of the team. Gained the respect and confidence of the various component in the capability of the Organization to be able to satisfy their needs.			
Reasons for Leaving still covering the post.			

Job Title Chief Integrated Support Service	Type of Business Peace Keeping Operations	From - To 01/09/2002 - 01/06/2003
Name of Employer United Nations/MONUC	Name of Supervisor Marcel Savard	
Salaries per Annum: Starting 114344	Final 114344	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number		Email Address
Address of Employer Congo, Dem. Rep.		
Number of Employees Supervised by You 265		
Description of Duties Coordinating all logistic and technical support to MONUC in and outside the Democratic republic of Congo. Directly supervising Communications, Transport, Aviation, Movcon, Logistics, Supply, Engineering, Fuel, COE, GIS, IT. Planning deployment and resupply routes, liaising with Government Officials, UN Agencies and other divisions of MONUC.		
Summarize any of Your Achievements Changed the philosophy in the concept of the logistic support in MONUC. Opening two Logistic bases and one Transit base, Opening the most critical sites of Bucavu, Bunia, Lubumbashi, Lubero and deploying Military and Civilian personnel to Bucavu, Lubero, Bunia, Kindu, Lubumbashi. Granting the Mission a cost effective and efficient technical and logistic support in a very difficult environment. Created and sustained TEAMS at Mission level motivating colleagues and subordinate.		
Reasons for Leaving After 5 years in the Equatorial africa I need to serve in an environment where I can grow my baby and where I can possibly stay close to my family. I am 56 and I do not have much time left to see my baby growing.		

Job Title Chief Integrated Support Services in SLWOP	Type of Business Peacekeeping	From - To 01/03/2002 - 01/09/2002
Name of Employer DPKO	Name of Supervisor N/A	
Salaries per Annum: Starting 1	Final 1	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number		Email Address
Address of Employer Congo, Dem. Rep.		
Number of Employees Supervised by You 0		
Description of Duties Special Leave Without Pay		
Summarize any of Your Achievements N/A		
Reasons for Leaving N/A		

Job Title Chief Integrated Support Services	Type of Business Peacekeeping	From - To 01/02/2002 - 01/02/2002
Name of Employer DPKO	Name of Supervisor N/A	
Salaries per Annum:		

Starting 1	Final 1	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You 0			
Description of Duties Chief Integrated Support Services in Special Leave Without Pay.			
Summarize any of Your Achievements ATTEND THE CAO WORKSHOP II PHASE			
Reasons for Leaving N/A			

Job Title Chief Integrated Support Services		Type of Business Peacekeeping	From - To 01/12/2001 - 01/01/2002
Name of Employer DPKO		Name of Supervisor N/A	
Salaries per Annum:			
Starting 1	Final 1	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer Congo, Dem. Rep.			
Number of Employees Supervised by You 0			
Description of Duties Chief Integrated Support Services in Special Leave Without Pay.			
Summarize any of Your Achievements N/A			
Reasons for Leaving N/A			

Job Title Chief Integrated Support Services		Type of Business Peacekeeping	From - To 01/04/2000 - 01/11/2001
Name of Employer DPKO/MONUC		Name of Supervisor Mr Hany Abdel-Aziz	
Salaries per Annum:			
Starting 91215	Final 91215	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number 12129630103		Email Address	
Address of Employer Congo, Dem. Rep.			
Number of Employees Supervised by You 112			
Description of Duties To grant to the mission the following services: Transport, Aviation, Movcon, Communications, IT, Engineering, Supply, Logistics, Medical, Etc. Planning for the deployment and special operations. Liaising with Military, Procurement and Finance on daily basis. To assume the functions of OIC Administration.			
Summarize any of Your Achievements As above			
Reasons for Leaving Family			

Job Title OIC Administration MINURCA P-4/A		Type of Business Peacekeeping	From - To 01/01/2000 - 01/03/2000
Name of Employer United Nations/DPKO/MINURCA		Name of Supervisor Mr Hocine Medili, Director FALD	
Salaries per Annum:			
Starting 74424	Final 74424	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes

Telephone Number	Email Address
Address of Employer Central African Republic	
Number of Employees Supervised by You 82	
Description of Duties Chief Administration during repatriation of contingents and mission liquidation.	
Summarize any of Your Achievements Succeeded to downsize, repatriate all personnel and liquidate all assets in three months	
Reasons for Leaving End of Mission	

Job Title Chief Logistics - Chief Integrated Support Services	Type of Business Peacekeeping	From - To 01/04/1998 - 01/12/1999
Name of Employer United Nations/DPKO/MINURCA	Name of Supervisor Mr Hany Abdel-Aziz	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 74424 74424 USD Is this a position within the UN Common System? Yes		
Telephone Number Email Address		
Address of Employer Central African Republic		
Number of Employees Supervised by You 80		
Description of Duties Coordinating and planning all logistic support to the mission including redeployment for Presidential and Legislative Elections.		
Summarize any of Your Achievements As above		
Reasons for Leaving End of Appointment		

Job Title Italian Army Colonel Retired	Type of Business N/A	From - To 01/01/1998 - 01/03/1998
Name of Employer Ministry of Defense	Name of Supervisor N/A	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? Yes 45000 45000 USD Is this a position within the UN Common System? Yes		
Telephone Number Email Address		
Address of Employer Italy		
Number of Employees Supervised by You 0		
Description of Duties N/A		
Summarize any of Your Achievements N/A		
Reasons for Leaving N/A		

Job Title Colonel (waiting for retirement)	Type of Business Military	From - To 01/11/1997 - 01/12/1997
Name of Employer Ministry of Defense	Name of Supervisor N/A	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? Yes 45000 45000 USD Is this a position within the UN Common System? Yes		
Telephone Number Email Address		
Address of Employer Italy		

Number of Employees Supervised by You
0
Description of Duties
N/A
Summarize any of Your Achievements
N/A
Reasons for Leaving
N/A

Job Title	Type of Business	From - To
Finance Officer GMO LT. COL.	Finance	01/07/1995 - 01/10/1997
Name of Employer	Name of Supervisor	
United Nations/DPKO/Claims Unit	Mr Wing-Yee Pawlosky	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
110000	110000	USD	Is this a position within the UN Common System? Yes
Telephone Number	Email Address		
Address of Employer			
United States of America			
Number of Employees Supervised by You			
0			
Description of Duties			
In charge of processing claims for French speaking and Scandinavian countries. During the period 10/95-01/96, as part-time Aviation Officer, drafted the guidelines for Aviation support in Peacekeeping Operations.			
Summarize any of Your Achievements			
Cleaned 4 years of backlog and sensibly speed up reimbursement procedures. Succeeded to instal excellent raport of reciprocal confidence between Claims Unit and Contributing Countries.			
Reasons for Leaving			
End of Duty			

Job Title	Type of Business	From - To
Lt. Col.	Logistics	01/03/1995 - 01/07/1995
Name of Employer	Name of Supervisor	
Ministry of Defense	Col Giacomo Guarnera	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
36000	36000	USD	Is this a position within the UN Common System? Yes
Telephone Number	Email Address		
Address of Employer			
Italy			
Number of Employees Supervised by You			
0			
Description of Duties			
Consultant to the Commander for the creation and deployment of a new Army Aviation Regiment.			
Summarize any of Your Achievements			
Planned the logistic support for the deployment of a new Aviation Regiment			
Reasons for Leaving			
New Assignment			

Job Title	Type of Business	From - To
Chief Air Support, ONUMOZ	Peacekeeping Aviation	01/02/1993 - 01/02/1995
Name of Employer	Name of Supervisor	
United Nations/DPKO	Mr Harry Kokopoulos	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
96000	96000	USD	Is this a position within the UN Common System? Yes
Telephone Number	Email Address		
Address of Employer			
United States of America			
Number of Employees Supervised by You			
0			
Description of Duties			

Planning and implementing Air Support including logistics and communications acting as Chief MOVCON at the start up of the mission. Section budget (more than USD50m), consultant to SRSG. CAO, FC for Special Operations.

Summarize any of Your Achievements

Optimized available air resources. Optimized the budget available without overspending and utilizing 100% of the funds available. Flew 38.000 hours with ONUMOZ fleet without accidents. Gave to the mission a cost effective and efficient air support.

Reasons for Leaving

End of Mission

Job Title Chief Air Operations (Lt. Col.)		Type of Business Air Operations	From - To 01/09/1991 - 01/01/1993
Name of Employer Ministry of Defense		Name of Supervisor Mr Ezio Carfagnini	
Salaries per Annum: Starting 34000	Final 34000	Currency Paid USD	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer Italy			
Number of Employees Supervised by You 0			
Description of Duties Planning flight mission in Italy and abroad with the related logistic support.			
Summarize any of Your Achievements Changed the philosofy in the concept of planning and conducting air operations.Created and implemented new professional training improving the operational capability			
Reasons for Leaving End of duty			

Job Title Lt. Col. Chief Air and Road Transport 1st. Regiment-Antares		Type of Business Logistics	From - To 01/05/1990 - 01/02/1991
Name of Employer Ministry of Defense		Name of Supervisor Col Luigi Minissi	
Salaries per Annum: Starting 30000	Final 30000	Currency Paid USD	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer Italy			
Number of Employees Supervised by You 5			
Description of Duties Plan and grant maintenance to aircraft and vehicles including resupply of spare parts and P.O.L.			
Summarize any of Your Achievements Increased the efficiency of the vehicles from 62 to 87 per cent. Implemented eletronic resupply system for spareparts.			
Reasons for Leaving End of duty.			

Job Title Italian Army Liaison Officer UNTAG-Namibia (Major)		Type of Business Logistics/Liaison	From - To 01/03/1989 - 01/04/1990
Name of Employer Ministry of Defense		Name of Supervisor Col Antonio Lattanzio	
Salaries per Annum: Starting 66000	Final 66000	Currency Paid USD	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer Italy			
Number of Employees Supervised by You 2			
Description of Duties First Officer to arrive in the Mission area to plan the deployment and the logistic support to the Italian Aviation contingent. In charge of rotations and travels.			
Summarize any of Your Achievements			

I opened Ondangwa and Rundu bases. First UN troops in Ondangwa. Set up aviation support for UNTAG.

Reasons for Leaving

End of Mission

Job Title Major, Chief Administrative Officer S3 Helisquadron Group		Type of Business Administration	From - To 01/01/1987 - 01/02/1989
Name of Employer Ministry of Defense		Name of Supervisor Col Antonio Pasquale	
Salaries per Annum: Starting 28000		Final 28000	Currency Paid USD
		Is this a civil servant position of your Government? Yes	
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address	
Address of Employer Italy			
Number of Employees Supervised by You 5			
Description of Duties Planning the budget and implementing the procurement of the unit payroll of all personnel.			
Summarize any of Your Achievements Gave a more efficient payroll system with the installation of electronic personnel database directly linked to the bank for automatic payment of salary. Reduced the payments time to contractor and payment time of allowance to personnel of 60% creating a new approach to the payment system.			
Reasons for Leaving End of duty			

Job Title Major, Pilot in Training		Type of Business Technical Training	From - To 01/09/1986 - 01/12/1986
Name of Employer Ministry of Defense		Name of Supervisor Lt Col Lamberto Centogambe	
Salaries per Annum: Starting 28000		Final 28000	Currency Paid USD
		Is this a civil servant position of your Government? Yes	
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address	
Address of Employer Italy			
Number of Employees Supervised by You 0			
Description of Duties Instrumental flight rules training			
Summarize any of Your Achievements As above			
Reasons for Leaving End of training			

Job Title Major, Liaison Officer Beirut - UNIFIL		Type of Business Logistics/Aviation/Liaison	From - To 01/04/1985 - 01/08/1986
Name of Employer Ministry of Defense		Name of Supervisor Col Luigi Moraglia	
Salaries per Annum: Starting 72000		Final 72000	Currency Paid USD
		Is this a civil servant position of your Government? Yes	
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address	
Address of Employer Italy			
Number of Employees Supervised by You 5			
Description of Duties In charge of security and planning of flight mission, supervisor of MOVCON. Deputy UNIFIL Special Representative - Beirut			
Summarize any of Your Achievements Succeeded to build up reciprocal confidence and trust between UNIFIL and beirouth Government granting full security to flights and to personnel. succeeded to have always first hand and reliable information on the security situation in the various areas of Beirouth.			
Reasons for Leaving End of duty			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily
Spanish	No	Not easily	Easily	Not easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Italian	Yes	Easily	Easily	Easily	Easily
Portuguese	No	Not easily	Easily	Not easily	Easily

Address

2 Lucerne drive
Uvongo South Africa
Telephone: 27-39-3150881
Fax: 27-725380252
Contact: Livio Calgaro

Address

2 Lucerne drive
PO BOX 973
Uvongo Kwa Zulu-Natal South Africa
Telephone: 27-39-3155113
Fax: 27-72-7398440
Contact: livio calgaro

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Hany ABDEL-AZIZ	United Nations Staff Member	Conference Services United Nations Office in Geneva Switzerland	41229174615
Giovanni MARTINA	NATO Colonel	NATO HQ Bruxelles Switzerland	3227206015
Hocine MEDILI	UN Official (Retired)	300E 46ST., Appt# 15C 10017 New York Switzerland	19176973539

Personal History Profile for Luis Enrique CALZADA

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
CALZADA	Luis Enrique		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
01/01/1960	Lima	Spain	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Spain		Spain	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	174	67	Single
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: calzada@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Centro de estudios Empresariales	Barcelona Spain	Sep-1988 - Mar-1990
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Master In Business Administration	Advanced university degree	

University Name	City, Country	From - To
University of Barcelona	Barcelona Spain	Sep-1977 - Jul-1982
Main Course of Study	Field of Study	
General Law	Law	
Degree Title or Equivalent	Degree Type	
Master in Law	Masters	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
New York University	New York United States of America	Jan-2001 - May-2001
Main Course of Study		Certificate or Diploma
Conflict Resolution		Certificate

Name of School	City, Country	From - To
IAPSO	Geneva Switzerland	Apr-1995 - Apr-1995
Main Course of Study		Certificate or Diploma
Procurement		Certificate

Name of School	City, Country	From - To
Political and Social Sciences Institute	Barcelona Spain	Jan-1989 - Jun-1989
Main Course of Study		Certificate or Diploma
Public Budget Management		certificate

Name of School	City, Country	From - To
Economists Association	Barcelona Spain	Jan-1988 - Jul-1988
Main Course of Study		Certificate or Diploma
Public accounting		Certificate

Name of School	City, Country	From - To
CIDOB	Barcelona Spain	Sep-1986 - Jun-1987

Main Course of Study Internatinal Cooperation and Development		Certificate or Diploma Diploma
Name of School Ministry of Foreign Affairs of Spain	City, Country Barcelona Spain	From - To Sep-1983 - May-1986
Main Course of Study Policies of the European Communities		Certificate or Diploma Certificate

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Senior Central Support Services Officer-SPA to P-5	Type of Business International Organization	From - To 01/04/2008 -
Name of Employer Enterprise Resource Management System (ERP)/DM		Name of Supervisor Paul Van Essche
Salaries per Annum: Starting Final Currency Paid	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number	Email Address calzada@un.org	
Address of Employer United States of America		
Number of Employees Supervised by You 4		
Description of Duties Responsible for strategic selected operational areas related to the Enterprise Resource Planning (ERP) Project pertaining to process design, detailed system designs, configuration, customization, testing, training and client support for requirements in New York Headquarters, Offices Away from Headquarters and Peace Keeping Operations. Responsible for outreach to related staff and business owners and preparation of various written outputs, e.g., 'As Is' business process documentation, 'To Be' designs, functional specifications, background papers, analysis, substantial sections of reports and studies. Responsible for collecting, developing and validating 'To Be' design requirements by conducting workshops, facilitating subject matter expert focus groups, surveys including documents, presentations, formulation of discussion structure that achieves agreements. Provides process improvement subject matter expertise for Central Support Services. Participates in configuration using vendor-specific process model with the integration consultants and assigned subject matter experts from office throughout the Secretariat. Leads and actively participates in the fit/gap analysis process. Leads the development of risk/benefit analyses associated with customizations. Co-ordinate and oversees the preparation of reports for a specialized team for presentation to intergovernmental bodies such as the Advisory Committee on Administrative and Budgetary Questions, Committee for Programme Coordination, the General Assembly and other policy-making organs, as appropriate; Articulates and drafts functional specifications for systems customization. Leads and actively participates in the analysis of the scope and most suitable methodologies for the conversion of various types of data in the global Secretariat. Leads in collecting, developing and validating business rules related to the data clean-up process including establishing effective consultative mechanisms with representati		
Summarize any of Your Achievements Participated in the preparation of SOW and evaluation of technical proposals and functional scenario demonstrations related to the acquisition of the ERP software solution and integration services. Mapped "As Is" documentation of selected business processes for HQs, OAHs and field missions including workflows, challenges, opportunities, risks and metrics. Conducted workshops related to validation of processes for Central Support Services. Prepared of gap analysis papers related to Central support Services. Lead working groups with regard to coordination between ERP and enterprise resource project. Conducted high level workshops for the design of new business processes for selected areas.		
Reasons for Leaving Career Advancement		

Job Title Chief Administration, Finance and Personnel Section-SPA to P-5 Level	Type of Business International Organization	From - To 01/01/2003 - 01/03/2008
Name of Employer FMS/FCSD/OCSS		Name of Supervisor Andrew Nye
Salaries per Annum: Starting Final Currency Paid	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number 12129631139	Email Address calzada@un.org	
Address of Employer United States of America		
Number of Employees Supervised by You 32		
Description of Duties Provide policy guidance to the Chief of Service on administrative matters including, programme planning, evaluation, strategies, policies and procedures; - Plan and coordinate the preparation of biennial strategic framework, evaluation of programme's performance, formulate evaluation plans, identification of key performance indicators and implementation of best practices; -Prepare Regular Budget submission as well as the programme performance reports; - Prepare reports for legislative bodies on budgetary issues and programme performance and assist in presentations before intergovernmental bodies; - Act as focal person for audits and prepare responses to reports from the Internal and External Board of Auditors; - Conduct Business Processes Review and risk assessment on operations at HQs and OAHs; - Oversee the recruitment, selection, placement, promotion, performance appraisal, training, job classification reviews, vacancy announcements and evaluations of staff. Provide guidance on human resources administration and financial to managers; - Oversee work performance of large number of staff (over 32); -Identify and apply best practices to operational requirements. - Oversee the development, support and management of Service's IT systems, provision of hardware and software support for large number of clients, network administration, website maintenance and development; - Oversee contract management – Over 40 recurring contracts valued at \$45 million/year and 30 one time contracts estimated at \$ 20 million/year; - Certifying authority for Regular Budget funds amounting \$150 million USD per biennium; - Oversee Customer Relationship Management System Help Desk and Information and Reception services.		
Summarize any of Your Achievements		

Ensured effective submission of budget and performance reports. Introduced comprehensive financial management tools including the activity based budget tracking system, regular consolidation and reporting of revenue producing activities (garage operation, gift center and newsstand) and reimbursable. Generation of weekly/monthly administrative reports on administrative issues. Leading role in the formulation and implementation of the Customer Relationship Management system (CRM) resulting in the optimization of resources and improvement of services efficiencies and transparency. Conducted successfully a number of business processes reviews in various administrative areas in HQs and OAHs which resulted in the implementation of more efficient workflows. Reduced the cost of operational expenditure as a result of process re-engineering.

Reasons for Leaving

Assignment to ERP team

Job Title Administrative Officer		Type of Business International Organization	From - To 01/03/1999 - 01/12/2002
Name of Employer UNPA/CAS/OCSS/DM		Name of Supervisor Anthony Fouracre	
Salaries per Annum: Starting 1	Final 1	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number 12129638533		Email Address calzada@un.org	
Address of Employer United States of America			
Number of Employees Supervised by You 16			
Description of Duties From 03/99 to 03/02 Chief Operations Unit, P-3; from 04/02 to 02/06 Administrative Officer, P-4. Oversee administrative, financial and budgetary matters for UN Postal Administration, Archives and Commercial Operations. Oversee human resources matters for over 70 staff including, recruitment, placement, promotion, performance appraisal, training, job classification, issuance of vacancy announcement and selection of staff. Plan and coordinate the preparation of biennial strategic framework, evaluation of programme's performance, formulation evaluation plans, identification of key performance indicators and implementation of best practices; Focal person for audits. Preparation of responses to reports from the Internal and External Auditors; Prepare Regular and related Support Account budgets as well as the programme performance reports.; Prepare reports for legislative bodies on budgetary issues and programme performance as appropriate and assist in presentations before intergovernmental bodies; Formulation of financial policies and procedures relevant to and supportive of the work. Review of financial statements and monitor monthly accounting activities including adjustment of entries and review of trial balance. Serve as a certifying officer for Regular Budget accounts. Produce administrative reports for management. Monitor reconciliation with official UN financial revenue accounts. Monitor and control Order Entry and Order Filling Units. Contract management of the Catering, Gift Center and Newsstand operations, printing of stamps and other 10 recurring contracts and 50 consignment agencies. Assist the Chief CAS in formulating strategic planning and marketing plan. Act as OIC, CAS in the absence of the Chief.			
Summarize any of Your Achievements Participated in the preparation of UNPA Operational Manual. Formulated and implemented annual marketing plans. Supervised and coordinated the migration of MegaAccount MegaStamp to Y2K compliance and upgrade of systems. Prepared SOW for the catering and newsstand operations. Optimized financial resources and streamline administrative procedures including reformulation of financial management strategies and HR restructure. Prepared a expenditure plan which resulted in large reduction of cost and contributed to turn from loss to a profit making operation.			
Reasons for Leaving Reassignment to the Facilities Management Division.			

Job Title Consultant		Type of Business NGO	From - To 01/05/1998 - 01/06/1998
Name of Employer MPDL		Name of Supervisor Montserrat Soles	
Salaries per Annum: Starting 1	Final 1	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer Bosnia and Herzegovina			
Number of Employees Supervised by You 1			
Description of Duties Assessment of projects related to humanitarian assistance for displaced persons. Monitoring and reporting on project implementation. Negotiate access for humanitarian relief activities. Collaborate and participate in support advocacy efforts to mobilize the resources for a coordinate response form donors. Monitor and evaluate projects related to resettlement of displaced population, humanitarian aid, and food distribution funded by the European Commission.			
Summarize any of Your Achievements Coordinate implementation of existing humanitarian projects and assist with the identification of new ones.			
Reasons for Leaving Assignment at the UN			

Job Title Chief Procurement and Government Liaison Unit		Type of Business International Organization	From - To 01/01/1995 - 01/03/1999
Name of Employer UNESCWA		Name of Supervisor Mr. Milad Saliba	
Salaries per Annum: Starting 1	Final 1	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes

Telephone Number	Email Address
9611981301	
Address of Employer	
Lebanon	
Number of Employees Supervised by You	
22	
Description of Duties	
<p>Responsible for management of procurement, travel and transportation, conference management operations. Evaluation of programme's performance, formulate evaluation plans, identification of key performance indicators and implementation of best practices for related areas. Prepare reports to legislative bodies on budgetary issues and programme performance as appropriate and assist in presentations before intergovernmental bodies. Analyze, evaluate procurement requests and ensure appropriateness of technical specifications, formulate tactical approaches to contracts as well as methods for their application. Preparation of bidding documents, conduct and coordinate all phases of negotiations, evaluate responses to tenders, make recommendations for award of contracts and sign purchase orders. Prepare submission to Committee on Contracts. Contract management for over 80 recurring contracts and 100 one-time contracts. Serve as focal point for internal/external audits and produce administrative reports for management. Prepare and administer regular budget for operational requirements. Manage and control Organization's property and inventory of non-expendable items. Provide logistic support for the organization of workshops, seminars, meetings and conferences. Oversee Government Liaison Unit. Monitor and control official travel matters including issuance of travel authorization, travel claims and administer contractual agreements with air carriers. Analyze plan and provide oversight management of sea air or surface transportation of equipment and supplies owned by the UN and household effects. Review and approve movement estimates to determine most economical mode of transport. Supervise insurance and customs formalities. Manage and coordinate provision of logistic support as necessary. Liaise with local authorities and diplomatic missions with regard to issuance of visas and accreditation formalities. Act as OIC, Chief Administrative Division in Amman Jorda</p>	
Summarize any of Your Achievements	
<p>Established ESCWA vendor's roster and implemented an automated property inventory system. Optimize financial resources through reengineering of procurement processes and property management. Contributed to formulate and implement substantially the move and liquidation plans for the reallocation of ESCWA Headquarters from Amman to Beirut which included the closing down of three ESCWA buildings in Amman, disposal of property, separation of local staff, provision of logistic support, shipment of official and personal effects, negotiations with local authorities in Jordan, Syria and Lebanon. Contributed in the formulation of Headquarters Agreement and handled all contractual arrangements for ESCWA's facilities in Amman and Beirut. As a result, the move and liquidation plans were accomplished in a safe, efficient and timely manner.</p>	
Reasons for Leaving	
Career advancement.	

Job Title	Type of Business	From - To
Programme Officer	International Organization	01/09/1992 - 01/12/1994
Name of Employer		Name of Supervisor
European Union		Bernard Cassio
Salaries per Annum:		
Starting	Final	Currency Paid
2500000	2800000	BEF
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer		
Belgium		
Number of Employees Supervised by You		
1		
Description of Duties		
<p>Provide substantive and administrative support for the implementation of technical cooperation projects in the ex-Soviet Union and Eastern European countries through PHARE and TACIS programmes funded by the EU. Responsible for programme and contract management. Financial and legal review of contracts and agreements, assist in the preparation of administrative and contractual guidelines, ensure compliance with financial terms and conditions and monitor performance for contracts and agreements amounting \$ 250 million a year. Prepare strategic framework, evaluation of programme's performance, formulate evaluation plans, identification of key performance indicators and implementation of best practices; Prepare reports to legislative bodies on budgetary issues and programme performance as appropriate and assist in presentations before intergovernmental bodies; Negotiations with donors and recipients countries. Reporting on programatic issues; Handle the recruitment of consultants and temporary staff for project implementation, draft terms of reference for the recruitment of staff and monitor their performance. Responsible for the formulation and administration of "framework agreements" in the areas of nuclear safety, environment, support to democracy and institutional building capacity. Liaise with beneficiary institutions, recipient countries and other donors on project implementation. Assist in the preparation of background papers, reports to legislative bodies. Assist senior management in servicing commissions, committees, task forces, expert groups and other bodies.</p>		
Summarize any of Your Achievements		
<p>Assisted to the efficient completion of projects. Contributed in creating communication strategy with member states, donors and recipient countries. Reduced cost of consultancy services. Contributed to the effective programme support, represented the Programme in inter-governmental meetings. Contributed to prepare the "Contracts Manual and Procurement Rules" for TACIS and PHARE Programmes. Prepared efficiently technical assistance proposals and provided assessment on programme implementation.</p>		
Reasons for Leaving		
Joined the UN through the National Competitive Examination (NCE)		

Job Title	Type of Business	From - To
Junior Professional Officer	International Organization	01/06/1990 - 01/08/1992
Name of Employer		Name of Supervisor
United Nations Development Programme (UNDP)		Dominique Mcadams
Salaries per Annum:		
Starting	Final	Currency Paid
45000	50000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
Address of Employer		
Zambia		
Number of Employees Supervised by You		
2		
Description of Duties		

Responsible for programme management and provision of administrative support on selected UNDP's development projects in Zambia and regional projects in Southern Africa. Preparation and monitor project operational budget, handling recruitment of consultants and arrangements for logistical support. Assist in the formulation of strategies for UNDP assistance on development and humanitarian matters. Liaise with Host Country, donors on development and advisory activities. Represent UNDP at meetings with Government, donors and NGOs on development activities. Coordinate programme monitoring and evaluation missions. Prepare annual progress reports to Government and other Executing Agencies. Assist in the formulation, monitoring and evaluation projects related to social development, environment and food relief. Contribute in the formulation of UNDP's Country Programme, policy strategies and preparation of development policy papers and reports

Summarize any of Your Achievements

Efficient administration of financial, logistic and personnel matters in projects under my responsibility. Assisted in the effective formulation and implementation of UNDP's Country Programme. Contributed in the achievement of development goals set up in the areas of responsibility. Developed effective communication network with Government, donors and Executing Agencies. Prepared regular briefings, talking points and reports for UNDP's Resident Representative in Zambia which contributed in the dissemination and effective implementation of UNDP's strategies.

Reasons for Leaving

End of contract

Job Title	Type of Business	From - To
Chief of Finance Service	Government	01/05/1985 - 01/06/1990
Name of Employer	Name of Supervisor	
Department of Commerce and Tourism- Generalitat de Catalunya	Josefina Auladell	
Salaries per Annum:		
Starting	Final	Currency Paid
1800000	2100000	ESP
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
34934849500		
Address of Employer		
Spain		
Number of Employees Supervised by You		
6		
Description of Duties		
Responsible for the preparation and managment of Ministry's Budget. Prepare cost estimating guidelines. Provide detailed inputs with respect to resource requirements for budget submissions. Responsible for administration of the budget and monitor budget implementation. Prepare budget performance submissions and verify reconciliation of accounts. Prepare forecast of revenue and monitor reconciliation of accounts Prepare budget performance reports. Oversee processing of subsidies with regard to tourism and commerce. Review and authorization tenders and request for proposals. Handle contractual negotiations and authorize contract award for activities related to commerce and tourims. Focal point for internal/external audits. Oversee property control, inventory and logistic matters.		
Summarize any of Your Achievements		
Effective and efficient management of of human financial resources. Formulated new financial procedures for processing payment and reconciliation of accounts entries. Reduction of procurement cost and creation of vendor's roster.		
Reasons for Leaving		
Career advancement		

Job Title	Type of Business	From - To
Legal Affairs Officer	Government	01/01/1984 - 01/05/1985
Name of Employer	Name of Supervisor	
Department of Commerce and Tourism- Generalitat de Catalunya	Ma. Angels Barbara	
Salaries per Annum:		
Starting	Final	Currency Paid
1500000	1800000	ESP
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
34934849500		
Address of Employer		
Spain		
Number of Employees Supervised by You		
2		
Description of Duties		
Provide legal advice on human resources matters including staffing tables management, disciplinary actions, performance evaluation. Preparation of job descriptions and administrative guidelines on human resources. Preparation and review of contractual agreements with regard to the administrative support to work programme.		
Summarize any of Your Achievements		
Contributed in the formulation of Ministry's staff rules including policy and procedures on disciplinary matters. Contributed to the efficient administration and management of human resources		
Reasons for Leaving		
Promotion		

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily
Arabic	No	Not easily	Not easily	Not easily	Easily
Spanish	Yes	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Catalonian	Yes	Easily	Easily	Easily	Easily

Address

340 East 93 Street Apt 9B
New York NY United States of America
Telephone: -9173191771
Fax: 1-9173191771
Contact: Luis Enrique Calzada

Address

S-2170-E
New York NY United States of America
Telephone: 1-212-9631139
Contact: Luis Enrique Calzada

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
----------------	------------------------	---------	-----------------

Personal History Profile for Philip COMPTE

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
COMPTE	Philip	Rafael	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
08/03/1955	New York	United States of America	179543
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
United States of America		United States of America	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	176	70	Single
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/04/1995			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: compte@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
City University of New York, Graduate Center	New York United States of America	Sep-1982 - Jun-1992
Main Course of Study	Field of Study	
Political Science	Social & Behavioural Science	
Degree Title or Equivalent	Degree Type	
Master of Arts in International Studies	Masters	

University Name	City, Country	From - To
State University of New York College of Environmental Science and Forestry	Syracuse United States of America	Aug-1973 - May-1977
Main Course of Study	Field of Study	
Forestry and Forest Product Techniques	Agriculture, Forestry & Fishery	
Degree Title or Equivalent	Degree Type	
Bachelor of Science	Bachelor of Sciences	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
University of Perugia	Perugia Italy	Apr-1994 - Jun-1994
Main Course of Study		Certificate or Diploma
Italian language		Certificate of Achievement

Name of School	City, Country	From - To
University of Arizona	Tucson United States of America	Jul-1983 - Aug-1983
Main Course of Study		Certificate or Diploma
Arid lands reforestation and agroforestry		Certificate of Achievement

Name of School	City, Country	From - To
University of Lille	Lille France	Jan-1982 - Jun-1982
Main Course of Study		Certificate or Diploma
French language		Certificate of Achievement

Name of School	City, Country	From - To
University of Caen	Caen France	Jan-1981 - Jun-1981
Main Course of Study		Certificate or Diploma
French language		Certificate of Achievement

Name of School	City, Country	From - To

University of Barcelona	Barcelona Spain	Oct-1979 - Jun-1980
Main Course of Study Spanish language, history and literature		Certificate or Diploma Certificate of Achievement

Name of School Westbury High School	City, Country Westbury United States of America	From - To Sep-1970 - Jun-1973
Main Course of Study General High School courses		Certificate or Diploma High School Diploma

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Senior Administrative Officer (P-5)	Type of Business International Organization / United Nations	From - To 01/06/2008 -
Name of Employer MINUSTAH		Name of Supervisor Paul Aghadjanian

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
10690700	10690700	USD	Is this a position within the UN Common System? Yes

Telephone Number 5092244-2050	Email Address compte@un.org
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Address of Employer
Haiti

Number of Employees Supervised by You
15

Description of Duties
*** Provide daily support to the Chief of Mission Support (CMS) on matters pertaining to the effective management and implementation of policies and procedures within the Division of Administration. * Coordinate the activities of the Office of the CMS including the monitoring and review of management procedures, providing policy guidance and performing critical evaluation. * Supervise the Regional Mission Support Officers / Assistants and the Coordinator to ensure effective administrative and logistical support is provided in all regions / districts of the country. * Coordinate mission response to internal and external audit. * Draft and review Administrative Instructions, Information Circulars and other issuances pertaining to the policies and procedures of the Division of Administration. * Review Board of Inquiry reports and Security Investigation Reports and ensure appropriate administrative action is taken. * Serve as Chairman of the Local Committee on Contracts, the Local Property Survey Board and the PX Committee. * Serve as focal point for issues raised by the Field Staff Unions (international and national).**

Summarize any of Your Achievements
In reviewing all correspondence addressed to the CMS or to be issued by the CMS, I have successfully ensured consistency with established rules and procedures, as well as providing valued guidance on related actions to be taken. * As principal adviser to the CMS, my ability to establish and maintain excellent interpersonal contacts with Service and Section Chiefs ensures that I remain apprised of all issues and trends with the Division of Administration enabling me to provide effective support to the CMS. In my capacity as coordinator of mission response to both internal and external audit observations and recommendations, I have established very effective periodic review mechanisms, to ensure continuous monitoring of the status of implementation. As Chairman of the Local Committee on Contracts I have ensured that all issues of concern related to procurement of goods and services receive appropriate attention. The standard of presentations and technical evaluations is slowly improving. I have also been instrumental in guiding the work of the Board of Inquiry Unit, which was under my direct management from September 2008 to March 2009, in establishing a comprehensive data base and mission specific SOPs. The tracking of recommendations is now systematically coordinated within the BOI Unit. Noting shortcomings in the supervision provided to RMS, I established the role of a Coordinator. This is a recent development (March 2009) and its effectiveness remains to be evaluated. Finally, I have served as the Officer-in-Charge of Mission Support when the CMS is absent from the Mission.

Reasons for Leaving
n/a

Job Title Special Assistant to the PDSRSG (P-4)	Type of Business International Organization / United Nations	From - To 01/11/2006 - 01/05/2008
Name of Employer MINUSTAH		Name of Supervisor Luiz Carlos da Costa

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
9487900	9801300	USD	Is this a position within the UN Common System? Yes

Telephone Number	Email Address compte@un.org
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Address of Employer
Haiti

Number of Employees Supervised by You
1

Description of Duties
*** Provide daily support to the PDSRSG on matters pertaining to the effective management and operation of all component programmes. * Coordinate the activities of the Office of the PDSRSG including the monitoring and review of management procedures, providing policy guidance and performing critical evaluation. * Ensure coordination and consistency of approach among the mission components reporting to the PDSRSG (UN Police, Justice, Human Rights, Mission Support, Security) and between the components and members of the United Nations Country Team. * Provide advise on all administrative and financial matters, specifically regarding entitlements and exercising judgment in their application. * Review and advise on responses to internal and external audit and OIOS investigations. * Review and provide critical comments to substantive reports prepared by the various components. * Review and provide guidance on Boards of Inquiry and Sexual Exploitation and Abuse cases.**

Summarize any of Your Achievements

* In reviewing all correspondence addressed to the PDSRSG or to be issued by the PDSRSG I have successfully ensured consistency with established rules and procedures, as well as accurate and high quality outputs. * As principal adviser to the PDSRSG, my ability to build trust and instill confidence through excellent interpersonal contacts with Heads of Components, the Chief of Staff and the Office of the SRSG ensures that I remain apprised of all issues and trends within the Mission enabling me to provide appropriate and effective support to the PDSRSG.

Reasons for Leaving

Selection for the post of Senior Administrative Officer.

Job Title Special Assistant to the D/SRSG (Operations and Rule of Law) (P-4)	Type of Business International Organization	From - To 01/09/2005 - 01/11/2006
Name of Employer UNMIL	Name of Supervisor Luiz Carlos da Costa	
Salaries per Annum:		
Starting 9063700	Final 9487900	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 1212963-9926	Email Address compte@un.org	
Address of Employer Liberia		
Number of Employees Supervised by You 1		
Description of Duties <p>* Provide daily support to the DSRSG for Operations and Rule of Law on matters pertaining to the effective management and execution of component programmes, Administration and Security. * Coordinate the activities of the Office of the DSRSG including the monitoring and review of management procedures, providing policy guidance and performing critical evaluation. * Ensure coordination and consistency of approach among the components of Rule of Law (UN Police, Legal and Judicial Support Service, Human Rights and Protection Service and Corrections Advisory Unit) and between the components and members of the United Nations Country Team. * Review and advise on responses to internal and external audit and OIOS investigations. * Review and advise on cases involving allegations of violation of Human Rights. * Review and provide critical comments to substantive reports prepared by the various components of Rule of Law. * Review and provide guidance on Boards of Inquiry and Sexual Exploitation and Abuse cases.</p>		
Summarize any of Your Achievements <p>* In reviewing all correspondence addressed to the DSRSG Operations and Rule of Law or to be issued by the DSRSG I have successfully ensured consistency with established rules and procedures, as well as accurate and high quality outputs. * As principal adviser to the DSRSG, my ability to establish and maintain excellent interpersonal contacts with Heads of Components, the Chief of Staff and the Office of the SRSG ensures that I remain apprised of all issues and trends within the Mission enabling me to provide appropriate and effective support to the DSRSG. * Critical review of the BOI procedures has resulted in revised SOPs, greater consistency in the investigative process and establishment of a comprehensive database.</p>		
Reasons for Leaving Reassignment to MINUSTAH		

Job Title Special Assistant to the Director LSD (P-4)	Type of Business International Organization	From - To 01/02/2004 - 01/08/2005
Name of Employer DPKO - United Nations Headquarters	Name of Supervisor Luiz Carlos da Costa	
Salaries per Annum:		
Starting 9063700	Final 9487900	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 1212963-1328	Email Address compte@un.org	
Address of Employer United States of America		
Number of Employees Supervised by You 0		
Description of Duties <p>* Provide daily support to the Director of the Logistics Support Division on matters pertaining to the effective management and implementation of policies and procedures within the Division. * Coordinate the activities of the Office of the Director including the monitoring and review of management procedures, providing policy guidance and performing critical evaluation. * Ensure coordination and consistency of approach among the Services of LSD and other Sections within the DPKO, with other Departments and Offices within the Secretariat, and between Missions and Headquarters. * Review responses to internal and external audit. * Ensure that administrative policy and procedures for field operations are in accordance with the policies of the Organization, and are functional and applicable to the field in practical terms.</p>		
Summarize any of Your Achievements <p>* In reviewing all correspondence addressed to the Director or to be issued by the Director I have successfully ensured consistency with established rules and procedures, as well as accurate and high quality outputs. * As principal adviser to the Director, my ability to establish and maintain excellent interpersonal contacts with Service and Section Chiefs ensures that I remain apprised of all issues and trends within the Division enabling me to provide appropriate and effective support to the Director.</p>		
Reasons for Leaving Position offered in UNMIL		

Job Title Senior Administrative Officer (P-4)	Type of Business Administration / Management	From - To 01/09/2002 - 01/02/2004
Name of Employer UNMIK	Name of Supervisor Alice Hecht / Luiz Carlos da Costa / Philip Cooper	
Salaries per Annum:		
Starting 7978000	Final 8443500	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes

Telephone Number 1(212)963-8442	Email Address compte@un.org
Address of Employer Yugoslavia	
Number of Employees Supervised by You 3	
Description of Duties <p>* Provide daily support to the Director of Administration (DOA) on matters pertaining to the effective management and implementation of policies and procedures within the Division of Administration. * Coordinate the activities of the Office of the DOA including the monitoring and review of management procedures, providing policy guidance and performing critical evaluation. * Coordinate mission response to internal and external audit. *Draft and review Administrative Instructions, Information Circulars and other correspondence on issues pertaining to the policies and procedures within the Division of Administration. * Review Board of Inquiry reports, formulate response and finalize transmittal notes for the DOA and coordinate special projects identified by the DOA. * Serve as a member of the Local Claims Review Board and the Local Property Survey Board.</p>	
Summarize any of Your Achievements <p>* In my capacity as coordinator of mission response to both internal and external audit observations and recommendations, I have established very effective periodic review mechanisms, where none had existed before, to ensure continuous monitoring of the status of implementation. In addition, the comprehensive spreadsheets I have developed provide quick and easy reference to the status of implementation of all observations, which are shared with both the Resident Auditor and the Board of Auditors. * From my previous experience in the Claims and Property Survey Unit I have provided expert policy guidance to both the Unit and the LPSB, which has resulted in a consistent application of relevant rules and regulations.</p>	
Reasons for Leaving Appointment to a post at United Nations Headquarters in New York	

Job Title Administrative Officer (P-3)	Type of Business Administration / Management	From - To 01/11/2000 - 01/09/2002
Name of Employer UNMIK	Name of Supervisor Micheal Hall / Philip Cooper	
Salaries per Annum: Starting Final Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number 1212963-8442	Email Address compte@un.org	
Address of Employer Yugoslavia		
Number of Employees Supervised by You 1		
Description of Duties <p>* Provide daily support to the CAS on matters pertaining to the effective management and implementation of policies and procedures of the various sections within Administrative Services. * Coordinate the activities of the Office of the CAS including the monitoring and review of management procedures, providing policy guidance and performing critical evaluation. * Coordinate mission response to internal and external audit. * Draft and review Administrative Instructions, Information Circulars and other correspondence on issues pertaining to the policies and procedures governing Administrative Services. * Review Board of Inquiry reports, formulate response and finalize transmittal notes for the DOA and coordinate special projects identified by the CAS or DOA. * Serve as Secretary to the Local Committee on Contracts. * Serve as member of the Local Claims Review Board and the Local Property Survey Board. * Provide executive support to the DOA, particularly during absences of the SAO.</p>		
Summarize any of Your Achievements <p>* During the period I served as Administrative Officer two issues arose that required the attention of the Office of the CAS. The first was raising the standard of the minutes of the Local Committee on Contracts (LCC) such that they would serve as fora for policy direction on procurement issues and to ensure a consistent and coherent review of case presentations. In this regard, I established a template for the preparation of minutes and under the guidance of the Chairperson (CAS) revised the focus of the minutes from a verbatim report to a policy review and confirmation of appropriate practice. This template and comprehensive approach has been maintained upon the appointment of my successor. * The second area of concern was the Board of Inquiry. Long delays, incomplete investigative processes and poor drafting had resulted in an unacceptable standard raising criticism from the Head of Mission. The BOI Unit was subsequently put under the supervision of the CAS Office reporting to myself as the Administrative Officer. I developed templates for the range of cases and recruited permanent Secretaries to the Boards to address the concerns. This has resulted in a marked improvement in the quality of the reports, the monitoring of cases and critical analysis of recommendations.</p>		
Reasons for Leaving Appointment to the post of Senior Administrative Officer in the Office of the Director of Administration.		

Job Title Claims Officer (P-2)	Type of Business Administration / Claims	From - To 01/07/2000 - 01/10/2000
Name of Employer UNMIK	Name of Supervisor Abel Edusei	
Salaries per Annum: Starting Final Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number 1212963-8442	Email Address	
Address of Employer Yugoslavia		
Number of Employees Supervised by You 8		
Description of Duties <p>* Under the general supervision of the Chief Claims Unit, responsible for drafting, reviewing and editing case reports for presentation to the Local Property Survey Board and the Local Claims Review Board. * Responsible for all insured third-party claims resulting from traffic accidents, including reporting and acting as liaison with the UN insurance representative, AIG, Prague and arranging payments through Finance Section.</p>		

Summarize any of Your Achievements

*** I established a comprehensive database for the monitoring of third party claims cases and uninsured claims cases which has become an effective tool in ensuring timely processing of cases. * I also formulated templates for the presentation of uninsured claims cases. * After having evaluated the existing database, I provided critical input in the design and the determination of required capabilities of the Lotus Notes based property survey database which functions in parallel to the FACS. The capacity of the resulting database has been instrumental in preparing periodic reports. * I served as Officer-in-Charge of the Claims and Property Survey Unit during absences of the Chief.**

Reasons for Leaving

Appointment as Administrative Officer in the Office of the Chief Administrative Services.

Job Title Claims Officer (P-2)	Type of Business Administration / Claims	From - To 01/11/1998 - 01/06/2000
Name of Employer MONUA	Name of Supervisor Yanick Van Der Beke / Hazel Scott	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No USD Is this a position within the UN Common System? Yes		
Telephone Number Email Address		
Address of Employer Angola		
Number of Employees Supervised by You 1		
Description of Duties * Responsible for all insured third-party claims resulting from traffic accidents, including reporting and acting as liaison with the UN insurance representative, ALICO, Nairobi and arranging payments through Finance Section. * Draft, review and edit case reports for presentation to the LPSB and CRB. * Execute LPSB and CRB decisions and recommendations in cooperation with respective administrative sections. * Responsible for the liquidation of all outstanding property survey, claims and insurance matters pertaining to UNAVEM I, UNAVEM II, UNAVEM III and MONUA.		
Summarize any of Your Achievements * I was appointed Officer-in-Charge, Claims, Property Survey and Insurance Unit (CPSU) and Secretary Local Property Survey Board (LPSB) from December 1999. * I was also appointed Standing Secretary of Boards of Inquiry from October 1999. * I researched and compiled all appropriate documentation for the write-off of all contingent-owned equipment submitted for presentation to the LPSB under the MONUA mandate. All recommendations were subsequently approved by the CAO. * By the time the mission entered final liquidation, my efforts had resulted in all property survey matters being finalized, including disposals by sale to the Government of Angola and other entities. * I supervised the establishment of the PSB archives and all outstanding HPSB cases were forwarded to the HQ liquidation team for final processing. * I also compiled all claims against the Government of Angola, including obtaining all supporting documentation and preparing detailed summaries, for final reconciliation with government authorities.		
Reasons for Leaving Closure of mission and reassignment to UNMIK		

Job Title Claims Assistant	Type of Business Administration / Claims	From - To 01/09/1997 - 01/11/1998
Name of Employer UNTAES / UNPSG	Name of Supervisor Serguei Toropov	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No USD Is this a position within the UN Common System? Yes		
Telephone Number Email Address		
Address of Employer Croatia		
Number of Employees Supervised by You 2		
Description of Duties * Responsible for all insured third-party claims resulting from traffic accidents, including reporting and acting as liaison with the UN insurance representative, AIG, Prague and arranging payments through Finance Section. * Review and revision of procedures for the processing of case reports. * Development and implementation of LPSB policies in collaboration with the Chairperson and members of the LPSB. * Execute LPSB decisions and recommendations in cooperation with respective administrative sections * Draft, review and edit case reports for presentation to the LPSB.		
Summarize any of Your Achievements * I was appointed Officer-in-Charge, Property Survey and Insurance Unit (PSU) and Secretary of Local Property Survey Board (LPSB) from November 1997. * I improved the quality of LPSB presentations by establishing templates for case processing using standardized formats, elements and language. * I ensured that LPSB meetings were held on a weekly basis for the duration of my assignment and through my efforts all property survey matters were finalized upon liquidation of the mission, including disposals by sale. * I supervised the establishment of PSB archives and all outstanding HPSB cases were forwarded to the HQ liquidation team for final processing. * I also compiled all claims against the Government of Croatia, including obtaining all supporting documentation and preparing detailed summaries, for final reconciliation with government authorities.		
Reasons for Leaving Closure of the mission and reassignment to MONUA.		

Job Title Claims Assistant	Type of Business Administration / Claims	From - To 01/05/1995 - 01/08/1997
Name of Employer UNPF	Name of Supervisor Angelito Galindo / Selvam Perambalam	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No USD Is this a position within the UN Common System? Yes		

Telephone Number Address of Employer Croatia Number of Employees Supervised by You 10 Description of Duties * Draft, review and edit case reports for presentation to the LPSB. * Coordinate processing of uninsured third party claims cases from Administrative Sector North, Croatia and Former Yugoslav Republic of Macedonia (UNPREDEP) from August 1995 to July 1996. Summarize any of Your Achievements * I was appointed Officer-in-Charge Property Survey Unit (PSU) and Secretary of the Local Property Survey Board from October 1996. * I improved the quality of LPSB presentations by establishing templates for case processing using standardized formats, elements and language. I prepared a series of user guides for the purpose of calculating depreciation in the processing of LPSB cases. * I successfully designed and updated a set of relational databases for PSU information management. * I ensured that LPSB meetings were held on a weekly basis for the duration of my assignment to address a backlog of approximately 1500 cases and through my efforts all property survey matters were finalized upon liquidation of the mission, including disposals by sale. * I supervised the establishment of the PSB archives and outstanding HPSB cases were forwarded to the HQ liquidation team for final processing. * I also compiled all claims against the Government of Croatia, including obtaining all supporting obtaining all supporting documentation and preparing detailed summaries, for final reconciliation with government authorities. Reasons for Leaving Closure of the mission and reassignment to UNTAES	Email Address compte@un.org
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Job Title Chief Technical Advisor Name of Employer UNDP	Type of Business Rural Forestry Development	From - To 01/10/1992 - 01/10/1993 Name of Supervisor Goudouma Zigani								
Salaries per Annum: <table style="width: 100%;"> <tr> <td style="width: 25%;">Starting</td> <td style="width: 25%;">Final</td> <td style="width: 25%;">Currency Paid</td> <td style="width: 25%;">Is this a civil servant position of your Government? No</td> </tr> <tr> <td>47715</td> <td>47715</td> <td>USD</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	47715	47715	USD	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
47715	47715	USD	Is this a position within the UN Common System? No							
Telephone Number Address of Employer Burkina Faso Number of Employees Supervised by You 7 Description of Duties Project UNSO/BKF/85/X01 * Preparation of the yearly report and programme of action for subsequent year. * Preparation of all budgetary revisions in conjunction with the programme of action. * Plan, organize and execute training programmes in land use management through natural regeneration. * Draft and or edit manuels on the natural regeneration of local species, agroforestry techniques, extension techniques and land use management. * Supervise Field extensionists and field activities. * Prepare monthly reports on project activities. * Provide techincal guidance to Ministry of Environment and Tourism staff on appropriate land use management techniques including the protection of natural regeneration. Summarize any of Your Achievements * In collaboration with the National Director of the project, I drafted and edited the final project report of the five-year pilot project for review by the Office of Project Services and the donor (Norwegian Government). * I compiled and analysed data on extensive field trials to provide statistics on the response of different species to various interventions. * I drafted, edited and revised manuals for use by rural forestry extensionists, notably the published Agroforestry Manual. * I also served as Chief Technical Advisor to the National Agroforestry Cell to harmonize and coordinate field activities among governmental and non-governmental agencies as well as to develop strategies to enhance participation in conservation activities at the National, Provincial and local community level. Reasons for Leaving Completion of the initial pilot phase of the project.										

Job Title Agroforestry Consultant Name of Employer UNDP	Type of Business Rural Forestry Development	From - To 01/01/1992 - 01/04/1992 Name of Supervisor Goudouma Zigani								
Salaries per Annum: <table style="width: 100%;"> <tr> <td style="width: 25%;">Starting</td> <td style="width: 25%;">Final</td> <td style="width: 25%;">Currency Paid</td> <td style="width: 25%;">Is this a civil servant position of your Government? No</td> </tr> <tr> <td>67320</td> <td>67320</td> <td>USD</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	67320	67320	USD	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
67320	67320	USD	Is this a position within the UN Common System? No							
Telephone Number Address of Employer Burkina Faso Number of Employees Supervised by You 0 Description of Duties Project UNSO/BKF/85/X01 * Plan and organize a training programme in agroforestry techniques for extension agents. * Preparation of the yearly report and the subsequent Programme of Action. * Plan and execute a follow-up strategy for the seven target Provinces. Summarize any of Your Achievements * I prepared the yearly report for 1991 and the Programme of Action for 1992 in collaboration with the National Director. * I planned a comprehensive training programme in all aspects of agroforestry, reforestation, protection of natural regeneration and land use management to be executed in the seven provinces. Reasons for Leaving Completion of consultancy.										

Job Title Technical Advisor in Agroforestry	Type of Business Rural Forestry Development	From - To 01/10/1989 - 01/12/1991
Name of Employer United Nations Volunteers Programme	Name of Supervisor Hans Groenendijk	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1	1	USD	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Burkina Faso			
Number of Employees Supervised by You 0			
Description of Duties * Plan and execute successive training programmes in land use management through protection of natural regeneration and agroforestry. * Design and implement record keeping and evaluation system for field forestry extensionists. * Programme and execute all follow-up activities. * Draft technical materials and design audio-visual aids in support of training in agroforestry techniques.			
Summarize any of Your Achievements * I initiated, executed and analysed a series of training programmes provided to field forestry extensionists. * I acted as liaison between field forestry extensionists and the project director through regular visits to all seven target Provinces. * I also monitored and reported on all field activities including mapping of protected areas, identification and marking of protected species.			
Reasons for Leaving I did not leave the project. My contractual status changed from United Nations Volunteer contract to a UNDP consultant contract.			

Job Title Agroforestry Consultant	Type of Business Rural Forestry Development	From - To 01/01/1989 - 01/03/1989
Name of Employer UNDP	Name of Supervisor Gunne Arneson	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
55440	55440	USD	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Burkina Faso			
Number of Employees Supervised by You 0			
Description of Duties Project UNSO/BKF/85/X01 * Plan activities for initial phase of field activities. * Select initial sites of intervention based upon socio-economic and geographic studies. * Design a training programme for project personnel in community development strategies.			
Summarize any of Your Achievements * I participated in the selection of the initial sites of intervention. Seven Provinces were identified for varying levels of support. One province was selected for intensive support including recruitment of seven field forestry extensionists. Two other were identified for regular field visits and training. Four others for training and occasional field visits. * I also developed a four week training programme for the recruited forestry field extensionists.			
Reasons for Leaving Completion of consultancy. The project leadership determined that additional support to the project should be sought through United Nations Volunteers. I subsequently applied for the post of Technical Advisor and was recruited under a UNV contract.			

Job Title Project Co-leader	Type of Business Community Development	From - To 01/06/1988 - 01/09/1988
Name of Employer American Friends Service Committee	Name of Supervisor Norman Krechler	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1	1	USD	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer United States of America			
Number of Employees Supervised by You 15			
Description of Duties * Design and conduct an orientation programme for international volunteers. * Liase with community leaders in development of project goals. * Organize and coordinate all project activities to enhance cultural adaptation and group integration with host community. * Supervise all group activities in host language (Spanish)			
Summarize any of Your Achievements * I designed and implemented the orientation programme as planned. * I continuously liased with community leaders to identify projects for volunteers and coordinated project execution. * I maintained group cohesion through decision making sessions based upon consensus. * I also initiated and supervised a community reforestation programme.			

Reasons for Leaving
Completion of project period.

Job Title Forestry Technician		Type of Business Community Development - Reforestation	From - To 01/07/1983 - 01/02/1986
Name of Employer United States Peace Corps		Name of Supervisor Chris Kopp / Cheikh Savare	

Salaries per Annum:
Starting
900

Final
900

Currency Paid
USD

Is this a civil servant position of your Government?
No

Is this a position within the UN Common System?
No

Telephone Number

Email Address

Address of Employer
United States of America

Number of Employees Supervised by You
0

Description of Duties
*** Supervise the establishment of and manage tree nurseries in a village reforestation project. * Direct out-planting and post-planting protection schemes. * Design and conduct a training programme in arid lands agroforestry, reforestation and project management. * Supervise field practicum for trainees. * Liaise with community leaders to identify additional sites for interventions.**

Summarize any of Your Achievements
*** I established a tree nursery which eventually provided sufficient nursery stock to support reforestation in twenty villages. * I organized a work force from the twenty neighboring villages to produce trees in one centrally located nursery for later distribution. * I trained selected community representatives in agroforestry and reforestation techniques. * I organized and directed an out-planting strategy using a communal work force to enhance efficiency. * I ensured post-planting protection schemes were prepared in advance of planting and maintained. * I also organized and established a community garden which provided the only source of fresh vegetables in the village. * My local community counterpart was awarded a presidential medal for outstanding performance in reforestation based upon the overwhelming success of our community reforestation efforts. * I was selected and served as Regional Peace Corps forestry representative. * I also was selected and served as forestry trainer/facilitator for the incoming group of volunteers during a ten week induction training. * Finally I was chosen to be one of two volunteers to inaugurate the Peace Corps Programme in Guinea.**

Reasons for Leaving
Completion of assignment and return to graduate school.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	Yes	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily
Spanish	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Italian	No	Easily	Easily	Not easily	Easily

Address

36 Barrington Street
Westbury New York United States of America
Telephone: 1-(516)-334-2856
Contact: Jose Compte

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Radhika BALAKRISHNAN	Director	Center for Women's Global Leadership United States of America	1646318-4498 rbalakra@rci.rutgers.edu
Kurt PAKENDORF	Vice President & General Counsel	31 Juliana Avenue United States of America	1940231 4136 kurt.pakendorf@gmail.com
Piero SUNZINI	Programme management	Str. Pieve S. Sebastiano no. 13 United States of America	39075589-9011 pierossella@tin.it

Personal History Profile for Vinod DHAWAN

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
DHAWAN	Vinod	K	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
11/03/1958	SEEMA (SHIMLA)	India	897830
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
India		India	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	165	63	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/04/2006			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: dhawanvinod42@hotmail.com			

Education

List all university degrees or equivalent qualifications obtained.

University Name Indira Gandhi National Open University New Delhi	City, Country New Delhi India	From - To Jun-2003 - Jun-2005
Main Course of Study Environmental Conservation	Field of Study Environmental Protection	
Degree Title or Equivalent PGCMRR (Post Graduate Certificate in Participatory Management of Rehabilitation & Resettlement of displaced persons.	Degree Type Postgraduate degree	

University Name Himachal Pradesh University, Shimla India	City, Country Shimla India	From - To Aug-2002 - Jul-2007
Main Course of Study Public Administration	Field of Study Business & Administration	
Degree Title or Equivalent Ph.D in Public Administration".	Degree Type PhD	

University Name Guru Nanak Dev University	City, Country Amritsar India	From - To Sep-2000 - Mar-2002
Main Course of Study Public Administration	Field of Study Business & Administration	
Degree Title or Equivalent M. Phil. Police Administration	Degree Type Masters	

University Name Himachal Pradesh	City, Country Shimla India	From - To Jul-1997 - Mar-1999
Main Course of Study Public Administration	Field of Study Business & Administration	
Degree Title or Equivalent Masters in Public Administration	Degree Type Postgraduate degree	

University Name State Police Training College (PTC) Madhuban	City, Country Karnal (Near Delhi) Haryana State India	From - To Sep-1987 - Oct-1988
Main Course of Study African Languages and Civilizations	Field of Study Humanities	
Degree Title or Equivalent Police Graduate Officers	Degree Type Degree	

University Name Punjab University	City, Country Chandigarh India	From - To Jul-1979 - Mar-1982
---	--	---

Main Course of Study
Other Humanities
Degree Title or Equivalent
Bachelor of Arts (Humanities)

Field of Study
Humanities
Degree Type
Bachelor of Arts

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School State Punjab Police College/Academy, Phillaur, India	City, Country Phillaure India	From - To Nov-1999 - Nov-1999
Main Course of Study Vertical Interaction Course on " Strategic Management of Human Resources"		Certificate or Diploma YES

Name of School NCRB New Delhi, INDIA	City, Country New Delhi India	From - To Jun-1999 - Jun-1999
Main Course of Study Course on PC Operation (all soft ware with databse) and Office Automation.		Certificate or Diploma YES

Name of School ITBP Mussoorie organised by BPR & D, New Delhi	City, Country Mussoorie India	From - To Oct-1997 - Nov-1997
Main Course of Study Special Course on Identification & handling explosives.		Certificate or Diploma YES, Stood first & recomended for Empanellment as Instructor for training

Name of School STATE POLICE TRAINING COLLEGE PHILLAURE	City, Country PHILLAURE India	From - To Sep-1997 - Oct-1997
Main Course of Study STRETAGIC MANAGEMENT OF HUMAN RESOURCES.		Certificate or Diploma VERTICAL INTERACTION COURSE ON SENIOR MANAGEMENT

Name of School UN Regional H.Q Matola.	City, Country Matola Mozambique	From - To Oct-1994 - Oct-1994
Main Course of Study Course on Human Rights, Protocol, statutes, Basic Principal of Human rights, Rights & prerogatives of offenders/ convicts, duties of law enforcing agaencies, investigation of HR violations etc		Certificate or Diploma YES

Name of School National Crime Record Bureau	City, Country New Delhi. India	From - To Jun-1993 - Jun-1993
Main Course of Study Course on Management of Modern Crime Record & PBS.		Certificate or Diploma YES

Name of School Institute of Police Forensic Science, Shimla, India	City, Country Shimla India	From - To Jun-1991 - Jun-1991
Main Course of Study "Training of Trainers" regarding planning of study material, coordination, Faculty, lectuers, study materials for the trainee partipicents, mode of communications to be adopted with overall management concepts.		Certificate or Diploma YES

Name of School Institute of Intelligence Bureau New Delhi, INDIA	City, Country New Delhi. India	From - To Nov-1989 - Dec-1989
Main Course of Study Anti Terrorist Counter Intelligence Course.		Certificate or Diploma No Diplomas were issued.

Name of School State Police Training College	City, Country Madhuban India	From - To Sep-1987 - Oct-1988
Main Course of Study Police Administration, Management, Social Sciences, Forensic Science, Criminology, Criminal Justice system, Police field work, Law, behavioural science, Psychology etc.		Certificate or Diploma Police Graduate Officers Course from State Police Training College (in the rank of Dy.Supt.of Police)

Name of School H.P Board of School Education	City, Country Rohru India	From - To Mar-1973 - Mar-1974
Main Course of Study English, Mathematics, Science, History, Geography, Hindi, Social Studies, Sanskrit		Certificate or Diploma Matriculation Certificate

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title A.I.G State Police H.Q (Assistatnt Inspector General of Police) State Police H.Q		Type of Business Police Administration, Management & Policy Planning implementation & Monitoring	From - To 01/09/2005 -
Name of Employer H.P State Govt.		Name of Supervisor Director General of Police Sh. Ajit Narain IPS	
Salaries per Annum:			
Starting 380000	Final 410000	Currency Paid INR	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No
Telephone Number 009101772621637		Email Address dhawanvinod42@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 10000			
Description of Duties Includes State Police (PPIM) Policy Planning implementation & monitoring, HRM, HRD R & D initiatives based planning & implementation, State Media Relation Officer, Conference management, Head of Office function, faculty on HRD, media relations, HRM etc, Training of trainers, Financial Administration, Operational & Security management planning & monitoring etc of All Ranks and file of State Police Organisation			
Summarize any of Your Achievements Involved in State Police organisational (PPIM) Policy Planning implementation & monitoring, HRD initiatives based on R & D initiatives, State Police media management Officer, operational management, Planning of Security & safety policy & SOPS, identifying the De-centralized planning for middle management cutting edge level, introduction of S.O.Ps for effective & efficiency oriented administrative objectivity, Crisis /disaster management & operational deployments, Vehicle Fleet & transportation management planning of paperless administrative functioning through Computers at PHQ, R & D work in HRD Planning, Project work on Participatory planning & management in the areas of Development induced displacement and R & R Planning issues etc			
Reasons for Leaving for better work environmental Opportunities at international level to exhibit the professional competence and talent with better emolument opportunities.			

Job Title Superintendent of Police (State Police Welfare Officer)		Type of Business Police Organisational Administration & Management	From - To 01/04/2005 - 01/09/2005
Name of Employer State Govt. of Himachal Pradesh (INDIA)		Name of Supervisor Mr. Prem Singh IPS Addiional Director General Of Police H.Q	
Salaries per Annum:			
Starting 312000	Final 330000	Currency Paid INR	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No
Telephone Number 009101772622031		Email Address dhawanvinod42@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 14000			
Description of Duties To Look after the Welfare Administration, Financial Administration of Police H.Q, Estate, Police Building & construction divisions, R & D related to police Organisational Manpower development, Career growth & Development programmes, removal of Police Grievances administration etc.			
Summarize any of Your Achievements Already commented in the previous job description levels.			
Reasons for Leaving For seeking the better opportunities at International Level to exhibit the professional competence & Job satisfaction which provide wider horizon and competitive work environment.			

Job Title Addl.SP Cum DIG Prisons & Correctional Services of State of H.P		Type of Business Administartion & Management of Prisons Administration of State of H.P	From - To 01/05/2003 - 01/04/2005
Name of Employer Govt.of H.P. Prisons & Correctional Services.		Name of Supervisor Mr Ashok K Sood IPS AddlDirector General of Police Prisons Correctional Services of HP State	
Salaries per Annum:			
Starting 280000	Final 290000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number 911772625691		Email Address dhawanvinod42@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 350			
Description of Duties			

Overall Administration/management, directing, supervision & control of all management functions of Directorate & Correctional institutions & Prisons of state. Administration of Prison & Correctional services activities & welfare measures as a part of Correctional Services for the welfare of convicts / under trails and Prison employees of whole state institutions, Security & Safety of Prisons and prisoners, Human Rights Observation, their escorts.● Preparation of Policy planning /SOP/Manual guidelines, monitoring & providing administrative guidance / directions support to individual prison administration.● To attend the grievances of staffs & convicts.● Attending the Judicial Writ Jurisdictions of convicts grievances, filed in State High Courts.● Providing & managing All Logistics & Procurements aspects of Prisons & Correctional Services. Financial managemnt, Parole, remissions, processing of pardon cases to govt review board etc.

Summarize any of Your Achievements

Have done the office automation to all levels to its meaningful objectives. Motivated the staff & unions through participative management coordination to take care of their genuine grievances & their immediate redressal. Introduced through proper planning & budget papers of 12th Finance Commission, 5 year plan submitted to govt., the real purpose & meaning of the Correctional Services & welfare measures for welfare of Convicts & staff. Strengthened Human Rights sensitivity, Prisons Security & safety with latest equipment/ machinery. remained Member of State Prisons Reforms

Reasons for Leaving

In search of better avenues, opportunities & job satisfaction to match & fulfill the present professional expertise, experience, competence & skills at world level, especially with prestigious world body like United Nations.

Job Title Additional Suprintendent of Police Enforcement (Admin. & Ops)		Type of Business Police Administration & Management	From - To 01/06/2002 - 01/05/2003
Name of Employer H.P.Police Organisation		Name of Supervisor Mr. Vijay Pal Singh	
Salaries per Annum: Starting 250000		Final 260000	Currency Paid INR
		Is this a civil servant position of your Government? No	
		Is this a position within the UN Common System? No	
Telephone Number 911772651641		Email Address dhawanvinod42@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 50			
Description of Duties Admin & Management of Police functions, investigation of crime against exploitation / smuggling of natural resources, collection of intelligence of economic offences, office management, financial management supervision & investigation of crime & enquiries, H R Violation, board of Inquiry in UN etc			
Summarize any of Your Achievements Preparing research paper of Human resource requirement & office automation as system is based on the unproductive, repeated hierarchical system & red tapism.(Required organizational Change with the pace of time & technological development), responsible for qualitative & quantitative disposal of UN Board of inquiry cases.			
Reasons for Leaving For search of better exposure and good working environment with prestigious International organizations, especially with United Nation.			

Job Title Chief of Administration & Member Board of Inquiry		Type of Business UN (UNMIK) Mandate	From - To 01/05/2001 - 01/05/2002
Name of Employer UNMIK KOSOVO		Name of Supervisor IAN ROME	
Salaries per Annum: Starting 24000		Final 24000	Currency Paid USD
		Is this a civil servant position of your Government? No	
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address ianrome@hotmail.com	
Address of Employer Yugoslavia			
Number of Employees Supervised by You 100			
Description of Duties Overall Administrative & Management function of UN Traffic Region H.Q Prizren & its staff, logistics, administrative, police & judicial functions, security warden, UN Member of Board of Inquiries in Kosovo			
Summarize any of Your Achievements :: Office automation, logistic support, training combined with the organizational objectives, helped this Traffic Region to perform outstandingly to be a first unit ready for accepting the duties and responsibilities of Police as well as administrative functions , independently by KPS officers as per UN mandate. Member of Board of Enquiries in Mission.			
Reasons for Leaving After successful completion of UN Deputation to UNMIK returned to parent organization.			

Job Title Additional Suprintendent of Police (District Mandi H.P. INDIA)		Type of Business Police Administration & Management	From - To 01/08/1998 - 01/04/2001
Name of Employer HP Police Organisation		Name of Supervisor Mr. O.C.Thakur	
Salaries per Annum: Starting 180000		Final 190000	Currency Paid INR
		Is this a civil servant position of your Government? No	
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address	

91190524164

dhawanvinod42@hotmail.com

Address of Employer

India

Number of Employees Supervised by You

600

Description of Duties

Police Administration, Management, HRD, Budgetary and financial control, Criminal Justice system, Policy Planning, monitoring & evaluation, Investigation supervision, Preparation of Internal security scheme, SOP, Preparation & conduct of special operation, natural disaster/ calamities, crisis management, VIP & vital installation security, law & order, Course director for trainees, organizing conferences & seminars, Press liaison officer and supervision & control etc

Summarize any of Your Achievements

Office automation, welfare measures, infrastructure development, development of effective SOP for effective work management & responsive administration etc.

Reasons for Leaving

Selection for UN Mission to UNMIBH

Job Title	Type of Business	From - To
UN Civ. Pol. (UNMIBH)	UN Mandated duties & responsibilities	01/06/1997 - 01/07/1998
Name of Employer	Name of Supervisor	
UN Mission H.Q Sarajevo. (BIH)	Lt.Col. Dr.Jozef Boda Regional Commander	
Salaries per Annum:		
Starting	Final	Currency Paid
36000	36000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
	dhawanvinod42@hotmail.com	
Address of Employer		
Bosnia and Herzegovina		
Number of Employees Supervised by You		
300		
Description of Duties		
From Monitors, election officer, station commander, Regional operation officer, Human right officer/ investigator, Region Transport Officer , Chief of Logistics, Security warden for evacuation planning & execution due to operational requirements etc.		
Summarize any of Your Achievements		
: Did lot of Office automation work in all the offices occupied & improved the over all working conditions by meaningful dialogue & persuasive skills. Also led & participated in the first ever volatile disarmament campaign against local police authority of Republic of Serbska at knezevo & Banja Luka, who were adamant & uncooperative to enforcement of UN mandate. Raided the Police Academy & Police station by force & evacuated & seized the large haul of arms & ammunition, which led to the peaceful transition of UN mandate.		
Reasons for Leaving		
After successful completion of Tour of duty with UNMIBH, returned to parental organization.		

Job Title	Type of Business	From - To
Dy. Supt. of Police (H.Q)	Police Administration & Management	01/07/1996 - 01/06/1997
Name of Employer	Name of Supervisor	
HP Police Organisation, INDIA	Dr. Atul Verma IPS	
Salaries per Annum:		
Starting	Final	Currency Paid
110000	140000	INR
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
9117722439	dhawanvinod42@hotmail.com	
Address of Employer		
India		
Number of Employees Supervised by You		
1000		
Description of Duties		
Manpower Resource management, administration of financial & budget control, Training , discipline, VIP & vital installation security & safety, planning, organizing and execution, devising SOP/policy guidelines/ directives etc, course director for trainees, deployment strategies for operational readiness, logistics & procurement		
Summarize any of Your Achievements		
Manpower resource planning, deployment strategies for operational readiness, strengthening of campus security of H.H. Dalai Lama the head of Tibetan Govt. in exile, preparing & strengthening of security directives etc		
Reasons for Leaving		
Due selection for UN Mission to Bosnia Herzegovina (UNMIBH) I was directed to join the Mission on deputation		

Job Title	Type of Business	From - To
Dy. Supt. of Police (H.Q)	Police Administration & Management	01/03/1995 - 01/06/1996
Name of Employer	Name of Supervisor	
HP Police Organisation, District HamirpurINDIA	Mr. jageet Gupta IPS	
Salaries per Annum:		

Starting 100000	Final 110000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number		Email Address dhawanvinod42@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 300			
Description of Duties Manpower resource management, finance & budget control, Training , discipline, Police investigation, supervision,control, HR violation investigation, Security & safety of VIPs & important instalations etc			
Summarize any of Your Achievements Manpower resource Development & trainingplanning, deployment strategies for operational readiness, Policy planning & security directives etc			
Reasons for Leaving Due to routitne transfer to IInd Batallion H.Q Dharamshala			

Job Title Dy. Supt. of Police (H.Q)	Type of Business Supervision of general Crime statastic,complaint & Press liaisonc	From - To 01/01/1995 - 01/03/1995
Name of Employer HP Police Organisation, PHQ ShimlaINDIA	Name of Supervisor Mr. D.S. Minhas IPS DIG P.H.Q	
Salaries per Annum:		
Starting 90000	Final 100000	Currency Paid INR
Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes		
Telephone Number		Email Address dhawanvinod42@hotmail.com
Address of Employer India		
Number of Employees Supervised by You 1000		
Description of Duties Collection of crime statistics from whole state of HP, monitoring of complaint cell, press notes & liaison with press, daily briefing about state of crime in state ,to DGP.		
Summarize any of Your Achievements The routine system of complaint cell was effectively monitored & strengthened form existing delayed & confused practices of red tapism.		
Reasons for Leaving Due to short phase of stay in Police head Quarter , after arrival from UN Mission of ONUMOZ, waited for routine posting to district Hamirpur.		

Job Title UN Civ. Pol. Monitor in Mozambique	Type of Business Peace Keeping MANDATE of ONUMOZ	From - To 01/06/1994 - 01/12/1994
Name of Employer ONUMOZ, Mission H.Q Maputo Mozambique	Name of Supervisor Lt.Col. Dr. Jozef Boda	
Salaries per Annum:		
Starting 36000	Final 36000	Currency Paid USD
Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes		
Telephone Number		Email Address
Address of Employer Mozambique		
Number of Employees Supervised by You 10		
Description of Duties Monitoring of Local Civil Police & govt. Law enforcement agencies, as per the UN mandate requirement & administrative duties and responsibilities assigned.		
Summarize any of Your Achievements Due to excellent liaison with local people, helped in identification of huge live mines and ammunitions laid by the rebels. This helped in saving the lots of innocent lives of civilian as well as internationals working in the area. The then Regional Commander appreciated these deeds on records.		
Reasons for Leaving After successful completion of the Mission & peaceful transition of govt. authority from UN to elected body as per UN mandate, re joined the parent organisation.		

Job Title Dy. Supt. of Police (H.Q) District Kullu H.P	Type of Business Police Administration & Management	From - To 01/01/1993 - 01/05/1994
Name of Employer HP Police Organisation, District Kullu H.P, INDIA	Name of Supervisor Mr.Sanjay Kumar IPS	
Salaries per Annum:		
Starting	Final	Currency Paid
Is this a civil servant position of your Government? No		

70000	90000	INR	Is this a position within the UN Common System? Yes
Telephone Number		Email Address dhawanvinod42@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 300			
Description of Duties HRD planning, supervision & control which includes overall administration of district policing needs & requirements, financial control, recruitment assistance, training, course directors to trainees, investigation & supervision of crime, narcotics drugs cases, FRO, preperation of emergencies special operations, natural calamities, crisis management, airport security, VIP & Vital instalations security & safety planning, conduct of election, policy planning & excution, preperation of office SOP/ guidelines/procedures, office automation, liaison with press, executive, judiciary & attending public complaints etc			
Summarize any of Your Achievements Office was brought from old system of functioning to new system of office automation which improved upon the working image of the district policing. As incharge of local Airport security of Civil Aviation securityImproved airport security system etc			
Reasons for Leaving Selected for UN Mission in Mozambique (ONUMOZ)			

Job Title Dy. Supt. of Police (H.Q) District Mandi H.P India.		Type of Business Police Administration & Management	From - To 01/09/1989 - 01/12/1992
Name of Employer HP Police Organisation, District Mandi H.P, INDIA		Name of Supervisor Mr. Prem Singh IPS	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
60000	70000	INR	Is this a position within the UN Common System? Yes
Telephone Number 91190524164		Email Address dhawanvinod@hotmail.com	
Address of Employer India			
Number of Employees Supervised by You 700			
Description of Duties HRD planning, supervision, policy planning, monitoring, evaluation & control, Recruitment assistance, training, discipline, VIP & Vital Instalation security planning & excution, FRO, Military liaison & preperation of internal security schemes, liaison with excutive, judiciary & press,conduct & preperation of emergency operations, logistics & procurement, planning & preperation of Policy, SOP/ guidelines/ directives, office automation, possessing of in service carieer growth of employees, performance evaluation etc			
Summarize any of Your Achievements Through the HRD planning and deployment strategies for operational readiness & intelligence collection, in the face of dire emergiencies I was able to meet the first ever frenzied & emotional student unrest against Mandal Commission, where system of govt. failed completely but I managed my district from all such dangerous situation in spite of the act that the epicenter of the agitation after capital of India was district Mandi. Peaceful & persuasive policy with clear warning for action against the defaulter helped in saving the govt. property & law & order situation.			
Reasons for Leaving Routine transfer on completion of tenure of posting.			

Job Title Dy. Supt. of Police (Probationer)		Type of Business Selected as police officer & joined Police training college.	From - To 01/08/1987 - 01/10/1989
Name of Employer HP Police Organisation, PHQ ShimlaINDIA		Name of Supervisor Mr.K.Koshi. IPS & Mr. Prem Singh IPS	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
50000	60000	INR	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer India			
Number of Employees Supervised by You 0			
Description of Duties Under going basic Police training in Police Training College Madhuban & later practical Police training in district attachment to exposper to all nature of police duties & responsibilities & liaison with civil administration, criminal justice system & people.			
Summarize any of Your Achievements In an terrorist incident case, my involment with other member of special team of ivestigation led to the identification & capture of big terrorists operating in Punjab.			
Reasons for Leaving After successful completion & qualifying the Police training I was inducted to the police organisation to head the posting independently.			

Job Title	Type of Business	From - To
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Self Employed (Construction Buissness)		Construction Business		01/05/1979 - 01/07/1987	
Name of Employer				Name of Supervisor	
Self Employed				Self	
Salaries per Annum:					
Starting		Final		Currency Paid	
250000		250000		INR	
				Is this a civil servant position of your Government? No	
				Is this a position within the UN Common System? Yes	
Telephone Number				Email Address	
Address of Employer					
India					
Number of Employees Supervised by You					
300					
Description of Duties					
Management of tender process, skilled & unskilled labours, Logistics & procurement of construction material and labour requirements, financial administration of buissness etc					
Summarize any of Your Achievements					
I started all this buissness at early age due to my fathers accident who lost his hand in an accident. Being the eldest member in the family , I started the buissness and side by side continued my studies to achieve my long cherished dream of becoming a police officer.					
Reasons for Leaving					
To fulfill the long cherished dream of becoming a Police Officer (Instead of Building Construction Tycoon)					

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.					
Language	Mother Tongue	Speak	Read	Write	Understand
English	Yes	Easily	Easily	Easily	Easily
In addition to the six United Nations Official Languages, list any other languages you know.					
Language	Mother Tongue	Speak	Read	Write	Understand
Hindi	Yes	Easily	Easily	Easily	Easily
Portuguese	No	Not easily	Easily	Easily	Not easily

Address

Assistant Inspector General of Police,
State Police H.Q Shimla H.P. 171002
Shimla Himachal Pradesh India
Telephone: 91-177-2621637
Fax: 91-0-9418009590
Contact: Vinod K Dhawan

Address

Village & Post Office SEEMA
Tehsil Rohru District Shimla H.P. INDIA
Shimla Himachal Pradesh India
Telephone: 91-177-2622031
Fax: 91-0-9416141530
Contact: Vinod K Dhawan

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Mr. Shyam Bhagat NEGI	Dy. Inspector General of Police	State of Himachal Pradesh India	00911772627361 shyambhagatnegi@yahoo.com
Mr. Prabodh K. SAXENA	Secretary Home to Govt. of Himachal Pradesh(India)	Secretary Home to Govt. of Himachal Pradesh(India) India	00911772620043 prabodhs@yahoo.com
Mr. Onkar Chand THAKUR	Inspector General of Police State CID	State Police H.Q Nigam Vihar Shimla H.P INDIA 171002. India	911779148021033 octhakur@yahoo.com

Personal History Profile for Amadou DIOUF

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
DIOUF	Amadou	Gueye	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
03/11/1957	Kaolack	Senegal	705783
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Senegal		Senegal	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	170	63	Divorced
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/09/2007			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: agdiouf@yahoo.fr			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Ecole Superieure de Gestion des Entreprises	Dakar Senegal	Nov-1983 - Oct-1985
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Certificat de Gestion des Entreprises (option Finance)	Postgraduate degree	

University Name	City, Country	From - To
University of Montpellier	Montpellier France	Sep-1979 - Sep-1980
Main Course of Study	Field of Study	
Finance	Business & Administration	
Degree Title or Equivalent	Degree Type	
M.A. Management	Masters	

University Name	City, Country	From - To
University of Montpellier	Montpellier France	Sep-1978 - Jun-1979
Main Course of Study	Field of Study	
Finance	Business & Administration	
Degree Title or Equivalent	Degree Type	
License, Economics	Degree	

University Name	City, Country	From - To
University Iouvain	Iouvain Belgium	Sep-1976 - Jul-1978
Main Course of Study	Field of Study	
Finance	Business & Administration	
Degree Title or Equivalent	Degree Type	
Specialisation: Economics	Advanced university degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Ecole Internationale du Togo	Lome Togo	Oct-1975 - Jul-1976
Main Course of Study		Certificate or Diploma
Terminale D		Baccalaureat Serie D

Name of School	City, Country	From - To
Lycce Van Vollenhoven	Dakar Senegal	Oct-1974 - Jul-1975
Main Course of Study		Certificate or Diploma

Tarminale D			Echec au bac
Name of School Sacre Coeur	City, Country Dakar Senegal	From - To Oct-1971 - Jul-1972	
Main Course of Study Premiere secondaire		Certificate or Diploma N/A	
Name of School Ecole Franciase	City, Country Cairo Egypt	From - To Sep-1968 - Jun-1971	
Main Course of Study Seconde		Certificate or Diploma N?A	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Management Specialist		Type of Business International Organization	From - To 01/06/2008 -
Name of Employer World Health Organization		Name of Supervisor Dr Deo NSHIMIRIMANA	
Salaries per Annum:			
Starting	Final 69000	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number 4724139174		Email Address agdiouf@gmail.com or dioufa@afro.who.int	
Address of Employer Congo			
Number of Employees Supervised by You 15			
Description of Duties The purpose of this post is to offer program management, implementation and budget and finance technical expertise to the Division Director. The incumbent serves as the principal advisor/assistant to the Director on all matters related to administration, management, budget and finance in the Division. Under the direct supervision of the Director of the DSD (Division of Health Systems & Services Delivery), the Management Specialist is member of professional team composed of the Division Director and program managers. In collaboration with the Director and senior staff of the Division for Administration and Finance, the Management Specialist supervises all the Division's administration and finance staff. The Management Specialist is expected to liaise with all other Programme managers in the Division, within AFRO, WHO/HQ, WHO Country Offices and inter-Country support Team (ISTs). Responsibilities: - Plan, develop and maintain financial and budgetary procedures to be used by the Division programs in conformity with WHO Rules and Regulations; - Provide authoritative advice on financial policies and procedures applicable to the Division in conformity with WHO laid down procedures; Plan, integrate, advice and co-ordinate the work of the other staff responsible for administration and finance matters in the Division. - Analyze and monitor the effectiveness of the Division program budgetary and financial controls and procedures, and provide information and suggestions to ensure maximum implantation of the external and internal audit recommendations; - Supervise and follow up the overall implementation of the external and internal audit recommendations; Prepare and review project proposals; Review and coordinate the technical biennial workplans, including the human resources plans; - Acts as the GSM (global management systems) Focal point and trainer for the Division. In this regard, liaise with GSM AFRO and HQ team in further defining the roles and function of th			
Summarize any of Your Achievements Staff training programme finalised and all professional staff briefed in rules and procedures			
Reasons for Leaving Currently on Board, our dream is to work in the field of Peace keeping			

Job Title Administrative Officer		Type of Business International Organization	From - To 01/08/2006 - 01/06/2008
Name of Employer World Health Organisation		Name of Supervisor Dr James Mwanzia	
Salaries per Annum:			
Starting	Final 57545	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number		Email Address agdiouf@yahoo.fr	
Address of Employer Congo			
Number of Employees Supervised by You 10			
Description of Duties Support the Divisionnal Directro in the strategic planning, operational planning and monitoring of the Division'work: assists in the preparation of the strategic plans; coordinates the preparation of workplans and budgets, reviewing and harmonizing them; identifies and prepares monitoring and planning information in formats adapted to differents recipients, coordinates regular reporting. Responsible for managing all administrative, financial and personnel matters for the Division. Financial management of the partnership. Be responsible for ensuring the efficient and timely delivery of support services to WHO related activities, namely programmes, procurements and logistics. Manages grant and contribution; participates in fundraising activities; supports the preparation of, or prepares proposals budgets in liaison with BFO and LEG. Monitors the status of all contribution and grants within partnership budget and advises the divisional Director of expiring funds and reporting requirements, tracks donors pledges and follow up with donors to ensure timely receipt of funds. Define trainin plans for staff involved in the delivered of support services, Contribute to organisation capacity building of high performance delivery through training, coaching and monitoring staff. Analyses and provide advice to the Divional Director on administrative policy documents on planning, resources allocation, resources mobilization, human resources management. Develops and maintains links with administrative teams/Divisions at Regional office or HQ and review arrangements to improve services quality.			

Summarize any of Your Achievements

Training programme prepared and staff trained. Financial reports sent on time. Donors reports prepared and sent to them. Programme monitored efficiently.

Reasons for Leaving

I possess a number of key skills/areas of expertise that should be of particular interest to you. I am know looking to you're a significant contribution within UN.

Job Title Sr. Administrative Officer	Type of Business International Orgazation	From - To 01/06/2004 - 01/08/2006
Name of Employer World Health Organisation	Name of Supervisor Dr R Chatora	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 55085 57545 USD Is this a position within the UN Common System? Yes		
Telephone Number 2440222394153		Email Address dioufa@ao.afro.who.int
Address of Employer Angola		
Number of Employees Supervised by You 70		
Description of Duties Provide support in the formulation and development of Plan of Actions including of programme of work. Analyses periodic programme financial reporta of the Division using AFRO Management Systems and works closely with Budget and Finance Officers in the financial management Division. Provide support in budgeting and monitoring programme implementation to ensure financial commitments expenditures as adequately controlled. Initiated recruitment of short term staff an ensure their proper briefing in Personnel Matters and others Technical units. Organises meetings of the Division and with consultation with administrative Officer, publication and documentation services ensures timely recruitment interpreters whenever required. Plans the procurement equipments. Maintains an up to date inventory of all equipment. Supervises support staff of the Division. Provide general administrative assistance and logistic support to the Division including duty travel of staff, management and train staff, etc		
Summarize any of Your Achievements Training of staff in Quality management		
Reasons for Leaving N/A		

Job Title Sr. Administrative Officer	Type of Business International Organization	From - To 01/12/2000 - 01/06/2004
Name of Employer World Health Organisation	Name of Supervisor Dr Rufara Chatora	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 53857 55085 USD Is this a position within the UN Common System? Yes		
Telephone Number		Email Address dioufa@afro.who.int
Address of Employer Congo		
Number of Employees Supervised by You 17		
Description of Duties Supported the Divisional Directro in the formulation and development of Plan of Actions including of programme of work. Developed programme strategies, managing all resources, supporting and providing training in practical, financial management and general administration. Analysed financial reports for the Division usinf the Afro Management Systems (AMS). Implemented budgeting and monitoring support that ensured financial expenditures were controlled. Initiated recruitment of short-term staff and interpretors. Procured equipments and maintenad an up-to-date inventory. Provided logistics support to the division. Planned, coordinated and implemented I.T services within the division, organised training in consultation with Personnel and Informatics. Managed intergovernmental meetings/forum including drafting agendas in consultation arranged venues, equipment, food, accomodation and transport.		
Summarize any of Your Achievements Consultants and Interpretors are recruited on time for meetings. in Liaise with Finance , per diem paid . Regarding the technical activities, funds disbursed efficiently		
Reasons for Leaving Reassignment for new duty station in Angola.		

Job Title Programme Officer	Type of Business Drug control	From - To 01/05/1997 - 01/12/2000
Name of Employer United Nations Development Drug Control Programme(UNDCP)	Name of Supervisor Mrs Christiane D'Almeida	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 18000000 18500000 XOF Is this a position within the UN Common System? Yes		
Telephone Number		Email Address puncid@sentoo.sn
Address of Employer Senegal		

Number of Employees Supervised by You

8

Description of Duties

Identifies, describes and justifies possibilities and drafts other related documentation for the preparation of UNDCP-supported programme and activities in the West and Central Africa sub-regions, participates, in consultations with the Governments and organisations of the UN system, in the preparation of the UNDCP supported programme. Undertake the gathering and analysis of social economic and demographic data, in particular in the areas of drug control with a specific bearing on the drug control programme in West and Central Africa. Assists governments officials and NGOs in identifying programme needs in the area of drug control and in the preparation of request for financial assistance for UNDCP. Monitors UNDCP funded project and programme activities. Collaborates in the preparation of annual and bi-annual reports on UNDCP supported programme.

Summarize any of Your Achievements

Helps improve visibility in the country through the diffusion and dissemination of UNDCP publications in the context of workshops, seminars and production of documentaries and films to raise awareness on drug control issues.

Reasons for Leaving

I get offer from WHO for an international position

Job Title Administrative Officer		Type of Business International Organization	From - To 01/05/1992 - 01/05/1997
Name of Employer United Nations Development Programme		Name of Supervisor Mr Cyriaque Edjo	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
9800000	1075000	XOF	Is this a position within the UN Common System? Yes
Telephone Number 22108399050		Email Address undp.senegal@undp.org	
Address of Employer Senegal			
Number of Employees Supervised by You 42			
Description of Duties Responsible for the smooth functioning of the administrative services (finance, personnel, general services, etc). Manages accounts and financial transactions of UNDP and Executing agencies kept in UNDP office. Prepare office budget. Manage office premises, others facilities, supplies and equipment. Maintains administrative records and supervises registry and communication systems. Responsible of the Quality management programme for UN staff in francophone countries. Co-manager of the Security Plan for Senegal. Manage of a Japanese Grant Fund of 18 millions dollars US for all sectors of Senegalese factories.			
Summarize any of Your Achievements Quality Management Programme training to the UN Staff in Senegal			
Reasons for Leaving Due a constraints budgetary, I have been transferred to UNDCP.			

Job Title Expert Consultant		Type of Business Monitoring & Evaluation	From - To 01/01/1990 - 01/04/1992
Name of Employer World Bank - UNDP - ILO, etc		Name of Supervisor Representatives	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
40000	55000	USD	Is this a position within the UN Common System? Yes
Telephone Number 33611085788		Email Address agdiouf@yahoo.fr	
Address of Employer France			
Number of Employees Supervised by You 0			
Description of Duties Consultant to Project funded by USAID, The World Bank,			
Summarize any of Your Achievements Consultancy done			
Reasons for Leaving Stopped consultation for a fixed post in UNDP			

Job Title Finances and Credit Specialist		Type of Business Community and enterprise Development	From - To 01/02/1986 - 01/12/1989
Name of Employer New Transcentury Foundation /USAID		Name of Supervisor Mr Laurent Bertrand	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
7200000	8400000	XOF	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	

2210941 14 00
agdiouf@yahoo.fr

Address of Employer
Senegal

Number of Employees Supervised by You
12

Description of Duties
Management of the credit fund of 4,5 millions dollars US for two projects components; Loan to small enterprises and to village organisations for agricultural activities.

Summarize any of Your Achievements
Preparation of loan document and manuals

Reasons for Leaving
End of the project

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

Computers, photocopieurs; sattelites telephone;etc

List any of the Official Languages of the United Nations you know.					
Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	Yes	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.					
Language	Mother Tongue	Speak	Read	Write	Understand
Wolof	No	Easily	Easily	Not easily	Easily

Address

World Health Organization, Regional Office for Africa
Po Box 6
BRAZZAVILLE NA Congo
Telephone: 47-24139174 extension 39174
Fax: 242-5500013
Contact: Amadou Gueye DIOUF

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Lucien BACK	Interregional Adviser- National Development Strategies	United Nations , Department of Economics and Socail Affairs. United States of America	12129173679452 lback@unicef.org
Luis SOARES	Chief, Contributions Unit	UNICEF, HQ United States of America	Isoares@unicef.org
Bokar TOURE	Health Strategies Coordinator	WHO Regional Office Po box 6 United States of America	toureb@bf.afro.who.int

Personal History Profile for Jean-pierre DUCHARME

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
DUCHARME	Jean-pierre		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
26/04/1949	TROIS-RIVIERES	Canada	115940
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Canada		Canada	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	173	77	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? No			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/10/2003			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: ducharme@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
ROYAL MILITARY COLLEGE	KINGSTON Canada	Sep-1966 - May-1971
Main Course of Study	Field of Study	
Institutional Administration	Business & Administration	
Degree Title or Equivalent	Degree Type	
BACHELOR OF ARTS IN ADMINISTRATION	Bachelor of Arts	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
BELL HELICOPTER	MIRABEL Canada	May-2000 - Jul-2000
Main Course of Study		Certificate or Diploma
TRAINING ON HIGH PERFORMANCE TEAMS BASED ON THE CONCEPT OF SHARED LEADERSHIP		CERTIFICATE

Name of School	City, Country	From - To
US MARINE GENERAL HEADQUARTERS	WASHINGTON United States of America	Apr-1996 - Jun-1996
Main Course of Study		Certificate or Diploma
STRATEGIC STOCK MANAGEMENT		CERTIFICATE FROM US COLLEGE

Name of School	City, Country	From - To
Command and Staff College	Toronto Canada	Sep-1978 - Jun-1979
Main Course of Study		Certificate or Diploma
Leadership and management techniques for Senior Officers		Certificate issued by the Department of National Defence

Name of School	City, Country	From - To
ACADEMIE DE LA SALLE	TROIS-RIVIERES Canada	Sep-1963 - Jun-1966
Main Course of Study		Certificate or Diploma
HIGH SCHOOL		PRE-UNIVERSITY CERTIFICATE

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
Chief Mission Support	Administration	01/08/2008 -
Name of Employer		Name of Supervisor
UNSCOL		Jack Christofides

Salaries per Annum:			Is this a civil servant position of your Government? No
Starting	Final	Currency Paid	Is this a position within the UN Common System? Yes
Telephone Number	Email Address ducharme@un.org		
Address of Employer Lebanon			
Number of Employees Supervised by You 5			
Description of Duties Provided the necessary managerial, logistical, and administrative support required by UNSCOL for the fulfillment of its mandate			
Summarize any of Your Achievements Re-organized the Office of Administration to enable it to move to a more autonomous mode of operations and break away from the day to day support initially provided by our supporting base UNIFIL.			
Reasons for Leaving Professional enhancement			

Job Title Chief Integrated Support Services	Type of Business Logistics	From - To 01/01/2006 - 01/08/2008
Name of Employer UNIFIL	Name of Supervisor Paul Thompson	

Salaries per Annum:			Is this a civil servant position of your Government? No
Starting	Final	Currency Paid	Is this a position within the UN Common System? Yes
		USD	
Telephone Number	Email Address ducharme@un.org		
Address of Employer Lebanon			
Number of Employees Supervised by You 7			
Description of Duties In UNIFIL the Chief of Integrated Support Services (CISS) is responsible for the administration and management of logistics and technical mission support. The CISS is also responsible for the management of the support services budget, and provides overall planning, guidance and coordination in the delivery of technical, logistical and operational services and provides specialist advice on technical and logistical matters in the Mission. The Integrated Support Services comprises the following sections: Joint Logistics Operations Center, Transport, Engineering, Communications and Information Technology, Supply Services and Movement Control. The CISS exercises managerial and supervisor control over all logistics support required by future and current operations. He develops, prepares, coordinates and monitor overall logistics support plans including logistics forecasting, supply schedules, priorities, and the resolution of urgent operational needs. He coordinates all multifunctional logistics requirements between UNHQ, the Mission and other UN agencies. Finally the CISS develops policy and procedures for mission logistics support.			
Summarize any of Your Achievements My achievements with UNIFIL can be divided into three distinct periods, the pre-Lebanon-Israel hostilities, the hostilities (12 July to 14 August 2006) and the post-hostilities period. Pre-hostilities: Mainly because the Mission had been without a CISS for approximately six months prior to my arrival, the challenge was to reconstruct the team and synergize the ISS activities. This was accomplished by creating an environment that valued initiative and emphasized the notion of responsibility and accountability. Unnecessary and unproductive practices that inexplicably resisted past reviews and audits were eliminated thus allowing the Section Chiefs to devote more time to fundamental issues. Lebanon-Israel hostilities: I was recalled from leave during the most intense period of the hostilities which lasted 34 days. My main contribution during this tense period consisted in maintaining cohesion and a sense of focus amongst the small number of essential staff who had been kept behind to support the military force of 2000 troops. The constant noise of peripheral shelling and the fact that many of the UN positions were regularly coming under direct fire created a very stressing environment, and consequently, many staff members became exhausted and extremely preoccupied for their personal safety. Notwithstanding the difficulties associated with the above I was able to provide unfailing leadership throughout, and to provide much needed help to the CAO in the accomplishment of his various tasks. Post-hostilities: The main activity of this period consisted in coordinating the deployment of the initial troops that constituted the first slice of the 15000 troops pledged by the Troop Contributing countries. The inherent difficulties normally associated with this type of activity was exacerbated by the pace at which the first elements were deployed to Lebanon. The international pressure to deploy quickly resulted in very tight schedules that generated a good deal of stress on our limited physical and human resources. This was compounded by the lack of real state readily available to house the incoming units. To address this matter I put together a team of experts comprising United Nations and Lebanese personnel who were mandated to conduct joint reconnaissance and to "close the deals" with either government authorities or private owners. This Tiger Team proved to be very efficient and delivered excellent results.			
Reasons for Leaving Application for new post			

Job Title SENIOR ADMINISTRATIVE OFFICER	Type of Business ADMINISTRATION	From - To 01/11/2003 - 01/01/2006
Name of Employer UNITED NATIONS	Name of Supervisor MARCEL SAVARD	

Salaries per Annum:			Is this a civil servant position of your Government? No
Starting	Final	Currency Paid	Is this a position within the UN Common System? Yes
84432	108670	USD	
Telephone Number	Email Address ducharme@un.org		
Address of Employer Congo, Dem. Rep.			
Number of Employees Supervised by You 4			
Description of Duties			

-ADVISE MANAGEMENT AND STAFF MEMBERS ON ADMINISTRATIVE, FINANCIAL AND PERSONNEL MATTERS. -ASSIST THE DIRECTOR OF ADMINISTRATION IN ESTABLISHING THE MISSION'S BUDGETARY POLICY AND ITS IMPLEMENTATION. -LIAISE WITH CHIEF INTEGRATED SUPPORT SERVICES ON LOGISTICS MATTERS AND SERVES AS A COORDINATOR ON BEHALF OF THE DOA ON ACTIVITIES SUCH AS THE SUPPORT TO THE ELECTIONS. -EXERCISE EXPENDITURES MONITORING FUNCTIONS IN CRITICAL AREAS. -ASSIST IN THE COORDINATION OF BUDGETS AND THE PREPARATION OF STAFFING TABLES TO BE PRESENTED TO THE ADVISORY COMMITTEE ON ADMINISTRATIVE AND BUDGETARY QUESTIONS (ACABQ). -COORDINATE AND REVIEW ALL RESPONSES TO AUDIT REPORTS. -ACT AS CERTIFYING OFFICER FOR QUICK IMPACT PROJECTS (QUIPS) AND OTHER FIELDS OF EXPENDITURES. -SERVES AS A MEMBER OF THE LOCAL COMMITTEE ON CONTRACTS WHICH IS MANDATED TO MAKE RECOMMENDATIONS TO THE DOA ON CONTRACTS AWARDS OR TO THE HEADQUARTERS COMMITTEE ON CONTRACTS WITH REGARD TO REQUISITIONS OVER \$200,000. -NEGOTIATE AGREEMENTS WITH OTHER UN ORGANIZATIONS IN THE CONGO. -LIAISE WITH GOVERNMENT OFFICIALS CONCERNING ISSUES SUCH AS THE UNITED NATIONS CONTRIBUTION TO INFRASTRUCTURE PROJECTS (\$28M) AND ALL THE SERVICES RENDERED UNDER THE TERMS OF OUR MEMORANDUM OF UNDERSTANDING ON AIR OPERATIONS. -REPRESENT THE DIRECTOR OF ADMINISTRATION ON SENIOR MANAGEMENT TEAMS.

Summarize any of Your Achievements

-NEGOTIATED A CRITICAL MEMORANDUM OF UNDERSTANDING WITH GOVERNMENT AUTHORITIES ON THE UTILIZATION OF AIRFIELD FACILITIES ACROSS THE DEMOCRATIC REPUBLIC OF CONGO. FAILURE TO SUCCEED WOULD HAVE RESULTED IN A DISASTROUS NATIONAL STRIKE WHICH WOULD HAVE LITERALLY HALTED OUR OPERATIONS. THE DIFFICULTIES ASSOCIATED WITH THIS MATTER WERE EXACERBATED BY THE FACT THAT THE UN HAD INDEED NEGLECTED TO FULFILL ITS FINANCIAL OBLIGATIONS BY DELAYING PAYMENT TO THE RDC AUTHORITIES FOR NO VALID REASONS. -REVIEWED AND STANDARDIZED THE FINANCIAL ENTITLEMENTS FOR BOTH THE NATIONAL STAFF AND THE MILITARY OBSERVERS WHEN DEPLOYED AWAY FROM THE DUTY STATION. THIS WAS NECESSITATED BY A GROWING PERCEPTION OF INEQUITY BETWEEN THE STAFF BASED IN KINSHASA AND THOSE WHO OFTEN OPERATED IN THE SECTORS. -NEGOTIATED AN AGREEMENT WITH UNDP PERTAINING TO MEDICAL EVACUATIONS, THUS ALLOWING THE OPTIMIZATION OF HIGHLY SOLICITED AIR RESOURCES. THIS ISSUE WAS COMPLICATED BY THE VARIOUS INSURANCE POLICIES COVERING THE VARIOUS AGENCIES. -IN CONJUNCTION WITH THE CHIEF MILITARY PERSONNEL OFFICER IMPROVED THE CHECK-IN, CHECK-OUT PROCEDURES HENCE REDUCING SIGNIFICANTLY THE NON-PRODUCTIVE TIME IN MISSION. AS AN EXAMPLE, OUT CLEARANCE TIME FOR STAFF IN THE SECTORS WAS REDUCED TO 4 DAYS FROM AN UNACCEPTABLE 10 TO 12 DAYS. --DEVELOPED AN ELECTRONIC FOLLOW-UP SYSTEM TO IMPROVE THE PROCEDURE RELATED TO THE PAYMENT OF SERVICES RENDERED TO OTHER AGENCIES ON A COST RECOVERABLE BASIS. THIS ENHANCEMENT CONTRIBUTED TO THE RECOVERY OF SIGNIFICANT AMOUNTS OF MONEY WHICH HAD BEEN LEFT UNATTENDED FOR THE LONGEST TIME.

Reasons for Leaving

TO APPLY MY EXPERTISE AND EXPERIENCE TO A DIFFERENT ENVIRONMENT.

Job Title CHIEF SUPPLY OFFICER	Type of Business SUPPLY MANAGEMENT	From - To 01/04/2002 - 01/10/2003
Name of Employer UNITED NATIONS	Name of Supervisor LIVIO CALGARO and XAVIER DE CHAMBORD	
Salaries per Annum:		
Starting 84432	Final 84432	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number		Email Address
Address of Employer Congo, Dem. Rep.		
Number of Employees Supervised by You 5		
Description of Duties -ANALYSE GLOBAL SUPPLY REQUIREMENTS AND DETERMINE STRATEGIES TO BEST ENSURE THAT THEY ARE MET IN AN EFFICIENT AND TIMELY MANNER. -RESPONSIBLE FOR BUDGET PREPARATION AND ITS MONITORING AND CONTROL. -EXERCISE CONTROL OF ALL EXPENDABLE AND NON-EXPENDABLE ASSETS. -DEVELOP PROPOSALS FOR THE IMPROVEMENT OF CURRENT SUPPLY POLICIES AND PROCEDURES. -RESPONSIBLE FOR THE MANAGEMENT OF MAJOR CONTRACTS SUCH AS RATIONS AND FUEL. -DEVELOP AND IMPLEMENT BEST PRACTICES PERTAINING TO WAREHOUSING, DISTRIBUTION AND ACCOUNTABILITY OF SUPPLIES. -PRESENT SUPPLY CASES TO THE LOCAL COMMITTEE ON CONTRACTS.		
Summarize any of Your Achievements -DECENTRALIZED SUPPLY ACTIVITIES TO BE MORE RESPONSIVE TO CUSTOMERS IN THE SECTORS. -BROUGHT BACK THE MANAGEMENT OF TWO MAJOR CONTRACTS (FUEL AND RATIONS) IN THE SUPPLY SECTION. THESE USED TO BE MANAGED BY THE CONTRACT MANAGEMENT SECTION.		
Reasons for Leaving PROMOTION AND OPPORTUNITY TO WIDEN MY EXPERIENCE.		

Job Title DIRECTOR OF LOGISTICS	Type of Business HELICOPTER MANUFACTURING	From - To 01/04/2000 - 01/01/2002
Name of Employer BELL HELICOPTER TEXTRON	Name of Supervisor DORITH HAKIM	
Salaries per Annum:		
Starting 96000	Final 96000	Currency Paid CAD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer Canada		
Number of Employees Supervised by You 5		
Description of Duties -TO INTRODUCE A NEW MANAGEMENT CONCEPT TO IMPROVE THE ADMINISTRATIVE SERVICES TO INTERNAL AND EXTERNAL CUSTOMERS. THIS CONCEPT WAS DEVELOPED BY AN AMERICAN FIRM AND WAS DESIGNED TO RE-SHAPE THE CULTURE AND MANAGEMENT STYLE OF BELL-HELICOPTER TO INCREASE THE INVOLVEMENT OF WORKERS IN THE DAY TO DAY ORGANIZATION OF THE WORK AND EVEN IN LONG-TERM POLICIES SUCH AS RECRUITEMENT PROCEDURES. -LEAD AND MANAGE A GROUP OF 50 LOGISTICS SPECIALISTS AND QUALITY INSPECTORS. -DEVELOP THE BUDGET FOR THE DIRECTION OF LOGISTICS. -DEVELOP STRATEGIES TO IMPROVE DELIVERY OF MATERIEL AND SERVICES. -NEGOTIATE RATES AND SERVICE WITH SUPPLIERS AND THIRD PARTY TRANSPORT PROVIDERS. -RESPONSIBLE FOR ACCURACY OF STOCKS AND RELATED DOCUMENTATION. -REVIEW AND MAKE RECOMMENDATIONS CONCERNING LEGAL RESPONSIBILITIES. -REDUCE OPERATIONS COSTS.		
Summarize any of Your Achievements In addition to meeting the objectives related to the duties listed above one of my main accomplishments has been the introduction of a totally novel approach of performing the day to day tasks in a manufacturing environment. This new approach was based on the notion of "shared leadership" whereby every member of a given team was solicited, and was offered the opportunity to be the captain of the team regardless of his seniority. As a result of this implementation the productivity level significantly increased and the morale of the workers was positively affected. This accomplishment was acknowledged at the highest level and the CEO expressed the intention to extend this new method to other sectors of the company.		

Reasons for Leaving

Company downsizing due to reduced orders

Job Title DIRECTOR OF LOGISTICS	Type of Business BUSINESS SOLUTIONS	From - To 01/02/1999 - 01/01/2000
Name of Employer CRANE DRUMMOND	Name of Supervisor DENIS LEVEILLE	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 90000 92000 CAD Is this a position within the UN Common System? No		
Telephone Number Email Address		
Address of Employer Canada		
Number of Employees Supervised by You 3		
Description of Duties -ESTABLISH AND MANAGE A FULLY INTEGRATED PRINTING AND DISTRIBUTION CENTRE TO IMPROVE THE EFFICIENCY OF A MAJOR CANADIAN BANK. -REVIEW THE COMPANY'S TRANSPORTATION CONTRACTS TO IMPROVE THE DELIVERY TIME AND ALSO TO REDUCE THE OPERATIONS COSTS. -NEGOTIATE WITH CLIENT COMPANIES THE WORKING CONDITIONS AND BENEFITS FOR EMPLOYEES THAT WERE AFFECTED BY OUTSOURCING INITIATIVES.		
Summarize any of Your Achievements ACHIEVEMENTS WERE IN LINE WITH THE DUTIES DESCRIBED ABOVE.		
Reasons for Leaving OPPORTUNITY TO WORK WITH A COMPANY THAT REQUIRED A SOLID EXPERTISE IN SUPPLY CHAIN MANAGEMENT.		

Job Title DIRECTOR BUSINESS DEVELOPMENT AND PROJECT MANAGER	Type of Business MANAGEMENT CONSULTING	From - To 01/10/1996 - 01/01/1999
Name of Employer ARTHUR ANDERSEN	Name of Supervisor GILLES BELANGER	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 90000 92000 CAD Is this a position within the UN Common System? No		
Telephone Number Email Address		
Address of Employer Canada		
Number of Employees Supervised by You 4		
Description of Duties -DEVELOP INNOVATIVE LOGISTICS SOLUTIONS FOR GOVERNMENT AGENCIES AND MAJOR PRIVATE CORPORATIONS. -NEGOTIATE JOINT VENTURES WITH FOREIGN COMPANIES. -ASSIST CLIENT COMPANIES IN IMPLEMENTING NEW PROCEDURES TO IMPROVE THEIR CUSTOMER SERVICE. -IMPLEMENT WORK PROCESSES DESIGNED TO MAXIMIZE OUTPUT.		
Summarize any of Your Achievements ACHIEVEMENTS WERE IN LINE WITH DUTIES AS DESCRIBED ABOVE.		
Reasons for Leaving TO RETURN TO OPERATIONAL TYPE OF WORK.		

Job Title ADMINISTRATION AND LOGISTICS (LT COLONEL)	Type of Business ADMINISTRATION AND LOGISTICS	From - To 01/05/1971 - 01/10/1996
Name of Employer CANADIAN ARMED FORCES	Name of Supervisor VARIOUS- LAST ONE WAS COL J MORENCY	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 25000 72000 CAD Is this a position within the UN Common System? No		
Telephone Number Email Address		
Address of Employer Canada		
Number of Employees Supervised by You 10		
Description of Duties -HELD VARIOUS SENIOR POSITIONS RELATED TO LOGISTICS AND ADMINISTRATION; BRIGADE G4 (WHOSE ROLE IS TO ADVISE THE BRIGADE COMMANDER ON TRANSPORT, SUPPLY, EQUIPEMENT MAINTENANCE AND FINANCE), 2ND IN COMMAND OF A SERVICE BATTALION, COMMANDING OFFICER SUPPLY COMPANY, AND OFFICER IN CHARGE OF THE OPERATIONS OF THE LARGEST COMMODITIES DEPOT FOR THE CANADIAN ARMY. -ASSIGNED AS CHIEF LOGISTICS OFFICER FOR UN MISSION IN CAMBODIA (UNMIC AND UNTAC) -RESPONSIBLE FOR THE IMPLEMENTATION OF A COMPLEX AUTOMATED MANAGEMENT SYSTEM THAT TRANSFORMED SIGNIFICANTLY THE WAY WE DID BUSINESS. -RESPONSIBLE FOR THE PROCUREMENT OF HEAVY HEAVY EQUIPMENT AND SPARE PARTS FOR THE LAND FORCES. ALSO RESPONSIBLE FOR THE PREPARATION OF THE PROCUREMENT BUDGET.		
Summarize any of Your Achievements		

ACHIEVEMENTS WERE IN LINE WITH DUTIES DESCRIBED ABOVE.

Reasons for Leaving

START A CIVILIAN CAREER.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	Yes	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Address

Muguet street
LONGUEUIL QUEBEC Canada
Telephone: 001-450-448-2483
Contact: CAROLLE DUCHARME

Address

Cartage street
Tyr Lebanon
Telephone: 961-03020064 extension 5316
Contact: JEAN-PIERRE DUCHARME

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
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Personal History Profile for Thomas ENGE

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
ENGE	Thomas	Henry	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
01/01/1900	Hawthorne, Calif.	United States of America	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
United States of America	Germany	United States of America	Germany
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male			Married

10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.
Are there any limitations on your ability to engage in all travel? **No**

Are there any limitations on your ability to perform in your prospective field of work? **No**

11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**

13. What is your preferred field of work?

14. Would you accept employment for less than six months? **No**

15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?

16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**

18. Email Address:

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

In addition to the six United Nations Official Languages, list any other languages you know.

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
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