

Profiles included in this document

	Name	Index	DOB	Gender	Nationality	Email
1.	CLORES, Bernardo	362471	14/04/1967	M	PHI	clores@un.org
2.	DABOH, Amidu	923975	13/07/1967	M	SIL	daboh@un.org
3.	KALINOVSKI, Jane	378928	30/04/1970	M	MCD	jkalinovski@yahoo.com
4.	KOBINYA, Obinya		23/04/1962	M	URT	obinya@un.org
5.	KUMAR, Kota		16/06/1972	M	IND	kota_kumar2002@yahoo.com
6.	LAWRENCE, Puthiri Thomas		26/11/1952	M	IND	puthirithomas@un.org
7.	LAWRENCE, Puthiri Thomas		26/11/1952	M	IND	puthirithomas@un.org
8.	LULLO TIRI, Rudolf		01/01/1959	M	UGA	ganyipira@yahoo.com
9.	MOHAMED, Yunis	172261	10/12/1968	M	KEN	ahmed_yunis@yahoo.co.uk

Personal History Profile for Bernardo CLORES

General Details

- | | | | |
|--|---|---|-------------------------------------|
| 1. Family name
CLORES | First Name
Bernardo | Middle Name
TENEZA | Maiden Name, (if any) |
| 2. Date of Birth
14/04/1967 | 3. City of Birth
DAGUPAN CITY | Country of Birth
Philippines | Index No
362471 |
| 4. Country of Nationality at Birth
Philippines | Second Nationality (if any) | 5. Country of Present Nationality
Philippines | Second Nationality (if any) |
| 6. Gender
Male | 7. Height [cm]
167 | 8. Weight [kg]
70 | 9. Marital Status
Married |
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Technical cooperation administrators**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? **01/02/2004**
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **clores@un.org**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
JESTER BRYAN CLORES	Son	29/11/1993	Male	DAGUPAN CITY, Philippines	Filipino
JETHRO BERNARD CLORES	Son	10/07/1995	Male	DAGUPAN CITY, Philippines	Filipino
JESMIENE RAYNE CLORES	Daughter	17/05/2004	Female	DAGUPAN CITY, Philippines	Filipino
JETTY ROSE CLORES	Daughter	13/05/1991	Female	DAGUPAN CITY, Philippines	Filipino

Education

List all university degrees or equivalent qualifications obtained.

University Name University of Luzon (formerly Luzon Colleges)	City, Country Dagupan City Philippines	From - To Jun-1984 - Apr-1989
Main Course of Study Other Engineering	Field of Study Engineering & Engineering Trades	
Degree Title or Equivalent Bachelor of Science in Electrical Engineering	Degree Type Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School IATA	City, Country KINSHASA Congo, Dem. Rep.	From - To Feb-2006 - Mar-2006
Main Course of Study QUALITY ASSURANCE SURVEILLANCE PROGRAM		Certificate or Diploma IATA Certificate for QASP Rations Services

Name of School Dagupan City National High School	City, Country Dagupan City Philippines	From - To Jun-1980 - Apr-1984
Main Course of Study High School		Certificate or Diploma Secondary Education / High School Diploma

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Rations Supervisor	Type of Business Peacekeeping operations	From - To 01/02/2009 -
Name of Employer MONUC		Name of Supervisor Kristian Geertzen

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
52267	52267	USD	Is this a position within the UN Common System? Yes

Telephone Number _____ Email Address _____

Address of Employer
Congo, Dem. Rep.

Number of Employees Supervised by You _____

Description of Duties
1) Administer the rations operations within my AOR. This includes supervision for timely provision of rations, Fresh, MRE and Bottled Water to the Military, Formed Police Unit, Civilians and Milobs as well maintain the provision of emergency reserves for Military/FPU, Civilian and MILOBs. 2) Receives and verifies Contractor's sub-invoices and submit them to Budget&Planning Unit /Supply Section with required R&I reports. 3) Reconciles and analyze the supplies against the demand of the units/contingents with regards to the Delivery Notes on a weekly basis. 4) Liaise closely with Contractor's local representative, R&I officials, Contingents' Food Officers and Food Inspector to ensure timely and accurate provision of rations to the Units/Cont.and resolve any discrepancies locally as far as possible w/ respect to Rations Contract. 5) Consolidates reports of MRE, BW, and Fuel consumption/issued to FARDC on a weekly basis and submit to Regional Supply Officer. 6) Act as Regional Supply Officer when the RSO is on leave or on official duty. 7) Monitor and update constantly stock holdings and movements of MRE and Bottled Water throughout the Region and provide consolidated reports to the Regional Supply Office. 8) Provide forecast of requirements for bottled drinking water and MRE in cooperation with Budget officer. 9) Examines replenishment request of MRE and BW and prepares handover/issue vouchers through Galileo. 10) Conducts post checked of cargo (fresh rations, MRE and Bottled Water) to ensure proper packaging and labeling is in place. 11) Inspect food when the Food inspector is on leave. 12) Supervise assigned Food Inspector and Rations Assistants. 13) Prepares a weekly report and submit to Regional Supply Officer. 14) Perform other related duties as required.

Summarize any of Your Achievements
Upgraded from FS-4 to FS-5 in a little more than 2 years makes me more confident and dedicated to my responsibilities.

Reasons for Leaving
With existing contract.

Job Title Rations Supervisor	Type of Business Peacekeeping Operation	From - To 01/01/2008 - 01/02/2009
Name of Employer MONUC	Name of Supervisor Jan Karlsson	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
52267	52267	USD	Is this a position within the UN Common System? Yes

Telephone Number _____ Email Address _____

Address of Employer
Congo, Dem. Rep.

Number of Employees Supervised by You
2

Description of Duties
1) Administer the rations operations within my AOR. This includes supervision for timely provision of rations, Fresh, MRE and Bottled Water to the Units/Contingents as well maintain the provision of emergency reserves for Military/FPU, Civilian and MILOBs. 2) Receives and verifies Contractor's sub-invoices and submit them to Budget&Planning Unit /Supply Section with required R&I reports. 3) Reconciles and analyze the supplies against the demand of the units/contingents with regards to the Delivery Notes on a weekly basis. 4) Liaise closely with Contractor's local representative, R&I officials, Contingents' Food Officers and Food Inspector to ensure timely and accurate provision of rations to the Units/Cont.and resolve any discrepancies locally as far as possible w/ respect to Rations Contract. 5) Consolidates reports of MRE, BW, and Fuel consumption/issued to FARDC on a weekly basis and submit to Regional Supply Officer. 6) Act as Regional Supply Officer when the RSO is on leave or on official duty. 7) Monitor and update constantly stock holdings and movements of MRE and Bottled Water throughout the Region and provide consolidated reports to the Regional Supply Office. 8) Provide forecast of requirements for bottled drinking water and MRE in cooperation with Budget officer. 9) Examines replenishment request of MRE and BW and prepares handover/issue vouchers through Galileo. 10) Conducts post checked of cargo (fresh rations, MRE and Bottled Water) to ensure proper packaging and labeling is in place. 11) Inspect food when the Food inspector is on leave. 12) Supervise assigned Food Inspector and Rations Assistants. 13) Prepares a weekly report and submit to Regional Supply Officer. 14) Perform other related duties as required.

Summarize any of Your Achievements
Experienced as Sub-office Manager for a year gained me more confidence and have developed my skills in administration related job.

Reasons for Leaving
With existing contract..

Job Title Sub Office Manager/Rations Supervisor	Type of Business Peakeeping Operations	From - To 01/02/2007 - 01/01/2008
Name of Employer MONUC	Name of Supervisor Shaukat Zaidi / Peter Graeml	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
52267	52267	USD	Is this a position within the UN Common System? Yes

Telephone Number _____ Email Address _____

Address of Employer
United States of America

Number of Employees Supervised by You
27

Description of Duties _____

Under the supervision of the Chief Rations with concurrent function as SOM, my responsibilities include; 1) Overall administration and supervision of all staff of MONUC Kigoma Logbase. 2) Consolidation and verification of requisitions received from the contingents. This includes preparation of Requisitions for Rations (RfR) and Rations Task Order (RTO) for timely provision of rations to the Units/Contingents and handling over the total requirement to the Contractor as per requisitions schedule. 3) Receives and verifies Contractor's sub-invoices and submit them to Budget&Planning Unit / Supply Section with required R&I reports. 4) Reconciles and analyze the supplies against the demand of the units/contingents with regards to the Delivery Notes on a weekly basis. 5) Liaise closely with Contractor's local representative, R&I officials, Contingents' Food Officers and Food Inspector to ensure timely and accurate provision of rations to the Units/Cont.and resolve any discrepancies locally as far as possible w/ respect to Rations Contract. 6) Provide MRE consumption details to be deducted from the Units/Contingents to SO Food, Rations Unit. 7) Monitor and update constantly stock holdings and movements of MRE and Bottled Water throughout the Region and provide consolidated reports to the Rations Unit. 8) Provide forecast of requirements for bottled drinking water and MRE in cooperation with Budget officer. 9) Examines replenishment request and prepares handover/issue vouchers through Galileo. 10) Conducts post checked of cargo (fresh rations, MRE and Bottled Water) to ensure proper packaging and labeling is in place. 11) Liaise with MOVCON/AIROPS to ensure the flight requirements are provided in a timely manner. 12) Supervise assigned Food Inspector and Rations Assistants. 13) Prepares a weekly report and submit to Chief rations Unit and Reg-Supply Officer. 14) Perform other related duties as require

Summarize any of Your Achievements

After having been served as UN Volunteer for only eighteen months, I was highly recommended to have a post as an International Staff. My dedication to serve and the commendable performance I have shown with the UN system are the reasons what I have and I am right now.

Reasons for Leaving

Redeployed to other sector.

Job Title OIC-RATIONS (Kigoma)	Type of Business DPKO	From - To 01/03/2004 - 01/09/2005
Name of Employer MONUC	Name of Supervisor SEBI JOSE	
Salaries per Annum: Starting 22116	Final 22116	Currency Paid USD
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? Yes
Telephone Number	Email Address joses@un.org	
Address of Employer Tanzania, United Rep. of		
Number of Employees Supervised by You 2		
Description of Duties Under direct supervision of OIC-Rations Unit, is responsible for: 1) Providing daily administration and supervision of all issues concerning rations. 2) In close coordination with the food contractor to ensure that deliveries and supply of good and services are on acceptable and consistent quality in accordance with UN Rations contract. 3) Plan and oversee the management of activities undertaken by the Cell, to ensure that substantive work programmes and programmed activities are carried out in a timely fashion. 4) Investigate and provide interim reports on the progress of any complaints received from the contingents i.e. short supply, discrepancy. 5) Liaise with the Airops concerning flight delays, cancellation of the flight and inform the contingents on the progress of the flight timings. 6) Giving information to the military food cell regarding short supply, substitutions, shipment delays, etc. prior to delivery to different locations. 7) Review and reconcile invoices to ensure timely and proper payments of invoices to the contractor with respect to the UN rations contract. 8) Liaise with other sections like MovCon, R&I, Airops, Engineering to ensure smooth operation. 9) Provides reports and returns in a timely manner. 10) Perform other duties as required.		
Summarize any of Your Achievements Initially I was assigned as Supply Assistant and eventually endorsed as the Officer-in-Charge of Rations-Kigoma. This enabled me to gain more sufficient knowledge and experience related to administrative job and honed my skills in dealing with multi-ethnic and multi-cultural environment as a professional.		
Reasons for Leaving Become International staff after serving 18 months as UNV.		

Job Title SUPPLY OFFICER	Type of Business TELECOMMUNICATIONS	From - To 01/03/2003 - 01/02/2004
Name of Employer DIGITAL TELECOMMUNICATIONS PHILIPPINES, INC.	Name of Supervisor ZALDY LUTRANIA	
Salaries per Annum: Starting 103200	Final 103200	Currency Paid PHP
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer Philippines		
Number of Employees Supervised by You 8		
Description of Duties Under the supervision of the Logistics Manager, my duties are; 1) Carry out preliminary examination of the finished project accomplished by the contractor for the issuance of certificate of completion, a requirement for the contractor to get paid. 2) Posting of documents transacted within the day to stock card, database and for SAP system. 3) Take responsibility for maintenance of accurate and complete records with respect to all assets of the company. 4) To ensure FIFO system of storage are being in place at all times. 5) Conduct daily spot-checking on inventory items. 6) Supervise daily good housekeeping. 7) Receive and check the deliveries. 8) Assist in preparing a variety of monthly, yearly and ad hoc inventory reports as required. 9) Assist in taking physical inventories of all company's assets including those surplus (damaged/obsolete). 10) Carry out other tasks as deemed necessary to ensure that all logistics related matters are met.		
Summarize any of Your Achievements I was part of the expansion program and we have met all the requirements as and when required, i.e. replenishment, storage and distribution. The company found me suitable and reliable to the job thus, after only three months with the company, they endorsed my employment status from temporary to regular employee.		
Reasons for Leaving Looked for a better career.		

Job Title ACCOUNTING CLERK	Type of Business GOVERNMENT BUREAU	From - To 01/04/2002 - 01/01/2003
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Name of Employer GOVERNMENT SERVICE INSURANCE SYSTEM			Name of Supervisor ELISA YUSON
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
82680	82680	PHP	Is this a position within the UN Common System? No
Telephone Number 00755235452		Email Address	
Address of Employer Philippines			
Number of Employees Supervised by You 0			
Description of Duties Under direct supervision from Chief Accounts and Administrative Division, my responsibilities are; 1) Examines loans request from the members serving with the government institutions. 2) Process salary, emergency and calamity loans and ensure release of such in a timely manner 3) Scrutinizes documents for completeness, accuracy and validity and prepares payments to the members' loans. 4) Reconciles and analyze members' accounts with regards to their payments details against the Online/Mainframe Data base. 5) Computing member's monthly payments against the loan granted and assisting in reconciliation of outstanding financial obligations. 6) Assisting in the closing of monthly accounts and preparing financial statements for submission to the Accounts Division Chief. 7) Verifies accuracy of input data, ensuring consistency of data. 8) Prepares proof of accuracy after checking payments for correctness and communicates to the Division Chief any discrepancy with suggested solutions through its logical solutions. 9) Ensure that proper control of documents and maintenance of all records are in proper archives. 10) Performs other related duties as may be assigned by the Accounts Division Chief.			
Summarize any of Your Achievements Their new system Online/Mainframe as they called was newly introduced during my period. This enable to familiarized easily updating/consolidating all the records related to the financial statements and details of the accounts of all the members serving for the government institutions under our area of responsibilities.			
Reasons for Leaving Looked for a better career.			

Job Title LOGISTICS SUPERVISOR	Type of Business FOOD AND BEVERAGE	From - To 01/01/1998 - 01/01/2002	
Name of Employer SWIFT FOODS, INC.	Name of Supervisor EDWIN ZULUETA		
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
96000	96000	PHP	Is this a position within the UN Common System? No
Telephone Number 00755234120		Email Address	
Address of Employer Philippines			
Number of Employees Supervised by You 15			
Description of Duties In close contact with the Sales Distribution Logistics Manager, is responsible with: 1) Distribution and shipping of cased goods and processed meat to different areas / locations. 2) Does Purchase Requisition for stock replenishment through SAP Operation. 3) Scheduling of deliveries to different locations. 4) Daily evaluates the inventory movements. 5) Supervise daily good housekeeping and implementing FEFO/FIFO system. 6) Prepares necessary reports transacted within the day to database. 7) Responsible for warehouse day-to-day operations, supervision, distribution, arrangement and stockpiling. 8) Take responsible to other duties when it is deemed necessary.			
Summarize any of Your Achievements Promoted to Logistics Supervisor year 1998. One of the awardees for the Model Employee Award for the year 1999. Introduced and implement the First Expiry First Out (FEFO) system.			
Reasons for Leaving Looked for better career delvelopment.			

Job Title WAREHOUSE OFFICER	Type of Business Food and Beverage	From - To 01/05/1996 - 01/01/1998	
Name of Employer SWIFT FOODS, INC	Name of Supervisor Ernesto Mallillin		
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
71280	71280	PHP	Is this a position within the UN Common System? No
Telephone Number 00755234120		Email Address	
Address of Employer Philippines			
Number of Employees Supervised by You 3			
Description of Duties Under the supervision of the Logistics/Warehouse Manager my responsibilities are; 1) Responsible for the daily issuance and receipts. 2) Checks all the incoming and outgoing items. 3) Does the requisition and replenishment. 4) Monitor the inventory movements. 5) Generates daily, weekly and monthly reports. 6) Assist in taking physical inventory of all company's assets including those surplus items (damaged/obsolete). 7) Update all the records and ensure proper management of the records. 8) Does other duties as assigned by my immediate superior.			
Summarize any of Your Achievements			

Based on the satisfactory performance and the availability of the post, I was chosen to handle the distribution, shipping and warehousing of processed meat and dry products.

Reasons for Leaving

Promoted to Logistics Supervisor.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **60** French - **10**

List any office machines or equipment you can use:

Computer, Fax Machine, Digital Sender/Scanner, Xerox Machine, Typewriter

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
Spanish	No	Not easily	Easily	Not easily	Not easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Tagalog	Yes	Easily	Easily	Easily	Easily
Kiswahili	No	Not easily	Easily	Not easily	Not easily

Address

144 SALISAY DISTRICT
DAGUPAN CITY PANGASINAN Philippines
Telephone: 63-75-5236427
Contact: BERNARDO CLORES

Address

C/O MONUC - BUKAVU
Bukavu Congo, Dem. Rep.
Telephone: 243-81890 extension 4402
Fax: 243-813687372
Contact: BERNARDO CLORES

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Kristian GEERTSEN	Field Office Manager	c/o MONUC Congo, Dem. Rep.	geertsen@un.org
Beatrice OPANY	Chief Entebbe Operations	c/o MONUC Congo, Dem. Rep.	opany@un.org
Shaukat ZAIDI	Field Office Manager	c/o MONUC Congo, Dem. Rep.	zaidis@un.org

Personal History Profile for Amidu DABOH

General Details

- | | | | |
|---|---------------------------------|--|-------------------------------------|
| 1. Family name
DABOH | First Name
Amidu | Middle Name
Mohamed | Maiden Name, (if any) |
| 2. Date of Birth
13/07/1967 | 3. City of Birth
Kono | Country of Birth
Sierra Leone | Index No
923975 |
| 4. Country of Nationality at Birth
Sierra Leone | Second Nationality (if any) | 5. Country of Present Nationality
Sierra Leone | Second Nationality (if any) |
| 6. Gender
Male | 7. Height [cm]
178 | 8. Weight [kg]
82 | 9. Marital Status
Married |
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Financial management specialists**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **daboh@un.org**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Josephine Massah FOFANAH	Spouse	02/01/1970	Female	Kenema, Sierra Leone	Sierra Leonean
Nafisatu Amida DABOH	Daughter	22/06/1991	Female	Kenema, Sierra Leone	Sierra Leonean
Agnes Baindu DABOH	Mother	03/06/1946	Female	Lowoma - Tongo Field, Sierra Leone	Sierra Leonean

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
University of Sierra Leone - Institute of Public Administration and Management (IPAM)	Freetown Sierra Leone	Oct-1999 - Jun-2003
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
BSc. (Hons) in Financial Services		

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
North Carolina State University (NCSU)	North C United States of America	Jan-2010 - Jan-2010
Main Course of Study	Certificate or Diploma	
1. Introduction to Hazard Analysis and Critical Control Points, 2. Sanitation Standards Operating Procedures 3. Good Manufacturing Practices 4. Risk Analysis / Hazard Analysis in Food Safety 6. Introduction to Microbial Foodborne Hazards	Food Safety Manager Certificate (in progress, to be completed)	

Name of School	City, Country	From - To
University of London - Center for Financial & Management Studies, SOAS,	London United Kingdom	Feb-2007 - Oct-2007
Main Course of Study	Certificate or Diploma	
Public Financial Management: Planning and Performance	Certificate of Achievement (Individual Professional Course)	

Name of School	City, Country	From - To
Association of Accounting Technicians (AAT)	London United Kingdom	Sep-1992 - Jun-1995
Main Course of Study	Certificate or Diploma	
1. Financial Accounting 2. Cost Accounting and Budgeting 3. Analysis & Design of Information Systems 4. Organisation and Financial Control	Accounting (Industry and Commerce)	

Name of School	City, Country	From - To
University of Sierra Leone - Institute of Public Administration and Management (IPAM)	Freetown, Sierra Leone	Sep-1992 - Jun-1996

Main Course of Study 1. Accounting and Budgeting 2. Analysis and Design of Information Systems 3. Organisation and Financial Control 4. Business Mathematics	Certificate or Diploma Technician Diploma in Accounting
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Name of School Waterloo Rural Vocational Secondary School	City, Country Waterloo Sierra Leone	From - To Sep-1988 - Jun-1989
Main Course of Study 1. English Language 2. Mathematics 3. Economics 4. Government 5. History: West Africa & Sierra Leone 6. Literature in English	Certificate or Diploma General Certificate of Education, Ordinary Level (GCE, O' Level)	

Name of School Government Secondary School	City, Country Kenema Sierra Leone	From - To Sep-1979 - Jun-1984
Main Course of Study Business and Art	Certificate or Diploma Fifth Form Certificate	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Rations Assistant	Type of Business Peacekeeping - Support to AMISOM	From - To 01/08/2009 -
Name of Employer UNSOA	Name of Supervisor Alexander Kasatkin	
Salaries per Annum: Starting Final Currency Paid	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number	Email Address	
Address of Employer Kenya		
Number of Employees Supervised by You		
Description of Duties 1. Prepared Requisition for the supply Food Rations to AMISOM Forces. 2. Pre-delivery inspection of Food Rations in Contractor warehouses (Dry, Chilled and Frozen) in Mombasa. 3. Completed pre-delivery R & I report for forces Food Rations.		
Summarize any of Your Achievements 1. Set up the Food Rations requisitioning 2. process Invoices for payment.		
Reasons for Leaving On temporal assignment to UNSOA to assist the Chief Supply set up the Food Rations operation in Mombasa.		

Job Title Supply Assistant (Contract Management, Accounts & Budget)	Type of Business Peace Keeping Operations	From - To 01/08/2004 -
Name of Employer MINUSTAH	Name of Supervisor Mr Anthony Feeney	
Salaries per Annum: Starting Final Currency Paid	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number	Email Address daboh@un.org	
Address of Employer United States of America		
Number of Employees Supervised by You 3		
Description of Duties Assist Chief of Unit; 1. Plan & manage the Rations budget a. Estimate costs for Rations, ERP, Water, etc for UN Troops & staff b. Draft acquisition plan & administer allotments c. Create requisition in Mercury for funds to be obligated d. Process invoices for payment in accordance with contract specifics e. Reconcile rations accounts in Mercury, SUN & FMT, & review the requirement to determine the need for more funds/liquidate outstanding obligations f. Initiate the re-alignment/redeployment of funds as required g. Calculate NTE & draft Mission's request to UNHQ for contract extension h. Assist Chief, Supply plan, manage & prepare the Section's QRBB report 2. Administer the Rations Contract a. Order Rations for Contingents & prepare periodic delivery schedule b. Co-ordinate with other sections to airlift Rations to troops in crisis situations c. Compute Contractor Performance Statistics to ascertain the level of compliance with contractual requirements d. Conduct & write minutes of contractor performance meetings e. Complete contractor evaluation report f. Liaise with Contract Management & Legal Office on interpretation of terms & conditions of the contract g. Prepare monthly status of Mission contract report for UNHQ h. Evaluate bids for technical compliance for orders requested i. Prepare quarterly cost report for leased Reefer Containers for recovery from TCC. j. Prepare SOP for Invoice processing. k. 3. Supervise staff & operations of the Unit a. Co-ordinate the activities of the subunits, b. Train, Supervise, & evaluate staff & operations of Invoice & Budget Unit, c. Draft response to audit & other queries for the Chief's review d. Prepare Border management, CMS & CMIS activity reports. 4. Manage files & information a. Document & file all transaction in order b. Archive closed files in TRIM & store originals with Information & File Management Office.		
Summarize any of Your Achievements		

1. Set up Rations Account & Budget operations 2. Designed a computer-based Invoice processing mechanism that ensure payments are only for rations accepted by Contingents and a computer-base Contract Performance Statistics which indicates the level of Contractor compliance with the contractual obligations. 4. Established with the approval of Chief, Rations, in consultation with the Contractor an electronic delivery docket system with logical functions that captures weekly deliveries into the invoice processing worksheet which enhanced the Invoice process. 5. Processed invoices with zero error since Mission start up. 6. Provided UNHQ with accurate estimates for the extension of MINUSTAH Rations contract. 7. Prepared the SOP for Rations Invoice Verification and Budget. 8. Represented the Chief of Rations on feasibility tour to identify appropriate location for Troop deployment in the regions. 9. Trained, supervised & evaluated staff in Invoice processing. 10. Evaluated bids for technical compliance for the provision of Temperature Monitoring Equipments for ERPs, Repellents, Water dispensing Unit etc. 11. I successfully managed the Unit in the absence of the Chief.

Reasons for Leaving

Aspire for challenging responsibilities with a desire to learn new skills, and a change in status.

Job Title Accounting Clerk (Rations Contract Management)	Type of Business Peace Keeping Operations	From - To 01/10/2001 - 01/08/2004
Name of Employer UNAMSIL	Name of Supervisor Mr Paul Ware	
Salaries per Annum: Starting 10146267	Final 10146267	Currency Paid SLL
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number 23222295224	Email Address daboh@un.org	
Address of Employer Sierra Leone		
Number of Employees Supervised by You 0		
Description of Duties 1. Verify that supporting documents to facilitate Invoice processing and review are valid and accurate 2. Process invoices for payment for rations and related services provided to troops by the Contractor 3. Ensure the Receiving and Inspection Report reflects discrepancies noted on delivery notes for appropriate action. 4. Ensure invoices are in compliance with contract specifications; unauthorised commodity, ceiling man-day rate etc. 4. Verify invoices for accuracy; quantity, unit costs, and amount charged by contractor. 5. Process invoices for Leased Reefer containers and prepare quarterly cost report for recovery from troop contributing countries. 6. Assist the Unit Team leader with troop rations logistics arrangement for support to UNMIL troops from Sierra Leone. 7. Prepare summary of invoices for periodic regular rations & special occasions for the Contract Manager's review & Section Chief's certification. 8. Process Invoices for rations and related services provided to UN troops in Liberia.		
Summarize any of Your Achievements 1. Learnt a unique and sophisticated method of processing Invoices for International payment. 2. Gained insight into UN accounting procedures and payment mechanism, Troops Ration provision. 3. Successfully completed the Mission's computer training in MS Word and MS Excel. 4. More comfortable to work and interact in any multi - national and multi - cultural environments. 5. Exposed to more sophisticated office equipments.		
Reasons for Leaving To broaden my knowledge by working in a more challenging multi - national and multi - ethnic environments with divers culture, and to render services to the needy in crisis situations.		

Job Title Senior Bank Clerk	Type of Business Banking, Finance and the Economy	From - To 01/06/1990 - 01/10/2001
Name of Employer Bank of Sierra Leone	Name of Supervisor Mrs Grace O Hassan	
Salaries per Annum: Starting 4609034	Final 5209034	Currency Paid SLL
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer Sierra Leone		
Number of Employees Supervised by You 0		
Description of Duties 1. Maintain accounting ledgers for various Foreign currencies; USD, UK Pound Sterling, French Franc, German Mark etc. 2. Reconcile foreign currencies and Investments accounts. 3. Prepare vouchers for the purchase and sale of foreign currencies and travellers cheques. 4. Assist the Head, Banking Department prepare budget estimates for sections in the department. 5. Monitor budget performance and prepare monthly performance report for Currency Management & Banking Operations Sections. 6. Assist the Branch Manager prepare staff payroll, calculate staff medical expenses, staff loans and tax deductions etc. 7. Cashiering; cash government cheques and others payment instruments for government, Commercial banks, other Financial institutions, parastatals etc. 6. Monitor and prepare daily government revenue and expenditure. 8. Prepare commercial banks liquidity returns and levy charges on banks in contravention. 9. Chair the Inter-banks cheques clearing exercise.		
Summarize any of Your Achievements 1. Employed as Bank Clerk and rose to the position of Senior Bank Clerk. 2. Employed with an Ordinary level General certificate of Education studied and achieved 'Association of Accounting Technician (AAT), Technician Diploma in Accounting (TDA), and a partly completed bachelors degree. 3. Computerised the National Currency Control Ledger for the bank. 4. Setup a computerised salary system for the branch. 5. Provided audit response for Currency Management Section during the first post war audit of the Central Bank.		
Reasons for Leaving It was my desire to seek more knowledge in a multi - national organisation.		

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

Computers, Fax Machines, Photo Copiers, Digital Sender etc

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Krio	No	Easily	Easily	Not easily	Easily
Mende	Yes	Easily	Not easily	Not easily	Easily

Address

No. 47 Route des Lauriers,
Vivy Mitchell
Port - au - Prince Haiti
Telephone: 509-445-4140
Fax: 509-655 1707
Contact: Amidu Daboh

Address

Rations Unit, Supply Section, Logbase - MINUSTAH
Boulevard T. Louverture, Acote de DDO et Clercine,
Port - au - Prince Haiti
Telephone: 509-244-2050 extension 6806
Fax: 509-445-4140
Contact: DABOH AMIDU

Address

9a Leaden Hall Street
Shell Old Road, Off Passonage Street,
Freetown Sierra Leone Sierra Leone
Telephone: 232-33-424 088
Fax: 232-76-737 346
Contact: Amidu Daboh

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Mr Dante BENDU	Lecturer and Head of Department	Accounting and Finance ,Institute of Public Administration and Management (IPAM) , University of Sierra Leone, Tower Hill,Freetown. Sierra Leone	23222224484
Bernard JAVOMBO	Financial Secretary	Ministry of Finance , George Street, Freetown, Sierra Leone Sierra Leone	2322222211
Rita THOMAS	Banking and Finance	International Finance Department, Bank of Sierra Leone, Freetown. Sierra Leone	23222226501 conrit@yahoo.co.uk

Personal History Profile for Jane KALINOVSKI

General Details

- | | | | |
|--|-----------------------------------|---|-------------------------------------|
| 1. Family name
KALINOVSKI | First Name
Jane | Middle Name
Petre | Maiden Name, (if any) |
| 2. Date of Birth
30/04/1970 | 3. City of Birth
Skopje | Country of Birth
TFYR of Macedonia | Index No
378928 |
| 4. Country of Nationality at Birth
TFYR of Macedonia | Second Nationality (if any) | 5. Country of Present Nationality
TFYR of Macedonia | Second Nationality (if any) |
| 6. Gender
Male | 7. Height [cm]
182 | 8. Weight [kg]
77 | 9. Marital Status
Married |
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.
Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Administrative officers**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? **01/01/2006**
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **jkalinovski@yahoo.com**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Tatjana TRPEVSKA-KALINOVSKA	Spouse	09/04/1974	Female	Skopje, TFYR of Macedonia	of TFYR of Macedonia
Petar KALINOVSKI	Son	27/05/2001	Male	Skopje, TFYR of Macedonia	of TFYR of Macedonia

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
St. Cirillus and Methodius	Skopje TFYR of Macedonia	Oct-1989 - Jun-1995
Main Course of Study Finance	Field of Study Business & Administration	
Degree Title or Equivalent Graduated Economist	Degree Type Bachelor of Sciences	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Microsoft Online Education Center	N/A United States of America	Jan-2008 - Jun-2008
Main Course of Study Microsoft SQL Server Database Administration, Maintenance		Certificate or Diploma Microsoft Certified IT Professional: Database Administrator

Name of School	City, Country	From - To
Economic School "Mosa Pijade"	Skopje TFYR of Macedonia	Sep-1984 - Jun-1988
Main Course of Study Accounting & Finance		Certificate or Diploma Economic Technician

Name of School	City, Country	From - To
Center For Studying Foreign Languages "Koco Racin"	Skopje TFYR of Macedonia	Sep-1980 - Jun-1988
Main Course of Study English Language		Certificate or Diploma Certificate for completed 8th degree

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
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Supply Assistant	UN Peacekeeping Mission	01/01/2006 -
Name of Employer UNMIL		Name of Supervisor Nadenapis Nitussananon
Salaries per Annum: Starting	Final	Currency Paid
Telephone Number 23106871373	Is this a civil servant position of your Government? No	
Address of Employer Liberia	Is this a position within the UN Common System? Yes	
Number of Employees Supervised by You	Email Address kalinovski@un.org	
Description of Duties 1. Calculating the performance of the Food Contractor in accordance with the contract and deducting the liquidated damages from Contractor's invoices. 2. Monitoring: a) Food Items en route to the mission, current stock levels and discrepancies with food requisitions up to two months prior the delivery to 11,000 UN troops; b) Consumption and Requisitions of Rations; c) The value of delivered food; d) Approved substitutions, contingents affected per time periods and products with approved substitutions. 3. Preparing daily, weekly and monthly reports for delivered and non delivered products for bringing the shortfalls and substitutions to the attention of Chief Supply and Chief Rations Cell as well as the Rations Contractor. 4. Providing cost estimates and budget performance for Rations Accounts exceeding 20 million USD. 5. Installing a relational Rations Database a) Adopting the Rations Database to reflect UNMIL's SOPs and practises in a multi-user environment; b) Writing more efficient importing procedures. 6. Training of Food Cell staff to: a) enter/import the data; b) run the pre-designed reports; c) verify rations invoices with the Rations Database.		
Summarize any of Your Achievements - I have made major contribution to transformation of UNMIL Food Cell into modern unit that immediately requests Contractor's corrective action on the basis of timely and relevant information I provide, for the contractor's deficient deliveries. The post facto analyses of deliveries for individual units based on their reports has been replaced with ex ante analyses which determines the products that will be deficient up to two months in advance; - I trained the entire Food Cell Staff to use the electronic relational database that I deployed, in their daily operations starting from requisitioning, analyses of deliveries and verification of invoices;		
Reasons for Leaving N/A		

Supply Assistant	UN Peacekeeping Mission	01/10/2003 - 01/03/2005
Name of Employer UNMEE		Name of Supervisor Vsevolod Soloviev and Ferdinand Schaffler
Salaries per Annum: Starting	Final	Currency Paid
49260	49260	USD
Telephone Number 2911151991	Is this a civil servant position of your Government? No	
Address of Employer Eritrea	Is this a position within the UN Common System? Yes	
Number of Employees Supervised by You 0	Email Address	
Description of Duties 1. Preparing draft cost estimates and budget performance report for provision of food; 2. Verifying if the invoices submitted for provision of food rations are in accordance to the Contracts; 3. Resolving all discrepancies between R&I Reports, Delivery Notes and Invoices for food rations; 4. Maintaining and upgrading The Rations Database 5. Monitoring food rations supply; 6. Monitoring contractors performance and preparing relevant performance reports on regular basis in accordance to the contract.		
Summarize any of Your Achievements 1. I developed database in SQL Server and programmed it in Visual Basic in MS Access for keeping records of food orders and deliveries to each military contingent per order periods of 28 day. I also developed cubes in SQL Server's Analyses Services that allow easy simple and flexible way of viewing the data. The database facilitates monitoring food rations supply, resolving the discrepancies between corresponding Invoices, Receiving Reports and Delivery Notes and shortens the time required for verification of invoices. I installed it in ONUCI as well. 2. I developed a database that connects to Mercury, a system used for requisitioning and preparing purchase orders by Procurement Section, reads the data from Mercury and puts it on reports that show:- Requisitions received by Procurement Section earlier than 30 days not put on bids or requisitions; - Purchase Orders that three months after approval still dont have R&I Report; - All products from Purchase Orders that have not been received while the promised date has been exceeded; - Obligations, Pre-encumbrances, Expenditures and Balances on each Purchase Order and Budget Account Code;		
Reasons for Leaving Selection on higher grade in UNMIL		

Supply Assistant	UN Peacekeeping Mission	01/10/2000 - 01/10/2003
Name of Employer UNMEE		Name of Supervisor Alexander Kasatkin
Salaries per Annum: Starting	Final	Currency Paid
47604	47604	USD
Telephone Number	Is this a civil servant position of your Government? No	
Address of Employer Eritrea	Is this a position within the UN Common System? Yes	
Number of Employees Supervised by You	Email Address kalinovski@un.org	

0

Description of Duties

1. Monitoring funds on Supply Budget Account Codes, expenditures on purchase orders in SUN within each Budget Account Code and proposing to Budget Unit transfers of funds among Budget Account Codes when required; 2. Preparing draft cost estimates for future budget periods for services; 3. Elaborating Supply Section's budget performance, that is discrepancies between allotment and expenditures on Supply's Budget Account Codes; 4. Verification of services rendered in reference to more complicated contracts: Rations Contract, Leasing of Photocopiers, Catering and Laundry Services to GuardCoy etc; 5. Developing and maintenance of complex relational databases when required to keep detailed records for supply of rations, provision of laundry services etc; 6. Preparing draft Scopes of Work for required services; 7. Specifying technical descriptions of products and supplies in Procurement Applications; 8. Evaluating the bids on behalf of Chief Supply; 9. Attending LCC meetings and panels for evaluation of contractors; 10. Alerting Chief Procurement Officer when: - supply requisitions were not put on bid in one month; - supply requisitions were not put on PO in three months; -Products not delivered by the date promised by the vendor.

Summarize any of Your Achievements

1. I was first staff member in addition to OIC Supply to arrive in the Section. We have set up the warehouse operations and regular procurement cycles for the more important items.

Reasons for Leaving

After developing of the Rations Database, I was transferred to Rations Cell of Supply Section.

Job Title Research Assistant	Type of Business Oil Refinery	From - To 01/12/1999 - 01/10/2000
Name of Employer "OKTA-The Crude Oil Refinery"		Name of Supervisor Milka Gadzova
Salaries per Annum: Starting 300000	Final 300000	Currency Paid MKD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number 38923128335	Email Address	
Address of Employer TFYR of Macedonia		
Number of Employees Supervised by You 0		
Description of Duties 1. Submitting daily reports to CEO for the trends of import and domestic prices of the crude oil and oil derivatives, exchange rates and their impact on the retail prices of the company;2. Calculating draft sales prices of the oil derivatives regularly submitted to the Government Commission responsible for their regulation, based on the Methodology for determining the retail prices, where the basic elements are crude oil prices on the international markets, exchange rates, transportation costs, custom tariffs etc;3. Converting the data obtained from reports prepared by IT Unit in format recognizable by MS Windows Software, suitable for further processing;4 Providing data in accordance to the law to various ministries and offices of the Government of Republic of Macedonia.		
Summarize any of Your Achievements Prepared an analyses of the estimated consumption of oil derivatives per regions and municipalities in Republic of Macedonia on the basis of summarized data on the basis of registered vehicles in each municipality by type and their average consumption and extrapolating the data at subsequent years. This analyses was used by the management for determining locations of the gas stations that were built later.		
Reasons for Leaving Republic of Macedonia is one of the least developed countries in Europe, so although I had interesting and creative job salary I earned was much lower than the salary offered by UN.		

Job Title Movcon Assistant	Type of Business UN Peacekeeping Mission	From - To 01/08/1999 - 01/10/1999
Name of Employer UNMIK		Name of Supervisor Claus Zillner
Salaries per Annum: Starting 7000	Final 7000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
Address of Employer TFYR of Macedonia		
Number of Employees Supervised by You		
Description of Duties 1. Dispatching personal effects and Cargo to UNMIK HQ Pristina; 2. Preparing Cargo Manifests and Packing Lists; 3. Preparing Passenger Manifests; 4. Dispatching the pouch to UNHQ New York and UNMIK HQ Pristina		
Summarize any of Your Achievements Acquired skills in MovCon, Mail and Pouch and Travel and Traffic operations		
Reasons for Leaving More permanent offer by the Crude Oil Refinery		

Job Title Property Control Assistant	Type of Business UN Peacekeeping Mission	From - To 01/09/1996 - 01/06/1999
Name of Employer UNPREDEP		Name of Supervisor Carlos Ortiz
Salaries per Annum: Starting 7800	Final 7800	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes

Telephone Number 38922361-168	Email Address
Address of Employer TFYR of Macedonia	
Number of Employees Supervised by You 0	
Description of Duties 1. Controlling whether the governments of troop contributing countries made the necessary major equipment available to their units according to the leasing agreement with United Nations; 2. Keeping records of fixed assets owned by the nations that participated in The Mission and by the United Nations since their purchase, receipt, than storage and use until their disposal; 3. Controlling the consistency and accuracy of the data entered in the Central Assets Database by the Self Accounting Sections regarding condition, location, description, user, disposal status etc. of each asset; 4. Preparing monthly summary reports about acquisition, condition status, value and disposal of non-expendable equipment; 5. Maintain consistency of the records in Central Asset Database and advising responsible sections to correct the discrepancies when they would have occurred.	
Summarize any of Your Achievements While working in UNPREDEP I gained the first experience working in multinational environment accepted core values and gained core competencies. As PCU consisted only of one international and two local staff, each of us was performing all functions of the Unit. Therefore I had a chance detally to learn inventory procedures. My competencies were recognized by selecting me in the liquidation team of The Mission, in a period when many International Staff Members lost their posts.	
Reasons for Leaving The Mission was liquidated.	

Job Title Expert Colaborator	Type of Business Government Institution	From - To 01/05/1996 - 01/09/1996
Name of Employer Statistical Office of Republic of Macedonia	Name of Supervisor Dimitar Bogov	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
150000	150000	MKD	Is this a position within the UN Common System? No

Telephone Number 389223295600	Email Address
Address of Employer TFYR of Macedonia	
Number of Employees Supervised by You 0	
Description of Duties Assisting the leader of the project "An Intersector Analyses of the economy" in preparing Input-Output tables which determine the mutual links and influences among different sectors industries and branches of the economy.	
Summarize any of Your Achievements I started to familiarize myself with the United Nations methodology of calculating Gross Domestic Product which had replaced the old system in Republic of Macedonia only few years before I was employed in Statistical Office.	
Reasons for Leaving This was the most interesting and challenging job in my career. However, I couldn't reject the offer of appointment I received from UNPREDEP to work in an international environment and to have colleagues from every part of the world.	

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **40** French -

List any office machines or equipment you can use:

computers, printers, scanners, photocopiers, faxes etc.

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Macedonian	Yes	Easily	Easily	Easily	Easily
Serbo Croatian	No	Easily	Easily	Easily	Easily

Address

bld. Jane Sandanski
65/15
Skopje TFYR of Macedonia
Telephone: 389-2-2455173
Fax: 389-71-554216
Contact: Jane Kalinovski

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Sinisha IVANKOVIC	IT Engineer	Ministry of Economy of Republic of Macedonia Jury Gagarin 15, 1000 Skopje TFYR of Macedonia	38922239453 sinisha.ivankovic@economy.gov.mk
Ljupco LUMAKOVSKI	Public Informtion Officer	OKTA-The Crude Oil Refinery 1000 Skopje TFYR of Macedonia	38922577577 lumakovski@okta.com.mk
Verka PANOVA	Deputy Director of Statistical Office of Republic of Macedonia	Statistical Office of Republic of Macedonia Dame Gruev 4 1000 Skopje TFYR of Macedonia	38923295600

Personal History Profile for Obinya KOBINYA

General Details

- | | | | |
|---|------------------------------------|--|-------------------------------------|
| 1. Family name
KOBINYA | First Name
Obinya | Middle Name
Andrew Chiro | Maiden Name, (if any) |
| 2. Date of Birth
23/04/1962 | 3. City of Birth
Shirati | Country of Birth
Tanzania, United Rep. of | Index No |
| 4. Country of Nationality at Birth
Tanzania, United Rep. of | Second Nationality (if any) | 5. Country of Present Nationality
Tanzania, United Rep. of | Second Nationality (if any) |
| 6. Gender
Male | 7. Height [cm]
176 | 8. Weight [kg]
79 | 9. Marital Status
Married |
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Professional, managerial & technical specialists for which no job family exists**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? **01/06/2007**
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **obinya@un.org**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Emma MKING'I	Spouse	05/03/1972	Female	Ismani, Tanzania, United Rep. of	Tanzanian
Innocent OBINYA	Son	24/11/1994	Male	Kahama, Tanzania, United Rep. of	Tanzanian
Nodrick OBINYA	Son	27/02/2004	Male	Kahama, Tanzania, United Rep. of	Tanzanian
Roseline OBINYA	Daughter	15/08/1997	Female	Kahama, Tanzania, United Rep. of	Tanzanian
Rosemary OBINYA	Daughter	05/07/1993	Female	Kahama, Tanzania, United Rep. of	Tanzanian

Education

List all university degrees or equivalent qualifications obtained.

University Name Mzumbe University	City, Country Morogoro Tanzania, United Rep. of	From - To Oct-1995 - Jun-1996
Main Course of Study Postgraduate Degree in Business Administration	Field of Study	Degree Type

University Name SOKOINE UNIVERSITY OF AGRICULTURE	City, Country MOROGORO Tanzania, United Rep. of	From - To Sep-1990 - Jul-1995
Main Course of Study African Languages and Civilizations	Field of Study Humanities	Degree Type Bachelor of Sciences

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School Makutopora Military Training Centre	City, Country Dodoma Tanzania, United Rep. of	From - To Jun-1986 - Jul-1987
Main Course of Study Basic principles of Tanzania Peoples Defence Force.	Certificate or Diploma Certificate	

Name of School Moshi High School	City, Country Moshi Tanzania, United Rep. of	From - To Jul-1984 - May-1986
Main Course of Study Advanced Mathematics, Chemistry and Physics	Certificate or Diploma Advanced Certificate of Secondary Education	

Name of School Tunduru Secondary School	City, Country Tunduru Tanzania, United Rep. of	From - To Jan-1980 - Nov-1983
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Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Warehouse and Material Manager		Type of Business Peacekeeping Mission	From - To 01/08/2008 - 01/12/2008
Name of Employer United Nations Integrated Office in Sierra Leone		Name of Supervisor Ellyseus Kasenene	
Salaries per Annum:			
Starting 27000	Final 27000	Currency Paid USD	Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address	
Address of Employer Sierra Leone			
Number of Employees Supervised by You 8			
Description of Duties Warehousing/Inventory: • Assist by initializing the accounting records for the Property and Control Inventory Unit, coordinating the Receiving and Inspection of all UN owned property, evaluating requirement and producing initial assessment for the budget planning for engineering commodities. • Develop, in close collaboration with the computer programmer, system designs for inventory assets tracking applications including file structure, records and screen layout; test new or modified applications for suitability to unit requirements and make recommendations for improvements. • Assist in taking physical inventories of UN properties in investigating and reconciling discrepancies. • Assist in managing and maintaining comprehensive electronic database of expendable and non-expendable UN property of multiple Sections. • Assist in preparing a variety of monthly, yearly and ad hoc inventory reports of UN property as required, including those on surplus (damaged/obsolete) non-expendable UN property, on consumption, proposed consumption and local/HQ procurement lead-time for non-expendable UN property, etc. • Assist in clearing and supervising logistics of UN property from Freetown Port to UNIOSIL HQ in Freetown. • Assist in supervising sales and/or disposal of UN property. • Assist in preparing and issuing catalogues listing non-expendable UN property together with code numbers. • Supervise staff within Unit. • Provide administrative and technical support in managing UN owned field assets or other UN owned property in relevant UN asset control database [e.g. Field Asset Control system (FACS), Galileo, etc.] and train users on these database, propose, implement and/or monitor technical or procedural changes within the system. • Perform verification and data migration of existing property control database and the migration of data between other UN asset control databases. • Perform other duties as required. Material Manager: • Receive request and allocate			
Summarize any of Your Achievements UN assets at UNIOSIL HQ, controlled and monitored.			
Reasons for Leaving My contract as a UNV at UNIOSIL HQ expired.			

Job Title Camp Manager(UNV)		Type of Business Responsible for operation and day to day management and upkeep of all buildings,related infrastructure and other engineering work done in the camps.	From - To 01/09/2007 - 01/07/2008
Name of Employer United Nations Integrated Office in Sierra Leone (UNIOSIL)		Name of Supervisor Padma Khatri-Chhetri	
Salaries per Annum:			
Starting 27000	Final 27000	Currency Paid USD	Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address	
Address of Employer Sierra Leone			
Number of Employees Supervised by You 4			
Description of Duties 1: Administrative work: T Assist the Chief of Engineering (CE) to clear some queries from Budget, Finance and Procurement Sections. Investigate, check and verify invoices submitted by service contractors for certification by CE. 2:Management of routine Maintenance work: Manage / coordinate daily routine maintenance work in UNIOSIL HQ and Field Offices respectively. Prepare Labour Task Order bi-monthly for maintenance work and consolidate all tasks orders from other units for submission to the CE 48 hours in advance. Assess material requirement to ensure that materials requested for maintenance work are in order. Ensure that the necessary materials not available in stock are acquired through petty cash or direct expenditure for the completion of the work. Conduct regular inspection of buildings and facilities including electrical installations, water piping, sewage lines, kitchen and ablution facilities, HVAC equipment, etc. Providing scheduling and supervision for construction, repair, maintenance and installation of conventional building, temporary building, infrastructure and sites and premises including grounds in the camp. Management of camp operations and management of staff under my command, including supervision and instruction of casual labourers and technicians in daily basis. Review work orders and assign day to day repair and maintenance tasks to tradesmen and technicians being supervised. Inspect and report on construction project work and maintenance work carried out either by contractors or tradesmen and staff under supervision, and ensure proper utilization of available resources. Prepare contracts and necessary requisitions required and monitor performance of contracting company providing specific services. Maintenance of roads and grounds within the camp compound, including street cleaning, rodent/pest control, garbage collection, traffic control (road marking, traffic signs, speed bumps, etc)			
Summarize any of Your Achievements Different Sections/Units in the Mission Area supported to achieve Mission Mandate. All 250 Military Guard Force at Solar Camp and Sierra Leone Special Court are accommodated well as per agreed Standard Operating Procedures between UNIOSIL & UNMIL			
Reasons for Leaving My contract with UNIOSIL as a UNV expired.			

Job Title	Type of Business	From - To
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Logistics Assistant	Public Service	01/05/2004 - 01/08/2007
Name of Employer United Nations World Food Programme		Name of Supervisor Hafiz Makawi
Salaries per Annum: Starting 10716912	Final 12887100	Currency Paid TZS
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 255222666700		Email Address TAN/FIELD/WFP@WFP.org
Address of Employer Tanzania, United Rep. of		
Number of Employees Supervised by You 18		
Description of Duties Management of the warehousing operations: Prepare, control and monitor daily dispatch schedule based on call forwards. Perform oversight function of all logistics documents, reports and payments for loaders and casual workers. Ensure storage of WFP commodities according to WFP guidelines and procedures. Supervise all logistics activities, staff, employs and casuals working at the Sub Office. Control and oversee communication flow between WFP Isaka office and other WFP field offices concerning monitoring of stock level and dispatch plans. Coordinate various activities with Local Government Authorities, Customs Officials, Superintendent Company, Clearing Agents and Transporters to enable smooth receipts and dispatches. Prepare reports on transporters performance and keep record of transport costs. Provide technical guidance to the logistics staff on food quality assurance in order that the quality of food handled is maintained and losses minimised. Organize and mobilize staff for the inspection of WFP Food Aid Commodities arriving at Isaka Sub Office. Organize and supervise all tasks associated with the treatment of cargo arriving damaged and infested. Document and report issues of problematic nature, poor packaging, high degree of leakage etc. During the receipt of local purchase consignments, mobilise staff and equipment necessary to assist with cargo inspection. Closely monitor the performance and methodology employed by WFP Superintendent during inspection. Where necessary assess the quality and quantity of WFP superintendent. Manage the storage and disposal of spoiled commodity through proper storage procedures and disposal procedures. Manage and supervise all necessary fumigation and spraying operations. Maintain utilization and stock reports of all fumigation and spraying chemicals. Ensure all fumigation and spraying equipment and materials are used carefully and stored correctly. Organize and mobilize staff to under		
Summarize any of Your Achievements Quantitative and Qualitative losses of different types of WFP Food Aid Commodities reduced through proper handling during receipts, storage and dispatches. Infestation of food commodities in the warehouses controlled through proper fumigation and routine spraying. Needs and preferences of the beneficiaries were met Storage costs reduced through direct transhipment of commodities arriving at the port.		
Reasons for Leaving UNV assignment to UNIOSIL HQ		

Job Title Storekeeper	Type of Business Receiving, storing and issuing food commodities to refugee camps.	From - To 01/06/2001 - 01/04/2004
Name of Employer UNITED NATIONS WORLD FOOD PROGRAMME		Name of Supervisor Adham Basti / Ken Young
Salaries per Annum: Starting 5028324	Final 7477008	Currency Paid TZS
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 255222666700		Email Address TAN/FIELD/WFP@WFP.org
Address of Employer Tanzania, United Rep. of		
Number of Employees Supervised by You 8		
Description of Duties Supervision of WFP operations at the Port: Coordinate staff working at the port and supervise logistics activities done at the port. Liaise with Port Authority, Shipping Liners, Customs, Clearing and Forwarding Agents to facilitate receipts and dispatches of humanitarian food aid commodities and non food items by road, sea or air. Organize and supervise transporters assigned to load WFP commodities at the port. Prepare and produce daily, weekly and monthly logistics reports. Organize, establish and supervise sampling and inspection of food commodities received at the port before dispatch. Organize and supervise all tasks associated with food quality assurance and treatment of cargo arriving damaged and / or infested. Ensure all warehouse documents are completed in correct and timely manner. Advise Logistics Officer on quality assurance related matters.		
Summarize any of Your Achievements Both Qualitative and Quantitative losses minimized through proper management of storage facilities, proper handling of the commodities during stacking in the warehouses, proper inspection in the stores, proper stock records and stock control, proper labour management and security. Infestation in the warehouses controlled through proper fumigation and routine spraying. Programme needs were met through proper dispatch plan.		
Reasons for Leaving Promotion from Storekeeper(G3) to Food Quality Control Assistant(G5)		

Job Title Quality Assurance Officer	Type of Business Maritime Survey & Consultancy	From - To 01/10/1996 - 01/04/2001
Name of Employer African Marine Surveyors & Consultants Co. Ltd		Name of Supervisor John Mahemba
Salaries per Annum: Starting 3000000	Final 3600000	Currency Paid TZS
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number 255222667878		Email Address
Address of Employer Tanzania, United Rep. of		

Number of Employees Supervised by You

12

Description of Duties

As a contracted surveyor for WFP, during the arrival of WFP Vessels, mobilise staff and equipment necessary for inspection of WFP Food Aid Commodities. Manage and supervise analysis of all representative samples of food collected from the vessels. Provide technical guidance to the WFP Logistics staff on food quality in order that the quality of food handled is maintained and losses minimised. Verify quality of WFP Food Commodities procured locally in Tanzania regions. Keep WFP clients well informed on all issues related and closely monitor the performance of WFP food suppliers. Document and report to WFP quality control issues of a problematic nature, e.g. poor packaging, high degree of leakage etc.

Summarize any of Your Achievements

WFP extended contract to my company because of good survey report. WFP (principal) managed to minimise both qualitative and quantitative losses.

Reasons for Leaving

Joining WFP as a national staff.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Krio	No	Easily	Not easily	Not easily	Easily
Kiswahili	Yes	Easily	Easily	Easily	Easily

Address

P.O.BOX 28
Isaka
Kahama Shinyanga Tanzania, United Rep. of
Telephone: 255-028-282730032
Fax: 255-769396169
Contact: Nelson Obinya

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Michael MULINGE	Chief of Mission Support	UNIPSIL Sierra Leone	mulinge@un.org
Tibiita MUGANGA	Operation Officer	SCSL Sierra Leone	muganga@un.org
Khatri-Chhetri PADMA	Chief - Engineering Section	UNIOSIL HQ Sierra Leone	padma@un.org

Personal History Profile for Kota KUMAR

General Details

- | | | | |
|--|--|---|-------------------------------------|
| 1. Family name
KUMAR | First Name
Kota | Middle Name | Maiden Name, (if any) |
| 2. Date of Birth
16/06/1972 | 3. City of Birth
Bhattiprolu | Country of Birth
India | Index No |
| 4. Country of Nationality at Birth
India | Second Nationality (if any) | 5. Country of Present Nationality
India | Second Nationality (if any) |
| 6. Gender
Male | 7. Height [cm]
167 | 8. Weight [kg]
65 | 9. Marital Status
Married |
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.
Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**
13. What is your preferred field of work? **Life scientists**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **kota_kumar2002@yahoo.com**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Education

List all university degrees or equivalent qualifications obtained.

University Name Indira Gandhi National Open University	City, Country New Delhi India	From - To Jan-1999 - Dec-2003
Main Course of Study Marketing	Field of Study Business & Administration	
Degree Title or Equivalent Master of Business management	Degree Type Masters	

University Name University of Mysore	City, Country Mysore India	From - To Aug-1992 - Aug-1994
Main Course of Study Food and Drink Processing	Field of Study Manufacturing & Processing	
Degree Title or Equivalent Master of science in Food Technology	Degree Type Masters	

University Name Nagarjuna Universirt	City, Country Nagarjuna Nagar, Guntur India	From - To Jun-1989 - Jun-1992
Main Course of Study Mathematics	Field of Study Mathematics & Statistics	
Degree Title or Equivalent Bachelor of Science	Degree Type Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School Ravi Tutorial	City, Country Guntur India	From - To Jun-1987 - Jun-1989
Main Course of Study Mathematics,Physica,Chemistry,English,Sanscrit		Certificate or Diploma Intermediate certificate

Name of School Nagarjuna Public school	City, Country Kondapalli India	From - To Jun-1986 - Jun-1987
Main Course of Study Telugu,Hindi,English,Social,Science,Mathematics		Certificate or Diploma Secondary education certificate

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Assistant General Manager - Manufacturing,QA and R&D	Type of Business Organic food processing	From - To 01/05/2007 -
Name of Employer Sresta Natural Bio Products PVT Ltd.,	Name of Supervisor Mr.Rajasekhar Reddy	
Salaries per Annum: Starting 540000	Final 660000	Currency Paid INR
Is this a civil servant position of your Government? No	Is this a position within the UN Common System? No	
Telephone Number 914027893028	Email Address kumar@sresta.com	
Address of Employer India		
Number of Employees Supervised by You 18		
Description of Duties Planning of pro production,Procurement of materails,Certification of units,Dispatch schedules,QA activities,new product development		
Summarize any of Your Achievements Doen organic certification of various units,achieved highent production with nill complaints		
Reasons for Leaving still working looking for better opportunity		

Job Title Chief Quality controller	Type of Business Fruit juices	From - To 01/11/2004 - 01/04/2007
Name of Employer House of Eden (U) ltd.,	Name of Supervisor Mrs. Kashmiri	
Salaries per Annum: Starting 16800	Final 16800	Currency Paid USD
Is this a civil servant position of your Government? No	Is this a position within the UN Common System? No	
Telephone Number 25641342876	Email Address	
Address of Employer Uganda		
Number of Employees Supervised by You 4		
Description of Duties To head the quality control team, to liase with certification agencies		
Summarize any of Your Achievements Process standardisation of bottled water production		
Reasons for Leaving Still working		

Job Title Chief Quality controller	Type of Business Fruit juices	From - To 01/11/2004 - 01/04/2007
Name of Employer House of Eden (U) ltd.,	Name of Supervisor Mrs. Kashmiri	
Salaries per Annum: Starting 16800	Final 19200	Currency Paid USD
Is this a civil servant position of your Government? No	Is this a position within the UN Common System? No	
Telephone Number 25641342876	Email Address	
Address of Employer Uganda		
Number of Employees Supervised by You 4		
Description of Duties To head the quality control team, to liase with certification agencies		
Summarize any of Your Achievements Process standardisation of bottled water production		
Reasons for Leaving		

Still working

Job Title Manager-Operations	Type of Business Food Processing	From - To 01/02/2002 - 01/10/2004	
Name of Employer Hyderabad Food products PVT Ltd.,		Name of Supervisor Ravindra Modi	
Salaries per Annum: Starting 210000	Final 222000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer India			
Number of Employees Supervised by You			
Description of Duties quality control activities. Coordinated production with Sales Department and purchased all plant supplies and packaging materials. To accomplish line rate and labor efficiency .Promote and provide the guidance and resources needed to facilitate ISO 9001 and HACCP through out the complex.. Instrumental in getting ISO 9001-2000 and HACCP certification to the organisation.Also acting as a MR and coordinator for HACCP. Directly responsible for all phases of production. Coordinated all plant design changes. Managed staff hiring and training.			
Summarize any of Your Achievements Achieved HACCP certification and ISO-9001-2000			
Reasons for Leaving Better opportunity			

Job Title Executive-production	Type of Business Food Processing	From - To 01/03/2000 - 01/09/2001	
Name of Employer Global Green company limited		Name of Supervisor Suresh	
Salaries per Annum: Starting 180000	Final 180000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer India			
Number of Employees Supervised by You			
Description of Duties 100% EOU company Managed Paprika Oleoresin plant and managed the process through PLC system, fermented and fresh gherkins. During off season handled QA department to oversee the quality of the in coming raw materials, finished products and in process materials.			
Summarize any of Your Achievements Documentation of processes			
Reasons for Leaving Better opportunity			

Job Title Food Technologist	Type of Business Food Processing	From - To 01/10/1994 - 01/03/2000	
Name of Employer Priya Foods division		Name of Supervisor K.V.kishore	
Salaries per Annum: Starting 42000	Final 120000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer India			
Number of Employees Supervised by You			
Description of Duties Responsible for Selection and training of Chemists .Handled QC and R&D departments. Developed system to arrest leaks in the bottled products. Responsible for fixing standards for raw			
Summarize any of Your Achievements Arrested the leaks in the bottled bottles			
Reasons for Leaving Better opportunity			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Hindi	No	Easily	Easily	Easily	Easily
Telugu	Yes	Easily	Easily	Easily	Easily

Address

Plot No.210, Vishal Towers, Behind Ramalayam,
Bagh Ameer,Kukatpalli,
Hyderabad Andara Pradesh India
Telephone: 91-40-23066829
Fax: 91-9963627111
Contact: NSVSK Kumar Kota

Address

Sresta House,Plot #7,LIC colony,Sikh Villege,Secunderabad
Secunderabad AP India
Fax: 91-71-9963627111
Contact: NSVSKKumar Kota

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
George.abraham ABRAHAM	Production Manager	PO box.11255 Uganda	256712506190 george.abraham@hoe.co.ug
Modi AVINASH	Director	Hyderabad Food Products PVT.Limited,Jeedimetla Industrial Area,Phase-1 Uganda	suryamasale@yahoo.com
Surya prakasa rao PV	Technical Advisor	Mr.P.V.Suryaprakasa Rao, Priya foods division,Eenadu compound, Uganda	pvsprao@priyafoods.com

Personal History Profile for Puthiri Thomas LAWRENCE

General Details

1. Family name LAWRENCE	First Name Puthiri Thomas	Middle Name	Maiden Name, (if any)
2. Date of Birth 26/11/1952	3. City of Birth Trichur	Country of Birth India	Index No
4. Country of Nationality at Birth India	Second Nationality (if any)	5. Country of Present Nationality India	Second Nationality (if any)
6. Gender Male	7. Height [cm] 167	8. Weight [kg] 62	9. Marital Status Married
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: puthirithomas@un.org			

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Metty PUTHIRI	Spouse	09/03/1958	Female	Trichur, India	Indian
Melwin PUTHIRI	Son	25/03/1983	Male	Trichur, India	Indian
Teena PUTHIRI	Daughter	12/08/1987	Female	Trichur, India	Indian

Education

List all university degrees or equivalent qualifications obtained.

University Name Calicut University	City, Country Calicut India	From - To May-1971 - Mar-1976
Main Course of Study Road Motor Vehicle Operations	Field of Study Transport Services	
Degree Title or Equivalent Bachelor of Arts (History, Politics & Statistics)	Degree Type Bachelor of Arts	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School Government Higher Secondary School	City, Country Velur, Trichur (dist) Kerala, India	From - To Jun-1966 - Mar-1970
Main Course of Study Physics, Maths, Chemistry, Biology, History and English Language.	Certificate or Diploma Secondary School Leaving Certificate from state Board (Kerala) India.	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL	Name of Supervisor Robert Hartely	
Salaries per Annum: Starting 58000 Final 58000 Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Telephone Number	Email Address puthirithomas@un.org	

Address of Employer

Lebanon

Number of Employees Supervised by You

Description of Duties

- By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and

Summarize any of Your Achievements

ensure that food items dry or frozen and fresh veg/dairy products supplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.

Reasons for Leaving

for better future. I attended and passed Bocker Food Safety (Basic food Hygiene traing Course and Applied HACCP Principels) form Boecker Food safety institute. I passed Level 3 Award in Supervising Food Safety Boecker Food Safety.

Job Title	Type of Business	From - To
Ration Assistant and QA/QC	Peace Keeping	01/03/2007 -
Name of Employer		Name of Supervisor
UNIFIL		Robert Hartely

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
58000	58000	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
		puthirthomas@un.org	

Address of Employer

Lebanon

Number of Employees Supervised by You

Description of Duties

- By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and

Summarize any of Your Achievements

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Reasons for Leaving

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Job Title	Type of Business	From - To
Ration Assistant and QA/QC	Peace Keeping	01/03/2007 -
Name of Employer		Name of Supervisor
UNIFIL		Robert Hartely

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
58000	58000	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
		puthirthomas@un.org	

Address of Employer

Lebanon

Number of Employees Supervised by You

Description of Duties

- By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and

Summarize any of Your Achievements

ensure that food items dry or frozen and fresh veg/dairy products supplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.

Reasons for Leaving

for better future. I attended and passed Bocker Food Safety (Basic food Hygiene traing Course and Applied HACCP Principels) form Boecker Food safety institute. I passed Level 3 Award in Supervising Food Safety Boecker Food Safety.

Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL		Name of Supervisor Robert Hartely
Salaries per Annum: Starting 58000	Final 58000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address puthirithomas@un.org	
Address of Employer Lebanon		
Number of Employees Supervised by You		
Description of Duties - By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and		
Summarize any of Your Achievements ensure that food items dry or frozen and fresh veg/dairy products supplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.		
Reasons for Leaving for better future. I attended and passed Bocker Food Safety (Basic food Hygiene traing Course and Applied HACCP Principels) form Boecker Food safety institute. I passed Level 3 Award in Supervising Food Safety Boecker Food Safety.		

Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL		Name of Supervisor Robert Hartely
Salaries per Annum: Starting 58000	Final 58000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address puthirithomas@un.org	
Address of Employer Lebanon		
Number of Employees Supervised by You		
Description of Duties - By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and		
Summarize any of Your Achievements ensure that food items dry or frozen and fresh veg/dairy products supplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.		
Reasons for Leaving		

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Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL	Name of Supervisor Robert Hartely	
Salaries per Annum: Starting 58000	Final 58000	Currency Paid USD
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? Yes
Telephone Number	Email Address puthirithomas@un.org	
Address of Employer Lebanon		
Number of Employees Supervised by You		
Description of Duties - By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and		
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Is this a civil servant position of your Government? No		Is this a position within the UN Common System? Yes
Telephone Number	Email Address puthirithomas@un.org	
Address of Employer Lebanon		
Number of Employees Supervised by You		
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Is this a civil servant position of your Government? No		Is this a position within the UN Common System? Yes

Telephone Number	Email Address puthirithomas@un.org
Address of Employer Lebanon	
Number of Employees Supervised by You	
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Job Title R & I in ONUCI	Type of Business Peace Keeping	From - To 01/06/2004 - 01/01/2007
Name of Employer ONU CI		Name of Supervisor Ashok Gupta
Salaries per Annum: Starting 25000	Final 25000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number 225no21217200	Email Address lawrencep@un.org	
Address of Employer Cote d Ivoire		
Number of Employees Supervised by You 35		
Description of Duties International Staff Under the overall supervision of the ONUCI's Chief of R&I, General services Section, the R&I international staff will be required to : Inspect and accept and review the FOOD, FRESH, DRY, & FROZEN in addition to the emergency Ration and water supplies and initiate actions to fulfill and control these requirements. Also check Qty and Quality. Responsibilities: 1-Establish and review the Mission Fresh, dry, frozen, Emergency Ration and Water Requirements in coordination with the Chief of Ration on a daily basis. Initiate action to fulfill and control these requirements inspection. 2- Conduct technical survey visit both in start-up phase and during implementation to plan and ensure the most efficient way of inspection. 3- Update current standard R&I procedures and propose modifications to cater to changing operational and administrative situations. 4- Conduct technical inspection of Ration & water to all contingents at the loading point located in the contractor warehouse. 5-Inspect emergency rations and water in addition to the national food received by the contingent during the rotations of troops in the Mission assigned sectors. 6- Provide advice to the head of office. 7- Provide required reports to the chief of office assigned to the food warehouse. 8-Assure that quality assurance / control is carried out on all rations issued. 9- Draft Receiving & Inspection or Discrepancy reports, concerning the FOOD delivered and received by all the contingents. 10- Liaise with the Ration Unit and Procurement at all time concerning Po's, amendments and payments. 11- Assist in preparing management report as required. 12- Perform other related work as required.		
Summarize any of Your Achievements When I took charge in food section no major complaints raise from contigents. 1- I have good Knowledge in FOOD items such as DRY, CANNED, FROZEN and FRESH,To check Quality and quantity. 2- I have ability to work on week ends and official holiday in addition to late working hours and crisis. 3- To establish priorities and to plan. 4- To prepare reports when and as required. 5- The incumbent will be fully proficient in computer skills and their use of relevant software and other applications.		
Reasons for Leaving For bettter future. I like to start as a becomeCivilien.		

Job Title SuperVisor	Type of Business Food Contractor for UNMEE	From - To 01/03/2001 - 01/09/2002
Name of Employer ES-KO International Inc.		Name of Supervisor Guy Prophnet
Salaries per Annum: Starting 20000	Final 25000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number	Email Address es-ko@monaco.mc	
Address of Employer Eritrea		
Number of Employees Supervised by You 20		
Description of Duties Incharge of distributing fresh, frozen and dry rations to the contigents. Inventory of stocks, time keeping for laboures. Checking quality of fresh, dry and frozen foods. Also container movements from port and return to port. (Approx. 75 containeres per week) Making sure the rations is delivered on time.		
Summarize any of Your Achievements		

Reduce over time, power and water consumption. weekly training given to the laboures about safety, security and fire fighting.

Reasons for Leaving

Contract Finished.

Job Title Site Suprevisor	Type of Business Air Condition Installation	From - To 01/06/1998 - 01/03/2001
Name of Employer Dasman Aircondition Co.		Name of Supervisor Goodwin

Salaries per Annum: Starting 2400	Final 3000	Currency Paid BHD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Bahrain			
Number of Employees Supervised by You 30			
Description of Duties Supervise job sites and laboures. Time keeping for laboures and Office administration.			
Summarize any of Your Achievements Reduce over time, power and water consumption. weekly training given to the laboures about safety, security and fire fighting.			
Reasons for Leaving To join ES-KO (UNMEE) at Eritrea.			

Job Title Supervisor	Type of Business Food Supply and Catering contractors	From - To 01/07/1986 - 01/06/1998
Name of Employer Casino Catering Co.		Name of Supervisor Francis

Salaries per Annum: Starting 120000	Final 150000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number 00914912521818	Email Address		
Address of Employer India			
Number of Employees Supervised by You 50			
Description of Duties Incharge of distributing fresh, frozen and dry rations to the custmeros. Inventory of stocks, time keeping for laboures. Checking quality of fresh, dry and frozen foods.			
Summarize any of Your Achievements Reduce over time, power and water consumption. weekly training given to the laboures about safety, security and fire fighting.			
Reasons for Leaving To go Baharin and join in the Dasman Aircondition CO			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **80** French -

List any office machines or equipment you can use:

Computer,Fax Machine, Xerox Copier etc Computer,Fax,Xerox,Scan mechine etc I know Mercury 1 and 2, Galileo, Faces, Business Object training attended from ONUCI etc.

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily
Arabic	No	Easily	Not easily	Not easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Gujarati	No	Easily	Not easily	Not easily	Easily
Hindi	No	Easily	Easily	Easily	Easily
Malayalam	Yes	Easily	Easily	Easily	Easily
Bengali	No	Easily	Not easily	Not easily	Easily

Tamil	No	Easily	Not easily	Not easily	Easily
Tigrigna	No	Easily	Not easily	Not easily	Easily
Urdu	No	Easily	Not easily	Not easily	Easily
Tagalog	No	Easily	Easily	Not easily	Easily

Address

UNIFIL (Puthirthomas@un.org)
 Naquora
 Tyre Lebanon Lebanon
 Telephone: 961-no-1 821451 extension 6704
 Fax: 961-no-70913235
 Contact: Lawrence Thomas Puthiri

Address

Puthiri House
 South Park Garden
 Trichur Kerala India
 Telephone: 91-487-2376554
 Fax: 961-70913235
 Contact: Lawrence Puthiri

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Firoz KHAN	Computer Hardware & Software Business	Manipal IT Solution stadium By pass road, Near Trinity Hospital Palakkad-678001 Kerala, India. India	914912525266 blackspring@rediffmail.com
Paul KONNIKKARA	Manager	Pharmaceutical Corporation Of Kerala (Oushadi) Robinson Road , Palakkad 678001, Kerala, India. India	914912525238
Johnson VEEPATTUPARAMBIL	Priest	Fr.Johnson Veepattuparambil Town church, Coimbatore Road, Mangavu, palakkad-678001, Kerala, India. India	914912546599

Personal History Profile for Puthiri Thomas LAWRENCE

General Details

1. Family name LAWRENCE	First Name Puthiri Thomas	Middle Name Thomas	Maiden Name, (if any) Lawrence
2. Date of Birth 26/11/1952	3. City of Birth Velur-Cochin	Country of Birth India	Index No
4. Country of Nationality at Birth India	Second Nationality (if any)	5. Country of Present Nationality India	Second Nationality (if any)
6. Gender Male	7. Height [cm] 167	8. Weight [kg] 62	9. Marital Status Married

10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**

Are there any limitations on your ability to perform in your prospective field of work? **No**

11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**

13. What is your preferred field of work? **Administrative officers**

14. Would you accept employment for less than six months? **Yes**

15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?

16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**

18. Email Address: **puthirithomas@un.org**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Metty PUTHIRI	Spouse	09/03/1958	Female	Trichur, India	Indian
Melwin PUTHIRI	Son	25/03/1983	Male	Trichur, India	Indian
Teena PUTHIRI	Daughter	12/08/1987	Female	Trichur, India	Indian

Education

List all university degrees or equivalent qualifications obtained.

University Name Calicut University	City, Country Calicut India	From - To May-1971 - Mar-1976
Main Course of Study Road Motor Vehicle Operations	Field of Study Transport Services	
Degree Title or Equivalent Bachelor of Arts (History, Politics & Statistics)	Degree Type Bachelor of Arts	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School Government Higher Secondary School	City, Country Velur, Trichur (dist) Kerala, India	From - To Jun-1966 - Mar-1970
Main Course of Study Physics, Maths, Chemistry, Biology, History and English Language.		Certificate or Diploma Secondary School Leaving Certificate from state Board (Kerala) India.

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL		Name of Supervisor Robert Hartely
Salaries per Annum: Starting 58000	Final 58000	Currency Paid USD
	Is this a civil servant position of your Government? No	
	Is this a position within the UN Common System? Yes	
Telephone Number	Email Address puthirithomas@un.org	

Address of Employer

Lebanon

Number of Employees Supervised by You

Description of Duties

- By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and

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Address of Employer Lebanon		
Number of Employees Supervised by You		
Description of Duties	<p>- By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and</p>	
Summarize any of Your Achievements	<p>ensure that food items dry or frozen and fresh veg/dairy products suupplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.</p>	
Reasons for Leaving	<p>for better future. I attended and passed Bocker Food Safety (Basic food Hygiene traing Course and Applied HACCP Principels) form Boecker Food safety institute. I passed Level 3 Award in Supervising Food Safety Boecker Food Safety.</p>	

Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL	Name of Supervisor Robert Hartely	
Salaries per Annum: Starting 58000	Final 58000	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number	Email Address puthirithomas@un.org	
Address of Employer Lebanon		
Number of Employees Supervised by You		
Description of Duties	<p>- By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and</p>	
Summarize any of Your Achievements	<p>ensure that food items dry or frozen and fresh veg/dairy products suupplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.</p>	
Reasons for Leaving	<p>for better future. I attended and passed Bocker Food Safety (Basic food Hygiene traing Course and Applied HACCP Principels) form Boecker Food safety institute. I passed Level 3 Award in Supervising Food Safety Boecker Food Safety.</p>	

Job Title Ration Assistant and QA/QC	Type of Business Peace Keeping	From - To 01/03/2007 -
Name of Employer UNIFIL	Name of Supervisor Robert Hartely	
Salaries per Annum: Starting 58000	Final 58000	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes

Telephone Number	Email Address puthirithomas@un.org
Address of Employer Lebanon	
Number of Employees Supervised by You	
Description of Duties - By closely monitoring and verifying the rations received by the Contractor, via ship or air from overseas as well as locally procured goods and prompt segregating of these goods not in accordance with UN specifications, defect line items are immediately identified, quarantined, and excluded for deliveries to units. This practice strongly assists in ensuring that units receive UN approved rations only and keeps short deliveries as well as rejection of line items at bay. Units receive all line items with a minimum of interruptions and receiving and inspecting procedures are not jeopardized as balance deliveries are kept at a manageable minimum; verifications and payment procedures of goods delivered and received are less cumbersome. Most importantly, though, possible health related issues at the unit levels are preempted. - Monitoring the Contractor's activities closely and immediate requesting rectification if unhygienic or hazardous occurrences are observed, ensures that higher quality products are received by the units. - Ordering the defrosting of sample proteins (frozen meats, fish, poultry) and comparing weight differences helps the units in more accurately obtaining ordered quantities. - Especially with fresh fruits and vegetables, the monitoring of ES-KO's quality control activities is highly beneficial for end-users and complaints are kept down to a minimum. - The witnessing of rations for destruction ensures that goods are not disposed of in a careless way and such goods can not re-enter the supply chain. It also serves as a guarantee to the host government that such goods do not end up at local business communities. The exportation of undesirable goods requires customs approval and the Mission can monitor that such goods are returned to the Contractor's supplier and not forwarded to another UN Mission. - ES-KO's QC plan is monitored daily; observations are included in the weekly report. - It is of paramount importance to that health, slaughter and	
Summarize any of Your Achievements ensure that food items dry or frozen and fresh veg/dairy products supplied by the contractor. To check QA/QC. All food items verified accordingly. So all troops happy with their food.	
Reasons for Leaving for better future. I attended and passed Bocker Food Safety (Basic food Hygiene traing Course and Applied HACCP Principels) form Boecker Food safety institute. I passed Level 3 Award in Supervising Food Safety Boecker Food Safety.	

Job Title R & I in ONUCI	Type of Business Peace Keeping	From - To 01/06/2004 - 01/01/2007
Name of Employer ONU CI		Name of Supervisor Ashok Gupta
Salaries per Annum: Starting 25000	Final 25000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number 225no21217200	Email Address lawrencep@un.org	
Address of Employer Cote d Ivoire		
Number of Employees Supervised by You 35		
Description of Duties International Staff Under the overall supervision of the ONUCI's Chief of R&I, General services Section, the R&I international staff will be required to : Inspect and accept and review the FOOD, FRESH, DRY, & FROZEN in addition to the emergency Ration and water supplies and initiate actions to fulfill and control these requirements. Also check Qty and Quality. Responsibilities: 1-Establish and review the Mission Fresh, dry, frozen, Emergency Ration and Water Requirements in coordination with the Chief of Ration on a daily basis. Initiate action to fulfill and control these requirements inspection. 2- Conduct technical survey visit both in start-up phase and during implementation to plan and ensure the most efficient way of inspection. 3- Update current standard R&I procedures and propose modifications to cater to changing operational and administrative situations. 4- Conduct technical inspection of Ration & water to all contingents at the loading point located in the contractor warehouse. 5-Inspect emergency rations and water in addition to the national food received by the contingent during the rotations of troops in the Mission assigned sectors. 6- Provide advice to the head of office. 7- Provide required reports to the chief of office assigned to the food warehouse. 8-Assure that quality assurance / control is carried out on all rations issued. 9- Draft Receiving & Inspection or Discrepancy reports, concerning the FOOD delivered and received by all the contingents. 10- Liaise with the Ration Unit and Procurement at all time concerning Po's, amendments and payments. 11- Assist in preparing management report as required. 12- Perform other related work as required.		
Summarize any of Your Achievements When I took charge in food section no major complaints raise from contigents. 1- I have good Knowledge in FOOD items such as DRY, CANNED, FROZEN and FRESH,To check Quality and quantity. 2- I have ability to work on week ends and official holiday in addition to late working hours and crisis. 3- To establish priorities and to plan. 4- To prepare reports when and as required. 5- The incumbent will be fully proficient in computer skills and their use of relevant software and other applications.		
Reasons for Leaving For bettter future. I like to start as a becomeCivilien.		

Job Title SuperVisor	Type of Business Food Contractor for UNMEE	From - To 01/03/2001 - 01/09/2002
Name of Employer ES-KO International Inc.		Name of Supervisor Guy Prophnet
Salaries per Annum: Starting 20000	Final 25000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number	Email Address es-ko@monaco.mc	
Address of Employer Eritrea		
Number of Employees Supervised by You 20		
Description of Duties Incharge of distributing fresh, frozen and dry rations to the contigents. Inventory of stocks, time keeping for laboures. Checking quality of fresh, dry and frozen foods. Also container movements from port and return to port. (Approx. 75 containeres per week) Making sure the rations is delivered on time.		
Summarize any of Your Achievements		

Reduce over time, power and water consumption. weekly training given to the laboures about safety, security and fire fighting.

Reasons for Leaving

Contract Finished.

Job Title Site Suprevisor	Type of Business Air Condition Installation	From - To 01/06/1998 - 01/03/2001
Name of Employer Dasman Aircondition Co.		Name of Supervisor Goodwin

Salaries per Annum: Starting 2400	Final 3000	Currency Paid BHD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Bahrain			
Number of Employees Supervised by You 30			
Description of Duties Supervise job sites and laboures. Time keeping for laboures and Office administration.			
Summarize any of Your Achievements Reduce over time, power and water consumption. weekly training given to the laboures about safety, security and fire fighting.			
Reasons for Leaving To join ES-KO (UNMEE) at Eritrea.			

Job Title Supervisor	Type of Business Food Supply and Catering contractors	From - To 01/07/1986 - 01/06/1998
Name of Employer Casino Catering Co.		Name of Supervisor Francis

Salaries per Annum: Starting 120000	Final 150000	Currency Paid INR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No
Telephone Number 00914912521818	Email Address		
Address of Employer India			
Number of Employees Supervised by You 50			
Description of Duties Incharge of distributing fresh, frozen and dry rations to the custmeros. Inventory of stocks, time keeping for laboures. Checking quality of fresh, dry and frozen foods.			
Summarize any of Your Achievements Reduce over time, power and water consumption. weekly training given to the laboures about safety, security and fire fighting.			
Reasons for Leaving To go Baharin and join in the Dasman Aircondition CO			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **80** French -

List any office machines or equipment you can use:

Computer,Fax Machine, Xerox Copier etc Computer,Fax,Xerox,Scan mechine etc I know Mercury 1 and 2, Galileo, Faces, Business Object training attended from ONUCI etc.

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily
Arabic	No	Easily	Not easily	Not easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Gujarati	No	Easily	Not easily	Not easily	Easily
Hindi	No	Easily	Easily	Easily	Easily
Malayalam	Yes	Easily	Easily	Easily	Easily
Bengali	No	Easily	Not easily	Not easily	Easily

Tamil	No	Easily	Not easily	Not easily	Easily
Tigrigna	No	Easily	Not easily	Not easily	Easily
Urdu	No	Easily	Not easily	Not easily	Easily
Tagalog	No	Easily	Easily	Not easily	Easily

Address

UNIFIL (Puthirthomas@un.org)
 Naquora
 Tyre Lebanon Lebanon
 Telephone: 961-no-1 821451 extension 6704
 Fax: 961-no-70913235
 Contact: Lawrence Thomas Puthiri

Address

Puthiri House
 South Park Garden
 Trichur Kerala India
 Telephone: 91-487-2376554
 Fax: 961-70913235
 Contact: Lawrence Puthiri

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Firoz KHAN	Computer Hardware & Software Business	Manipal IT Solution stadium By pass road, Near Trinity Hospital Palakkad-678001 Kerala, India. India	914912525266 blackspring@rediffmail.com
Paul KONNIKKARA	Manager	Pharmaceutical Corporation Of Kerala (Oushadi) Robinson Road , Palakkad 678001, Kerala, India. India	914912525238
Johnson VEEPATTUPARAMBIL	Priest	Fr.Johnson Veepattuparambil Town church, Coimbatore Road, Mangavu, palakkad-678001, Kerala, India. India	914912546599

Personal History Profile for Rudolf LULLO TIRI

General Details

- | | | | |
|--|--|--|-------------------------------------|
| 1. Family name
LULLO TIRI | First Name
Rudolf | Middle Name
Jalingo | Maiden Name, (if any) |
| 2. Date of Birth
01/01/1959 | 3. City of Birth
Juba | Country of Birth
Sudan | Index No |
| 4. Country of Nationality at Birth
Sudan | Second Nationality (if any)
Uganda | 5. Country of Present Nationality
Uganda | Second Nationality (if any) |
| 6. Gender
Male | 7. Height [cm]
180 | 8. Weight [kg]
70 | 9. Marital Status
Married |
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? **No**
- Are there any limitations on your ability to perform in your prospective field of work? **No**
11. Have you taken up legal permanent residence status in any country other than that of your nationality? **Yes. Uganda.**
13. What is your preferred field of work? **Professional, managerial & technical specialists for which no job family exists**
14. Would you accept employment for less than six months? **Yes**
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**
18. Email Address: **ganyipira@yahoo.com**

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Flora ELLI LULLO	Spouse	01/01/1964	Female	Juba, Sudan	Sudanese, Ugandan
Bruno LULLO	Son	10/07/1987	Male	Nairobi, Kenya	Sudanese, Zambian
Emmanuel Yanga LULLO	Son	26/12/1985	Male	Nairobi, Kenya	Sudanese, Kenyan
George LULLO	Son	15/05/1984	Male	Juba, Sudan	Sudanese, Ugandan
Alice LULLO	Daughter	28/12/1998	Female	Kampala, Uganda	Sudanese, Ugandan
Lilian LULLO	Daughter	02/01/1989	Female	Nairobi, Kenya	Sudanese, Zambian

Education

List all university degrees or equivalent qualifications obtained.

University Name University of Southern Queensland	City, Country Towoomba Australia	From - To Aug-2008 - Nov-2009
Main Course of Study Public Administration	Field of Study Business & Administration	
Degree Title or Equivalent MBAD major in Supply Chain Management	Degree Type Masters	

University Name University of Southern Queensland	City, Country Toowoomba, Brisbane Australia	From - To Jul-2005 - Jun-2007
Main Course of Study	Field of Study	
Degree Title or Equivalent Post Graduate Diploma in Management with a specialisation in Supply Chain Management.	Degree Type	

University Name University of Nairobi	City, Country Nairobi Kenya	From - To Sep-1984 - Dec-1987
Main Course of Study Agriculture	Field of Study Agriculture, Forestry & Fishery	
Degree Title or Equivalent BSc Agriculture	Degree Type Undergraduate degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School Yambio Institute of Agriculture	City, Country Yambio Sudan	From - To Jul-1979 - Jul-1981
Main Course of Study		Certificate or Diploma

Name of School
Rumbek Secondary School

Main Course of Study
Sciences

City, Country
Rumbek Sudan

From - To
Jan-1976 - Dec-1979

Certificate or Diploma
O-Level Certificate.

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Supply Assistant/Rations	Type of Business Food Supply to Military Contingents	From - To 01/09/2005 - 01/09/2008
Name of Employer UNDPKO	Name of Supervisor Christopher Knight	
Salaries per Annum: Starting 52522	Final 52522	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number 2315314419	Email Address tiri@un.org	
Address of Employer Liberia		
Number of Employees Supervised by You 7		
Description of Duties Rations Requisition Unit: •Acknowledge receipt of rations requisition from Staff Officer for Food (SO Food) for processing and submission to the Ration Contractor. •Distribute Unit requisition to Requisition Staff for review and processing and ensure submitted ration requisition to the Contractor doesn't exceed maximum ceiling rate (CMR) and allowed caloric value. •Supervise the amendment of Ration Requisitions and preparation of confirmation Summary. •Review twenty eight (28) days Rations Requisition submitted by the Unit in order to ensure that unit's compliance with the maximum entitlement of Caloric value and CMR are not exceeded. •Liaise with SO Food on rotation, draw down, location and relocation of troops, attachment and detachment of unit, and troop strength to ensure the timely distribution of rations to contingents. •Review and reconciliation of all invoices of Ration Contracts, as well as, assist to Contract Manager in closing of Ration Contracts. •Process and cross-check the estimate and confirmation of ration requirements for 28 days' consumption periods for early submission to the contractor within the stipulated time frame. •Supervise and coordinate with requisition staff in the preparation of periodical ration requisitions and in the completion of other required tasks. •Supervise the maintenance of records of all the estimated and confirmed requisitions duly approved by the Chief Food Cell. PX Coordination: •Coordinate PX daily functions. •Prepare documentation to facilitate customs clearance for all PX operations. •Prepare for the PX committee a monthly report of the highlights of significant matters relating to PX operations, including submission of PX financial statements. •Receive applications for bulk purchases for UNMIL social events for consideration and approval by the Head of Administration. •Monitor Bulk Purchases made by military contingents.		
Summarize any of Your Achievements Established an efficient requisition Unit staff, able to achieve results within established deadlines and with minimum supervision.		
Reasons for Leaving Still insitu since 02/09/2005		

Job Title Logistics Assistant(RATIONS)	Type of Business Commodities/Fuel	From - To 01/09/2004 - 01/08/2005
Name of Employer UNDPK Operations	Name of Supervisor Donald D. Gillies	
Salaries per Annum: Starting 52522	Final 52522	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number 12129631840	Email Address lullotiri@un.org	
Address of Employer East Timor		
Number of Employees Supervised by You 4		
Description of Duties •Prepare monthly and weekly rations orders for submission to Rations contractor as per the contract. Monitor weekly and monthly orders for contract compliance as well as compliance with UN ration Scale, ceiling man rate (CMR). •Coordinate with Military Contingent Caterers and provide advice on UN Ration supply system, CMR, Troop Strength Report, Special Orders, etc. •Manage / amend the rations database as per the UN contractual amendments and requirements. •Checked and prepared for payment contractor's invoices for provision of weekly rations including CRPs, Special orders, refrigerated containers, warehousing facilities and delivery to extra kitchen locations. •Prepared invoices to contingents for extra personnel (e.g. over MOU) for provision of rations and/ or water, refrigerated container rentals, delivery to extra kitchen locations. •Act as OIC in the absence of Chief Food Cell		
Summarize any of Your Achievements Set up a system for rations requisitions for all peace Keeping contingents deployed to East Timor.Developed a programme for calculating costs of rations and water for contingents extra personnel.Trained local staff on preparation of food orders, entering quantities of rations delivered in the data base for preparation of invoices.		
Reasons for Leaving Re-assigned to UNMIL, Liberia.		

Job Title Logistics Assistant	Type of Business Peace Keeping Operation	From - To 01/10/2002 - 01/09/2004
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Name of Employer United Nations Volunteers			Name of Supervisor Allison Tufts		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
27000	27000	USD	Is this a position within the UN Common System? No		
Telephone Number 49228815 2000			Email Address hq@unvolunteers.org		
Address of Employer East Timor					
Number of Employees Supervised by You 2					
Description of Duties •Prepare monthly and weekly rations orders for submission to supply contractor to physical supply the food to peacekeeping contingents as per contract. •Monitor orders for compliance with UN financial regulation, UN ration scale, ceiling man rate (CMR) and maximum allowable ceilings imposed by local regulations. •Provided advices to contingents on the UN ration supply system, types of food available as listed in the UN food list, menu and food selection and diet allowances for each troop. •Manage / amend the rations database as per the UN contractual amendments and requirements. •Checked and prepared for payment contractor's invoices for provision of weekly rations including CRPs, Special orders, refrigerated containers, warehousing facilities and delivery to extra kitchen locations. •Prepared invoices to contingents for extra personnel (e.g. over MOU) for provision of rations and / or water, refrigerated container rentals, delivery to extra kitchen locations.					
Summarize any of Your Achievements •Set up a data base for rations requisitions for all Peace keeping contingents deployed to East Timor. •Developed a data base for calculating costs of rations and water for contingents extra personnel. •Trained local staff in preparations of food orders, entering quantities of rations delivered in the data base for preparation of invoices.					
Reasons for Leaving Upgraded from UNV contract to ALD contract on 29 September 2004.					

Job Title Head of Sub Office/ Food Aid Monitor		Type of Business Food	From - To 01/06/1998 - 01/12/2000		
Name of Employer United Nations Volunteers		Name of Supervisor Bai Bojang			
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
21600	21600	USD	Is this a position within the UN Common System? No		
Telephone Number 256296945461		Email Address unvolunteers@un.org			
Address of Employer Zambia					
Number of Employees Supervised by You 30					
Description of Duties •Monitor daily warehouse operations. •Inspection of the handling, storage, dispatches and transportation system for all foodstuffs being distributed to implementing partners (NGOs). •Designed proper management procedures and adequate storage for pre-positioned food stock at the warehouse in order to facilitate timely delivery of food to NGOs. •Conduct regular monitoring and supervision visits to distribution sites to ensure that progress has been made in achieving project objectives in line with WFP guidelines in close coordination with government and NGO partners. • Provide periodic reports to the country office on effectiveness of operations, constraints and as well suggested actions to remedy the shortcomings. •Supervise the storekeeper to maintain proper stock records, accounts and books on commodity receipts and deliveries to NGOs. •Monitor the impact of the food rations and any changes in the nutritional status of the beneficiaries.					
Summarize any of Your Achievements •Set up a field office and a logistics distribution system for delivering food aid to 7 districts in the Copper belt. •Co-coordinated a successful emergency relief operation in North Western Province for drought affected areas.					
Reasons for Leaving End of UNV assignment.					

Job Title Project officer		Type of Business NGO (Rehabilitation Project)	From - To 01/10/1994 - 01/11/1997		
Name of Employer Pan African Relief and rehabilitaion Association		Name of Supervisor William Ellak Odomillio			
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
12000	12000	USD	Is this a position within the UN Common System? No		
Telephone Number		Email Address			
Address of Employer Uganda					
Number of Employees Supervised by You 17					
Description of Duties •Identify new project proposals in consultation with the local communities and conduct assessment of new project proposals. •Design and write project proposals for submission to donors, international NGOs and government institutions to access funding opportunities. •Monitor the implementation of projects to ensure project implementation conforms to proposals, beneficiary needs and as agreed with the donors. •Monitor projects regularly to ensure the objectives of all projects are attained efficiently and in accordance with the approved budget and timelines. •Manage and monitor administrative, financial and logistical systems and procedures. •Conduct systematic evaluations and surveys for project proposals and measuring performance. •Prepare periodic and final project reports for submission to donors.					

Summarize any of Your Achievements

•Developed a monitoring and evaluation system for monitoring all projects inside Southern Sudan under the association funding.

Reasons for Leaving

End of contract .

Job Title	Type of Business	From - To
Field Officer	Repatriation Operation	01/09/1993 - 01/09/1994
Name of Employer	Name of Supervisor	
UNHCR	Waremu Karagua	
Salaries per Annum:		
Starting	Final	Currency Paid
35000	35000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
Address of Employer		
Zimbabwe		
Number of Employees Supervised by You		
30		
Description of Duties		
•Co-ordinate the voluntary repatriation of Mozambican refugees. •Supervised the computerization of registration data. •Prepared movement manifests for repatriation convoys and ensured repatriates are informed in time about their scheduled departure date. •Liaised with implementing partner for transport requirements. •Prepared convoy vehicle lists and supervised customs checks and boarding of repatriates. •Ensured the correct de-registration of repatriates form care and maintenance programme.		
Summarize any of Your Achievements		
•Repatriated over 250,000 Mozambican Refugees back to their country within duration of one year.		
Reasons for Leaving		
End of Assignment of limited duration.		

Job Title	Type of Business	From - To
Food Aid Monitor	Food	01/03/1991 - 01/09/1993
Name of Employer	Name of Supervisor	
United Nations Volunteers	Allan Jones	
Salaries per Annum:		
Starting	Final	Currency Paid
12000	12000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
	unvolunteers@un.org	
Address of Employer		
Pakistan		
Number of Employees Supervised by You		
15		
Description of Duties		
•Monitor the overall number and status of persons in need of relief assistance and prepared assessment of overall relief requirement in refugee camps. •Participate in the preparation and implementation of food aid monitoring and reporting system. •Record shipments received, and channel to appropriate authorities and relief agencies. •Report on the effectiveness of relief activities, constraints and presented recommendations for improvements. •Visit distribution sites to check on food availability in relation to number of beneficiaries, rations, commodities and quantities distributed. •Report on food security, monthly arrivals, losses and logistics aspects. •Coordinate with implementing partners and Liaised with NGOs, local authorities and other entities aimed at improving efficiency and timely food access to beneficiaries. •Prepare and maintained all records on receipts, storage, distribution, losses of food commodities. •Prepare on a timely manner all monthly situation reports to be forwarded to Country office.		
Summarize any of Your Achievements		
•Trained store keepers in proper store management procedures. •Together with the sub-office team members prepared logistics operational manual.		
Reasons for Leaving		
End of UNV assignment		

Job Title	Type of Business	From - To
Field Monitoring Officer	Drug Abuse Prevention and control	01/03/1990 - 01/03/1991
Name of Employer	Name of Supervisor	
United Nations Volunteers	Christoff Conard	
Salaries per Annum:		
Starting	Final	Currency Paid
10700	10700	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
	unvolunteers@un.org	
Address of Employer		
Pakistan		
Number of Employees Supervised by You		
13		

Description of Duties

•Participate in field missions organized by United Nations office of the coordinator for humanitarian assistance (UNOCA) aiming at identification of suitable project proposals for UNFDAC funding for Afghanistan opium poppy growing areas. •Train and advice locals on the dangers of drug abuse control and crop substitution possibilities. •Monitor the progress of on going projects with an UNFDAC assisted [programme components. •Evaluated the impact of projects funded by UNFDAC on opium poppy cultivation patterns in implementing area.

Summarize any of Your Achievements

•Due to the security situation in Afghanistan by then we could not implement and monitor our on going projects inside Afghanistan and as such we were unable to achieve a tangible results as our office has to move out of Afghanistan and concentrate in refugee camps in Pakistan.

Reasons for Leaving

closure of our office and transferred to WFP, Peshwar. Pakistan.

Job Title Agricultural Officer		Type of Business Agric Extension	From - To 01/07/1987 - 01/07/1989
Name of Employer Ministry of Agriculture		Name of Supervisor James Mburu	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
4500	5000	KES	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Kenya			
Number of Employees Supervised by You 30			
Description of Duties •Develop a strategy for strengthening the capacity of farmer groups and associations, and local NGOs, to implement sustainable agricultural programme on their own. •Develop innovative activities for increasing the participation of women in the agricultural programme and community organizations. •Supervise and monitored project activities including the registration of beneficiaries, and distribution of seeds and tools. •Monitor agricultural activities and oversee renovation of food storage facilities. •Trained farmers on aspects of horticultural crops production for export aiming at increasing their productivity and farm incomes. •Assist farmers in marketing their farm produce through co-operative societies.			
Summarize any of Your Achievements •Increased participation of women in income generating activities. Increased the income of rural women and hence improved their families' nutritional status by training them in growing cash crops.			
Reasons for Leaving End of contract and selection to join UN Volunteers Programme.			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
Arabic	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Luo	Yes	Easily	Easily	Easily	Easily
Kiswahili	No	Easily	Easily	Easily	Easily

Address

House No 7784, Kansenshi Infilli,
Ndola CopperBelt Zambia
Telephone: 260-966-945461
Fax: 260-955-945461
Contact: Rudolf Jalingo Lullo Tiri

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Dennis CAMERON	Chief Joint logistics Operations Centre	UNMISSET, EAST TIMOR, VIA DARWIN P.O.BOX 2436, Darwin. NT Australia	61889463900 camerond@un.org
Donald Ian GILLIES	Chief General Services Office	GSS/ISS,UNOTIL,P.O.Box 2436 Australia	6108463900 gillies@un.org

Personal History Profile for Yunis MOHAMED

General Details

1. Family name MOHAMED	First Name Yunis	Middle Name Ahmed	Maiden Name, (if any) Sheikh
2. Date of Birth 10/12/1968	3. City of Birth Wajir	Country of Birth Kenya	Index No 172261
4. Country of Nationality at Birth Kenya	Second Nationality (if any)	5. Country of Present Nationality Kenya	Second Nationality (if any)
6. Gender Male	7. Height [cm] 176	8. Weight [kg] 82	9. Marital Status Married
10. Entry into the United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/04/2008			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: ahmed_yunis@yahoo.co.uk			

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
HABIBA HURI IBRAHIM	Spouse	10/02/1970	Female	MOMBASA, Kenya	Kenyan
ABDIRAHMAN YUNIS AHMED	Son	22/09/1999	Male	MOMBASA, Kenya	Kenyan
AISHA YUNIS AHMED	Daughter	02/10/2002	Female	MOMBASA, Kenya	Kenyan
LEYLA YUNIS AHMED	Daughter	22/07/1997	Female	MOMBASAS, Kenya	Kenyan
MALYUN YUNIS AHMED	Daughter	28/05/1996	Female	MOMBASA, Kenya	Kenyan
MARYAM YUNIS AHMED	Daughter	04/11/2006	Female	MOMBASA, Kenya	Kenyan
ZEINAB YUNIS AHMED	Daughter	06/12/2004	Female	MOMBASA, Kenya	Kenyan

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School UNMIS INTERGRATED MISSION TRAINING UNIT	City, Country KHARTOUM Sudan	From - To Jul-2007 - Jul-2007
Main Course of Study PROJECT MANAGEMENT PROGRAMME. -Building skills in result based strategy,program and project design,monitoring and evaluation.		Certificate or Diploma certificate.

Name of School UNITARPOCI-ONLINE	City, Country NEW YORK United States of America	From - To Jan-2007 - Jan-2007
Main Course of Study ADVANCED TOPICS IN UN LOGISTICS-THE PROVISION OF TROOPS AND CONTINGENT OWNWD EQUIPMENT(COE) AND THE METHOD OF REIMBURSEMENT. • Evolution of troops and COE reimbursement. • Standard elements of the COE and Lease options. • Standards, Verification and Control. • Transportation procedures. • Special Equipments Rates. • Equipment Loss and Damage. • Mission Factors. • Major Equipments Rates. • Self-Sustainment Rates. • Management Responsibilities.		Certificate or Diploma CERTIFICATE.

Name of School UNMIS-JUBA	City, Country KHARTOUM Sudan	From - To Jan-2007 - Jan-2007
Main Course of Study ADVANCED SECURITY IN THE FIELD.		Certificate or Diploma CERTIFICATE

Name of School UNITARPOCI	City, Country NEW YORK United States of America	From - To Jan-2007 - Jan-2007
Main Course of Study LOGISTICAL SUPPORT TO UN PEACE SUPPORT OPERATIONS. • UN peacekeeping structure. • Principles of international Logistics. • Peacekeeping Logistics Organization. • Mission life cycle. • Rapid Deployment. • Financing Logistics support. • Contingent owned equipment. • Liquidation.		Certificate or Diploma CERTIFICATE.

Name of School UNITARPOCI	City, Country NEWYORK United States of America	From - To Jan-2007 - Jan-2007
Main Course of Study OPERATIONAL LOGISTICS SUPPORT. Overview of UN Operational Logistics. • UN Operational Logistics Planning. • Supply-Concepts, planning, operations, rations, POL. • Engineering support. • Transportation. • Aviation and Air Services. • Maintenance. • Medical. • Communication. • Postal and courier services.		Certificate or Diploma CERTIFICATE.
Name of School UNMIS	City, Country KAHRTOUM Sudan	From - To Dec-2006 - Dec-2006
Main Course of Study BASIC SECURITY,HEALTH AND SAFETY.		Certificate or Diploma CERTIFICATE
Name of School PEACE SUPPORT TRAINING CENTRE & PEARSON PEACEKEEPING CENTRE.	City, Country NAIROBI Kenya	From - To Sep-2006 - Oct-2006
Main Course of Study UN OPERATIONAL PLANNING LOGISTICS COURSE. 1. Introduction to Peace operations. 2. UN Legal framework. 3. Phases of Mission Planning. UN & National. 4. UN CODE OF CONDUCT. SEA/GENDER. 5. Mission administration,logistics & integration. 6. Supply support in PSO's. 7. Contingent owned equipment. self sustainment. 8. COE-Major Equipts,PDV,Recce,Inspections & Negotiations. Use of COE Manual. 9. Movement support in PSO's. 10. ENGINEERING IN MISSIONS. 11. Medical,pers admin		Certificate or Diploma CERTIFICATE.
Name of School CAMBRIDGE ACADEMY OF MANAGEMENT	City, Country CAMBRIDGE United Kingdom	From - To Jul-2006 - May-2007
Main Course of Study GRADUATE DIPLOMA IN PURCHASING AND SUPPLIES MANAGEMENT. 1.Introduction to Purchasing and Supplies Management. 2.Stores Management. 3.Procurement Business Statistics. 4.Materials Management. 5.Distribution Management. 6.Warehousing and Stock Control. 7.Procurement and Supply Chain Management. 8.Financial and Cost Accounting. 9.Legal Aspects of Purchasing and Supplies Management. 10.Public and International Procurement. 11.Principles of Management. 12.Financial		Certificate or Diploma GRADUATE DIPLOMA IN PURCHASING AND SUPPLIES MANAGEMENT.
Name of School PEACE SUPPORT TRAINING CENTRE	City, Country NAIROBI Kenya	From - To Jul-2006 - Jul-2006
Main Course of Study UN MILITARY OBSERVERS COURSE. 1. UN code of conduct and cultural awareness. 2. Negotiations skills. 3. Use of interpreters/language assistants. 4. Search Techniques (personnel,vehicle and area) 5. Communication skills. 6. Map reading and use of GPS. 7. Vehicle maintenance/fault finding and emergency repairs. 8. Health,hygiene and emergency first aid. 9. Mine awareness and safe handling of weapons and munitions. 10. Security and survival skills,including hostage survival. 11. Prin		Certificate or Diploma Certificate.
Name of School Peace support training centre	City, Country Nairobi Kenya	From - To May-2006 - May-2006
Main Course of Study -Children Rights. -Children rigts in conflict situation. -Legal instruments of children rights. -Refugee children.		Certificate or Diploma certificate.
Name of School SEMINER-NAIROBI SERENA HOTEL	City, Country NAIROBI Kenya	From - To Jul-2004 - Jul-2004
Main Course of Study FOREIGN MILITARY SALES PURCHASER COURSE.		Certificate or Diploma CERTIFICATE.
Name of School SEMINER-MOMBASA	City, Country MOMBASA Kenya	From - To May-2000 - May-2000
Main Course of Study COUNTER NARCOTICS AND BOARDING OFFICERS COURSE.		Certificate or Diploma CERTIFICATE.
Name of School LAIKIPIA AIR BASE	City, Country NANYUKI Kenya	From - To Apr-1999 - May-1999
Main Course of Study ADVANCE DISASTER MANAGEMENT AND CIVIL AFFAIRS.		Certificate or Diploma CERTIFICATE.
Name of School LAIKIPIA AIR BASE	City, Country NANYUKI Kenya	From - To Jun-1998 - Jul-1998
Main Course of Study DISASTER MANAGEMENT.		Certificate or Diploma CERTIFICATE.
Name of School ARMED FORCES TRAINING COLLEGE	City, Country NAKURU Kenya	From - To Apr-1996 - May-1996
Main Course of Study STORES MANAGEMENT COMPUTER COURSE.		Certificate or Diploma CERTIFICATE.
Name of School ROYAL NAVY SUPPLY SCHOOL-UK.	City, Country PLYMOUTH-HMS RALEIGH. United Kingdom	From - To Apr-1995 - Jul-1995
Main Course of Study		Certificate or Diploma

INTERNATIONAL SUPPLY AND MATERIALS MANAGEMENT. 1. Management. 2. Stores accounting. 3. Catering. 4. Secretarial practice. 5. CERTIFICATE. Acheived 93% overall. Naval Law. 6. Pay and cash.

Name of School SCHOOL OF ORDNANCE	City, Country NAIROBI Kenya	From - To Apr-1994 - Aug-1994
Main Course of Study 1. Warehouse Management. 2. Provision and Procurement. 3. Stores accounting regulations and procedures. 4. Supply and Inventory Management. 5. Resource Management. 6. Unit organisation and Admin. 7. Methods of instruction and communcation skills. 8. Roles of supply in military History. 9. Supply and Admin in the field.		Certificate or Diploma CERTIFICATE. Acheived B+,emerged best overall student.

Name of School NAVAL TRAINING SCHOOL	City, Country MOMBASA Kenya	From - To Sep-1992 - Aug-1993
Main Course of Study NAVAL CONVERSION COURSE.		Certificate or Diploma CERTIFICATE.

Name of School ARMED FORCES TRAINING COLLEGE	City, Country NAKURU Kenya	From - To Mar-1991 - Aug-1992
Main Course of Study OFFICER CADET COURSE.		Certificate or Diploma CERTIFICATE.

Name of School KENYA UTALII COLLEGE	City, Country NAIROBI Kenya	From - To Oct-1988 - Nov-1990
Main Course of Study FRONT OFFICE OPERATIONS.ACCOUNTING & CASHIERING. 1. Principles of organization. 2. Food and beverage control. 3. Hotel and catering Law. 4. Front office procedures. 5. Front office practicals. 6. Human relations. 7. General Accounts. 8. Social studies. 9. Tourism theory. 10. Typing and correspondence. 11. French. 12.Front office accounts.		Certificate or Diploma CERTIFICATE.

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Rations Assistant	Type of Business Rations operations and management	From - To 01/03/2009 -
Name of Employer United Nations	Name of Supervisor Mr. Moses Ndiangui	
Salaries per Annum: Starting 6341004	Final 6341004	Currency Paid USD
Telephone Number	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes	
Address of Employer Sudan	Email Address mohamed74@un.org	
Number of Employees Supervised by You 2	Description of Duties -Establish and Review missions Fresh and Emergency Rations and water Requirements. -Initiate actions to fulfill control measures these requirements. -Conduct technical surveys. -Prepare budgets for rations and water through establishments of forecasts based on analysis of past activitites and unforeseen operational activities. -Update SOP instructions and modifications. -Monitor procurement plans prepared by sections budget officer to ensure conformity with operations. -Ensure rations orders are placed with the contractor in a timely manner as per contract terms. -Ensure Quality control is carried out to all rations issued. -Review audit and performance reports on mission activities. -Provide guidance and supervise junior staff. -Prepare evaluation reports for staff under direct supervision and make recommendations concerning contractual status. -Complete technical evaluations of bids resulting from SOW's raised by supply section.	
Summarize any of Your Achievements CONTINIOUS PROVISION OF RATIONS AND EMERGENCRY CRPs and bottled water to contingents depolyed across the sector.		
Reasons for Leaving For advancement.		

Job Title OIC LESSONS LEARNT/INSTRUCTOR	Type of Business PEACE SUPPORT TRAINING	From - To 01/01/2008 - 01/03/2009
Name of Employer DEPARTMENT OF DEFENCE	Name of Supervisor COL KIBOCHI	
Salaries per Annum: Starting 1464000	Final 1464000	Currency Paid KES
Telephone Number 2540203502827	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No	
Address of Employer Kenya	Email Address ahmed_yunis@yahoo.co.uk	

Number of Employees Supervised by You

50

Description of Duties

-Instructions on predeployment training for selected officers-military and police for peacekeeping missions. • Liaison between the training department and the other departments for training support. • Collate the different training requirements in conjunction with the facilitators. • Ensure the distribution of provisional and actual training programmes. • Co-ordinate all movement requirements for the Courses and reception & escort of external participants in conjunction with the course coordinators. • Responsible for first line training support to courses. • Control of security, production and photocopy of course materials. • Responsible for the maintenance of the Activity Timeline board. • Member of IPSTC coordination meetings. • Any other task as may be assigned by the Commandant IPSTC.

Summarize any of Your Achievements

Graduate officers for deployment.

Reasons for Leaving

Own Volition.

Job Title QIPS MANAGEMENT FIELD COORDINATOR.	Type of Business QUICK IMPACT PROJECTS.	From - To 01/06/2007 - 01/12/2007
Name of Employer UNITED NATIONS MISSION IN SUDAN.		Name of Supervisor ANTONY AGYENTA

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
42340	42340	USD	Is this a position within the UN Common System? Yes

Telephone Number	Email Address
	ahmed101@un.org OR ahmed_yunis@yahoo.co.uk

Address of Employer
Sudan

Number of Employees Supervised by You

Description of Duties
Monitor implementation of QIPS for southern sudan region.

Summarize any of Your Achievements
Starting to review and visit all projects.

Reasons for Leaving
END OF TOUR OF DUTY. Interested in joining UN Peace support operations in field missions.

Job Title UN MILITARY OBSERVER	Type of Business UNMO	From - To 01/12/2006 - 01/06/2007
Name of Employer UNITED NATIONS		Name of Supervisor LT COL BAHJAT

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
42340	42340	USD	Is this a position within the UN Common System? Yes

Telephone Number	Email Address
	ahmed_yunis@yahoo.co.uk

Address of Employer
Sudan

Number of Employees Supervised by You

Description of Duties
-Monitoring,verification,reporting and investigation of violations of the CPA. -Performed the duties of Operations officer,Transport officer and Logistics officer.

Summarize any of Your Achievements
Contributing to the overall acheivement of the Mission Mandate.

Reasons for Leaving
Interested in serving in peace support operations in UN field Missions.

Job Title Officer Commanding administration/procurement officer.	Type of Business Administration and Procurement.	From - To 01/11/2005 - 01/10/2006
Name of Employer Defence Staff college,Karen-Nairobi		Name of Supervisor Colonel E OOKO

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
864000	864000	KES	Is this a position within the UN Common System? Yes

Telephone Number	Email Address
254020884213	ahmed_yunis@yahoo.co.uk

Address of Employer
Kenya

Number of Employees Supervised by You

150

Description of Duties

1. General administration of the college staff and discipline. 2. Brief the commanding officer on Security issues in college. 3. Ensure security of the camp is maintained in accordance with college security directives. 4. Procurement of Goods and Services for the college. 5. Ensure proper usage and accounting of college Funds in accordance with Government financial regulations. 6. Preparing and submission of monthly expenditure returns to DOD. 7. Management and reconciliation of vote Book. 8. General supervision of procurement staff. 9. Carry out procurement of goods and services required. 10. Implement procurement polices and procedures and relevant instructions. 11. Plan, develop and manage all procurement and contractual aspects related to supplies and services. 12. Advise requisitioning and accounting units on procurement processes and issues. 13. Review procurement requests for technical specifications. 14. Identify sources of supply and distribute requests for quotations. 15. Conduct supplier evaluation fro statutory requirements. 16. Monitor performance of suppliers in coordination with requisitioning and accounting units. 17. Conduct market survey and compare with the market pricing index. 18. Provide direction and guidance to procurement staff.

Summarize any of Your Achievements

- General improvement of security and discipline in the camp. - Improved control of college expenditure and living within the college allocated budget. - Timely preparation of the college medium term expenditure for the next 3 years. - Presentation and subsequent approval of the college procurement plan for the period july 06 to june 07.

Reasons for Leaving

Change of appointment. Nominated to serve in UNMIS as MILOB.

Job Title MAJOR-STAFF OFFICER II SUPPLY.	Type of Business LOGISTICS.	From - To 01/08/2002 - 01/11/2005
Name of Employer KENYA NAVY		Name of Supervisor LT COL S.K. SAEED

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
356000	399600	KES	Is this a position within the UN Common System? No

Telephone Number

2540412451201

Email Address

ahmed_yunis@yahoo.co.uk

Address of Employer

Kenya

Number of Employees Supervised by You

21

Description of Duties

1. Management of vote books. 2. processing of procurement documents-quotations both local and overseas. 3. Expenditure returns,stores returns,Fuel and petroleum products control and targets. 4. Training of personnel. 5. Carry out procurement of goods and services required. 6. Implement procurement polices and procedures and relevant instructions. 7. Plan, develop and manage all procurement and contractual aspects related to supplies and services. 8. Advise requisitioning and accounting units on procurement processes and issues. 9. Review procurement requests for technical specifications. 10. Identify sources of supply and distribute requests for quotations. 11. Conduct supplier evaluation fro statutory requirements. 12. Monitor performance of suppliers in coordination with requisitioning and accounting units. 13. Conduct market survey and compare with the market pricing index. 14. Provide direction and guidance to procurement staff

Summarize any of Your Achievements

Contribute as a team player in the overall achievement of objectives and mission of the kenya navy.

Reasons for Leaving

Change of appointment. Posted to Defence Staff College.

Job Title CAPTAIN-ASSISTANT SUPPLY OFFICER-FOOD.	Type of Business FOOD CELL FUNCTIONS-FEEDING OF TROOPS NO17500.	From - To 01/04/2000 - 01/05/2001
Name of Employer UNITED NATIONS MISSION IN SIERRA LEONE.		Name of Supervisor FOOD OFFICER,CONTRACT MANAGER.

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
32000	32000	USD	Is this a position within the UN Common System? Yes

Telephone Number

ahmed_yunis@yahoo.co.uk

Email Address

ahmed_yunis@yahoo.co.uk

Address of Employer

Sierra Leone

Number of Employees Supervised by You

Description of Duties

1. Contingent demand ration IAW the entitlement of the actual troop strength. 2. Rations are received, issued and accounted for IAW ration SOP by contingents. 3. Stock balance reports of all contingents, by unit and location, are submitted weekly to provide stock holding information. 4. All ration forms are filled IAW the ration SOP. 5. Rations are stored within commodity groupings. 6 Accounting records are maintained for all commodities, including a master ledger with appropriate subsidiary books. 7. The Contract Manager is informed of any discrepancies of disparities within the provision of ration contract. 8. Maintain constant liaison with contractors (ESKO) representative for ration distribution to unit locations and deployment areas across Sierra Leone. 9. Prepare weekly ration delivery schedule in consultation with Esko representative. 10. Monitor ration convoys to unit locations air delivery and co-ordinate security escorts. 11. Regular reporting to the RO and Contract Manager on procedures that require modification or updating. 12. Extrapolation and accounting for of extra rations for visiting dignitaries from troop strength states for approval by COA. 13. Counter check invoices presented by the contractor for accuracy before payment is processed. 14. Establish and review missions fresh and emergency rations and bottled water requirement. 15. Conduct visits at start up phase and implementation period to ensure most efficient use of resources. 16. Update rations SOP and propose modifications if necessary. 17. Ensure quality control is carried out on all rations. 18. Attend performance review meeting and analyze problems

Summarize any of Your Achievements

Contributed to the proper feeding of troops in the mision area in accordance with the UN SOP on rations.

Reasons for Leaving

END OF TOUR OF DUTY- ONE YEAR.

Job Title CAPTAIN-OFFICER IN-CHARGE PROCUREMENT,CONTROL & ACCOUNTING.	Type of Business SUPPLY	From - To 01/09/1997 - 01/08/1999
Name of Employer KENYA NAVY-NAVAL SUPPLY DEPOT.		Name of Supervisor LT COL RANDIEK N. O
Salaries per Annum: Starting 183600	Final 183600	Currency Paid USD
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number 2540412451201	Email Address ahmed_yunis@yahoo.co.uk OR UNIS37@yahoo.co.uk	
Address of Employer Kenya		
Number of Employees Supervised by You 18		
Description of Duties 1. Secretary Tender Evaluation. 2. Opening and Schedule of Quotation and recommend purchases of good and services. 3. Process and monitor overseas quotations for Marine, Technical and General Stores. 4 . Process Payments for Goods and services both local and overseas. 5. Monitor receipt of stores, accounting and control Issues of valuable and Controlled Stores. 6. Management of votes delegated to Kenya Naval Base. 7. Assist the director of logistics in meeting the requirements for effective and timely and logistics support. 8. Implement procedures to ensure that supply requisitions are prepared properly. 9. Ensure reliable and continues flow of supplies. 10. Prepare and update all supply SOP's. 11. Monitoring of stocks and inventory control. 12. Monitoring of supply and service contracts. 13. Assist in monitoring and analyzing performance contracts.		
Summarize any of Your Achievements Team player in the overall achievement of the kenya Navy Mission.		
Reasons for Leaving Change of appointment.		

Job Title OIC RADAR STATION.	Type of Business Coastal surviellance	From - To 01/06/1997 - 01/09/1997
Name of Employer KENYA NAVY		Name of Supervisor LT COL KITIKU.
Salaries per Annum: Starting 162000	Final 162000	Currency Paid USD
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer Kenya		
Number of Employees Supervised by You 12		
Description of Duties 1. 24 Hrs Surveillance of territorial waters within Radar range. 2. Report any Unauthorized Vessel within territorial waters to Kenya Navy Hqs.		
Summarize any of Your Achievements Performed duties deligently.		
Reasons for Leaving Promoted from lieutenant to captain.		

Job Title OFFICER COMMANDING STORES GROUP.	Type of Business STORES AND WAREHOUSING.	From - To 01/02/1997 - 01/06/1997
Name of Employer KENYA NAVY		Name of Supervisor LT COL ROTICH.
Salaries per Annum: Starting 162000	Final 162000	Currency Paid KES
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer Kenya		
Number of Employees Supervised by You 85		
Description of Duties Ensure all Stores are Secure in the Depot. 2. All Warehouses Ledgers and Subsidiary Books are Properly Maintained In accordance With DOD Policy. 3. Reply all Stores Audit Observations. 4. Training of Stores Accountants and supply officers In accordance With Training Policy. 5. Compile and forward Monthly stores returns to Kenya Navy Hqs		
Summarize any of Your Achievements Contributed to overall performance of the Depot.		
Reasons for Leaving Change of appointment.		

Job Title INSTRUCTOR NAVAL TRAINING SCHOOL.	Type of Business TEACHING SUPPLY AND MATERIAL MANAGEMENT.	From - To 01/01/1997 - 01/02/1997
Name of Employer KENYA NAVY	Name of Supervisor COL OBUYA	
Salaries per Annum: Starting 162000	Final 162000	Currency Paid KES
Telephone Number	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No	
Address of Employer Kenya	Email Address	
Number of Employees Supervised by You		
Description of Duties 1. Teach newly Commissioned Officers Supply Management in Kenya Navy in accordance with the School Syllabus.		
Summarize any of Your Achievements COVERED SYLLABUS AS PER SCHOOL CHARTER.		
Reasons for Leaving CHANGE OF APPOINTMENT.		

Job Title OFFICER IN CHARGE GENERAL STORES-(RANK-LIEUTENENT)	Type of Business STORES MANAGEMENT.	From - To 01/02/1996 - 01/02/1997
Name of Employer KENYA NAVY	Name of Supervisor LT COL ROTICH	
Salaries per Annum: Starting 162000	Final 162000	Currency Paid KES
Telephone Number	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No	
Address of Employer Kenya	Email Address	
Number of Employees Supervised by You		
Description of Duties Custodian of all General Stores 2. Accounting and Maintenance of Ledgers (General stores) 3. Receipt and Issues of Naval Stores and Publications. 4. Receipt and Issues of Clothing Stores. 5. Prepare Monthly Returns for General Stores.		
Summarize any of Your Achievements CONTRIBUTED TO THE OVERAL PERFORMANCE OF THE NAVY.		
Reasons for Leaving CHANGE OF APPOINTMENT.		

Job Title BASE SUPPLY OFFICER-(LIEUTENANT)	Type of Business RATIONS MANAGEMENT.	From - To 01/06/1994 - 01/02/1996
Name of Employer KENYA NAVY	Name of Supervisor LT COL NJAGI	
Salaries per Annum: Starting 1050	Final 1050	Currency Paid USD
Telephone Number	Is this a civil servant position of your Government? Yes Is this a position within the UN Common System? No	
Address of Employer Kenya	Email Address	
Number of Employees Supervised by You		
Description of Duties 1. Indenting For Dry Rations from Armed Forces Ordinance Depot. 2 Placing Orders for Fresh Rations from Contracted Firms. 3. Accounting, Receipt And Issues Of Ration to all Kenya Navy Sub-Units and Cookhouses. 4. Process Payments For Fresh Rations Supplied and make monthly Returns to Kenya Navy Headquarters.		
Summarize any of Your Achievements MAINTAINED GOOD MORALE OF THE TROOPS BY TIMELY FEEDING PLAN.		
Reasons for Leaving CHANGE OF APPOINTMENT.		

Job Title CATERING OFFICER-(LIEUTENANT)	Type of Business FOOD SERVICES.	From - To 01/09/1993 - 01/06/1994
Name of Employer KENYA NAVY	Name of Supervisor MAJOR CHESIRE.	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
1050	1050	USD	Is this a position within the UN Common System? No

Telephone Number _____ Email Address _____

Address of Employer
Kenya

Number of Employees Supervised by You _____

Description of Duties
1. Training Of Kenya Navy Cooks.2. Victualling Of Kenya Ships In Accordance With Sea Going Scales.3. Monitor Hygiene Standards Of Kenya Navy Messes And Cookhouse.4. Ensure Food Is Prepared Hygienically, Check Quality And Maintain Kitchen Equipments.

Summarize any of Your Achievements
MAINTAINED HIGHLY TRAINED COOKS.

Reasons for Leaving
CHANGE OF APPOINTMENT.

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
Arabic	No	Not easily	Easily	Easily	Not easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Somali	Yes	Easily	Easily	Not easily	Easily
Swahili	No	Easily	Easily	Easily	Easily

Address

P.O.BOX 81047
MOMBASA COAST Kenya
Fax: 254-711529040
Contact: AHMED SHIEKH yunis

Address

P.O.BOX 81047
MOMBASA COAST Kenya
Fax: 254-712-990988
Contact: Ahmed Sheikh Yunis

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
YAHYA SHEIKH ABDI	SENIOR OFFICER AFLOAT-NAVY	P.O..BOX 95350 Kenya	yahyashe@yahoo.co.uk
Said Mohamed FARAH	Naval officer	P.OBOX 40668 Kenya	farahmoha@yahoo.com
Daniel MARETE	Naval officer	P.O BOX 12464 Kenya	dmareten@yahoo.co.uk