

Profiles included in this document

	Name	Index	DOB	Gender	Nationality	EMail
1.	ASEFA, Abiye		02/03/1957	M	USA	nahumaab@yahoo.com
2.	AWOYEMI, Olubuckola	309686	26/11/1968	F	UK	awoyemi@un.org
3.	COSTELLO, David	239588	26/01/1979	M	USA	costellod@un.org
4.	TURKMEN, Hakan	752550	08/01/1973	M	TUR	h.turkmen@lycos.com

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Personal History Profile for Abiye ASEFA

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
ASEFA	Abiye	B	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
02/03/1957	Addis Ababa	Ethiopia	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Ethiopia		United States of America	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	13	79	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes. United States of America.			
13. What is your preferred field of work? Purchasing and contracting specialists			
14. Would you accept employment for less than six months? No			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: nahumaab@yahoo.com			

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Metropolitan State University	Minneapolis, MN United States of America	Sep-1998 - Jan-2000
Main Course of Study		Certificate or Diploma
Business Administration - MBA		MBA

Name of School	City, Country	From - To
Volgograd Polytechnic Institute	Volgograd Russian Federation	Sep-1979 - Jun-1984
Main Course of Study		Certificate or Diploma
Chemical Engineering		MSc

Name of School	City, Country	From - To
HSI	Addis Ababa Ethiopia	Sep-1975 - Jun-1979
Main Course of Study		Certificate or Diploma
General Secondary Education		Certification

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
Commodity Manager	Dental and infection ontrol products	01/05/2005 -
Name of Employer		Name of Supervisor
Kerr		Pamela Benson
Salaries per Annum:		
Starting	Final	Currency Paid
75000	88000	USD
Telephone Number	Is this a civil servant position of your Government? No	
	Is this a position within the UN Common System? No	
Address of Employer	Email Address	
United States of America		
Number of Employees Supervised by You		
5		
Description of Duties		

Instituted a J.I.T, M.R.P, Kanban and T.Q.M systems and employed effective procurement methods, leading to a 25% reduction in operating expenditures. • Directed supplier performance improvement. • Analyzed make-buy decision for cost effectiveness. • Reduced project management costs 30% through effective bid analysis and technical specification and portfolio management. • Developed supplier long-term relationship/partnership. • Consolidated supply base and achieved total cost of ownership. • Strategic and global sourcing initiative in low cost regions. • Generated sales and profitability increases of 25% through new procurement procedures and an upgrade quality control system. • Introduced a new market and opened start-up branch offices, leading to a sales increase of 30%. • Achieved major improvements in manufacturing operations through effective procedure development and quality control techniques: reduced expenditures 30% and improved process control by 20%.

Summarize any of Your Achievements

Strategic sourcing of chemicals and raw materials World Wide, negotiate terms and consignment stocks, consolidate supplies and reduce supply base for cost reduction strategy, evaluate supplier capability and very familiar with EPA, ISO, FDA and GMP practices, able to locate private/contract packaging, analyze supply and demand, global market and commodity trends and evaluate cost drivers to achieve TCO

Reasons for Leaving

Would like to do some thing different and of course to work for the UN and help people that needs attention.

Job Title Supply Manager	Type of Business Power generator manufacturing	From - To 01/04/2004 - 01/05/2005
Name of Employer Cummins Power Generation	Name of Supervisor Jenny Vanda	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
60000	65000	USD	Is this a position within the UN Common System? No

Telephone Number
117635745358

Email Address

Address of Employer
United States of America

Number of Employees Supervised by You
2

Description of Duties
• Strategic sourcing and supply chain management, understanding of international law and cultural variations in the global market place, total quality management, bid analysis, cost reductions, commodity planning and value-chain analysis

Summarize any of Your Achievements
• Instituted a J.I.T, M.R.P, Kanban and T.Q.M systems and employed effective procurement methods, leading to a 25% reduction in operating expenditures. • Directed supplier performance improvement. • Analyzed make-buy decision for cost effectiveness. • Reduced project management costs 30% through effective bid analysis and technical specification and portfolio management

Reasons for Leaving
career advancement

Job Title Sr Global Sourcing Specialist	Type of Business Electronics and motors	From - To 01/02/2001 - 01/04/2004
Name of Employer Danotech Motion Technologies	Name of Supervisor Daniel Gizaw	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
55000	65000	USD	Is this a position within the UN Common System? No

Telephone Number
117346746887

Email Address
dgizaw@danotekmotion.com

Address of Employer
United States of America

Number of Employees Supervised by You
5

Description of Duties
able to locate private/contract packaging, analyze supply and demand, global market and commodity trends and evaluate cost drivers to achieve TCO, liaison with new product development team to market innovative products, ability to work with continuous improvement, zero defect and JIT philosophy to achieve customers satisfaction.

Summarize any of Your Achievements
• Strategic and global sourcing initiative in low cost regions. • Generated sales and profitability increases of 25% through new procurement procedures and an upgrade quality control system. • Introduced a new market and opened start-up branch offices, leading to a sales increase of 30%. • Achieved major improvements in manufacturing operations through effective procedure development and quality control techniques: reduced expenditures 30% and improved process control by 20%.

Reasons for Leaving
family reunion in different State - relocated

Job Title Sr Buyer	Type of Business Manufacturing	From - To 01/04/1999 - 01/02/2001
Name of Employer Eaton Mobile Hydraulics	Name of Supervisor Kris Woodward	

Salaries per Annum:

Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
55000	55000	USD	Is this a position within the UN Common System? No

Telephone Number

Email Address

119522947960

Address of Employer

United States of America

Number of Employees Supervised by You

0

Description of Duties

• **Serving as a materials cost and price consultant, orchestrating international bid preparations, processing export and shipping documentation, procuring supply vendors, and providing technical specifications and proposals for turn-key projects, conducted market analysis**

Summarize any of Your Achievements

• **Achieved major improvements in manufacturing operations through effective procedure development and quality control techniques: reduced expenditures 30% and improved process control by 20%.**

Reasons for Leaving

contract assignment

Job Title

Procurement Analyst

Type of Business

Mass Transit Operation

From - To

01/04/1997 - 01/02/1999

Name of Employer

Metrotransit Operation

Name of Supervisor

Lois Scott

Salaries per Annum:

Starting

Final

Currency Paid

Is this a civil servant position of your Government? **Yes**

45000

50000

USD

Is this a position within the UN Common System? **No**

Telephone Number

119528832088

Email Address

purchpros@aol.com

Address of Employer

United States of America

Number of Employees Supervised by You

0

Description of Duties

Overseeing all planning and procurement operations of mass-transit project, including materials control, inventory control, vendor relations/validation, price negotiations, improved efficiency and reduced cycle-time.

Summarize any of Your Achievements

Reduced project management costs 30% through effective bid analysis and technical specification and portfolio management

Reasons for Leaving

Career advancement in a manufacturing out fit.

Job Title

Sr Export/Sales Coordinator

Type of Business

Import/Export

From - To

01/07/1995 - 01/01/1999

Name of Employer

Loxroy Ltd

Name of Supervisor

Sathiyar Narayanan

Salaries per Annum:

Starting

Final

Currency Paid

Is this a civil servant position of your Government? **No**

35000

45000

USD

Is this a position within the UN Common System? **No**

Telephone Number

44442086772671

Email Address

Address of Employer

United Kingdom

Number of Employees Supervised by You

3

Description of Duties

• **Administering the operations of an import/export corporation, including supervising 5 export/sales personnel, providing business consultation, negotiating prices, coordinating shipments, expediting purchase orders, and processing documentation.**

Summarize any of Your Achievements

Introduced a new market and opened start-up branch offices, leading to a sales increase of 30%.

Reasons for Leaving

Moved to USA on Diversity visa lottery

Have you any objections to our making inquiries of your present employer? **Yes**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Amharic	Yes	Easily	Easily	Easily	Easily

Address

3424 East Lambeth Court, unit C
Orange CA United States of America
Telephone: 1-1-7714639676
Fax: 1-1-7146972425
Contact: Abiye Asefa

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Ron CAUDILL	VP of Manufacturing	500 S 7th Ave United States of America	115625777244 rcaudill557@yahoo.com
Michell HILL	Executive recruiter	Texas United States of America	michell.hill@htstaffing.com
Mike HUTTO	Purchasing Director	PVS Nolwood Chemicals, 10900 Harper Ave, United States of America	113135298767 mhutto@pvschemicals.com

Personal History Profile for Olubuckola AWOYEMI

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
AWOYEMI	Olubuckola	rabi	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
26/11/1968	lagos	Nigeria	309686
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Nigeria	United Kingdom	United Kingdom	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Female	100	60	Single
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: awoyemi@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
NIGERIAN LAW SCHOOL	LAGOS Nigeria	Sep-1995 - Nov-1996
Main Course of Study	Field of Study	
General Law	Law	
Degree Title or Equivalent	Degree Type	
BARRISTERS FINAL	Postgraduate degree	

University Name	City, Country	From - To
COLLEGE OF LAW	GUILDFORD United Kingdom	Sep-1991 - Jul-1992
Main Course of Study	Field of Study	
General Law	Law	
Degree Title or Equivalent	Degree Type	
SOLICITOR FINAL	Postgraduate degree	

University Name	City, Country	From - To
university of leeds	england United Kingdom	Sep-1989 - Jul-1991
Main Course of Study	Field of Study	
General Law	Law	
Degree Title or Equivalent	Degree Type	
LLB. Law	Undergraduate degree	

University Name	City, Country	From - To
university of wales, aberystwyth	wales United Kingdom	Sep-1986 - Jul-1989
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Bsc.econ, Bachelor of Science in Business Administration	Undergraduate degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
Associate procurement officer	ONUCI	01/09/2008 -
Name of Employer		Name of Supervisor
united nations ONUCI		JOZEF JASNY

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
43000	53000	USD	Is this a position within the UN Common System? Yes
Telephone Number			Email Address
			awoyemi@un.org
Address of Employer			
Cote d'Ivoire			
Number of Employees Supervised by You			
5			
Description of Duties			
<p>I am responsible for the following duties; plan, develop and manage all procurement and contractual aspects of projects of significant complexity related to worldwide procurement of diverse services and commodities (e.g. information technology, electronic equipment and instruments, vehicle, medicine, foodstuffs, building maintenance materials, office supplies, construction, furniture etc) taking account local economics and other conditions. Advise requisitioning unit and recipient entities the full range of procurement issues, providing support and guidance at all stages of the procurement cycle, prepare/oversee preparation and distribution invitation to tender and manage/conduct all aspects of bid/proposal evaluation; formulate strategies and design innovative solutions to resolve issue/conflicts for complex procurement projects; establish and maintain work program and schedule for ongoing contract and newly planned ones; negotiate with senior supplier representative, signed procurement orders up to the authorized limit, prepare submission to authorized contract committee for review, overseeing adherence to contractual agreement, recommend amendment and extension of contract; conducting market research for new vendor and keeping abreast of market development. Manage and staff and establish work plan for and contribute to departmental work plan. Establish performance standard for team.</p>			
Summarize any of Your Achievements			
<p>I started working in ONUCI without prior and practical knowledge of the United Nations work structure but I have adapted into the system without much difficulty. I brought in to my team a profound international procurement experience and currently implementing new procurement strategies which has enabled my team to work effectively. I have drafted instruction and acknowledgement letters in response to requisition officers and vendors, default notices, set up sub contract monitoring committee to reduce the amount of delivery delays the Mission is experiencing. I also have set up monitoring programme on share drive of the unit and also available requisitioning section, in order to assist with successful procurement delivery to the mission. I am advising requisitioners on full range of procurement issues, providing support and guidance at all stage of the procurement cycle. As a Team Leader, I am currently managing a team of 5 procurement officers and contributing to the development of new tactical approaches to contract's as well as the new method of application, acquired from my previous work experience. I have undergone training in performance Appraisal System (ePAS), cointerview competency, I am Training focal Point and Trainer of New UN staff induction. I am well aware of the UN mercury system (electronic procurement method) and able to meet or exceed relevant targets under the UN Mandate and procuring service solution under best value principle. I have also attended training on UN core value code, diversity, harassment and HIV. I also have vastly improved my verbal French by creating time to attend French speaking classes which has contributed effectively to my communication skills with both colleagues and outside Vendors. I enrolled in french classes and have successfully passed my first and Second level of stage, this has assisted in the level of my communication with both my colleagues and outside clients. I am drafting the basic introduction to procurement, a manual and training adopted in January 2010 as ONUCI Mission training manual for requisitioners, procurement officers and Budget officers in the mission. I conduct the training on procurement section of the induction course for new employees to the Mission. I have attended course on Procurement in Bangkok and taken online courses on Procurement strategies. I have successfully passed on line training on Procurement strategies, how to process and evaluate bids, unit cost analysis, specification writing with National institute of government procurement (NIGP) and has implemented that knowledge and skill in managing my team and also team building. I have successfully assisted and performed the Duty as OIC of my section and recently drafted the Missions response to BOA Audit report.</p>			
Reasons for Leaving			
N/A			

Job Title	Type of Business	From - To
contract and procurement lawyer	Local Government	01/08/2007 - 01/09/2008
Name of Employer		Name of Supervisor
london borough of southwark		Stephen Bishop

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
60000	60000	GBP	Is this a position within the UN Common System? No
Telephone Number			Email Address
440207525 7625			buky.awoyemi@southwark.gov.uk
Address of Employer			
United Kingdom			
Number of Employees Supervised by You			
2			
Description of Duties			
<p>Working in Southwark as a Commercial Contract and Procurement Lawyer dealing in regeneration and developments works valued at around £40 billion, Schemes currently include: - • £1.5 billion Elephant and Castle regeneration programme • Major redevelopment projects at Canada Water and Bermondsey Spa • Building schools for the future – Southwark Schools for the Future, PFI • Outsourcing Health and Social Services Programme • Drafting and Negotiating Contract involving Private Practice Solicitors. • Contractual Disputes . Employment</p>			
Summarize any of Your Achievements			
<p>As a Senior Contract and procurement Lawyer, I had management role; I frequently chaired and ran meetings, this meant I had to communicate clearly both orally and in writing and present argument persuasively to Head of Council, committee members, Law Firms and colleagues from different department. In Managerial role I was able to utilize my professional skill along with the knowledge of best value and corporate governance that international and governmental organization are in an era of targets and this will continue given the success of comprehensive performance assessment (CPA) and the inroads that local government experience I have acquired towards innovation and continuous improvement in service delivery. This means also is reflected in my ability in adhering to service level Agreements entered into with my clients. I possess good knowledge of the International organization structure, the diversity values and understand essence of always ensuring that proper authority is obtained from relevant departments when dealing with professional and culture sensitive situations. I have attended various training on Risk Management, money Laundering E- Procurement (electronic procurement), which has resulted in being fully update by current issue. I drafted various precedents and trained Procurement officers on implementation of Procurement Legislation. I also brought proactive Legal measures and customer service that assisted in my department achieving Local Government award for 'Most Improved Department'. I advised on General Employment related issues such as The Transfer of Undertakings (Protection of Employment) Regulations 2006 (referred to as TUPE 2006) which is the main piece of legislation governing the transfer of an undertaking, or part of one, to another. The regulations are designed to protect the rights of employees in a transfer situation enabling them to enjoy the same terms and conditions, with continuity of employment, as formerly. This was also successfully implemented in the terms and conditions of all Council Tenders I am able to identify problems, consider the implications of such problems and identify all possible answers and solutions to those problems. I am able to effectively resolve issues professionally and set precedents for the resolution of similar issues. I always ensure that competing priorities are dealt with according to their respective deadlines.</p>			
Reasons for Leaving			
PURSUED DIFFERENT CAREER OPTIONS			

Job Title	Type of Business	From - To
Principal Locum Project Lawyer	Local Government	01/05/2006 - 01/05/2007
Name of Employer		Name of Supervisor
- - - - -		- - - - -

Essex County Council			Richard Curtis
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
50000	50000	GBP	Is this a position within the UN Common System? No
Telephone Number		Email Address	
4401245431350		bukyawoyemi@essexcc.gov.uk	
Address of Employer			
United Kingdom			
Number of Employees Supervised by You			
4			
Description of Duties			
<p>Lead Solicitor on Waste Management Project. Drafting Contract for management civic amenity and recycling centres, Agreement for sale and purchase of landfill allowance, partnership Agreement between Essex County Council and other Local Authorities. Advising on procurement relating to PFI/PPP, Liaising with DEFRA on PFI criteria and application, Drafting OBC, PIN, OJEU notice. Liaising with 4ps. Advised on the appropriate business plan in relation to the procurement process of waste management contract, including refuse, composting, and recycling collections (kerbside, banks, and civil amenity and recycling centres) sorting, bulking, and treatment facilities for diversion from landfill and disposal functions. Advised on approval of and submission of business outline case to DEFRA for the PFI structure project. Ensuring the Authorities meet their statutory and community obligations and comply with the Government requirement of achieving greater value through collaborative working and the joint procurement of public service • Advising on EU regulation and procurement strategy and procedure (open, negotiated, restricted, competitive dialogue). • Advising on TUPE related issues on tendering for Landfill sites and Civic Amenity sites • Advising Essex Waste Management Joint Committee • Leading on Evaluation Panel for Tendering • Drafting Constitution and Inter- Authority Agree . Employment Law - advised on Transfer of undertaking Employment (TUPE), rights of employees in any transfer of Service or contract ending, such as redundancy, terms and condition.</p>			
Summarize any of Your Achievements			
<p>i drafted, negotiated and finalised Partnership Agreement with other County Councils that wanted to work together to improve the quality and efficiency of their respective waste collection system by procuring an intergrated waste management solution under best value principle. I advised on functions set out in Agreement to be delegated to the appointed joint committee and be discharged by committee on behalf of their authority. This means i had to co-ordinate their team, comprising Legal, Procurement and Planning., to ensure that all necessary information required in finalising the agreement meets the dealine esthablished by the European Union Procurement rules. i also advised on general procurement exercise, drafted and submitted Business plan and advised on how to obtain final proposal from prefered private sector partners. The Business case outline i drafted with other Lawyers assistance obtained Governmental Approval and the Councils application for a grant of over 100 million pounds and essex is operating its waste management in line with European Environmental Legislation, its Landfill process was reduced and successfully appointed a vendor with treatment facilities for disposal of waste function</p>			
Reasons for Leaving			
Temporary/LOCUM			

Job Title	Type of Business	From - To
Legal Adviser	Charity	01/11/2005 - 01/04/2006
Name of Employer	Name of Supervisor	
Fountain of Hope Foundation	Banke Osoba	
Salaries per Annum:		
Starting	Final	Currency Paid
50000	50250	GBP
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? No
Telephone Number		Email Address
440208202 5590		
Address of Employer		
United Kingdom		
Number of Employees Supervised by You		
8		
Description of Duties		
<p>• Drafting Contract, Memorandum and Articles of Association, Trust Deed, and Constitution and Funding Applications. • Registration of Charity, Company formation, providing General Legal Advise on charity Law, Charities Act 1993, Trustees role, Companies Act, Land Law.</p>		
Summarize any of Your Achievements		
<p>I advised on and drafted various legal instructions including contracts for sale and supply of goods, service management contracts, partnership agreements, joint venture agreements and franchising agreements; I negotiated terms of contract; handled the formation and dissolution of companies; I prepared evidence for and attended Mediation and Arbitration Panels. In addition to my case load I was given the added responsibility of acting as legal adviser to Fountain of Hope Foundation Charity, my duties included formation of charity, attending Trustees Meetings, Annual General Meetings. Preparation of notices and minutes of such meetings. Providing advice on procedure in accordance with the Charity Law. I acted as a legal adviser to other Non Governmental Organisation (NGO) in Nigeria, Rome, France on regulations covering Charity Law. I utilize my negotiation skills in been able to advocate diversity during my contact with various NGO's and meet the core values of the organisation.</p>		
Reasons for Leaving		
temporary/Locum		

Job Title	Type of Business	From - To
SENIOR CONTRACT LAWYER	LOCAL GOVERNMENT	01/01/2005 - 01/11/2006
Name of Employer	Name of Supervisor	
CAMBRIDGE CITY COUNCIL	CLAIRE WALDEN	
Salaries per Annum:		
Starting	Final	Currency Paid
80000	80000	GBP
Is this a civil servant position of your Government? Yes		Is this a position within the UN Common System? No
Telephone Number		Email Address
4401223457424		claire.walden@cambridge.gov.uk
Address of Employer		
United Kingdom		
Number of Employees Supervised by You		
5		

Description of Duties	
contract lawyer dealing with all contract matters, drafting, litigation. interpretation of Financial Contract Terms and Condition, Drafting partnership Greement, legal guidance notes and checklist for Project Commercial Managers. Agreement, Liasing with and negotiating contractual terms with eleven other county Councils in Cambridgeshire, Draftinh Highway orders, TUPE, drafting and reviewing letters of intent, collateral warranties, Project Managers/Contract Administrators under various standard forms of Contract, including construction contract JCT 05, escrow Agr	
Summarize any of Your Achievements	
I was aware of significant changes to the culture of European Union (EU) Procurement rules brought by the new Legislation and was able to implement it effectively in the procurement methodology and governance of the Organisation. I advised Council on preparation by its procurement officers on commissioning or procurent of supplies, works and services, which enabled the council to ascertain fully the nature of Works, supply and services it wishes to buy and to what extent the market can deliver these, whiter these will meet the council's needs, the community it serves. I also evaluated Contracts and able to assess the nature and the obligation s and liabilities that will form part of the contract. I advised on overall procurement strategy and the process including negotiation with suppliers at relevant stages of the procurement process, which comprised from the initial project meeting, drafting the Advert for OJEU Notice (official journal of European union), Pre Qualification Questionnaire (PQQ), evaluation criteria and scoring Matrix, invitation to submit outline proposal (ISOP) invitation to negotiate (ITN) best and final offer (BAFO) up to post contract monitoring. I have assisted monitored, developed and implemented changes and improvements in current legal practice and procedures particularly as required due to new legislation within my areas of work, handling casework which may require imaginative drafting, response or solutions. I interpreted and implemented the law and practice relating to Local Government and international European procurement subject to change at high level without problems. Drafted various commercial contracts such as IT, Construction, Licensing, Leasing, social service. I asisted in the Legal Department acquiring the Law Society Permission to practice as a Legal Organisation, know as LEXEL.	
Reasons for Leaving	
Temporary locum	

Job Title	Type of Business	From - To
Contract solicitor (locum)	LOCAL GOVERNMENT	01/08/2004 - 01/01/2005
Name of Employer	Name of Supervisor	
London Borough of Newham	MISS LI	
Salaries per Annum:		
Starting	Final	Currency Paid
48000	50000	GBP
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer		
United Kingdom		
Number of Employees Supervised by You		
4		
Description of Duties		
• Advice and Drafting on Contract matters, nomination Agreement, supply agreement, Education funding Agreement, social service related contract, variation of Deed. • Consultancy Agreement on London Olympics 2012. • IT Contracts- Licensing, Maintenance, supply of Hardware and software, intellectual property, patent.		
Summarize any of Your Achievements		
I was able to draft new JCT Construction work Contract, implemented bespoke service level Agreements into the Councils Website, which was used for Councils interdepartmental Services. Able to manage a Trainee Lawyer and assisted in the Lawyer achieving her qualification Criteria.		
Reasons for Leaving		
TEMPORARY/LOCUM		

Job Title	Type of Business	From - To
Senior Solicitor	Local Government	01/06/2002 - 01/06/2004
Name of Employer	Name of Supervisor	
London Borough of Enfield	ms h kate	
Salaries per Annum:		
Starting	Final	Currency Paid
40000	40000	GBP
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
Address of Employer		
United Kingdom		
Number of Employees Supervised by You		
4		
Description of Duties		
• Working on the council's highways steering committee, reporting directly to director of environment, advising on all council department delegated authority report, head of five junior solicitor and determining case allocation. • Contract duties include advice, TUPE, JCT, and PFI. Policy framework in co-operation with all Directors, Group Management Teams and Council Management Team. • Provide support to the head of legal service in the overall day-to-day management of legal staff within the contract Department. • Assisting Principal Lawyer in the supervision of Legal Officers in all areas of their work in pursuance of the service centre Supervision which involves allocating specific items of work, monitoring progress and output plan for Legal Services. • Represent Contract section and the Council, both at internal working groups and at meetings between other local authorities and central government departments. • Assist in implementing and maintaining quality and practice management standards and systems (e.g., BS ISO 9002 and LEXCEL) and achieve performance targets as required from time to time. • Attend Cabinet, Committees and Sub-Committees of the Council and advising on the appropriate law and practice relevant to the consideration of any matters. General Employment Law - TUPE		
Summarize any of Your Achievements		
I Drafted the training manual on Disability Act 2005, which was used as a mandate to follow during the recruitment not only of Disabled Staff but recruitment Policy of the Council as a whole. Drafted and trained, Councils managers on both Disability Act and the Freedom of Information Act.		
Reasons for Leaving		
TEMPORARY/Locum		

Job Title	Type of Business	From - To
Magistrate	JUDICIARY	01/11/2001 - 01/06/2003
Reasons for Leaving		

Name of Employer NIGERIA JUDICIARY			Name of Supervisor CHIEF JUDGE OF LAGOS		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes		
500000	500000	NGN	Is this a position within the UN Common System? No		
Telephone Number			Email Address		
Address of Employer Nigeria					
Number of Employees Supervised by You 9					
Description of Duties • Worked on a committee, headed by the Attorney General of Nigeria, implementing civil procedural rules. Aim of bringing Nigerian procedural rules further in-line with those in the UK. • Worked on various constitutional matters related to such procedures. • Sitting as a magistrate for a wide range of cases including both civil and criminal litigation. • Summary Trials and granted bail for trials beyond the jurisdiction of the court. • Dealt with civil matters such as Traffic offences, Landlord and Tenant matters, and general housing and contracts matters also. . Wrote and Delivered Judgement					
Summarize any of Your Achievements As a Magistrate on the Judiciary bench I had to write judgment and deliver effective and clear Judgment, sit on case of different levels in terms of cost and jurisdiction, weigh evidence and conduct full trials. Deciding probate and governance issues. I also had the privilege of training, Trainee Lawyers in Nigerian Law School on issues such as Management and co-ordination of Projects to public inquiry, briefing consultants, presentation of evidences, and developmental plans as it affects the main issues of appeals; how to review and evaluate witness statement and evidence and make necessary changes to the evidence; how to carry out research and attend consultation with counsel and prepare consultation note. I also advised the Attorney General of Lagos State on implementation of England civil procedure rules (woolf Report) into Lagos state Court Rules as a result, Lagos state Judiciary is computerized with all civil procedure information.					
Reasons for Leaving FIXED TERM Contract					

Job Title Senior Solicitor		Type of Business local Government	From - To 01/02/1999 - 01/10/2001
Name of Employer London Borough of Islington		Name of Supervisor edward Soetan	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
30000	35000	GBP	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer United Kingdom			
Number of Employees Supervised by You 3			
Description of Duties Covering a wide range of complex contracts coupled with incidental work as follows: • Construction Contracts IFC84 Intermediate Building Contracts; JCT 8c without quantities. • CCT contracts; Best Policy & Reviews; IT contracts, PFI contracts (Private Funding Initiatives), European Procurements Law. • Social Services and housing contracts. • Negotiated and drafted agreement for works supplies and services, Licensing Agreements and Litigation. • Provision of advice on corporate and strategic issues. • Knowledge of Local Authority Act; Standing Order and Tendering procedure. • Contractual disputes. • Employment contract disputes. • Negotiated on TUPE issues. • Negotiated to settlement in many cases.			
Summarize any of Your Achievements I assisted the Head of Law with management of the Team to ensuring that effective and efficient procedures are advised and implemented. I was able to notify the Head of Legal in dealing with all complaints and issues of corporate nature which relates to probity and propriety matters resulting in proactive way of ordinary complaints becoming escalated issues and limiting the risk and cost that would have been attached to such matter. i attended committee meetings and advised Councillors members of various committes,ensuring that decision taken are not potentially challengeable.			
Reasons for Leaving Left to take up the Judiciary position abroad for international experience and bring my other experience to assist the Government of Nigeria			

Job Title Contract solicitor		Type of Business local authority	From - To 01/07/1997 - 01/01/1999
Name of Employer london borough of Harringey		Name of Supervisor Mr. Derek Kersting	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
30000	30000	GBP	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer United Kingdom			
Number of Employees Supervised by You 2			
Description of Duties Head of the Contract/Construction Committee. • Advised on legal implications (prior to approval from the council) of construction work to be tendered by the Contract and Construction Directorate. • Managed/conducted negotiations of contractual case load. • Contracts for the supply and maintenance of IT. • Amended, vetted and pursued 6 Council Directorates contractual documentation prior to engrossment. • Provided advice to Council members and clients/emergency advice via telephone and followed up correspondence. • Attended meetings/liased with Directorates, Clients and Counsel. • Assimilated large volume complex written material, report writing, identified key issues and made recommendations.			
Summarize any of Your Achievements			

I promoted the spirit of equal opportunities in service delivery. Thai means that i treated client and customers with dignity and respect. In performing my duties , i ensured that no one is dicriminated against either becасue of gender, sexual orientation age, marital status, disability, race, colour , religion,ethnic or national origin. where appropriatе i brought to the attention of the relevant department/officer any service delivery practice which directly discriminates any group or promotes unlawful discrimination, harrasment or victimisation.

Reasons for Leaving

TEMPORARY LOCUM

Job Title Contract Attorney	Type of Business Law Firm	From - To 01/03/1997 - 01/03/1998
Name of Employer McCarter & English, New Jersey	Name of Supervisor Ms Jola	
Salaries per Annum: Starting 70000	Final 70000	Currency Paid USD
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer United States of America		
Number of Employees Supervised by You 10		
Description of Duties nvolved in the largest Insurance Company (MET LIFE) fraud case. • Pursued documents coming in from over 1000 offices in the USA to determine admissibility. • Reviewed documents for relevant information in response to a discovery request as part of a large insurance class action. • Head of the redaction team, redacting sensitive/personal information in relation to the insured hence the need to be meticulous. • Held interviews with Officers. • Commercial litigation - discovery and inspection.		
Summarize any of Your Achievements I worked and trained not only to be a lawyer but to fully understand my Clients business and organisatinal aim, so as to be able to give added value to their business by giving them proactive and not reactive. In -possessing such skill i added positive value to the Firm.		
Reasons for Leaving Temporary Locum		

Job Title Trainee Solicitor	Type of Business private law firm	From - To 01/03/1995 - 01/02/1997
Name of Employer Nylander and Co.	Name of Supervisor mr leslie nylander	
Salaries per Annum: Starting 20000	Final 20000	Currency Paid NGN
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer Nigeria		
Number of Employees Supervised by You 0		
Description of Duties Within this commercial litigation chambers, case load included: • Reviewed contracts for foreign airlines applying to renew their operating licence with the Aviation Authority. • Company mergers and acquisition and expatriate quotas and taxation. • Trademarks and copyrights issues for various foreign companies including MGM and Oil and Gas law contract. • Formation of new companies/acquiring shares in existing companies by expatriates, drafting revised memorandum, articles of association and deeds of partnership.		
Summarize any of Your Achievements I Successfully acted for the UK subsidiary of an international power equipment company in its defence of a negligence claim. My task included peparation of pleading and other court documents, coordination of the discovery process and representation of the client at the pre hearing conference at which settlement was negotiated. i successfully advised a client with respect to its 410 million purchase of rail freight company take over, which included advise on management of due dilligence process with respect to the litigation, claims and potential liabilities of the rail freight company, preparation of due diligence report to senior of the Client in the conference. it was important to canvass job to meet targets. this meant that i had to maintain good relationships with my colleagues and organised discussions to exchange views bonds and garner team spirit. I work effectively within a team or independently when required. i am able to move seamlessly from team rto team and hit the ground running on new projects. i constantly exchange information within my cooleagues and if required deal with their caseload in their absence.		
Reasons for Leaving Legal Training to qualify as a Barrister/Solicitor in Nigeria		

Job Title training solicitor	Type of Business Private Law Firm	From - To 01/09/1994 - 01/02/1995
Name of Employer Peter Horada and Co	Name of Supervisor Peter Horad	
Salaries per Annum: Starting 8000	Final 8500	Currency Paid GBP
Is this a civil servant position of your Government? No		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer United Kingdom		

Number of Employees Supervised by You
2

Description of Duties
• **Engaged in civil/criminal litigation, family law, wills and probate and conveyancing.** • **Drafted memoranda for a wide range of complex issues.** • **Attended/assisted Barristers in court and attended oral applications.** • **Assisted clients.**

Summarize any of Your Achievements
During my training it was vital to canvass work from clients, this meant i had to develop good working relations with clients by constantly briefing them and keeping them up to date on all matters. it was sometimes necessary to set up meeting in an attempt to move forward and resolve any bottlenecks which might delay completion of a matter. I was able to flag up dealines long before they are due and maintain key dates diaries both on files and electronic diary thereby avoiding issues that will delay completion of a matter. Being used to handling a heavy caseload i always manage my time effectively and work efficiently and meet deadlines.

Reasons for Leaving
part of the mandatory period of training to qualify as a Solicitor in England.

Job Title Parliamentary Research Assistant	Type of Business Parliamentary	From - To 01/07/1993 - 01/08/1994
Name of Employer House of Common	Name of Supervisor John Fraser, MP	

Salaries per Annum:
Starting
5000

Final
6000

Currency Paid
GBP

Is this a civil servant position of your Government? **Yes**

Is this a position within the UN Common System? **No**

Telephone Number

Email Address

Address of Employer
United Kingdom

Number of Employees Supervised by You
0

Description of Duties
• **Shadowed this Member of Parliament who was the Labour Party's opposition spokesman and liaised with the Councils Ombudsman.** • **Attended high profile meetings/select committee hearings between opposition party and the Ministers.** • **draft bill on immigration and asylum.** • **Attended to constituents personally via surgery sessions and via the telephone.** • **Researched, edited and authorised sections of the 1994 boundary changes in London and various Legislation in United Kingdom** • **Advised constituent on various areas to include immigration, family law, and council disrepair cases.** • **Acted as a consultant to Mr Fraser on issues relating to Africans and welfare law.**

Summarize any of Your Achievements
I assisted in implementing Boundary Legislation both during the consultation period and when it was passing as aBill through the House of Parliament. I constantly liased and discussed current Political issues raised during parliamentary sessions with Members of Parliamnet which constituted of opposition parties. Advised mostly on ethnic issues and was able to build necessary confidence in members of the constituents who came for personal issues such as family disputes and immigration advice and i was successful in pointing them in the legal direction that resolved the issues.

Reasons for Leaving
part of a mandatory two year time for training to qualify as a solicitor in england

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:
Indicate typing speed in words per minute: English - **50** French -
List any office machines or equipment you can use:
Word, Excel, Access, PowerPoint, Outlook, Internet,

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	Yes	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Yoruba	Yes	Easily	Easily	Easily	Easily

Address

107 Arnold Estate, Druid Street,
LONDON United Kingdom
Telephone: 225-20235429 extension 5429
Fax: 225-05990040
Contact: bukyi awoyemi

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
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TUNJI BRAITHWAITE	LAWYER	THE BEULAH Nigeria	234012614628 law_braithwaite@yahoo.fr
feyi BADERO	Civil Servant	90 OAKINGTON MANOR DRIVE Nigeria	44208795 0253 feyi.badero@hmrs.gsi.gov.uk
ABRAHAM OSIBONA	Business	27 bolina close Nigeria	447956988390 pas@gcc.org

Personal History Profile for David COSTELLO

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
COSTELLO	David	Joseph	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
26/01/1979	Bridgeport	United States of America	239588
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
United States of America		United States of America	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	178	91	Single
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Purchasing and contracting specialists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: costellod@un.org			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Fairfield University	Fairfield United States of America	Sep-1997 - May-2001
Main Course of Study	Field of Study	
Political Science	Social & Behavioural Science	
Degree Title or Equivalent	Degree Type	
Bachelor of Arts (Double Major) in Political Science and International Studies	Bachelor of Arts	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
National Institute of Governmental Purchasing	New York United States of America	Jan-2009 - Jul-2009
Main Course of Study		Certificate or Diploma
Specification Writing, Unit Cost Analysis, Public Bidding		Certificates in Specification Writing, Unit Cost Analysis, and Public Bidding

Name of School	City, Country	From - To
United Nations Certificate	New York United States of America	Nov-2008 - Jan-2009
Main Course of Study		Certificate or Diploma
Airline Contract Law and DFS Aviation Seminar		Certificate in Contract Law, Certificate of Participation in DFS Aviation Seminar

Name of School	City, Country	From - To
United Nations Certificate	New York United States of America	Sep-2008 - Sep-2008
Main Course of Study		Certificate or Diploma
Presentation Skills (The Global Presenter)		Certificate in Presentation Skills (The Global Presenter)

Name of School	City, Country	From - To
United Nations Certificate	New York United States of America	Sep-2008 - Sep-2008
Main Course of Study		Certificate or Diploma
Debriefing and Bid Protest		Certificate in Debriefing and Bid Protest

Name of School	City, Country	From - To
United Nations Certificate	New York United States of America	Aug-2008 - Sep-2008
Main Course of Study		Certificate or Diploma
Basic and Advanced Security in the Field		Certificate in Basic and Advanced Security in the Field

Name of School	City, Country	From - To
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United Nations Certificate Main Course of Study Best Value for Money	New York United States of America	Nov-2007 - Nov-2007 Certificate or Diploma Certificate in Best Value for Money
Name of School United Nations Certificate Main Course of Study Ethics and Integrity in Procurement	City, Country New York United States of America	From - To Oct-2007 - Oct-2007 Certificate or Diploma Certificate in Ethics and Integrity in Procurement
Name of School United Nations Certificate Main Course of Study Fundamentals of UN Procurement	City, Country New York United States of America	From - To Sep-2007 - Sep-2007 Certificate or Diploma Certificate in Fundamentals of UN Procurement

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Associate Procurement Officer	Type of Business Procurement	From - To 01/01/2009 -
Name of Employer The United Nations, Department of Mangement, Procurement Division, Strategic Movements Team		Name of Supervisor Mr. Rodion Kim, Team Leader, Strategic Movements Team
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes		
Telephone Number 1917367-8102		Email Address kimr@un.org
Address of Employer United States of America		
Number of Employees Supervised by You 0		
Description of Duties Responsible for the procurement of a wide range of goods and services, including a variety of logistics and transportation requirements (long and short term aircraft charter, cargo charter, sea charter, freight forwarding, unmanned aerial vehicles and more). Entrusted with management of procurement of short term air charter requirements for strategic passenger movements, with over 80,000 personnel rotated/deployed/repatriated year to date (July 2009) in support of 15 peacekeeping missions under a fast paced, critical environment against tight deadlines. Develop, review and issue solicitation documents (RFQ, ITB and RFP) for procurement actions and analyze and evaluate the tender results while applying the Best Value for Money principle at every step of the procurement process. Advise all procurement process stakeholders on procurement related topics and subjects. Prepare and present submissions to the Headquarters Committee on Contracts (HCC) for their review/recommendation for contract award outside UNPD's delegation of authority. Compile procurement data and maintain contract databases for 100+ requirements year to date (July 2009). Prepare all relevant contractual documentation and purchase orders for various types of logistics requirements. Conduct market research to locate new sources of supply as well as new types of logistics solutions. Act as liaison between requisitioner and vendor to ensure clear, transparent communications, understanding of requirements, correct application of INCOTERMS, etc and undertake negotiations with vendors and suppliers. Prepare a large volume of reports, correspondence and other documents (contracts, contract amendments, official letters and memos, presentations, purchase orders, etc) and represent the Procurement Division at internal and external meetings. Assist/train staff in matters regarding procurement policies and procedures.		
Summarize any of Your Achievements 1) Appointed to Procurement Officer at the P-3 level under Special Post Adjustment/Temporary Vacancy Announcement (SPA/TVA). 2) Appointed as Officer in Charge of the Movements Team in the absence of the team leader. 3) Appointed as Officer in Charge of the Freight Forwarding Unit in the absence of the team leader. 4) Entrusted with the responsibility for the procurement of all short term aircraft charters for strategic movement of personnel totaling approximately \$60M YTD (July 2009). 5) Implemented the mandate of the Vendor Outreach Program, resulting in the registration of numerous new vendors while removing inactive vendors from the Procurement Division database ensuring an increase in international competition and efficiency in procurement. 6) Recommended and implemented alternate methods of performing air charter requirement resulting in a streamlining of operations and reduction in cost to the organization. 7) Selected to represent the United Nations at the 2009 Unmanned Aerial Vehicles Bidders Conference (Kinshasa, Goma, Bunia, DR Congo). 8) Selected to represent the United Nations at the 2009 Defense Systems and Equipment International conference (London, England). 9) Successfully trained existing staff on procurement topics and issues, resulting in cohesive team environment.		
Reasons for Leaving N/A		

Job Title Associate Procurement Officer	Type of Business Procurement	From - To 01/01/2007 - 01/01/2009
Name of Employer The United Nations, Department of Mangement, Procurement Division, Air Charter Team		Name of Supervisor Ms. Mariama Djibo, Team Leader, Air Charter Team
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes		
Telephone Number 1917367-8102		Email Address djibo1@un.org
Address of Employer United States of America		
Number of Employees Supervised by You		

0

Description of Duties

Oversaw the procurement of a wide range of goods and services, including a variety of logistics requirements (aircraft charter, airfield services, unmanned aerial vehicles and more) in support of 17 peacekeeping missions. Planned, developed and managed multi million dollar aviation requirements under a fast paced, critical environment against tight deadlines. Developed, reviewed and issued solicitation documents (RFQ, ITB and RFP) for procurement actions and analyze and evaluate the tender results while applying the Best Value for Money principle at every step of the procurement process. Developed and implemented Source Selection Plans outlining method/justification for the sourcing of complex goods and services and process Statement of Award for review/approval of contract award within appropriate delegation of authority of management. Prepared and presented submissions to the Headquarters Committee on Contracts (HCC) for their review/recommendation for contract award outside UNPD's delegation of authority. Compiled procurement data and maintain contract databases for 150+ aircraft. Prepared all relevant contractual documentation and purchase orders for various types of goods and services. Conducted market research to locate new sources of supply as well as new types of products/services. Acted as liaison between requisitioner and vendors to ensure clear, transparent communications and understanding of requirements. Prepared a large volume of reports, correspondence and other documents (contracts, contract amendments, official letters and memos, presentations, purchase orders, etc) and represented the Procurement Division at internal and external meetings. Trained new and junior staff in matters regarding procurement policies and procedures.

Summarize any of Your Achievements

1) Appointed Officer in Charge of the Air Charter (Long Term) Team in the absence of the team leader. 2) Entrusted with the procurement of aircraft in support of MONUC, DRC which represents the UN's largest fleet of aircraft, completing over \$200,000,000 in procurement (2007-2008). 3) Initiated, as member of a team, the Vendor Outreach Program resulting in the registration of numerous new vendors and the removal of many inactive vendors, increasing effective international competition as well as efficiency in procurement. 4) Resolved, in conjunction with PD management, multimillion dollar dispute cases with optimal results. 5) Actively participated in successful negotiations of numerous air charter contracts resulting in US\$ 30+ million in savings to the organization. 6) Entrusted with the procurement of a regional jet on a long term basis, representing a new regional concept of aviation operations to the organization and resulting in a streamlining of strategic movements, procurement and contract management. 7) Assigned as the lead procurement officer for the complex provision of Unmanned Aerial Vehicles (UAV) resulting in the development of procurement strategy for similar items. 8) Selected to represented the United Nations at the 2008 Unmanned Aerial Vehicles Site Visit (Kinshasa, Goma, Bunia - DR Congo) and selected to represented the United Nations at the 2008 Air Carrier Conference in Brindisi, Italy. 9) Successfully trained procurement staff on procurement topics and issues resulting in a more efficient and cohesive team environment. 10) Completed the Air Charter Team's first Source Selection Plan for aircraft, to be used as model for future requirements.

Reasons for Leaving

Accepted offer to join the Movements Team of the United Nations Procurement Division

Job Title		Type of Business	From - To
Buyer		Customer/Supplier Purchasing & Procurement Center	01/08/2001 - 01/01/2007
Name of Employer		Name of Supervisor	
Helicopter Support Inc of Sikorsky Aircraft		Mr. James Gelder, Senior Buyer	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
37440	59041	USD	Is this a position within the UN Common System? No
Telephone Number		Email Address	
12034164000		jamie.gelder@hsius.com	
Address of Employer			
United States of America			
Number of Employees Supervised by You			
5			
Description of Duties			
Planned and procured a wide range of complex aviation commodities and services (generators, engines, blades, batteries, chemicals, hardware, electronics, bearings, metals, and more) from the initial development stages of the requirement through the management of subsequent contracts. Guided 100+ end users and suppliers on all aspects of procurement/contractual matters including adherence to the procurement process, contractual rights of both parties, adherence to the terms and conditions of contract, and many additional areas. Developed and reviewed invitations to tender for diverse aviation commodities ranging from simple procurement through multi million dollar solicitations for high value equipment. Evaluated commercial offers and made recommendations for purchase order or contract award. Reviewed/approved purchase orders or contract award within delegated authority and prepared detailed analysis for management in cases where the total exceeded the authorized amount. Managed \$3,000,000+ in offsite consignment inventory as part of programme management duties. Continuously reviewed/resolved outstanding procurement and contract related issues and tracked each issue in order to formulate strategies to resolve weak points in the process. Participated in numerous negotiations with commercial and military customers as well as commercial suppliers worldwide. Undertook market research and participated in industry trade shows/conferences in order to keep informed of current market conditions. Pursued new products and services with suppliers in order to increase company reach and allow for exposure to new market segments. Drafted official company correspondence and mastered company ERP systems and other database applications. Handled competing demands of the highest urgency (search and rescue aircraft, aircraft on ground, military aircraft, etc) under very tight deadlines.			
Summarize any of Your Achievements			
1) Member of team that conducted multi-million dollar contract negotiations with regional airlines in southeast Asia (commercial). 2) Member of team that conducted successful multi million dollar contract negotiations with South Korean Defense Procurement Agency (military). 3) Established Total Assurance Program (TAP) Training Program resulting in training of 30+ staff members 4) Participated in the Total Assurance Program (TAP) Kaizen Event, resulting in the streamlining of the program - 2006 5) Selected as company representative for Helicopter Association International (HAI) - 2003 6) Entrusted with co-managing the Aircraft On Ground (AOG) programme, supporting over 100 aircraft. 7) Selected to represent the company at business meetings/seminars in Cairo, Egypt; Bergen, Norway; Kuala Lumpur, Malaysia; Seoul and Busan South Korea; Hong Kong and Macau. 8) Helicopter Support, Inc Outstanding Contribution to the Corporation Award and Attendance Award - 2004-2006.			
Reasons for Leaving			
Exepected offer to join the United Nations Procurement Division			

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - 60 French -

List any office machines or equipment you can use:

Fully capable in the use of multiple models of desktop/laptop computers, printers, scanner, copiers, fax machines, phones/blackberrys, etc. In addition, proficient in MS Office, Lotus Notes, Internet research and Internet based applications, IMIS, ProcurePlus

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	Yes	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Address

112 W 80 St
Apartment 1R
New York NY United States of America
Telephone: 1-646-678-4486
Fax: 1-203-2094571
Contact: David Costello

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Mr. George BEDOCS	Senior Network Engineer	54 Allyndale Drive United States of America	12037675668 gbedocs@interactivebrokers.com
Mr. Thomas HUDAK	Account Manager	9231 Avalon Gates United States of America	1203362-7278 tom.hudak@hsius.com
Mr. Frank SERVIDIO	Vice President	86 Central Park West United States of America	16462263216 fservidio@citco.com

Personal History Profile for Hakan TURKMEN

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
TURKMEN	Hakan	--	--
2. Date of Birth	3. City of Birth	Country of Birth	Index No
08/01/1973	TOKAT	Turkey	752550
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Turkey		Turkey	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	188	85	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Purchasing and contracting specialists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: h.turkmen@lycos.com			

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
ANKARA UNIVERSITY	ANKARA Turkey	Sep-1991 - Sep-1995
Main Course of Study	Field of Study	
Public Administration	Business & Administration	
Degree Title or Equivalent	Degree Type	
Bachelor of Science in Business Administration	Bachelor of Sciences	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Ankara Pol. College	ANKARA Turkey	Sep-1987 - Jun-1991
Main Course of Study		Certificate or Diploma
HIGH COLLEGE- BASIC EDUCATION		DIPLOMA

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
CHIEF OF PROCUREMENT DEPARTMENT	ADMINISTRATION AND SUPPORT	01/09/2005 -
Name of Employer		Name of Supervisor
GENERAL DIRECTORATE OF SECURITY		ALI BEKTAS
Salaries per Annum:		
Starting	Final	Currency Paid
15600	16800	TRL
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number		Email Address
903124122449		
Address of Employer		
Turkey		
Number of Employees Supervised by You		
12		
Description of Duties		
—		

To serve as a procurement and contracting expert in a title of Chief of Procurement Bureau with responsibility for planning, developing, managing and controlling all procurement and contractual aspects of projects of significant complexity related to procurement of diverse services and commodities (e.g. information technology, electronic equipment building maintenance materials, construction) including million expenditures, to plan, develop, manage and control all procurement projects, financed by World Bank by using World Bank Procurement Methods, to oversee preparation and distribution of invitations to tender, evaluate responses to tender, to review recommendations for finalization of purchases and award of contract, to sign procurement orders up to authorized limits, to solve issues/conflicts for procurement projects, to develop proposals on revisions to procurement policies and procedures in order to lead a non-discrimination, transparency and competitive platform, to represent General Directorate of Security in key meetings, to providing support and guidance at all stage of the procurement cycle, to arrange shipment operations in accordance with Incoterms, to plan and allocate work assignments, to supervise and evaluate performance of staff, to organize seminars about procurement methods

Summarize any of Your Achievements

Public procurement is a key for creating a level playing field for private sector development as the government is a major customer for most private sector companies. Making public procurement more cost effective can make a big difference in the use of scarce public resources. Based on experiences in other countries, governments can realize savings of as much as 20 percent through competitive public procurement. I have put into practise the following clauses are most important to establish an effective procurement: 1-I have improved access to information on bidding opportunities and public contract spending, and reduced public officials' discretion in awarding bids. 2- Responsibility and accountability for the conduct of procurement have been clearly assigned to my staff to spend public funds on procurement efficiently. 3- I and my team have tried to increase transparency, accountability and competitiveness in public procurement to combat corruption as the risks of corruption are particularly high in the area of public procurement. Additionally, I and my team have launched an efficient support and control system so that the number of protest for tenders has been diminished

Reasons for Leaving

Still have been working

Job Title CHIEF OF MTO AND LOGISTIC IN MDC	Type of Business POLICE AND JUSTICE (Administration and Support)	From - To 01/09/2004 - 01/09/2005
Name of Employer UNITED NATIONS	Name of Supervisor James Donald SCOOT	
Salaries per Annum:		
Starting 24480	Final 24480	Currency Paid EUR
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer United States of America		
Number of Employees Supervised by You 3		
Description of Duties To create and maintain files of all vehicles, to prepare the hand over/ take over vouchers for the vehicles and radios, to control the maintenance of the vehicles, to carry out maintenance and repair of station UN vehicles and generator, to prepare monthly request for supplies and furnish, to create and maintain files of all the expandable and non-expandable equipment , to supervise and evaluate performance of staff		
Summarize any of Your Achievements Generally, it is given a great emphasis on the control of cash , to the point of virtually excluding the control of the stores. This disregard is often matched by a different attitude to theft of stores compared with theft of cash. Because of that , I have put into practice the following points: 1-The responsibilities are clearly assigned for all inventories to storekeepers. 2-Storages have been laid out for easy access. 3- Inventories physically have secured from theft, fire, damage and deterioration in value. 4-Stores have issued on a first in first out basis to minimize deterioration. 5-Inventory records have been computerized. Additionally I have assisted and passed my experience to local staff. We have put into some methods to work efficiently. I have pushed them to gain self confident while performing their duties		
Reasons for Leaving End of mission		

Job Title CHIEF OF PROCUREMENT DEPARTMENT	Type of Business BUSINESS AND ADMINISTRATION	From - To 01/09/2002 - 01/09/2004
Name of Employer GENERAL DIRECTORATE OF SECURITY	Name of Supervisor Ali BEKTAS	
Salaries per Annum:		
Starting 7200	Final 12252	Currency Paid TRL
		Is this a civil servant position of your Government? Yes
		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer Turkey		
Number of Employees Supervised by You 10		
Description of Duties To plan, develop, manage and control all procurement projects, to oversee preparation and distribution of invitations to tender, evaluate responses to tender, to review recommendations for finalization of purchases and award of contract, to sign procurement orders up to authorized limits, to solve issues/conflicts for procurement projects, to develop proposals on revisions to procurement policies and procedures in order to lead a non-discrimination, transparency and competitive platform, to represent General Directorate of Security in key meetings, to providing support and guidance at all stage of the procurement cycle, to arrange shipment operations in accordance with Incoterms, to plan and allocate work assignment, to supervise and evaluate performance of staff		
Summarize any of Your Achievements Public procurement is a key for creating a level playing field for private sector development as the government is a major customer for most private sector companies. Making public procurement more cost effective can make a big difference in the use of scarce public resources. Based on experiences in other countries, governments can realize savings of as much as 20 percent through competitive public procurement. I have put into practise the following clauses are most important to establish an effective procurement: 1-I have improved access to information on bidding opportunities and public contract spending, and reduced public officials' discretion in awarding bids. 2- Responsibility and accountability for the conduct of procurement have been clearly assigned to my staff to spend public funds on procurement efficiently. 3- I and my team have tried to increase transparency, accountability and competitiveness in public procurement to combat corruption as the risks of corruption are particularly high in the area of public procurement.		
Reasons for Leaving Deployed to United Nations Interim Mission in Kosovo		

Job Title CHIEF OF MTO AND LOGISTIC IN MALISHEVO POL.STA. IN KOSOVO	Type of Business POLICE AND JUSTICE (administration and support)	From - To 01/09/2001 - 01/09/2002
Name of Employer UNITED NATIONS	Name of Supervisor ROLAND KLEIN	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
25000	25000	USD	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer United States of America			
Number of Employees Supervised by You 4			
Description of Duties To create and maintain files of all station vehicles, to prepare the hand over/ take over vouchers for the vehicles and radios, to control the maintenance of the vehicles, to carry out maintenance and repair of station UN vehicles and generator, to prepare monthly request for supplies and furnish, to create and maintain files of all the expandable and non-expandable equipment , to supervise and evaluate performance of staff			
Summarize any of Your Achievements Generally, it is given a great emphasis on the control of cash , to the point of virtually excluding the control of the stores. This disregard is often matched by a different attitude to theft of stores compared with theft of cash. Because of that , I have put into practice the following points: 1-The responsibilities are clearly assigned for all inventories to storekeepers. 2-Storages have been laid out for easy access. 3- Inventories phycially have secured from theft, fire, damage and deterioration in value. 4-Stores have issued on a first in first out basis to minimize deterioration. 5-Inventory records have been competerized. Additionally I have assisted and passed my experience to local staff. We have put into some methods to work efficiently. I have pushed them to gain self confident while performing their duties			
Reasons for Leaving End of mission			

Job Title DEPUTY CHIEF OF PROCUREMENT DEPARTMENT	Type of Business ADMINISTRATION AND SUPPORT	From - To 01/11/1997 - 01/09/2001
Name of Employer GENERAL DIRECTORATE OF SECURITY	Name of Supervisor FEYZULLAH ARSLAN	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
600000000	900000000	TRL	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Turkey			
Number of Employees Supervised by You 10			
Description of Duties To assist of Chief of Procurement Bureau, to issue tender invitations, conduct all aspects of bid/proposal evaluations, to establish and maintain work program and schedule for ongoing contracts and newly planned ones, to participate in negotiations with senior supplier representatives Prepare submissions and present to the Procurement Review Committee for review and subsequent approval by the authorized official Conduct market research to keep abreast of market developments, to research and analyze statistical data and market reports on the world commodity situation, production patterns and availability of good and services			
Summarize any of Your Achievements My contribution has been a long range purchase planning and analysis to simplify and standardize service and commodity types and developing cost efficient methods. I set up a high degree of transparency and confidentiality and quality standards I and my team have launched an efficient support and control system so that the number of protest for tenders has been diminished			
Reasons for Leaving Deployed to United Nation Mission in Kosovo			

Job Title SERGEANT	Type of Business MILITARY	From - To 01/04/1997 - 01/11/1997
Name of Employer 1st ARMY COMMAND HEADQUARTERS	Name of Supervisor HAKAN ARZUMAN	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
12000000	12000000	TRL	Is this a position within the UN Common System? No
Telephone Number	Email Address		
Address of Employer Turkey			
Number of Employees Supervised by You			
Description of Duties Maintain inventories of consumable supplies, materials and spare parts Oversee the records by physical count at regular intervals To prepare the hand over/ take over vouchers Prepare monthly request for supplies, Create and maintain files of all the non-expandable equipment			
Summarize any of Your Achievements I managed by breaking duties down into smaller more manageable pieces (i.e. organizing them) Providing support to my team members in at all stage relived them to work more effective			

Reasons for Leaving
End of military obligation

Job Title DEPUTY CHIEF OF PROCUREMENT DEPARTMENT		Type of Business ADMINISTRATION AND SUPPORT	From - To 01/10/1995 - 01/04/1997
Name of Employer GENERAL DIRECTORATE OF SECURITY		Name of Supervisor FEYZULLAH ARSLAN	

Salaries per Annum:
Starting
300000000

Final
500000000

Currency Paid
TRL

Is this a civil servant position of your Government?
No

Is this a position within the UN Common System?
No

Telephone Number

Email Address

Address of Employer
Turkey

Number of Employees Supervised by You

Description of Duties
To assist of Chief of Procurement Bureau, to issue tender invitations, conduct all aspects of bid/proposal evaluations, to establish and maintain work program and schedule for ongoing contracts and newly planned ones, to participate in negotiations with senior supplier representatives Prepare submissions and present to the Procurement Review Committee for review and subsequent approval by the authorized official Conduct market research to keep abreast of market developments, to research and analyze statistical

Summarize any of Your Achievements
My contribution has been a long range purchase planning and analysis to simplify and standardize service and commodity types and developing cost efficient methods. I set up a high degree of transparency and confidentiality and quality standards I and my team have launched an efficient support and control system so that the number of protest for tenders has been diminished

Reasons for Leaving
To perform military obligation

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Turkish	Yes	Easily	Easily	Easily	Easily

Address

TIP FAKULTESI CAD ORNEK AP. NO :58/5
ABIDINPASA
ANKARA Turkey
Telephone: 90-532-5878545
Fax: 90-532-5878545
Contact: HAKAN TURKMEN

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
MUHSIN ALTUN	HEAD OF CENTRAL PROCUREMENT&FINANCE UNIT	BALGAT Turkey	905055421604
KUBILHAN ERTUGRUL	PROCUREMENT EXPERT	PUBLIC PROCUREMENT ASSOCIATION Turkey	905324171057
TAMER KILIC	LEGAL ADVISER	European Union PM Headquarter Turkey	