

Profiles included in this document

	Name	Index	DOB	Gender	Nationality	EMail
1.	AKALU, Mesfin Abebe		07/11/1965	M	ETH	akaluma@yahoo.com
2.	BARAC, Nebojsa		08/02/1960	M	YUG	baracn@un.org
3.	BUSCATO, Ferdinand		07/01/1970	M	PHI	ferdi93@yahoo.com
4.	GENTRY, Hyun	697836	19/12/1973	F	ROK	hyunjoo.row@us.army.mil
5.	HUSAIN, Soran		01/01/1900	M	IRQ	soranhusain@hotmail.com
6.	KHAN, mohammed Humayun		01/02/1960	M	PAK	Durrani203@hotmail.com
7.	MENSAH, Thomas		30/03/1968	M	GHA	tkmensahl@yahoo.co.uk
8.	OKEREH, Ujuchris		10/03/1957	M	NIR	AEDFEDU@yahoo.com
9.	PROVOST, Sylvain	221321	06/02/1965	M	FRA	sylvainprovost@yahoo.fr
10.	SCHNEIDER, Anja	719468	11/10/1968	F	GER	a.h.schneider@web.de

Personal History Profile for Mesfin Abebe AKALU

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
AKALU	Mesfin Abebe		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
07/11/1965	Gondar	Ethiopia	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Ethiopia		Ethiopia	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	185	78	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: akaluma@yahoo.com			

Relations

19. Are any of your relatives employed by a public international organization? Yes

If you answered yes in 19, list any relatives employed by the United Nations or its Specialized Agencies below:

Name	Relation	Organization
Dr. Serashmelkam Tamrat ADGEH	Spouse	United Nations Interim Mission in Kosovo

If you have any dependents, list them below:

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
University of Southern Queensland	Toowoomba Australia	Jun-2002 - Jun-2004
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
MBA - Project Management	Masters	

University Name	City, Country	From - To
University of Southern Queensland	Toowoomba Australia	Jun-2002 - Apr-2003
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Graduate Diploma in Management	Postgraduate degree	

University Name	City, Country	From - To
Timirazyev Agricultural Acadamy	Moscow Russian Federation	Sep-1997 - Jun-2000
Main Course of Study	Field of Study	
Biology	Life Sciences	
Degree Title or Equivalent	Degree Type	
PhD, Biology	PhD	

University Name	City, Country	From - To
Timirazyev Agricultural Acadamy	Moscow Russian Federation	Sep-1990 - Jun-1996
Main Course of Study	Field of Study	
Crop and Livestock Production	Agriculture, Forestry & Fishery	
Degree Title or Equivalent	Degree Type	
MSc. in Agronomy	Postgraduate degree	

University Name	City, Country	From - To
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Gondar College of Medical Sciences	Gondar Ethiopia	Sep-1978 - Sep-1980
Main Course of Study Bacteriology	Field of Study Life Sciences	
Degree Title or Equivalent Diploma - Junior Laboratory Technician	Degree Type Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School MASHAV International Training Center	City, Country Tel-Aviv Israel	From - To Apr-2002 - May-2002
Main Course of Study Apiculture		Certificate or Diploma Certificate - Apiculturist

Name of School Haileselasie Comprehensive Secondary School	City, Country Gondar Ethiopia	From - To Sep-1979 - Jul-1982
Main Course of Study General Science		Certificate or Diploma Certificate in Natural Sciences

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Chief, Claims and Property Survey Unit		Type of Business Claims and Property Survey	From - To 01/08/2007 -
Name of Employer United Nations Mission in Kosovo		Name of Supervisor Mr. Fakhri Dajani	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
71000	71000	USD	Is this a position within the UN Common System? Yes

Telephone Number 38138504604	Email Address akaluma@yahoo.com
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Address of Employer
Yugoslavia

Number of Employees Supervised by You
15

Description of Duties
•Draft, review and apply policies, procedures, objectives and guidelines affecting claims and the disposal of assets of the Organization; •Draft correspondence as required; analyses documentation concerning loss of life, physical injury and loss/damage to property and records claims by category; • Reviews cases that have resulted in claims and recommends appropriate action; •Prepare case summaries, including case presentations; gathers, review and analyses information; prepares the agenda for presentation to the Local Claims Review Board (LCRB), to the Local Property Survey Board as well as to the Headquarters Claims Review Board and the HQ Property Survey Board; •Handle and deal with all matters related to the disposal of UNOE (sale, donation, gift, discard, etc.); •Arrange on-site visits to resolve discrepancies and contradictions in the evidence or to secure additional information; •Consult with insurance company representative on status of current claims, etc.; Prepares minutes of the Local Claims and Property Survey Boards (CRAB and LP SB); •Supervise and assess staff in the claims units; •Ensure staff are adequately trained and identifies additional training needs; •Act as Secretary to the Local Property Survey Board (LP SB) and the Local Claims Review Boards; •Prepare reports and maintains statistics on current and managerial information; •Maintain close contact and cooperation with UN Headquarters on PSB and CRB;

Summarize any of Your Achievements
Developed efficient and exemplary liquidation plan of the section Built an effective team and encouraged team work Received a very good feedback appreciation from Senior Managers Serve as Secretary to UNMIK LCC I was appointed as Chief, Claims & Property Survey Unit (CPSU) in August 2007. During the period, I have been supervising 3 international and 6 national staff members until one of the international staffs moved to another mission. When I took the office, one of the biggest challenges with the Claims and Property Unit was the huge number of backlog of pending work - more than 1000 cases were pending. Among the first steps as the Unit Chief, I delegated responsibilities and empowered and encouraged to work with minimum supervision and given deadlines to complete tasks where necessary. In spite of reduced number of international staff members, with the sound team work and encouragement within few weeks the backlog was reduced significantly. I also empowered the two international staff to become sub-unit chiefs and supervise 3 national staff each. I promote team work and actively work in all claim cases. I have also developed a new reporting and LCRB case presentation formats. As a Secretary of LPSB and LCRB, I ensured that case presentation be forwarded to Board members review in a concise and understandable manner. I also ensured that cases be presented There were also claims cases of uninsured third-parties related to sensitive incidents with deadlines to observe that I prepared for submission to Headquarters Claims Board so that the name of the Organization, the reputation and functioning of the mission would not be affected by prolonged delays. Throughout the performance period, I have made a conscientious effort to efficiently meet commitments and observe deadlines so as to achieve results.

Reasons for Leaving
If opportunities arise I would like to serve with the UN professionals in difficult and challenging mission areas in future

Job Title Operations Manager		Type of Business Program Management	From - To 01/07/2006 - 01/07/2007
Name of Employer World Relief (Darfur Relief Collaboration)		Name of Supervisor Mr. Nick Arthur	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
42000	42000	USD	Is this a position within the UN Common System? No

Telephone Number 14434511900	Email Address nicka@wr.org
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Address of Employer

United States of America

Number of Employees Supervised by You

15

Description of Duties

•Support the Field Director in developing & implementing the DRC program. •Initiate and undertake needs assessments for program expansion as needed. •Monitor the inter-related factors affecting the program, such as environmental, economic, social, political and religious issues provide specific information and analysis to DRC Field Director and Managers. •Represent the Field Director in his/her absence in Khartoum to GoS authorities, UN, NGOs and church representatives and develop and maintain relationships with these bodies. •Provide regular feedback to the Field Director regarding liaison and coordination activities. •Undertake negotiations to ensure necessary agreements are negotiated with GoS authorities to facilitate any operational activity. •Develop and maintain mutually supportive and creative working relationships with WR Program Officer and DRC Project Coordinator. •Ensure adequate support to the physical, professional and pastoral care of all staff under his/her jurisdiction. •With security officer, monitor all security risks to staff and implement such procedures as to minimize risk. •With HR officer, interview candidates for local staff positions, and execute hiring, firing and promotion of local staff as necessary. •Liaise with WR/DRC Coordinator in filling international staff positions. •Ensure accurate and timely communication with the WR/DRC Project Coordinator of major developments, needs, security, required reports, and other relevant information pertaining to effective project implementation and grant compliance. •Monitor the overall project environment as it relates to changing realities likely to impact program direction and program redesign. •Continually monitor the spiritual impact of the staff and the program in order that the program might exhibit a holistic Christian witness in keeping with the mandates of the partners.

Summarize any of Your Achievements

Prepared project proposals have been evaluated highly by USAID support office and grants had been approved; Successful project implementation and monitoring

Reasons for Leaving

Job enhancement

Job Title		Type of Business	From - To
Development Projects Consultant/Lecturer		Program Management/ Business Administration	01/01/2005 - 01/06/2006
Name of Employer		Name of Supervisor	
Private		Dr. Arsim Latifi	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
24000	30000	EUR	Is this a position within the UN Common System? No
Telephone Number		Email Address	
381038524632		arsim@yahoo.com	
Address of Employer			
Yugoslavia			
Number of Employees Supervised by You			
7			
Description of Duties			
Provide lectures on: Human Resources Management, Micro & Macroeconomics, and Decision Support tools for BBA students ?Coordinate tutorials ? Assisting students in their preparation for external exams ? Provide consultations on budgeting, human resources management, recruitment, proposal writing, Procurement, and project management topics to local and international NGOs ? Organize educational workshops on Project Management related topics ? Liase with local authorities and NGOs who may require consultative and other services			
Summarize any of Your Achievements			
As a consultant me personally and the firm have achieved a recognition, appreciation, and recommendations from many local and international NGOs on provided services, As a lecturer I have been enjoying by the successful achievements of my students on external exams. In 2005 I was also honored by being selected as "Lecturer of the Year."			
Reasons for Leaving			
Job enhancement			

Job Title		Type of Business	From - To
Project Manager/Development Projects Coordinator		Program Management	01/10/2000 - 01/12/2004
Name of Employer		Name of Supervisor	
Hagar, Project of ABBA Switzerland		Mr Pierre Tami	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
18000	24000	USD	Is this a position within the UN Common System? No
Telephone Number		Email Address	
855023219045		pierre.tami@hagarproject.org	
Address of Employer			
Cambodia			
Number of Employees Supervised by You			
5			
Description of Duties			
Coordinate the strategic planning and implementation of development projects in accordance with organization's mission Prepare project proposals, budget and quarterly reports to donor agencies Prepare budget performance submissions and verify expenditures to ensure that they remain within projects budget levels. Liaise with donor agencies and other international NGOs working on development projects within the country Assist the director in preparation of organization's budget and fund raising Coordinate Human Resource activities and recruitment of professionals and volunteers. Prepare customized financial reports on all development projects and conduct an internal evaluation and monitor project activities, Managing the procurement and solicitation of services and good for projects and prepare contractual agreements with project service providers, Identifying training needs and organize training workshops for national and international staff and beneficiaries Perform other administrative and operational duties requested by the Director Coordinate Human Resource activities and the recruitment of professionals and volunteers. Conduct socio economic research, analyze data and prepare advisory information to local authorities and NGOs			
Summarize any of Your Achievements			
Successfully implemented resettlement of widows into a sustainable agricultural project. Coordinated all Agricultural Projects and Community Development Activities. Organized training workshops for national and international staff and beneficiaries. Conduct socio economic research, analyze data and prepare project proposals and reports for donor agencies. Prepare and conduct advisory information and training sessions for farmers and project direct beneficiaries			
Reasons for Leaving			
Family reason			

Job Title Office Manager	Type of Business Procurement/Management	From - To 01/03/1997 - 01/08/1998
Name of Employer Europe Distribution Company	Name of Supervisor Mr Alnoor Hirani	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
7200	9600	USD	Is this a position within the UN Common System? No

Telephone Number 70959192986	Email Address glengeju@yahoo.co.uk
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Address of Employer
Russian Federation

Number of Employees Supervised by You
12

Description of Duties
Assists the Director in the preparation of company's budget, Prepare financial reports and provide professional cash and account Handling Planning for effective utilization Coordinate the procurement of services and goods Manage the human resources and and coordinate the recruitment of company's national and international employs Prepare contracts with potential customers, dealers and suppliers Liasing with suppliers and local authorities for safe and on time custom clearance of goods Coordinate the quality control of imported supplies and stock control Manage the procurement planning, solicitation and effective utilization of office stationeries Perform other administrative and operational duties requested by the Director

Summarize any of Your Achievements
Implemented the distribution of "Purina" pet foods and agricultural supplies throughout Russia and CIS countries, Improved account management and cash handling, Implemented procurement planning, solicitation and effective utilization of Office Stationeries, Prepared contracts with potential customers and dealers

Reasons for Leaving
To continue studies

Job Title Logistics Manager	Type of Business Logistics Management	From - To 01/03/1996 - 01/03/1997
Name of Employer Europe Distribution Company	Name of Supervisor Mr Alnoor Hirani	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
4800	6000	USD	Is this a position within the UN Common System? No

Telephone Number 70959192986	Email Address glengeju@yahoo.co.uk
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Address of Employer
Russian Federation

Number of Employees Supervised by You
10

Description of Duties
Arranging Customs Clearance Quality control of Agricultural Supplies Stock control

Summarize any of Your Achievements
Implemented quality control of imported products Coordinated custom clearance Improved stock control

Reasons for Leaving
Promotion

Job Title Laboratory Technician	Type of Business Medical	From - To 01/07/1984 - 01/06/1988
Name of Employer Ministry of Health	Name of Supervisor Dr Kassa Teferra	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
3600	4800	ETB	Is this a position within the UN Common System? No

Telephone Number 25108110235	Email Address
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Address of Employer
Ethiopia

Number of Employees Supervised by You
5

Description of Duties
Specimen analysis., Blood, Stool and urine culture Collecting blood donations for transfusion

Summarize any of Your Achievements
Researcher and adviser in laboratory activities

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
Russian	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Amharic	Yes	Easily	Easily	Easily	Easily
Khmer	No	Not easily	Not easily	Not easily	Not easily

Address

Kef. 4. Keb. 38, P.O.Box 30001
Addis Ababa Amhara Ethiopia
Telephone: 251-01-612799
Fax: 251-09-408840
Contact: Mesfin Abebe Akalu

Address

Dobrovnic street, Atach 1, House 26,
Pristina Kosovo Yugoslavia
Telephone: 377-44-278138
Fax: 377-044-278138
Contact: Mesfin Abebe Akalu

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Mr Gregg BURGESS	Director, Hagar Soya	Street 63, House 9, P.O. Box 1521, Phnom Penh, Cambodia Cambodia	855023219045 gburgess@hagarsoya.org
Mr Gerald COFIE-DJANGMAH	Director, WR, Darfur	El-Geneina, West Darfur, Sudan Cambodia	2490911165580 drdarfur@wr.org
Mr Peter DARCH	Consultant	No 53, Street 214, P.O. Box 451, Phnom Penh, Cambodia Cambodia	855023364364 peterdarch@hotmail.com

Personal History Profile for Nebojsa BARAC

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
BARAC	Nebojsa		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
08/02/1960	Josanica-Leposavic	Yugoslavia	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Yugoslavia		Yugoslavia	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	192	98	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/01/2007			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: baracn@un.org			

Relations

19. Are any of your relatives employed by a public international organization? No

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Zivka BARAC	Spouse	17/11/1959	Female	Pristina, Yugoslavia	Yugoslav
Nikola BARAC	Son	16/12/1997	Male	Pristina, Yugoslavia	Yugoslav
Radomir BARAC	Son	19/10/1994	Male	Pristina, Yugoslavia	Yugoslav
Milica BARAC	Daughter	04/01/1991	Female	Pristina, Yugoslavia	Yugoslav
Mirjana BARAC	Daughter	29/06/1992	Female	Pristina, Yugoslavia	Yugoslav

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Univesitet u Beogradu	Beograd Yugoslavia	Jan-1991 - Oct-1994
Main Course of Study	Field of Study	
Marketing	Business & Administration	
Degree Title or Equivalent	Degree Type	
Marketing	Postgraduate degree	

University Name	City, Country	From - To
Universitet u Pristini	Pristina Yugoslavia	Oct-1979 - Nov-1983
Main Course of Study	Field of Study	
Marketing	Business & Administration	
Degree Title or Equivalent	Degree Type	
Economist	Advanced university degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Skolski Centar Nikola Tesla Leposavic	Leposavic Yugoslavia	Sep-1975 - Jun-1979
Main Course of Study	Certificate or Diploma	
Mathematic, Fizics and chemistry	Fizics and Chemistry specialist	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
Chief Asset Disposal Unit (From June 2006)	Disposal UNOE/ Hazardou Waste Material	01/06/2001 -

Name of Employer United Nation/UNMIK			Name of Supervisor Fakhri Dajani								
Salaries per Annum: <table style="width: 100%;"> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>12194</td> <td>21239</td> <td>EUR</td> <td>Is this a position within the UN Common System? Yes</td> </tr> </table>				Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	12194	21239	EUR	Is this a position within the UN Common System? Yes
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No								
12194	21239	EUR	Is this a position within the UN Common System? Yes								
Telephone Number 381038544 926		Email Address baracn@un.org									
Address of Employer United States of America											
Number of Employees Supervised by You 6											
Description of Duties Disposal of written of materials/Assets (expendable and nonexpendable). Create Disposal Case File , Disposal Certificates Property Release Voucher in Galileo System - Close DCF; Create reports, Supervision of implementation procedure for disposal Hazardous Waste materials. Prepare Statement of requirements (SOR) for waste material. Initiate Commercial Sale for "written of assets "with related disposal method.											
Summarize any of Your Achievements Good Disposal System . My contribution in that mater is advantage.											
Reasons for Leaving Better possition											

Job Title Community Centre Coordinator	Type of Business Construction Community Development	From - To 01/10/1999 - 01/02/2001								
Name of Employer ADRA Non Government Organization	Name of Supervisor Stefano Ferrari									
Salaries per Annum: <table style="width: 100%;"> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>3000</td> <td>6000</td> <td>USD</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	3000	6000	USD	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
3000	6000	USD	Is this a position within the UN Common System? No							
Telephone Number 381038153		Email Address baracn@un.org								
Address of Employer United States of America										
Number of Employees Supervised by You 15										
Description of Duties I coordinated the activities to re-constructed the YU building in Pristina,which houses200 people, and the immediate area.This envolved building a medical centre,shop facilities, a community meeting place and the area in front of the building that had before been mud and rubble. Subsecuently I have organized resupplies for the shop and medical clinic and organized the purchase and instalation of equipment in the communitie Centre.										
Summarize any of Your Achievements It was sucesfully organize community lactivities.										
Reasons for Leaving UN employment										

Job Title Chief of bookkipping	Type of Business Administrative	From - To 01/06/1987 - 01/03/1992								
Name of Employer Trepca Company	Name of Supervisor Bojovic Ivanka									
Salaries per Annum: <table style="width: 100%;"> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>3600</td> <td>3600</td> <td>USD</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	3600	3600	USD	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
3600	3600	USD	Is this a position within the UN Common System? No							
Telephone Number		Email Address								
Address of Employer Yugoslavia										
Number of Employees Supervised by You										
Description of Duties Organization of timesheetts, preparation and distribution of salaries for 1000 employees. Preparation of annual balance sheets. Direct negotiations with staff regarding disputes over attendance and payments.										
Summarize any of Your Achievements Organization for annual balans sheet and distribution salaries for over 1000 employees was well done.										
Reasons for Leaving Mariage										

Job Title Professor	Type of Business Lecturing/Teaching	From - To 01/01/1986 - 01/06/1987
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Name of Employer Nikola Tesla School Center Leposavic			Name of Supervisor Gradimir Milivojevic		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes		
3000	3000	USD	Is this a position within the UN Common System? No		
Telephone Number			Email Address		
Address of Employer Yugoslavia					
Number of Employees Supervised by You					
Description of Duties Lectured in economics to pre- university stage science pupils. 4 Classes of 30 pupils each.					
Summarize any of Your Achievements Good edducation base.					
Reasons for Leaving To Join Trepca Company					

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **20** French -

List any office machines or equipment you can use:
Computer, Digital Sender, Fax, Copy machine

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
Russian	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Serbo Croatian	Yes	Easily	Easily	Easily	Easily

Address

Ulpiana Sarla Tranijea 19/8
Pristina Serbia Yugoslavia
Telephone: 381-038-544 926
Fax: 381-038-0637741397
Contact: Nebojsa Barac

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Vujisic MILJAN	IT Technitian	Gracanica Yugoslavia	vujisic@unmikonline.org
Zorica STEVIC	Admin Asistant	Gracanica, Pristina Yugoslavia	stevic@unmikonline.org
Vesna VITKOVIC	Bank Klerk	Ulpiana , Sarla Tranijea Pristina Yugoslavia	vitkovicv@unmikonline.org

Personal History Profile for Ferdinand BUSCATO

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
BUSCATO	Ferdinand	Catoera	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
07/01/1970	Isulan, Sultan Kudarat	Philippines	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Philippines		Philippines	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	164	68	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Management and programme analysts			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/11/2002			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: ferd93@yahoo.com			

Relations

19. Are any of your relatives employed by a public international organization? No

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
MARIVIC BUSCATO	Spouse	22/04/1967	Female	GENERAL SANTOS CITY, Philippines	Filipino
FERDINAND JR BUSCATO	Son	26/07/2004	Male	Cavite, Philippines	Filipino
JOHN PAUL BUSCATO	Son	08/11/1996	Male	QUEZON CITY, Philippines	Filipino
MARC FERDINAND BUSCATO	Son	14/10/1995	Male	MAKATI, Philippines	Filipino
JOANNA MARIE BUSCATO	Daughter	27/03/2002	Female	CAVITE, Philippines	Filipino
MARYROSE BUSCATO	Daughter	25/10/2000	Female	CAVITE, Philippines	Filipino

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
National Defense College of the Philippines	Quezon City Philippines	Jun-2009 - Jun-2009
Main Course of Study	Field of Study	
African Languages and Civilizations	Humanities	
Degree Title or Equivalent	Degree Type	
Project Management Training for Trainors	Advanced university degree	

University Name	City, Country	From - To
Chulalongkorn University	Bangkok Thailand	Jun-2008 - Sep-2008
Main Course of Study	Field of Study	
Peace and Conflict Studies	Social & Behavioural Science	
Degree Title or Equivalent	Degree Type	
Rotary Peace and Conflict Studies	Advanced university degree	

University Name	City, Country	From - To
US Army Logistics Management College	Fort Lee, Virginia United States of America	Jan-2008 - May-2008
Main Course of Study	Field of Study	
Military	Security Services	
Degree Title or Equivalent	Degree Type	
Theater Logistics Studies	Degree	

University Name	City, Country	From - To
Defense Language Institute	San Antonio United States of America	Oct-2007 - Dec-2007
Main Course of Study	Field of Study	
African Languages and Civilizations	Humanities	
Degree Title or Equivalent	Degree Type	

Specialized English Course		Advanced university degree
University Name Naval Command and Staff College	City, Country Zambales Philippines	From - To Aug-2005 - Mar-2006
Main Course of Study	Field of Study	
Degree Title or Equivalent Naval Command and Staff Course	Degree Type	
University Name Defense Institute Security Assistance Management	City, Country Columbus United States of America	From - To Aug-2002 - Sep-2002
Main Course of Study	Field of Study	
Degree Title or Equivalent Security Assistance Management	Degree Type	
University Name Philippine Christian University	City, Country Dasmarias Philippines	From - To Oct-1998 - Mar-2000
Main Course of Study	Field of Study	
Degree Title or Equivalent Masters in Business Administration	Degree Type	
University Name Joint Command And Staff College	City, Country Quezon City Philippines	From - To Jul-1998 - Sep-1998
Main Course of Study	Field of Study	
Degree Title or Equivalent Armed Forces of the Philippines Comptroller Course	Degree Type	
University Name Naval Intelligence and Technical Institute	City, Country Makati Philippines	From - To Mar-1998 - Jun-1998
Main Course of Study	Field of Study	
Degree Title or Equivalent VIP Protection Course	Degree Type	
University Name Naval Education and Training Command	City, Country Zambales Philippines	From - To Nov-1993 - Oct-1994
Main Course of Study	Field of Study	
Degree Title or Equivalent Naval Officers Qualification Course	Degree Type	
University Name Officer Candidate School	City, Country Tanay , Rizal Philippines	From - To Aug-1992 - Aug-1993
Main Course of Study	Field of Study	
Degree Title or Equivalent Officer Candidate Course	Degree Type	
University Name Immaculate Conception College	City, Country Davao Philippines	From - To Mar-1986 - Mar-1990
Main Course of Study	Field of Study	
Degree Title or Equivalent BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY	Degree Type	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School Notre Dame of Isulan	City, Country Isulan Philippines	From - To Jun-1982 - Mar-1986
Main Course of Study Secondary Education		Certificate or Diploma Diploma in High School

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
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Chief Acquisition Branch		Military	01/11/2008 -
Name of Employer Philippine Navy		Name of Supervisor CAPT RAMON G RENALES PN	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
25000	25000	PHP	Is this a position within the UN Common System? No
Telephone Number 63025252717		Email Address ferdi93@yahoo.com	
Address of Employer Philippines			
Number of Employees Supervised by You 20			
Description of Duties a. Examine and read all logistics contracts, page per page to check the completeness of documents, price monitoring and legalities prior approval of the Flag Officer in Command, Philippine Navy. b. Make a report on the acquisition accomplishment of the Philippine Navy for the appreciation of the Flag Officer in Command, Philippine Navy c. Return all substandard logistics contracts. These include contracts that are not in line with the Philippine Procurement laws, Standard Operating procedures of the Philippine Navy acquisition for rectification. d. Conduct monthly review and assessment on the procurement reports submitted by the units of the Philippine Navy. e. Conduct review and assessment on the procurement complaints of suppliers, dealers and contractors versus the Philippine Navy. f. Make pertinent reports, briefing materials and presentation regarding the accomplishments and issues of Contract Management of the Philippine Navy. g. Conduct review of existing policies and recommend revisions for the betterment of Philippine Navy contract management process. h. Review, Process and make recommendations on all Philippine Navy contract agreements. i. Prepare and conduct logistics lectures during seminars, training and courses particularly on the aspect of acquisition procedures and contract management of the Armed Forces of the Philippines when directed. j. Conduct price monitoring and post qualification of all contracts between the Philippine Navy and the suppliers, dealers and contractors. k. Participate in all logistics fora, discussions and workshops. l. Attend to various sub committee meetings of the Philippine Navy and the Armed Forces particularly on matters pertaining to logistics. m. Perform additional duties in Peace and Conflict resolution as team builder, guest lecturer or resource speaker if needed. n. Expert in Microsoft office application like MSWord, Excel and Powerpoint. o. Among the Notable accomplishment includes the Preparation			
Summarize any of Your Achievements 75% accomplishment rate of 2008 Annual Procurement Plan. 25%% accomplishment rate on amended procurement plans 100% accomplishment on the needs of the units			
Reasons for Leaving Financial			

Job Title Chief International Logistics Cooperation Branch		Type of Business Military	From - To 01/07/2006 - 01/10/2007
Name of Employer Armed Forces of the Philippines		Name of Supervisor MAJ LEO EDWARD CARRANTO PA	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
22000	22000	PHP	Is this a position within the UN Common System? No
Telephone Number		Email Address ferdi93@yahoo.com	
Address of Employer Philippines			
Number of Employees Supervised by You 10			
Description of Duties a. Review and assess the reports coming from the Major Services pertaining to international logistics cooperation matters. b. Make pertinent reports, briefing and presentation regarding International Logistics activities and developments for the use of the Chief, International Logistics Division. c. Prepare the necessary materials(agenda, venue, supplies and discussion aids) during the conduct of bilateral and multilateral committee meetings. d. Conduct review of existing policies and recommend revisions for the betterment of logistics cooperation of the Armed Forces of the Philippines with other countries. e. Review, Process and make recommendations on proposed Memorandum of Understanding and Agreements of foreign countries armed forces for bilateral and multilateral coordination. f. Conduct lectures during seminars, training and courses when directed. g. Notable accomplishment includes the crafting of handbook" AFP operations handbook on RP US MLSA"			
Summarize any of Your Achievements Conduct of RP ROK Joint Committe Meeting Attend to RP US MDB and SEB meeting			
Reasons for Leaving Schooling to US Army Logistics Management College			

Job Title Commanding Officer		Type of Business Military Logisitics	From - To 01/05/2005 - 01/07/2006
Name of Employer Philippine Navy		Name of Supervisor CAPT EDGAR L ABOGADO PN	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
25000	25000	PHP	Is this a position within the UN Common System? No
Telephone Number		Email Address ferdi93@yahoo.com	
Address of Employer Philippines			
Number of Employees Supervised by You 25			

Description of Duties

a. Directly responsible for the logistics requirements of all naval units operating in the Western front of the Philippines. b. Responsible for the morale and welfare of the unit. c. Conduct community organizing in order to propagate the support and assistance of the Philippine Government towards the community. d. Conduct periodic meetings and assessment of logistics requirements of units within the Area of Responsibility. e. Held meetings with unit commanders to identify logistics problems and solutions. f. Conduct short term courses, lectures on the process of supply procedures to all supply personnel within the area. g. Make and submit monthly report to Higher Headquarters. h. Conduct study on how to improve or hasten the logistical support of units within the area of operation. i. Conduct civil military operations with other Non Governmental Organizations(NGOs). j. Participate in all local government activities like forums, group discussion on role of the military in the community and other civil military joint activities.

Summarize any of Your Achievements

Timely submission of programs 100% implementation of all programs Achieve the highest performance rating in the quarterly program performance review and analysis of work done

Reasons for Leaving

If given the chance to work with UN. Financial

Job Title Plans and Operations Officer		Type of Business Coalition Forces in Iraq	From - To 01/08/2003 - 01/03/2004
Name of Employer Multinational Division Central South, Iraq		Name of Supervisor LT COL Ernest Warzecha Poland Army	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
500	500	USD	Is this a position within the UN Common System? No
Telephone Number		Email Address ferdi93@yahoo.com	
Address of Employer Iraq			
Number of Employees Supervised by You 50			
Description of Duties Develop, review, monitor, assess and manage technical contracts for the provision of support services. i. 2. Plan and prepare current cost estimates/budget implications and long-term forecasts Iraqis requirements for machinery, equipment, tools, materials, services, supplies, food aid and utilities. j. 3. Design, develop and update the logistics Management Information System software for tracking, reconciliation, and costing purposes. k. 4. Initiate actions leading to procurement, maintenance and disposal of items. l. 5. Undertake market research and review best practices in contract development and adapt such practices to Iraqi requirements. m. 6. Establish and/or review mission requirements. Initiate actions to fulfill and control these requirements. n. 7. Conduct technical survey visits both in start-up phase and during implementation to plan and ensure most efficient use of resources. o. 8. Develop plans for redeployment of assets when Missions and exercises are ended. p. 9. Ensure that accurate and complete accounting, reporting and internal control systems are functioning and that all relevant records are maintained. q. 10. Analyze problems, audit and performance reports on Iraqi activities and provide remedial action programmes where required. r. 11. Monitor and provide technical advice on supply-related Headquarters Committee on Contracts (HCC) cases and initiate action to fulfil and control these requirements. s. 12. Provide guidance and supervise new/junior officers and when necessary and may perform other related work as required. t. 13. Coordinate with multiple agencies, and manage simultaneous projects. u. 14. Ability to operate independently in an austere environment for protracted period. v. 15. Make logistics plans for the New Iraqi Security Force(NISF). w. 16. Analyze the reports of the Participating countries in the Area of Operation everyday x. 17. Make Fragmentary Order as necessary.			
Summarize any of Your Achievements Provides report to the MND CS Commander. I am instrumental in the reestablishment of Iraqi Border Police in Badrah, Al Kut Province, Iraq. Said Border Police were trained at the Camp Al Kut of the Ukrainian Brigade. I am the one who made the plans for the rehabilitation for its training facility, the flow and distribution of training materials coming from the Division Headquarters in Camp babylon Iraq, the implementation of the said project. Its initial deployment to the border was also made possible through my assistance and careful planning of how the Division will gonna support them logistically. Likewise i am a part of the planning and execution team of MND CS logistics for the creation of the Iraqi Civil Defense Corps which is now the one being used by the CPA in implementing its laws and regulations.			
Reasons for Leaving The scheduled Rotation of Forces of the Philippine Government for its deployed forces.			

Job Title Logistics Officer		Type of Business Peacekeeping	From - To 01/05/2003 - 01/03/2004
Name of Employer Philippine Humanitarian Contingent to Iraq		Name of Supervisor BGEN PEDRO CESAR RAMBOANGA AFP	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
120000	120000	PHP	Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer Iraq			
Number of Employees Supervised by You 5			
Description of Duties 1. Coordinate activities through the RAO with the Brigade Command and HOO on all logistical matters 2. Ensure proper coordination between Sections, i.e. Logistics, Fuel, MovCon, AirOps, ES, TPT, Supply, CITS, etc. 3. Act as coordinating link between the MILOB Teams in the Sector area of responsibility (AOR), Military Contingents, Sector HQ, ISS/AS Sections, Mission Support Center (MSC) and other staff members in Integrated Support Services, as necessary; 4. Identify all logistics needs and control equipment maintenance in each location in the Sector AOR and coordinate the re-supply; 4. Manage supply requests from different locations in the sector area of responsibility, prepare consolidated demand for materials and equipment; 6. Prepare daily reports on logistics status in the Sector AOR to MSC; 7. Manage and monitor the strategic stocks including drinking water, fuel MRE's, communications equipment, vehicles, aircrafts, etc; 8. Ensure accurate and complete records with respect to all equipment received, stored and distributed in the Sector AOR; 9. Monitor contingent's daily strength of troops, equipment, etc; 10. Analyse sector HQ activities to ensure justified use of resources and recommend improvements; 11. Coordinate all logistics issues with sister offices in the Area.			
Summarize any of Your Achievements Prepared the logistics requirement of the Contingent. Check and prepare the needed requirements for replinishment. Provided the life support requirements of the Phil contingent			
Reasons for Leaving Scheduled rotation of Philippine forces			

Job Title Chief Plans and Inventory Control Branch	Type of Business Military	From - To 01/08/2001 - 01/07/2003								
Name of Employer Armed Forces of the Philippines	Name of Supervisor Capt Edgar F Quinsay PN									
Salaries per Annum: <table> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? Yes</td> </tr> <tr> <td>120000</td> <td>12000</td> <td>PHP</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes	120000	12000	PHP	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes							
120000	12000	PHP	Is this a position within the UN Common System? No							
Telephone Number 63029117913										
Address of Employer Philippines										
Number of Employees Supervised by You 10										
Description of Duties a. Review and assess the Short, Medium and Long Term Plans of the Armed Forces of the Philippines Logistics. b. Attend workshops and conferences pertaining to plans and strategic directions of the Armed Forces of the Philippines Logistics. c. Conduct visits, inspections and logistics audit in all AFP units. d. Make appropriate recommendations if necessary. e. Conduct lectures during seminars, training and courses when directed. f. Accomplishments include the crafting of two books: AFP Procurement Handbook and AFP Disposal Handbook.										
Summarize any of Your Achievements Updates Asset Status in the FACS system. Provided administrative and technical support in managing the AFP property and train new users of these database. Prepares the Annual Inventory of the Office. Check and prepare the needed requirements for replenishment. Verify the requested items and issue the needed items once approved to the requesting unit. Liaise with the Supply Depot Commander for the preparation of inventory for delivery versus approved requested items. Maintains Records of items issued and not issued. Make appropriate letter to the Commander of a unit for cancellation of items not satisfied or delivered. Enter into the inventory database the quantity, unit of issue, condition and location of items shipped/received exactly. Coordinate with Supply Depot for the application of the bar codes. Make reports to the Head of the Supply Depot. Tracks the issues and consumption of expendable items and develop scales of Issues. Supervise the conduct of cycle counts. Supervise the annual full physical inventory. Provides confirmation of items receipt. Verifies inventory stock levels. Review demand history, levels of on hand stocks, safety level of stocks. Review cycle counts results and investigate discrepancies. Perform verification of existing property control database files.										
Reasons for Leaving financial										

Job Title Procurement Officer/Chief, Inventory Branch	Type of Business Military	From - To 01/10/1998 - 01/03/2001								
Name of Employer Philippine Navy	Name of Supervisor Capt Rafaelito Sacdalan PN									
Salaries per Annum: <table> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? Yes</td> </tr> <tr> <td>100000</td> <td>100000</td> <td>PHP</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes	100000	100000	PHP	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes							
100000	100000	PHP	Is this a position within the UN Common System? No							
Telephone Number 63025252717										
Address of Employer Philippines										
Number of Employees Supervised by You 15										
Description of Duties 1. Develop, review, monitor, assess and manage technical contracts for the provision of support services. 2. Plan and prepare current cost estimates/budget implications and long-term forecasts of Philippine Navy's requirements for machinery, equipment, tools, materials, services, supplies, food aid and utilities. 3. Design, develop and update the logistics Management Information System software for tracking, reconciliation, and costing purposes. 4. Initiate actions leading to procurement, maintenance and disposal of items. 5. Undertake market research and review best practices in contract development and adapt such practices to Philippine Navy requirements. 6. Establish and/or review mission requirements. Initiate actions to fulfill and control these requirements. 7. Conduct technical survey visits both in start-up phase and during implementation to plan and ensure most efficient use of resources. 8. Develop plans for redeployment of assets when Missions and exercises are ended. 9. Ensure that accurate and complete accounting, reporting and internal control systems are functioning and that all relevant records are maintained. 10. Analyze problems, audit and performance reports on Philippine Navy activities and provide remedial action programmes where required. 11. Monitor and provide technical advice on supply-related Headquarters Committee on Contracts (HCC) cases and initiate action to fulfill and control these requirements. 12. Provide guidance and supervise new/junior officers and when necessary and may perform other related work as required. 13. Coordinate with multiple agencies, and manage simultaneous projects. 14. Ability to operate independently in an austere environment for protracted period. Plans and program the procurement of all needed goods of the Philippine Navy. Prepare the necessary specifications for approval of the Flag Officer In Command Philippine Navy. Publish for bidding all the needed items of the Philippine Navy.										
Summarize any of Your Achievements Prepares the Annual Inventory of the Office. Check and prepare the needed requirements for replenishment. Verify the requested items and issue the needed items once approved to the requesting unit. Liaise with the Supply Depot Commander for the preparation of inventory for delivery versus approved requested items. Maintains Records of items issued and not issued. Make appropriate letter to the Commander of a unit for cancellation of items not satisfied or delivered. Enter into the inventory database the quantity, unit of issue, condition and location of items shipped/received exactly. Coordinate with Supply Depot for the application of the bar codes. Make reports to the Head of the Supply Depot. Tracks the issues and consumption of expendable items and develop scales of Issues. Update the status of items using FACS System. supervise the conduct of cycle counts. supervise the annual full physical inventory. Provides confirmation of items receipt. Verifies inventory stock levels. Review demand history, levels of on hand stocks, safety level of stocks. Review cycle counts results and investigation of discrepancies. Perform verification of existing property control database files. Interaction with other offices.										
Reasons for Leaving financial										

Job Title Mess and Supply Officer	Type of Business Military	From - To 01/08/1993 - 01/08/1998				
Name of Employer Philippine Navy	Name of Supervisor Commander Arthur Serafin PN					
Salaries per Annum: <table> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? Yes</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes			

94000	94000	PHP	Is this a position within the UN Common System? No
Telephone Number 063046431 1810		Email Address	
Address of Employer Philippines			
Number of Employees Supervised by You 15			
Description of Duties 1. Develop, review, monitor, assess and manage technical contracts for the provision of support services. 2. Plan and prepare current cost estimates/budget implications and long-term forecasts of Philippine Navy's requirements for machinery, equipment, tools, materials, services, supplies, food aid and utilities. 3. Design, develop and update the logistics Management Information System software for tracking, reconciliation, and costing purposes. 4. Initiate actions leading to procurement, maintenance and disposal of items. 5. Undertake market research and review best practices in contract development and adapt such practices to Philippine Navy requirements. 6. Establish and/or review mission requirements. Initiate actions to fulfill and control these requirements. 7. Conduct technical survey visits both in start-up phase and during implementation to plan and ensure most efficient use of resources. 8. Develop plans for redeployment of assets when Missions and exercises are ended. 9. Ensure that accurate and complete accounting, reporting and internal control systems are functioning and that all relevant records are maintained. 10. Analyze problems, audit and performance reports on Philippine Navy activities and provide remedial action programmes where required. 11. Monitor and provide technical advice on supply-related Headquarters Committee on Contracts (HCC) cases and initiate action to fulfil and control these requirements. 12. Provide guidance and supervise new/junior officers and when necessary and may perform other related work as required. 13. Coordinate with multiple agencies, and manage simultaneous projects. 14. Ability to operate independently in an austere environment for protracted period. Provides the needed supplies of the Philippine Navy Ships Prepares the Request and Issuance Voucher of the ship Withdraw Supplies from the Naval Supply Depots Procures all needed items of the ships			
Summarize any of Your Achievements Life support requirements of the Naval Ship , AT 71, PG 111, PG849 and PG 110			
Reasons for Leaving Promotion to the next higher rank and position as the procurement officer of the Naval Logistics Center			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **100** French -

List any office machines or equipment you can use:

Excellent computer skills (Microsoft Office, email, internet), facsimile, typewriter, scanner, photocopier

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Filipino	Yes	Easily	Easily	Easily	Easily

Address

Block 6 Lot 10 Scorpio Street Silver 2 Homes
 Justineville, Bacoor
 Cavite Cavite Philippines
 Telephone: 63-46-9707695
 Fax: 63-9174639596
 Contact: FERDINAND BUSCATO

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Erwin CALIMAG	Executive Officer	Headquarters Philippine Navy Philippines	6302525 2717 poy_94@yahoo.com
Heidi HUDSON	Professor	University of Free State Philippines	27514012327 hudsonh.HUM@ufs.ac.za>
June LOPEZ	Associate Professor	Philippine Heart Center Philippines	junelopez@yahoo.com

Personal History Profile for Hyun GENTRY

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
GENTRY	Hyun	Joo	Row
2. Date of Birth	3. City of Birth	Country of Birth	Index No
19/12/1973	Iri	Republic of Korea	697836
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Republic of Korea		Republic of Korea	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Female	163	50	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes. United States of America.			
13. What is your preferred field of work? Administrative officers			
14. Would you accept employment for less than six months? No			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/07/2008			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: hyunjoo.row@us.army.mil			

Relations

19. Are any of your relatives employed by a public international organization? No

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Alejandro GENTRY	Spouse	10/11/1978	Male	Yakima, United States of America	of the United States of A

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Cameron University	Lawton, OK United States of America	Jun-2007 - Aug-2007
Main Course of Study	Field of Study	
Accounting	Business & Administration	
Degree Title or Equivalent	Degree Type	
I took Accounting Classes for self education.	Bachelor of Arts	

University Name	City, Country	From - To
Hankuk University of Foreign Studies	Seoul Republic of Korea	Mar-2003 - Feb-2005
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Master of Business Administration	Masters	

University Name	City, Country	From - To
In Je University	Pusan/Kimhae Republic of Korea	Mar-1991 - Aug-1996
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Bachelor of Sciences in Home Economics	Bachelor of Sciences	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Army e-Learning	CBT United States of America	May-2008 - May-2008
Main Course of Study	Certificate or Diploma	
Six Sigma: Listening to the Voice of the Customer	Certificate	

Name of School	City, Country	From - To
Army e-Learning	CBT United States of America	Apr-2008 - Apr-2008
Main Course of Study	Certificate or Diploma	

TestPrep Final Exam: Six Sigma Foundation		Certificate
Name of School Army e-Learning	City, Country CBT United States of America	From - To Apr-2008 - Apr-2008
Main Course of Study Six Sigma Instruction		Certificate or Diploma Certificate
Name of School Army e-Learning	City, Country CBT United States of America	From - To Apr-2008 - Apr-2008
Main Course of Study Six Sigma: Reducing Variation to Improve Quality		Certificate or Diploma Certificate
Name of School DAU	City, Country CBT United States of America	From - To Mar-2008 - Mar-2008
Main Course of Study Government Purchase Card		Certificate or Diploma Certificate
Name of School DAU	City, Country CBT United States of America	From - To Feb-2008 - Feb-2008
Main Course of Study Level I Anti-Terrorism Trainint		Certificate or Diploma Certificate
Name of School U.S. Army Combat Readiness Center	City, Country Computer Based Training Republic of Korea	From - To Jun-2006 - Jun-2006
Main Course of Study The Supervisor's Safety Course (DL)		Certificate or Diploma Certified
Name of School U.S. Army Combat Readiness Center	City, Country Computer Based Training Republic of Korea	From - To Jun-2006 - Jun-2006
Main Course of Study Composite Risk Management (CRM) Basic Course		Certificate or Diploma Certified
Name of School U.S. Army Combat Readiness Center	City, Country Computer Based Training Republic of Korea	From - To May-2006 - May-2006
Main Course of Study Army Accident Avoidance Course		Certificate or Diploma Certified
Name of School US Army Contracting Command in Korea	City, Country Uijongbu Republic of Korea	From - To Nov-2005 - Nov-2005
Main Course of Study Government Purchase Card Training		Certificate or Diploma Certified
Name of School Logistics Information System, US Army in Korea	City, Country TongDuChun Republic of Korea	From - To Oct-2005 - Nov-2005
Main Course of Study Propety Book Unit Supply Enhanced Course		Certificate or Diploma Certified
Name of School Office of the Deputy Chief of Staff G-1, US Army in Korea	City, Country Seoul Republic of Korea	From - To Jan-2005 - Jan-2005
Main Course of Study Managing Multiple Priorities Course		Certificate or Diploma Certified
Name of School Information Technology Support Center, US Army in Korea	City, Country Uijongbu Republic of Korea	From - To Nov-2004 - Nov-2004
Main Course of Study Information Management Officer (IMO) Course		Certificate or Diploma Certified
Name of School 95th Maintenance Company, US Army in Korea	City, Country Seoul Republic of Korea	From - To Feb-2004 - Feb-2004
Main Course of Study TMDE Support Coordinator Training		Certificate or Diploma Certified
Name of School Logistics Training Team, US Army in Korea	City, Country Taegu Republic of Korea	From - To Nov-2003 - Nov-2003
Main Course of Study ...		Certificate or Diploma ...

Unit Level Logistics System-S4 Course #25		Certified
Name of School DPAS Training Team, US Army in Korea	City, Country Seoul Republic of Korea	From - To Nov-2003 - Nov-2003
Main Course of Study Security Awareness Training - Computer Based Training		Certificate or Diploma Certified
Name of School DPAS Training Team, US Army in Korea	City, Country Seoul Republic of Korea	From - To Oct-2003 - Oct-2003
Main Course of Study Inventory Management - Defense Property Accountability System		Certificate or Diploma Certified
Name of School Civilian Personnel Advisory Center, US Army in Korea	City, Country Seoul Republic of Korea	From - To Jun-2003 - Jun-2003
Main Course of Study Leadership Skills for Non-Supervisor's Course		Certificate or Diploma Certified
Name of School US Army Contracting Command in Korea	City, Country Seoul Republic of Korea	From - To Mar-2003 - Mar-2003
Main Course of Study Contracting Officer's Representative		Certificate or Diploma Certified
Name of School DPAS Training Team, US Army in Korea	City, Country Seoul Republic of Korea	From - To Feb-2003 - Feb-2003
Main Course of Study Defense Property Accountability System, Basic Plus Regional		Certificate or Diploma Certified

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Supply Officer	Type of Business Supply/Logistics	From - To 01/11/2009 -
Name of Employer United Nations		Name of Supervisor Mr. Omkar Basnyet
Salaries per Annum:		
Starting 79358	Final 79358	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 1309339-6948		Email Address hyunjoo.row@us.army.mil
Address of Employer United States of America		
Number of Employees Supervised by You		
Description of Duties <ul style="list-style-type: none"> Develop, review, monitor, assess, and manage technical contracts for the provision of support services. Plan and prepare current cost estimates/budget implications and long-term forecasts of Organization's requirements for machinery, equipment, tools, materials, services, supplies, food aid and utilities. Design, develop and update relevant software for tracking, reconciliation, and costing purposes. Initiate actions leading to procurement, maintenance, and disposal of items. Establish and/or review mission requirements. Conduct technical survey visits both in start-up phase and during implementation to plan and ensure most efficient use of resources. Develop plans for redeployment of assets when Missions are liquidated. Ensure that accurate and complete accounting, reporting and internal control systems are functioning and that all relevant records are maintained. Analyze problems, audit and performance reports on mission activities and provide remedial action programs where required. Maintain accurate allocation and control of all equipment and stores received, stored and distributed by the mission. Manage field supply delivery operations. Monitor and provide technical advice on supply related headquarters committee on contracts (HCC) cases and initiate action to fulfill and control these requirements. 		
Summarize any of Your Achievements I put and contribute my knowledge and experiences from field mission into the HQ contract procedures.		
Reasons for Leaving Try to get a permanent post.		

Job Title Supply Officer	Type of Business DPKO	From - To 01/10/2008 - 01/10/2009
Name of Employer United Nations		Name of Supervisor Moses Ndiangui
Salaries per Annum:		
Starting 73000	Final 79000	Currency Paid USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number 1309339-6948		Email Address gentry@un.org

Address of Employer

Sudan

Number of Employees Supervised by You

3

Description of Duties

As an Operations and Planning Officer in Supply Section, manage and set up supply section database of acquisition plan, accountability, and consumption patterns in coordination with Chiefs of each units and budget officer. Coordinate with budget officer the compilation of budget estimates and facilitate the process for the section with tracking of RBB out-puts and indicator of achievement. Coordinate with budget officer the compilation of acquisition plans and facilitate the process for the section. Make procurement plans for the section, monitor process and quality control issues. Conduct regular inspection visit of locations/offices/units supply section provide support to and the regions. Follow up the implementation of mitigating actions for supply risks as identified in the supply risk register. Develop and standardize administrative set up and guidelines to supply section. Prepare and present when needed supply section power point presentations. Monitor staffing situations in the section and facilitation of recruitment for vacant ports. Coordinate review and compilation of SOPs and ensure consistency between the SOPs of the different supply section units. Coordinate and monitor the preparation of organizational structures of the supply section units and maintain supply section organizational chart. Coordinate the preparation of job description of staff members in each units and maintain record for reference. Collect lessons learned from incidents, accidents, fraud and environmental issues of the section and advise what course of action should be taken. Introduce best practice procedures in the section from hand over/management or changes, reports, letter styles, job description forms, etc. Monitor and disseminate supply section incoming and outgoing correspondence. Follow and track audit observations and recommendations. Review the supply section weekly report for CISS office and monthly report for DMS office. Develop and implement the training

Summarize any of Your Achievements

I have learned and managed planning and operational side of support for peacekeeping in El Fasher, Darfur Sudan.

Reasons for Leaving

Family Issue.

Job Title

Support Services Specialist

Type of Business

Military Logistics(The US Army Entertainment Division)

From - To

01/01/2008 - 01/09/2008

Name of Employer

Department of Defense, USA

Name of Supervisor

Andrew Gilliam

Salaries per Annum:

Starting

Final

Currency Paid

57470

57470

USD

Is this a civil servant position of your Government? **Yes**

Is this a position within the UN Common System? **No**

Telephone Number

1703806-3332

Email Address

hyun.j.gentry@us.army.mil

Address of Employer

United States of America

Number of Employees Supervised by You

Description of Duties

.*Serves ad the Technical Equipment and Property Control Manager for the US Army Entertainment Division (USAED). *Under the supervision of the Chief, provides comprehensive control, management, use coordination, upkeep, maintenance scheduling and tracking, and stock control for all technical equipment and systems, spare parts stock, and technical and operational supplies for multiple, separate and diverse programming elements of USAED. *Exercises analytical ability, judgment, discretion and comprehensive and extensive knowledge of entertainment principles, policies and objectives in conduct of duties. Responsible for taking all necessary actions to maintain accountability, control and physical security of all USAED technical equipment, property and supplies, amounting to approximately 6,000 line items values at over \$4 million. *Develops systems and procedures to accomplish 100% property control, sub-hand receipt accountability and equipment location tracking and scheduling. Responsible for assessment of needs and coordination for all external maintenance and repair of technical equipment, establishes and maintains repair cost/frequency records and recommends effective life cycle replacement and/or upgrade for technical equipment. *Responsible for receiving and shipping of all incoming and outgoing technical systems equipment and supplies, ensuring compliance with purchase specifications, generation and maintenance of appropriate documentation. *Property Book entries and records. Ensures complete system and equipment preparation, safety and operational effectiveness prior to shipping/movement. Under mission specific objectives and priorities set by Supervisor, independently resolves logistical and program coordination conflicts relating to equipment use, movement and storages, space allocation and scheduling of repair requirements and workspace use within USAED facilities. *Supervises staff, military and/or civilian, in accomplishing required t

Summarize any of Your Achievements

I got knowledge about audio visual equipment including stage, light, etc.

Reasons for Leaving

I wanted to work for UN and contribute my experience and knowledge for the people who really need.

Job Title

Human Resources Assistant

Type of Business

Gervernment Service

From - To

01/04/2007 - 01/07/2007

Name of Employer

Civilian Personnel Advisory Center

Name of Supervisor

Julie Hagele

Salaries per Annum:

Starting

Final

Currency Paid

17000

15000

USD

Is this a civil servant position of your Government? **Yes**

Is this a position within the UN Common System? **No**

Telephone Number

1580442-5853

Email Address

julie.hagele@us.army.mil

Address of Employer

United States of America

Number of Employees Supervised by You

0

Description of Duties

.* Performs routine clerical and administrative support work using detailed and specific guidelines. Works in the job information center taking applications for employment and providing general information to applicants, such as, promotional opportunities. * In an office setting, uses a computer to prepare documents or to extract, revise, or sort information from files, records, or databases. Completes or ensures the completions of related HR forms; maintains HR files and logs; may contact applicants to determine their availability. * Answers telephone and provides general information about job vacancies; directs inquiries.

Summarize any of Your Achievements

I am leaning about HR system including recruiting, hiring, and awarding.

Reasons for Leaving

I am temporarily working as a HR assistant but I have to build up my career connected with my former career.

Job Title General Supply Specialist	Type of Business Logistics in US Army	From - To 01/02/2006 - 01/10/2006
Name of Employer United States Forces in Korea	Name of Supervisor Tommy Jay Welin	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 45400000 52600000 KRW Is this a position within the UN Common System? No		
Telephone Number 82505730-6314		
Email Address row.hyunjoo@us.army.mil		
Address of Employer Republic of Korea		
Number of Employees Supervised by You 38		
Description of Duties * Assigned to Property Control Office serves as principal KN assistant to the Division Chief (GS-12) with assigned responsibility for planning, operating, and providing administrative control of all matters pertaining to the Office function. * Assists supervisor in planning, directing and coordination the accomplishment of overall assigned functions including requirements determination, stock level establishment, requisitioning, receipt, storage management, issue turn-in and stock records maintenance for all installation and organization property; supplies and furnishings for unaccompanied personnel house, accompanied family house and 46 dining facilities; and supporting all United States Forces within agreed limits, as well as other organizations and activities in Area 1. * The Division consists of one Installation Property Book Office with three (3) sub-offices; one Organization and Engineering Property Book Office including HQs, Area I SPT ACTY and four (4) DPWs for which two (2) U.S. civilian and one (1) military property book officers are assigned; Supply Services Management Br which includes local purchase activities, contract administrative services, and accounting work; Storage Branch, Property is dispersed over 51 installations, covering an area of 300 square miles, and value of equipment, furnishings, and supplies approximately 175 million dollars. * Exercises direct and indirect supervision over 25 Korean National and 15 Korean Support Command, 5 U.S. military personnel engaged in the Division operations. * In coordination with subordinate supervisors, develops overall office policies and prepares internal and external SOPs. * Reviews all directives, regulations, and procedures and provides assistance in interpreting the documents to employee. * Assists supervisor and subordinate supervisors on all matters related to personnel management and makes recommendations as required.		
Summarize any of Your Achievements * CERTIFICATE OF ACHIEVEMENT, 14 Oct 05 by BG LANDWERMEYER. H. T. JR. As a Korean National Supervisor of this organization, I have learned a lot of managment skills for employees. I am so sorry for that I have to move to the States but supervisory experiences will be really helpful for my career.		
Reasons for Leaving I got married and submitted resignation letter effective 31 Oct 06 due to spouse's permanent change of station. *USFK Civilian Personnel Advisory Center registered name as NO, HYON CHU but Korean Identification Number is same; 731219-2495311.		

Job Title Inventory Management Specialist	Type of Business Logistics in Department of Army	From - To 01/10/2002 - 01/01/2006
Name of Employer United States Forces in Korea	Name of Supervisor Hyon C Chong	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 30000000 45400000 KRW Is this a position within the UN Common System? No		
Telephone Number 8231870-7511		
Email Address row.hyunjoo@us.army.mil		
Address of Employer Republic of Korea		
Number of Employees Supervised by You 35		
Description of Duties Operational planning, organizing, and direction of the organizaion and organization property program. Guide in subordinate organizaional elements for the preparation and submission of supply with Command Operating Budget. Coduct analysis based on fund allocation to assure the procurements of property. Studies, evaluates, and revises existing methods and procedures of supplies.		
Summarize any of Your Achievements ACHIEVEMENT MEDAL FOR CIVILIAN SERVICE, 30 SEP 03 by Bigade General MACDONALD, JOHN A. CERTIFICATE OF APPRECIATION, 16 MAY 03 by Colonel CHRISTIANSEN, JEFFERY T.		
Reasons for Leaving I want to contribute to Internatioal Organization with my experience working in US Army. *USFK Civilian Personnel Advisory Center registered name as NO, HYON CHU but Korean Identification Number is same; 731219-2495311.		

Job Title Supply Technician	Type of Business Logistics in Department of Army	From - To 01/06/1999 - 01/10/2002
Name of Employer United States Forces in Korea	Name of Supervisor LTC Robinson Gregory Sr	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 25000000 30000000 KRW Is this a position within the UN Common System? No		
Telephone Number 8227913-8080		
Email Address gregory.robinson@us.army.mil		

Address of Employer
Republic of Korea
Number of Employees Supervised by You
4
Description of Duties
Responsible for 11 sepearate hand receipts and two property books. Total value of property to be administrated is about 2 milion dollars. Government Purchasing Credit Card Holder. Assists Command Inspection Program and annual Inspector General. Studies and evaluates interal supply procedure and recommand to supervisor.
Summarize any of Your Achievements
ACHIEVEMENT MEDAL FOR CIVILIAN SERVICE 19 Jun 02 by LTC ROBINSON, GREGORY SR. CERTIFICATE OF ACHIVEMENT 27 Oct 00 by LTC PRENDERGAST, K. L. M. JR.
Reasons for Leaving
Got a promotion *USFK Civilian Personnel Advisory Center registered name as NO, HYON CHU but Korean Identification Number is same; 731219-2495311.

Job Title	Type of Business	From - To
Accounting Technician	Non Profit Organization to support US Army	01/05/1998 - 01/06/1999
Name of Employer	Name of Supervisor	
United Service Organization	B C Kim	
Salaries per Annum:		
Starting	Final	Currency Paid
23000000	24000000	KRW
Is this a civil servant position of your Government?		No
Is this a position within the UN Common System?		No
Telephone Number	Email Address	
8227914-7003	kimbc@korea.army.mil	
Address of Employer		
Republic of Korea		
Number of Employees Supervised by You		
0		
Description of Duties		
Maintain constant communication with USO business manager regarding daily cash activities and the center's fincial status. Completes all USO financial report in timely manner. Maintain and tracks monthly inventory for the capital assets. Deposit and cash at the bank		
Summarize any of Your Achievements		
CERTIFICATE OF APPRECIATION 15 Jun 99 by USO COUNCIL OF KOREA		
Reasons for Leaving		
To change employment status to US Army employee		

Job Title	Type of Business	From - To
Information Specialist	Non Profit Organization to support US Army	01/06/1997 - 01/05/1998
Name of Employer	Name of Supervisor	
United Service Organization	David Kwon	
Salaries per Annum:		
Starting	Final	Currency Paid
20000000	21000000	KRW
Is this a civil servant position of your Government?		No
Is this a position within the UN Common System?		No
Telephone Number	Email Address	
8227914-7003	kwond@korea.army.mil	
Address of Employer		
Republic of Korea		
Number of Employees Supervised by You		
0		
Description of Duties		
Assist the Information, Ticket, and Tours manager by providing information that the director plan, develop, and administers within the comprehensive and versatile leisure tour programs for US military. Explains packages, prices, and schedules tours to customers and the availability of destination lication, cost, and probability of success. Insures that all initial tour bookings and arrangements are final.		
Summarize any of Your Achievements		
CERTIFICATE OF APPRECIATION 15 JAN 99 by USO COUNCIL OF KOREA		
Reasons for Leaving		
Got a promotion		

Have you any objections to our making inquiries of your present employer? **Yes**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **55** French -

List any office machines or equipment you can use:

Many kinds of OA related machines such as CPU, Copier, Fax, Digital Sender, Scanner, Digital Camera, Bar Coding Machine, and so on.

List any of the Official Languages of the United Nations you know.

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Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Korean	Yes	Easily	Easily	Easily	Easily

Address

5033 Filmore Ave. APT #10
Alexandria VA United States of America
Telephone: 1-309-339-6948
Contact: Hyun Gentry

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Russel FISHER	Army Retired as LTC	USASA Area III Republic of Korea	82109921-6211 russel.fisher@us.army.mil
Jesus J T NUFABLE	Major, Deputy Inspect General, US Army	2nd Infantry Division ATTN: Deputy Inspect General Unit #15041 APO AP 96258-5041 Republic of Korea	8231870-8766 Jesus.Nufable@us.army.mil
Scott THOMAS	Coloniel, US Army	USAFEG, FEC-NE, FET30 Republic of Korea	1718352-2093 scott.thomas1@us.army.mil

Personal History Profile for Soran HUSAIN

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
HUSAIN	Soran	Hama Faraj	nil
2. Date of Birth	3. City of Birth	Country of Birth	Index No
01/01/1900	Suleimanyah	Iraq	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Iraq		Iraq	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male			Married

10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.
Are there any limitations on your ability to engage in all travel? **No**

Are there any limitations on your ability to perform in your prospective field of work? **No**

11. Have you taken up legal permanent residence status in any country other than that of your nationality? **No**

13. What is your preferred field of work?

14. Would you accept employment for less than six months? **No**

15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?

16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? **No**

18. Email Address:

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Education

List all university degrees or equivalent qualifications obtained.

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

In addition to the six United Nations Official Languages, list any other languages you know.

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
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Personal History Profile for mohammed Humayun KHAN

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
KHAN	mohammed Humayun	Khan	Durrani
2. Date of Birth	3. City of Birth	Country of Birth	Index No
01/02/1960	District Dir. NWF P	Pakistan	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Pakistan	Pakistan	Pakistan	Pakistan
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	156	75	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/06/2002			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: Durrani203@hotmail.com			

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Farzana HUMAYUN	Spouse	12/01/1964	Female	District Dir. Chakdara, Pakistan	Pakistani, Pakistani
Maab DURRANI	Son	13/10/1996	Male	District Dir. Chakdara, Pakistan	Pakistani, Pakistani
Tanzeel DURRANI	Son	01/05/1993	Male	District Dir. Chakdara, Pakistan	Pakistani, Pakistani
Tasfan DURRANI	Son	28/08/1999	Male	District Dir. Chakdara, Pakistan	Pakistani, Pakistani

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
NWFP Peshawar University	Peshawar Pakistan	Jan-1983 - Dec-1985
Main Course of Study	Field of Study	
International Law	Law	
Degree Title or Equivalent	Degree Type	
LL.B	Degree	

University Name	City, Country	From - To
NWFP Peshawar University	Peshawar Pakistan Pakistan	Jan-1980 - Dec-1982
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
BA. Economic	Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Govt. College Thana Malakand	Malakand Agency Pakistan	Jan-1979 - Dec-1980
Main Course of Study	Certificate or Diploma	
Economics Civics English	Higher Scondary School Certificate	

Name of School	City, Country	From - To
Government High School Chakdara	District Dir Pakistan	Jan-1965 - Dec-1978
Main Course of Study	Certificate or Diploma	
Science Group	Secondary School Certificate	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Supply Officer- General Supply & Services Unit		Type of Business Chief of , Service contracts and Containers Magt. units	From - To 01/08/2008 -
Name of Employer UNAMID - DPKO		Name of Supervisor Moses Ndiangui	
Salaries per Annum: Starting 60000		Final 63000	Currency Paid USD
		Is this a civil servant position of your Government? No	
		Is this a position within the UN Common System? Yes	
Telephone Number		Email Address humayun-khan@un.org	
Address of Employer Sudan			
Number of Employees Supervised by You 40			
Summarize any of Your Achievements Assisting civilian and Military components to carry out their mandate in terms of General Supply support. Planning/ movement of supplies from main log-base to sectors, teamsites. Make sure that all transaction are as DPKO standard procedures and reports.			

Job Title Supply Officer/OIC General Services Section		Type of Business Supply Chain Management	From - To 01/07/2006 - 01/07/2008
Name of Employer UNIOSIL- DPKO		Name of Supervisor Iipo Mikkola	
Salaries per Annum: Starting 64166		Final 68000	Currency Paid USD
		Is this a civil servant position of your Government? No	
		Is this a position within the UN Common System? Yes	
Telephone Number 23222295000		Email Address khanh@un.org	
Address of Employer Sierra Leone			
Number of Employees Supervised by You 8			
Description of Duties 1. Develop, review, monitor, assess and manage technical contracts for the provision of support services. 2. Plan and prepare current cost estimates/budget implications and long-term forecasts of Organization's requirements for machinery, equipment, tools, materials, services, supplies, food aid and utilities. 3. Design, develop and update relevant software for tracking, reconciliation, and costing purposes. 4. Initiate actions leading to procurement, maintenance and disposal of items. 5. Undertake market research and review best practices in contract development and adapt such practices to United Nations requirements. 6. Establish and/or review mission requirements. Initiate actions to fulfill and control these requirements. 7. Conduct technical survey visits both in start-up phase and during implementation to plan and ensure most efficient use of resources. 8. Develop plans for redeployment of assets when Missions are liquidated. 9. Ensure that accurate and complete accounting, reporting and internal control systems are functioning and that all relevant records are maintained. 10. Analyze problems, audit and performance reports on mission activities and provide remedial action programmes where required. 11. Maintain accurate allocation and control of all equipment and stores received, stored and distributed by the mission. 12. Manage field supply delivery operations. 13. Monitor and provide technical advice on supply-related Headquarters Committee on Contracts (HCC) cases and initiate action to fulfill and control these requirements. 14. Provide guidance to or supervise other staff. 15. Perform other related work as required			
Summarize any of Your Achievements Logistics/supply related support to UNIOSIL HQ, Field offices of substantive Divisions (Human rights & rule of laws, Peace and Governance, Electoral) Military and UNPOL team sites, within the agreed frame work for achieving UNOSIL mandate. Always monitored progress and dead lines, accurately judged the amount of time and resources available for mission accomplishment. Well coordinated UNIOSIL mandated activities with other UN agencies (UNDP, WFP, UNICEF, UNHCR, NGOs and Civil groups/societies.			
Reasons for Leaving Higher start/mission closing/down sizing			

Job Title Roving logistics officer (Air operations and NFI's)		Type of Business Logistics/Supply Chain Management	From - To 01/10/2005 - 01/06/2006
Name of Employer UNHCR Islamabad		Name of Supervisor Mohammed Adar Snr. Emergency Coordinator	
Salaries per Annum: Starting 48000		Final 48000	Currency Paid USD
		Is this a civil servant position of your Government? No	
		Is this a position within the UN Common System? Yes	
Telephone Number 92512829105		Email Address Pakisib@unhcr.org	
Address of Employer Pakistan			
Number of Employees Supervised by You 7			
Description of Duties Coordination of NATO's special airlifting flights of Relief supplies with Govt. of Pakistan and SHAPE (Supreme HQ. of Allied Powers in Europe) Receiving of Relief items, arrangements for its transportation, storage and distribution to camps/affected areas.			

Summarize any of Your Achievements

All victims of earthquake received NFI's (tents, blankets, plastic sheets and kitchen sets) as per UNHCR agreed procedures. Relief delivery was well coordinated. Relief camps were set up for IDPs (internal displaced peoples) and established a system to have access to food and health facilities

Reasons for Leaving

Assignment/mission completion And Joined DPKO as a Supply officer P-3 in Freetown Sierrea Leone

Job Title	Type of Business	From - To
Logistics/supply officer	Snr. Program officer	01/11/2004 - 01/09/2005
Name of Employer	Name of Supervisor	
UNHCR Zambia/Zimbabwe/Malawi	Anu Vasamies	
Salaries per Annum:		
Starting	Final	Currency Paid
78000	78000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
2601265876	Durrani203@hotmail.com	
Address of Employer		
Zambia		
Number of Employees Supervised by You		
4		
Description of Duties		
1. Co-ordination of the fuel management in UNHCR operations in Zambia. 2. Supervision fuel operation and its logistics of UNHCR program in region (Zambia, Zimbabwe and Malawi) 3. Monitor UNHCR-operated Field fuel facilities regularly. 4. Assist and monitor the Fuel Contractors endeavors to establish fuel facilities in accordance with the contract requirements. 5. Monitor fuel stock levels at all assigned locations. Encourage each Field fuel depot location to maintain adequate reserve stocks at all times. 6. Monitor the global fuel usage by vehicles and generators and investigate any major anomalies or inconsistent fuel consumption. 7. Undertake a monthly reconciliation of fuel receipts and issues to in order to confirm that fuel is not being misappropriated. 8. Be in readiness to answer any query raised by the authorities (Customs and Excise Department). 9. Keep track of fuel, oils and lubricants consumption data and using it, assist with the annual preparation of the budgets for fuel. 10. Undertake routine quality assurance checks and fuel equipment maintenance, checks and coordinate with suppliers Technical Service Officer issues pertaining to quality control, safety and maintenance of fuel installations, vehicles and fuel equipment. 11. Train national and international staff of UNHCR and IPs in fuel management. 12. In charge of supply chain management of offices in the region. And regularly monitor its progress as per agreed guidelines and rules.		
Summarize any of Your Achievements		
1. Successfully carried out all duties mentioned in job description. 2. Established a system of procuring duty and taxes free fuel for UNHCR in Zambia. It s saved One million USD for the operation annually. 3. Provided regular logistics support to 13 offices (03 country offices, 08 Field offices and 02 sub-offices) in the program to address the needs of 500,000 refugees and IPs in the region. 4. Attended 02 emergencies (influx of Angolan and Congolese refugees during the civil war to Zambia) Assisted logistically of establishing 05 camps, comprised of 120,000 refugees. 3. Logistics/supply chain management of these offices and regular support to operations in the region (Zambia, Zimbabwe and Malawi)		
Reasons for Leaving		
Jioned UNHCR Islamabad as Roving logistics officer for earthquake relief operation		

Job Title	Type of Business	From - To
Logistics/Supply officer	Logistics/supply/Procurement	01/05/1999 - 01/10/2004
Name of Employer	Name of Supervisor	
UNHCR Zambia/Zimbabwe/Malawi	Anu Vasamie/Martin Bucumi/Vedasto Mwisega	
Salaries per Annum:		
Starting	Final	Currency Paid
25000	30000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
2601265876	Durrani203@hotmail.com	
Address of Employer		
Zambia		
Number of Employees Supervised by You		
7		
Description of Duties		
1. Co-ordination of the fuel management in UNHCR operations in Zambia. 2. Supervision fuel operation and its logistics of UNHCR program in region (Zambia, Zimbabwe and Malawi) 3. Monitor UNHCR-operated Field fuel facilities regularly. 4. Assist and monitor the Fuel Contractors endeavors to establish fuel facilities in accordance with the contract requirements. 5. Monitor fuel stock levels at all assigned locations. Encourage each Field fuel depot location to maintain adequate reserve stocks at all times. 6. Monitor the global fuel usage by vehicles and generators and investigate any major anomalies or inconsistent fuel consumption. 7. Undertake a monthly reconciliation of fuel receipts and issues to in order to confirm that fuel is not being misappropriated. 8. Be in readiness to answer any query raised by the authorities (Customs and Excise Department). 9. Keep track of fuel, oils and lubricants consumption data and using it, assist with the annual preparation of the budgets for fuel. 10. Undertake routine quality assurance checks and fuel equipment maintenance, checks and coordinate with suppliers Technical Service Officer issues pertaining to quality control, safety and maintenance of fuel installations, vehicles and fuel equipment. 11. Train national and international staff of UNHCR and IPs in fuel management. 12. In charge of supply chain management of offices in the region. And regularly monitor its progress as per agreed guidelines and rules.		
Summarize any of Your Achievements		
1. Successfully carried out all duties mentioned in job description. 2. Established a system of procuring duty and taxes free fuel for UNHCR in Zambia. It s saved One million USD for the operation annually. 3. Provided regular logistics support to 13 offices (03 country offices, 08 Field offices and 02 sub-offices) in the program to address the needs of 500,000 refugees and IPs in the region. 4. Attended 02 emergencies (influx of Angolan and Congolese refugees during the civil war to Zambia) Assisted logistically of establishing 05 camps, comprised of 120,000 refugees. 3. Logistics/supply chain management of these offices and regular support to operations in the region (Zambia, Zimbabwe and Malawi)		
Reasons for Leaving		
Converted from UNV position to International Consultant		

Job Title	Type of Business	From - To
Logistic officer (International Consultant)	Capacity Building of Government counterparts and NGOs in Logistics/supply related fields	01/09/1998 - 01/04/1999

Name of Employer UNICEF Angola			Name of Supervisor Dominic Milleoni		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
25000	30000	USD	Is this a position within the UN Common System? Yes		
Telephone Number			Email Address		
Address of Employer Angola					
Number of Employees Supervised by You 2					
Description of Duties 1. Opening of new logistics bases in the country. 2. Preparation, plans for distribution project supplies to operation/program. 3. Evaluation of logistics capacity of govt. and counterparts and recommendations for its upgrading. 4. Preparing plan training in logistics related fields for local staff. 5. Set up procedures with the government counterparts, UN agencies and NGOs on commodity distribution reporting system.					
Summarize any of Your Achievements Recommended plans/suggestion were partially implemented by the org. and 03 logistics bases were opened inside Angola. The org. saved lot of money in term of transportation on project supplies to the operations sites. Introduce a system reporting to UNICEF on its supplies assistance to Govt. counterparts, NGOs.					
Reasons for Leaving Completion of consultancy contract and joined UNHCR in Zambia					

Job Title Operation officer Sub office North East of Somalia		Type of Business Administration / Finance/Logistics-Supply related	From - To 01/03/1995 - 01/08/1998
Name of Employer UNICEF Somalia		Name of Supervisor Augustine Paganini	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
25000	30000	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer Somalia			
Number of Employees Supervised by You 14			
Description of Duties 1. Supervision of financial, administrative and logistics work to the interpretation and determination of applicable rules and regulations. 2. Liaise with UNICEF Somali support Center in Nairobi on operational requirements. 3. Processing of payments to local vendors. 4. Setting up procedures with the government counterparts, UN agencies and NGOs on commodity distribution by UNICEF. 5. Compiling of financial reports to main office in Nairobi.			
Summarize any of Your Achievements Supervised and assisted the operation for 01 year in very difficult environment with no problems.			
Reasons for Leaving Contract completion and joined UNICEF Angola as International Consultant			

Job Title Logistics officer		Type of Business Logistics, warehousing	From - To 01/03/1993 - 01/02/1995
Name of Employer UNOSOM II . Somalia		Name of Supervisor Peter McGhee, Zones Logistics Coordinator UNOSOM II	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
25000	30000	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
Address of Employer Somalia			
Number of Employees Supervised by You 8			
Description of Duties 1. Supervision of food and drinking water supply to all zones and residences in Somalia. 2. Coordination with Security section for safe movement of supplies from seaport and airport. 3. Supervision of food warehouses at seaport and airport.			
Summarize any of Your Achievements During my supervision the food supply to all the residences/zones was very smooth. Not experienced a single problem at all.			
Reasons for Leaving Contract/mission completion and joined UNICEF in Somalia as Operations officer			

Job Title District Electoral Supervisor/logistics officer		Type of Business Registration/Election in Cambodia	From - To 01/02/1992 - 01/04/1993
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Name of Employer UNTAC - Cambodia			Name of Supervisor Derm Wehlan Provincial Electoral Officer		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
20000	25000	USD	Is this a position within the UN Common System? Yes		
Telephone Number			Email Address		
Address of Employer Cambodia					
Number of Employees Supervised by You 12					
Description of Duties 1. Opening of offices, training of staff in registration of voters and polling, 2. Arrange for Civic Education campaigns for general public awareness for voter registration and polling. 3. Dealing with challenges ascended from registration of voters. 4. Monitoring/reporting on Electoral process in close collaboration with UN Civpol, MLT observers. 5. Supervision of office. 6. field assets management and control					
Summarize any of Your Achievements Registration of voters, education in casting votes, human rights awareness campaigns were carried out successfully which resulted successful Election in Cambodia under UN auspices.					
Reasons for Leaving Mission/contract completion					

Job Title Coordinator Social Services Cell Commissionerate Afghan Refugees NWFP Pakistan		Type of Business Coordination of relief works in Refugees camps	From - To 01/05/1986 - 01/01/1992
Name of Employer CAR/UNHCR (Commissioner for Afghan Refugees/UNHCR		Name of Supervisor Gulzar Khan	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes
120000	180000	PKR	Is this a position within the UN Common System? No
Telephone Number 9291845164		Email Address	
Address of Employer Pakistan			
Number of Employees Supervised by You 13			
Description of Duties 1. Coordination of relief work carried out by the NGOs and Govt. 2. Assessment of refugees needs in camp. 3. Reporting to UNHCR and CAR for its solution. 4. Supervision of office and field			
Summarize any of Your Achievements Provided relief and food items to the refugees in camps on regularly basis. There were 250, 000 refugees in District and all of them were assisted in timely manner. Refugees problem were addressed as per agreed procedures			
Reasons for Leaving Opted to join UN as a Electoral Supervisor in Cambodia in June 1992			

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **Yes**

For clerical grades only:

Indicate typing speed in words per minute: English - **35** French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	No	Not easily	Not easily	Not easily	Not easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Pashto	Yes	Easily	Easily	Easily	Easily
Persian	No	Not easily	Not easily	Not easily	Not easily
Cambodian	No	Not easily	Not easily	Not easily	Not easily

Address

Village, Dabar PO Chakdara , District Dir
NWFP Pakistan 18800

District Dir-Chakdara NWFP Pakistan
Telephone: 92-091-5864864
Fax: 92-301-8883793
Contact: Khan Mohammed

Address

UNAMID
ARC El-Fasher Darur North
Darfur Sudan
Telephone: 249-192-6604 extension 6604
Fax: 249-910517929
Contact: Khan Mohammed Humayun

Address

House No. 508, Street No. 11, Sector F/5, Phase VI, Hayat Abad town
Peshawar, North West Frontier Province Pakistan
Pakistan NWFP Pakistan
Telephone: 92-91-5864865
Fax: 92-0301-8883793
Contact: Humayun Khan/Durrani Mohammed

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
khan ABDUL KHALIL	Retired. UN staff	House No. 5, Street 31, Sectoe G-6-2 Pakistan	92512827331 kkhalila@yahoo.com
Khan ALLAH DAD BABAR	Advocate, High Court Pakistan	NWFP-Dir Lower, Chakdara Darbar Pakistan	92946761176 Babara@hotmail.com
Khan MOHAMMED KAMRAN	Col. Pakistan Army	House No. D-1-245, Phase No. 1, Post office Rd. Street 65 Hayatabad, Peshawar Pakistan	92915810386 firstpathan@yahoo.com

Personal History Profile for Thomas MENSAH

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
MENSAH	Thomas	Kwame	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
30/03/1968	Accra	Ghana	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Ghana		Ghana	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	170	74	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities. Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? No			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: tkmensah1@yahoo.co.uk			

Relations

19. Are any of your relatives employed by a public international organization? **No**

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Tucker ADAMA	Spouse	06/07/1980	Female	Freetown, Sierra Leone	Sierra Leonean
Gabriel KWAKU MENSAH	Son	19/10/2005	Male	Accra, Ghana	Ghanaian
Thomas KWADWO MENSAH	Son	31/03/2003	Male	Accra, Ghana	Ghanaian

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
SWEDISH ARMED FORCES INTERNATIONAL CENTRE	KUNGSANGEN Sweden	Oct-2009 - Oct-2009
Main Course of Study	Field of Study	
African Languages and Civilizations	Humanities	
Degree Title or Equivalent	Degree Type	
UNITED NATIONS STAFF OFFICER COURSE(UNSOC)	Degree	

University Name	City, Country	From - To
KOFI ANNAN INTERNATIONAL PEACEKEEPING TRAINING CENTRE	ACCRA Ghana	Jun-2005 - Jul-2005
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Certificate in International Peace Support Operations(IPSO)	Postgraduate degree	

University Name	City, Country	From - To
GHANA ARMED FORCES COMMAND AND STAFF COLLEGE(GAFCSC)	ACCRA Ghana	May-2005 - May-2005
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Certificate in Defence Management	Degree	

University Name	City, Country	From - To
GHANA ARMED FORCES COMMNAD AND STAFF COLLEGE IN CONJUNCTION WITH UNIVERSITIES OF CRANFIELD AND BRADFORD IN THE UNITED KINGDOM	Accra Ghana	May-2005 - Jun-2005
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Certificate in Internal Crisis Management	Postgraduate degree	

University Name	City, Country	From - To

GHANA ARMED FORCES COMMAND AND STAFF COLLEGE(GAFCSC)	ACCRA Ghana	Sep-2004 - Aug-2005
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Bachelor of Science in Military Senior Command and Staff Studies(psc)	Degree	
University Name	City, Country	From - To
UNIVERSITY OF GHANA -LEGON	ACCRA Ghana	Aug-2004 - Dec-2005
Main Course of Study	Field of Study	
African Languages and Civilizations	Humanities	
Degree Title or Equivalent	Degree Type	
MASTERS OF ARTS IN INTERNATIONAL AFFAIRS	Masters	
University Name	City, Country	From - To
KOFI ANNAN INTERNATIONAL PEACE TRAINING CENTRE	ACCRA Ghana	Apr-2004 - May-2004
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
THE ART OF THE POSSIBLE:ADMINISTRATION AND LOGISTICS IN UN PEACE OPERATIONS	Advanced university degree	
University Name	City, Country	From - To
ARMY COMBAT TRAINING SCHOOL(ACTS)	ACCRA Ghana	Jan-2003 - May-2003
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Certificate in Military Studies (Conventional and Counter-Insurgency Warfare)	Degree	
University Name	City, Country	From - To
GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION	ACCRA Ghana	Sep-2002 - Nov-2002
Main Course of Study	Field of Study	
Public Administration	Business & Administration	
Degree Title or Equivalent	Degree Type	
Post Graduate Certificate in Public Administration	Postgraduate degree	
University Name	City, Country	From - To
SCHOOL OF ARMY ORDNANCE SERVICES	ACCRA Ghana	Aug-1999 - Dec-1999
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Certificate in Provisioning, Storekeeping and Material Management	Degree	
University Name	City, Country	From - To
ARMY COMBAT TRAINING SCHOOL(ACTS)	ACCRA Ghana	Aug-1995 - Dec-1995
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Certificate in Military Studies (Conventional and Counter-Insurgency Warfare)	Degree	
University Name	City, Country	From - To
GHANA MILITARY ACADEMY	ACCRA Ghana	Nov-1992 - Aug-1994
Main Course of Study	Field of Study	
Degree Title or Equivalent	Degree Type	
Bachelor of Science in Military Studies	Bachelor of Sciences	
University Name	City, Country	From - To
UNIVERSITY OF GHANA-LEGON	ACCRA Ghana	Dec-1988 - Jul-1991
Main Course of Study	Field of Study	
Mathematics and Statistics	Mathematics & Statistics	
Degree Title or Equivalent	Degree Type	
Bachelor of Arts in Economics and Statistics	Bachelor of Arts	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
DORMAA SECONDARY SCHOOL	DORMAA AHENKRO Ghana	Oct-1985 - Jun-1987
Main Course of Study		Certificate or Diploma

Name of School DORMAA SECONDARY SCHOOL	City, Country DORMAA AHENKRO Ghana	From - To Oct-1980 - Jun-1985
Main Course of Study ECONOMICS, MATHEMATICS, ENGLISH, COMMERCE, AGRICULTURAL SCIENCE, FRENCH AND ACCOUNTING		Certificate or Diploma GCE "O" LEVEL

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title CHIEF LOGISTICS OFFICER	Type of Business MISSION SUPPORT	From - To 01/04/2008 - 01/05/2009
Name of Employer UNIFIL		Name of Supervisor COL J KWANKYE
Salaries per Annum: Starting 4800	Final 4800	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number	Email Address tkmensah1@yahoo.co.uk	
Address of Employer Lebanon		
Number of Employees Supervised by You 850		
Description of Duties I was responsible for requisitioning, receipt, storage, maintenance, distribution and accounting for all UN-Owned assets on charge to the Ghanaian Contingent in the Galileo System.		
Summarize any of Your Achievements During my tour of duty in UNIFIL, I was able to locate 187 UN-owned assets which were initially declared as unlocated during previous inspections.		
Reasons for Leaving I have served the Ghana Armed Forces for the mandatory 15 years and wish to apply my trade elsewhere.		

Job Title MILITARY OBSERVER	Type of Business MILITARY OBSERVER	From - To 01/02/2006 - 01/03/2007
Name of Employer UNITED NATIONS MISSION IN LIBERIA(UNMIL)		Name of Supervisor BRIGADIER GENERAL J FORKUO
Salaries per Annum: Starting 43200	Final 43200	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number	Email Address tkmensah1@yahoo.co.uk	
Address of Employer Liberia		
Number of Employees Supervised by You 15		
Description of Duties MILITARY PATROLS, CO-ORDINATING THE ACTIVITIES OF NGOs, UPDATING SECTOR COMMANDER ON OPERATIONAL SITUATION IN SECTOR DAILY, COLLATING DATA ON CRIME RATE, VERIFICATION OF CEASEFIRE AGREEMENT VIOLATION AND CHECKING OF CHILD ABUSES AND TRAFFICKING		
Summarize any of Your Achievements I was part of the UNITED NATIONS Peacekeepers who contributed immensely to the overall peace efforts in Liberia.		
Reasons for Leaving I HAVE SERVED THE GHANA ARMED FORCES FOR THE MANDATORY 15 YEARS AND WISH TO APPLY MY EXPERIENCE AND TRADE ELSEWHERE.		

Job Title CHIEF LOGISTICS OFFICER	Type of Business LOGISTICS SUPPORT	From - To 01/08/2003 - 01/08/2004
Name of Employer ECOWAS		Name of Supervisor BRIGADIER GENERAL RSO SACKEY
Salaries per Annum: Starting 9600	Final 9600	Currency Paid USD
	Is this a civil servant position of your Government? No	Is this a position within the UN Common System? Yes
Telephone Number	Email Address tkmensah1@yahoo.co.uk	
Address of Employer		

Cote d'Ivoire

Number of Employees Supervised by You

Description of Duties

Airlifting of troops to the Mission Area. Airlifting of Vehicles and equipment to the Mission Area. Airlifting of supplies including 90 days supplies of ration. Evacuation of casualties in and out of the Mission Area. Payment of troops allowances. Arrangements for fuel and ration supplies from local suppliers. Payment of local suppliers. Accounting for all supplies.

Summarize any of Your Achievements

I successfully carried out all the above-mentioned duties during my one year tour of duty.

Reasons for Leaving

After serving the Ghana Armed Forces for the mandatory 15 years, I wish to ply my experience and trade elsewhere.

Job Title	Type of Business	From - To
STAFF OFFICER 3 SUPPLY	MISSION SUPPORT	01/03/2001 - 01/03/2002
Name of Employer	Name of Supervisor	
UNIFIL	COL J YANUZ	
Salaries per Annum:		
Starting	Final	Currency Paid
7200	7200	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
	tkmensah1@yahoo.co.uk	
Address of Employer		
Lebanon		
Number of Employees Supervised by You		
150		
Description of Duties		
Prepare Budget for Cleaning Materials and Stationery. Sample Evaluations. Raising of Requisitions. Inspection and certification of all new supplies. Conducted Operational Readiness and Verification inspections in Field Units.		
Summarize any of Your Achievements		
I was able to perform all the above-mentioned functions successfully.		
Reasons for Leaving		
After serving the Ghana Armed Forces for the mandatory 18 years, I wish to ply my experience and trade elsewhere.		

Job Title	Type of Business	From - To
LOGISTICS OFFICER	MISSION SUPPORT	01/08/2000 - 01/02/2001
Name of Employer	Name of Supervisor	
UNITED NATIONS MISSION IN SIERRA LEONE(UNAMSIL)	COL M MAHUNU	
Salaries per Annum:		
Starting	Final	Currency Paid
7200	7200	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
	tkmensah@yahoo.co.uk	
Address of Employer		
Sierra Leone		
Number of Employees Supervised by You		
850		
Description of Duties		
Co-ordinate all Logistics matters. Liaise for collection of all UN-Owned Assets from UNAMSIL HQ. Preparation of all COEs and UNOEs for Operational Readiness and Verification Inspections. Co-ordinate with PCIU for all COE and MOU inspections. Initiate Write-Off actions for all unserviceable assets. In-Mission Training for all Contingent Storemen. Orientation and Refresher Courses for Food Officers, Drivers and Peer Training.		
Summarize any of Your Achievements		
I was able to perform all these functions successfully during the period.		
Reasons for Leaving		
After serving the Ghana Armed Forces for the mandatory 15 years, I wish to apply my experience and trade elsewhere.		

Job Title	Type of Business	From - To
QUARTERMASTER	LOGISTICS RELATED	01/03/1997 - 01/09/1997
Name of Employer	Name of Supervisor	
UNIFIL	LT COL K KWASHIE	
Salaries per Annum:		
Starting	Final	Currency Paid
3600	3600	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
	tkmensah1@yahoo.co.uk	
Address of Employer		

Lebanon

Number of Employees Supervised by You
850

Description of Duties
Indent for all UNIFIL assets required by the Ghanaian Contingent. Receive assets from the Logistics Section in Naqoura. Prepare Inspections Reports. Co-ordinate Food Conferences and Seminars. Co-ordinate with JLOC for all Logistics requirements. Conduct Boards of Surveys. Raise Indents. Co-ordinate the activities of the Food Cell, Engineering Detachment and the Communication Squadron. Conduct Board of Inquiries (BOIs) into road traffic accidents.

Summarize any of Your Achievements
I was able to perform all these functions successfully during the period of my tour of duty.

Reasons for Leaving
After serving the Ghana Armed Forces for the mandatory 15 years, I wish to apply my experience and trade elsewhere.

Job Title OFFICER COMMANDING - ORDNANCE FIELD PARK		Type of Business INSERTION OF TROOPS IN MISSION AREA	From - To 01/12/1995 - 01/09/1996
Name of Employer ECOWAS		Name of Supervisor LT COL J ADINKRA	

Salaries per Annum:
Starting
7200

Final
7200

Currency Paid
USD

Is this a civil servant position of your Government? No
Is this a position within the UN Common System? Yes

Telephone Number

Email Address
tkmensah1@yahoo.co.uk

Address of Employer
Liberia

Number of Employees Supervised by You
900

Description of Duties
Movement of 900 troops from Ghana to Liberia by sea. Shipment of vehicles, equipment, supplies and troops by sea. Feeding and administration of 900 troops for 4 days at sea. Supervision of Military cooks at sea. Provision of Clothing items, ration, ammunition,accommodation, fuel and other supplies for 900 troops in Liberia during combat for one year. Rotation of troops back to Ghana after one year in the Mission Area.

Summarize any of Your Achievements
I was able to perform all the above-mentioned functions successfully during one year in Liberia under combat and wet weather conditions.

Reasons for Leaving
After serving the Ghana Armed Forces for the mandatory 15 years, I wish to ply my experience and trade elsewhere.

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - 35 French - 25

List any office machines or equipment you can use:
Desk Top Computers, Laptop, Fax, Photocopier, Printer, projector for power point presentations

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Fante	No	Easily	Easily	Easily	Easily
Twi	Yes	Easily	Easily	Easily	Easily

Address

KOFI ANNAN INTERNATIONAL PEACEKEEPING TRAINING CENTRE, ACCRA
ACCRA ACCRA Ghana
Telephone: 233-021-718200 extension 1009
Fax: 021-0242831588
Contact: Thomas Mensah

Address

No. 51 Juba Terrace, Burma Camp, Accra
Accra Greater Accra Region Ghana
Telephone: 233-242- 831588
Fax: 233-242-831588
Contact: Thomas Mensah

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Isaac BOAKO	ARMY OFFICER	64 INF REGIMENT, BURMA BURMA CAMP, ACCRA, GHANA Ghana	0233244869465 isaacboako@yahoo.com
Emmanuel DARKWA	Army Officer	BASE ORDNANCE DEPOT, BURMA CAMP, ACCRA Ghana	233208125079 edarkwah2001@yahoo.co.uk
Prince OSEI-WUSU	ARMY OFFICER	DIRECTOR PROCUREMENT(PLANS AND DEVELOPMENT),BURMA CAMP,ACCRA Ghana	0233244276856 jposei@yahoo.com

Personal History Profile for Ujuchris OKEREH

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
OKEREH	Ujuchris		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
10/03/1957	OWERRI	Nigeria	
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Nigeria	United States of America	Nigeria	United States of America
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	14	77	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Management development specialists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/09/2006			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: AEDFEDU@yahoo.com			

Relations

19. Are any of your relatives employed by a public international organization? No

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
JUSTINA OKEREH	Spouse	29/11/1960	Female	OWERRI, Nigeria	Nigerian, of the United States of A
EMEKA OKEREH	Son	10/04/1983	Male	OWERRI, Nigeria	Nigerian, of the United States of A
NNAMDI OKEREH	Son	27/01/1985	Male	OWERRI, Nigeria	Nigerian, of the United States of A
UJUCHRIS I OKEREH	Son	26/12/1990	Male	OWERRI, Nigeria	Nigerian, of the United States of A
UJUCHRIS II OKEREH	Son	01/02/1999	Male	WILMINGTON, United States of America	Nigerian, of the United States of A
NGOUJU OKEREH	Daughter	22/11/2000	Female	WILMINGTON, United States of America	Nigerian, of the United States of A
NNEAMAKA OKEREH	Daughter	27/06/1992	Female	OWERRI, Nigeria	Nigerian, of the United States of A
TOCHI UJU OKEREH	Daughter	13/10/2004	Female	WILMINGTON, United States of America	Nigerian, of the United States of A

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Florida A&M University	TALLAHASSEE United States of America	Jan-1989 - Apr-1990
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
MASTERS IN BUSINESS ADMINISTRATION	Degree	

University Name	City, Country	From - To
Sussex College of Technology	SUSSEX United Kingdom	Sep-1979 - Jul-1983
Main Course of Study	Field of Study	
Accounting	Business & Administration	
Degree Title or Equivalent	Degree Type	
Bachelor of Science in Business Management	Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Community High School	ABBA Nigeria	Sep-1973 - Jul-1979
Main Course of Study	Certificate or Diploma	
GENERAL CERTIFICATE OF EDUCATION	WEST AFRICAN SCHOOL CERTIFICATE	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Manager	Type of Business NGO: Educational Assistance To Developing Countries	From - To 01/04/2006 -
Name of Employer American Education Development Foundation (AEDF), Mitchellville, MD, USA	Name of Supervisor Self	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 1200 1500 USD Is this a position within the UN Common System? No		
Telephone Number 1301301-249-52		
Email Address uokereh@yahoo.com		
Address of Employer United States of America		
Number of Employees Supervised by You		
Description of Duties American Education Development Foundation is a non governmental organization dedicated to assisting youths and adults of the communities, developing countries, private and governmental organizations in providing educational, training methodology and modern technology to improve the literacy, skills, knowledge and technological, health care and disability awareness of people and to assisting in developing countries in need in Democracy Building, Governance and Capacity Development, implementation and management. As a manager responsible for the day-to-day management and administrative activities of AEDF, my responsibilities include organizational financial management and assist operationally to the team of Logistics Plans and Operations, Development, implementation and management. This includes the tasks to staff most likely to complete the acquisitions and logistics operations within time limit and budget constraints.		
Summarize any of Your Achievements American Education Development Foundation is a non governmental organization dedicated to assisting youths and adults of the communities, developing countries, private and governmental organizations in providing educational, training methodology and modern technology to improve the literacy, skills, knowledge and technological, health care and disability awareness of people and to assisting in developing countries in need in Democracy Building, Governance and Capacity Development, implementation and management. As a manager responsible for the day-to-day management and administrative activities of AEDF, my responsibilities include organizational financial management and assist operationally to the team of Logistics Plans and Operations, Development, implementation and management. This includes the tasks to staff most likely to complete the acquisitions and logistics operations within time limit and budget constraints.		
Reasons for Leaving N/A		

Job Title LOGISTICS MANAGEMENT SPECIALIST (Deputy Head)	Type of Business Logistics Plans, Policies, and Strategic Mobility Division, Installations and Logistics	From - To 01/02/2004 - 01/03/2006
Name of Employer DEPARTMENT OF DEFENSE, Department of the Navy	Name of Supervisor N/A	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? Yes 70000 80000 USD Is this a position within the UN Common System? No		
Telephone Number		
Email Address		
Address of Employer United States of America		
Number of Employees Supervised by You 1		
Description of Duties Program Manager for logistics operations and budget management responsible for administering and management of all budgetary and financial issues of the Prepositioning Programs. Responsibilities surrounding the fiscal and management of the budgets are focused on all Propositioning Programs...		
Summarize any of Your Achievements Operates appropriation allocations for various commands. Exercise budgetary control over all commands, and staff sections within Headquarters US Marine Corps and performs management analyses. Prepared Funding and Realignment Request. Program Manager for budget management responsible to sign memo on funding request/ realignment form to RFO transferring funds. Prepared the quarterly transactions, annual budget receipts and expenditures of the division and related commands and staff sections within Headquarters Marine Corps. Program Manager identified and tracks all allocations and expenditures to maintaining his financial records. Compiled and prepares the mid-year transactions of the receipts and expenditures of the division and commands to be presented during the Mid/End-Year Fiscal Conference. Developed long-term activity and financial programs, particularly for the improvement of the Propositioning programs in Norway. Approved or disapproved all non-appropriated fund requests services and reports thereon to the director. Prepared a future financial projection of anticipated expenditures by major program areas, including detail of principal activities and sources for which projection shall be included in the Office of the Secretary of Defense (OSD) budget to be submitted. Program Manager keeps abreast to the Sectional Head and the Directors with information about all financial issues. Assisted Sectional Head, and other Financial Officers in the design, development, and implementation during budgets process, coordinate and integrate the budget planning process. Developed and implement financial management reports to provide direct analytical and statistical support to the Sectional Head, LPO-2 and other officers. Participated as a team member to establish long-range LPO-2 goals and objectives and prepare plans for providing budget resources needed to fund them. Develops, implements, and monitors management budget allocations policies and controls to ensure data accuracy, security, accurate and timely project completion. Authorized disbursement for contracts payments. Worked closely with contractors, monitors Statements of Work, development, and client management on product development and business requirements for the U.S. and Norway. Responsible for managing commands relationships as they relate to the contracts and services developed. I negotiated and contracted with consultants, technical personnel and vendors for services and products through the Regional Contracting Office. Coordinate above responsibilities with internal and commands Management to assure successful completion of contracts within budget and timelines. Program Manager requests and retrieves un-obligated fund from various commands for use within program areas where necessary. The budget officer may approve or disapprove requisitions for equipment, materials, and supplies. The Program Manager exercises cordial relationship with all commands and staff section and must exercise schedules and compliances. Program Manager ensures that LPO-2 funds are appropriately distributed among the various commands (e.g. MARFORs) and staff sections (e.g. ASL, POE-60) within Headquarters Marine Corps, as well as to ensure that respective budgets are balanced.		
Reasons for Leaving N/A		

Job Title	Type of Business	From - To
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LOGISTICS MANAGEMENT SPECIALIST		US Navy Enterprise Resource Planning (ERP) Convergence – responsible in managing, analyzing and administrating an overall program involving the NAVSUP/NAVAIR Supply Maintenance Aviation Reengineering Team (SMART) and the Enterprise Resource Planning (ERP) Convergence project.		01/07/2003 - 01/02/2004
Name of Employer DEPARTMENT OF DEFENSE, Department of the Navy		Name of Supervisor N/A		
Salaries per Annum:				
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes	
60000	69000	USD	Is this a position within the UN Common System? No	
Telephone Number		Email Address		
Address of Employer United States of America				
Number of Employees Supervised by You				
Description of Duties Logistics Management Specialist responsible in managing, analyzing and administrating an overall program involving the NAVSUP/NAVAIR Supply Maintenance Aviation Reengineering Team (SMART) and the Enterprise Resource Planning (ERP) Convergence project.				
Summarize any of Your Achievements US Navy Enterprise Resource Planning (ERP) Convergence - Position as a Logistics Management Specialist in the Fleet and Industrial Supply Center, San Diego, Business Office, ERP Division. I served as a Logistics Management Specialist responsible in managing, analyzing and administrating an overall program involving the NAVSUP/NAVAIR Supply Maintenance Aviation Reengineering Team (SMART) and the Enterprise Resource Planning (ERP) Convergence project. I also had the responsibility to analyze, develop, evaluate and recommend improvement in policies, plans, methods, procedures, systems or techniques of supply maintenance and other logistics program and as it may pertain to the Navy, USMC, DOD and commercial vendor supply and logistics interaction which include inventory, storage, and distribution facilities as they relate to NAVSUP's ERP project. This program concerned with directing, developing, or performing logistics management operations that involve planning, coordinating, or evaluating the logistical actions required supporting a specified mission, weapons system, or other designated program. The work involves (1) identifying the specific requirements for money, manpower, material, facilities, and services needed to support the program and in the real sense correlating those requirements with program plans to assure that the needed support is provided at the right time and place. Logistics work requires knowledge of agency program planning, funding, and management information systems, broad knowledge of the organization and functions of activities involved in providing logistical support, and its ability to coordinate and evaluate the efforts of functional specialists to identify specific requirements and to develop and adjust plans and schedules for the actions needed to meet each requirement on time. My positions in this series require some degree of specialized knowledge of some or all of the logistics support activities involved. Paramount, my qualification requirement, however, is the ability to integrate the separate functions in planning or implementing a logistics management program.				
Reasons for Leaving TRANSFER TO HEADQUARTERS, WAHINGTON, DC				

LOGISTICS MANAGEMENT SPECIALIST		Naval Inventory Control Point		01/07/2000 - 01/07/2003
Name of Employer DEPARTMENT OF DEFENSE, Department of the Navy		Name of Supervisor N/A		
Salaries per Annum:				
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes	
27000	59000	USD	Is this a position within the UN Common System? No	
Telephone Number		Email Address		
Address of Employer United States of America				
Number of Employees Supervised by You				
Description of Duties Naval Logistics Intern Program for Outstanding Scholars - Three-year training and education program providing extensive on the job training and challenging work assignments in the Acquisition Logistics field. Administer and manage items for the Weapons System Support Team. Logistically, support and manage the maintenance and repair of the fleet's assets to support naval operations, Foreign Military Sales, and other agencies such as Defense Logistics Agency - DLA and Air force.				
Summarize any of Your Achievements Naval Logistics Intern Program for Outstanding Scholars - Three-year training and education program providing extensive on the job training and challenging work assignments in the Acquisition Logistics field. Administer and manage items for the Weapons System Support Team. Logistically, support and manage the maintenance and repair of the fleet's assets to support naval operations, Foreign Military Sales, and other agencies such as Defense Logistics Agency - DLA and Air force. I have been able to apply my on the job Training, Defense Acquisition University courses and experiences in the following areas: Inventory management processes in item requirement determination. Requirement processing, budgeting, disposals, SDR, repair, redistribution, Stratification, and contract administration. I am also responsible for executing a wide range of monitoring services such as effective delivery of materials regarding time, delinquent deliveries, backorders, expediting delivery of material by coordinating and communicating with vendors to meet acquisition logistics plan requirements. I attended Performance Base Logistics - PBLs meetings with various logistics experts from across defense agencies. Monitored progress toward meeting the logistics plan and identified variances with performance requirements. Adjusted plans to conform to changing conditions. Identified and integrated various actions and activities involved in comprehensive logistics plans. Acquired extensive knowledge of related logistics support functions as a basis for decision-making. In addition, I served with N781 under the supervision of Lt. Col. Daniel Gillan at the Chief of Naval Operations, Div: Smart Squadron, Chief of Naval Operations - N781C7, Pentagon, Washington, DC for a period of five (5) months during my external rotational assignment. My duty assignments were varied and included Integrated Project Teams - IPTs in various projects to resolve logistics support problems.				
Reasons for Leaving TRANSFERED TO THE NAVY ENTERPRISE RESOURCE PLANNING - CONVERGENCE (ERP)				

Special Project and Liaison Officer		CDC a United States non-governmental organization for international affairs and development projects which receives funding from United States Agency for International Development (USAID).		01/06/1996 - 01/07/1997
Name of Employer (United States Peace Corps) CITIZEN DEMOCRACY CORPS, INC.		Name of Supervisor COUNTRY DIRECTOR		
Salaries per Annum:				
Starting	Final	Currency Paid	Is this a civil servant position of your Government? Yes	

1	1	USD	Is this a position within the UN Common System? No
Telephone Number 1800424-8580		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You			
Description of Duties CDC a United States non-governmental organization for international affairs and development projects.			
Summarize any of Your Achievements CDC a United States non-governmental organization for international affairs and development projects which receives funding from United States Agency for International Development (USAID). I managed small and medium sized business development in Romania. I developed and implemented seminars and workshops for Trainers in a variety of areas such as customer service, personnel management, sales and marketing. I also served as a Liaison Officer between Citizens Democracy Corps Advisors and Peace Corps Volunteers. Performed consulting services for companies based on their needs. I responded to the request of the management teams of the University of Economic Studies, and the Romanian American University in Bucharest for assistance in teaching Human Resources functions. I taught students, faculty and administrative employees in areas of Human Resource Development/Management; Organizational and Human Relation Behavior; Office and Business Management. Provided and managed special consulting services to identifying and solving specific problems.			
Reasons for Leaving COMPLETION OF USA PEACE CORPS ASSIGNMENTS.			

Job Title BUSINESS ADVISOR & CONSULTANT		Type of Business NATIONAL COUNCIL FOR SMALL AND MEDIUM SIZED PRIVATE ENTERPRISES	From - To 01/06/1995 - 01/06/1996
Name of Employer (United States Peace Corps) NATIONAL COUNCIL FOR SMALL AND MEDIUM SIZED PRIVATE		Name of Supervisor COUNTRY DIRECTOR	
Salaries per Annum:			
Starting 1	Final 1	Currency Paid USD	Is this a civil servant position of your Government? Yes
			Is this a position within the UN Common System? No
Telephone Number 1800424-8580		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You			
Description of Duties NATIONAL COUNCIL FOR SMALL AND MEDIUM SIZED PRIVATE ENTERPRISES OF ROMANIA, Bucharest, Romania. NCSMSPER, an international council for democracy and promoting private enterprises towards international trade with affiliations in many oversea countries.			
Summarize any of Your Achievements NATIONAL COUNCIL FOR SMALL AND MEDIUM SIZED PRIVATE ENTERPRISES OF ROMANIA, Bucharest, Romania. NCSMSPER, an international council for democracy and promoting private enterprises towards international trade with affiliations in many oversea countries. Managed in the development, consultation, guidance and general activities of the council. Business counseling for member(s) in a confidential manner and for small and medium sized privatizing companies and provided guidance to non-member companies. Professional counselors and business consulting guidance and research for domestic and international business network/connections designed for trade. Organized and conducted seminars, workshops, business courses, training businessmen and women, employers and employees in specific business areas. Awarded certificates upon successful training completion. Designed and implemented office management structure which helped SME business operate more effectively and efficiently. Provided and managed special consulting services to identifying and solving specific problems. Rendered extensive consulting services and developed 'Family Business Education', training and workshops to the UNICEF, Romania. Developed training, seminars and workshop programs to assisting the UNDP, Romania, in local business developments projects and educational training assistance to registered companies employees.			
Reasons for Leaving CONTINUATION OF BUSINESS DEVELOPMENT PROJECTS...			

Job Title Director		Type of Business Financial, Wholesale/Retail and Travel agency business	From - To 01/01/1991 - 01/04/1995
Name of Employer OSIC Incorporated		Name of Supervisor N/A	
Salaries per Annum:			
Starting 40000	Final 40000	Currency Paid USD	Is this a civil servant position of your Government? No
			Is this a position within the UN Common System? No
Telephone Number		Email Address	
Address of Employer United States of America			
Number of Employees Supervised by You 15			
Description of Duties Comprehensive supervision of the company and all responsibilities			
Summarize any of Your Achievements Operated and managed a Financial, Wholesale/Retail and Travel agency business. Established financial goals, responsible for purchasing, marketing and sales, as well as business management. Comprehensive supervision of the company and all responsibilities. Developed management and marketing themes, corporate image programs, and advertisement campaigns strategies. Developed and implemented business management processes, finance, and marketing plans. Standardized management control functions, set-up efficient and effective distribution network of PC's to provide cost effective management control of operations			

Reasons for Leaving
TO SERVE THE USA PEACE CORPS IN ROMANIA.

Job Title Tax Accountant/Analyst	Type of Business DuPont State, Excise, and Employment Taxes in the Division of the Finance Function	From - To 01/06/1990 - 01/07/1991
Name of Employer E. I. DuPont De Nemours and Company	Name of Supervisor N/A	

Salaries per Annum:
Starting
40000

Final
40000

Currency Paid
USD

Is this a civil servant position of your Government? **No**

Is this a position within the UN Common System? **No**

Telephone Number

Email Address

Address of Employer
United States of America

Number of Employees Supervised by You

Description of Duties
State, Excise, and Employment Taxes in the Division of the Finance Function.

Summarize any of Your Achievements
Responsible for all aspects of State, Excise, and Employment Taxes in the Division of the Finance Function. Prepared and filed State Excise tax returns accurately and on a timely basis. Reconciled general ledger accounts for assigned states periodically. Registered for Sales and Use Tax permits for assigned states when applicable for required acquisitions. Assisted in Sales and Use Tax audits for assigned states. Coordinated effectively and efficiently for all compliance groups.

Reasons for Leaving
TO JOINING OSIC INCORPORATED

Have you any objections to our making inquiries of your present employer? **No**

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? **No**

For clerical grades only:

Indicate typing speed in words per minute: English - **50** French -

List any office machines or equipment you can use:
Personal Computers: Computer/IT - IBM and Compatibles, Macintosh operating system and applications, Windows NT 4.0, NT Server 4.0, Enterprise Technologies Internetworking, TCP/IP on Windows NT 4.0, Web Server with IIS 4.0, Networking Essentials, Financial and Taxation Software, Microsoft Excel, Microsoft Word, Microsoft Publisher and Telecommunication/ Internet, etc.

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
Ibo	Yes	Easily	Easily	Easily	Easily
Rumanian	No	Easily	Easily	Easily	Easily
Igbo	Yes	Easily	Easily	Easily	Easily
Pigin	No	Easily	Easily	Easily	Easily

Address

12107 WOODWIND LANE
MITCHELLVILLE MD United States of America
Telephone: 1-301-249-5222
Fax: 1-301-768-7698
Contact: UJUCHRIS OKEREH

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Oluseyi SENU-OKE, MD	MD	LINDELL PROFESSIONAL CENTER United States of America	1302992-0411
MICHAEL N, ETEKOCHAY	UNITED STATE POSTAL SERVICES	N/A United States of America	1202268-8951 Michael.n.etekochay@usps.gov
Simon FRANCIS, PHD.	Sr. International Trade Specialist	United States Department of Commerce United States of America	1301355-2749 Simon_Francis@ITA.DOC.gov

Personal History Profile for Sylvain PROVOST

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
PROVOST	Sylvain		
2. Date of Birth	3. City of Birth	Country of Birth	Index No
06/02/1965	le Mans	France	221321
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
France		France	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Male	175	76	Married
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when?			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: sylvainprovost@yahoo.fr			

Relations

19. Are any of your relatives employed by a public international organization? No

If you have any dependents, list them below:

Dependent Name	Relationship	Date of Birth	Gender	City, Country of Birth	Nationalities
Mawa PROVOST	Spouse	01/09/1975	Female	Danane, Cote d Ivoire	Ivorian
CAMILLE PROVOST	Daughter	20/12/2000	Female	ABIDJAN, Cote d Ivoire	French, Ivorian
KELLIE PROVOST	Daughter	15/11/1997	Female	DANANE, Cote d Ivoire	Ivorian
MENELIKA PROVOST	Daughter	09/01/2004	Female	LIVERPOOL, United Kingdom	French

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Ecole Supérieure Internationale de commerce	Metz France	Sep-1995 - Jun-1996
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Certificat supérieur en logistique	Degree	

University Name	City, Country	From - To
Institut de fomation commerciale permanente	Rungis France	Sep-1987 - Jun-1988
Main Course of Study	Field of Study	
Accounting	Business & Administration	
Degree Title or Equivalent	Degree Type	
Technicien en organisation et gestion d'entreprise	Degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Conservatoire national des arts et métiers	Paris France	Sep-1985 - Jun-1987
Main Course of Study		Certificate or Diploma
Mathematics		None

Name of School	City, Country	From - To
Centre de Formation professionnel EPINETTE	Paris France	Sep-1981 - Jun-1983
Main Course of Study		Certificate or Diploma
Mechanics		Certificat d'aptitude professionnel

Name of School	City, Country	From - To
Lycée MANIN	Paris France	Sep-1980 - Jun-1981

Main Course of Study High School		Certificate or Diploma None
Name of School Lycée JEAN JAURES	City, Country Vitry sur seine France	From - To Sep-1977 - Jun-1979
Main Course of Study High School		Certificate or Diploma None

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title Logistics Operations Officer		Type of Business DPKO	From - To 01/01/2009 -
Name of Employer UNDPKO (MINURCAT)		Name of Supervisor Robert Kirkwood	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
72600	72600	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address provost@un.org	
Address of Employer United States of America			
Number of Employees Supervised by You 7			
Description of Duties Provide expert advice about logistical support to peace operations, to include planning and budgeting considerations for the start-up, build-up, surge, sustainment and liquidation phases; considerations and practices for integration of civilian and military capabilities; the synchronization of transportation, communications and information technology, engineering, and medical services; and risk management. Monitor, assess and keep senior management informed of the quality, efficiency and timeliness of logistical operations within the AOO, follow up on logistical decisions taken. Receive and analyze requests for logistical support; Monitor delivery of goods and/or services to the AOO and assess quality. Prepare comprehensive logistical appreciations of named geographic areas of interest in support of operational planning activities. Lead and coordinate the review of Mission Support Plans and Liquidation Plans, together with associated cost estimates and asset disposal plans, as may be applicable; identify issues; develop and make coordinated recommendations; and follow up on decisions taken. Establish and maintain effective liaison with other units within the AOO, and assigned peace operations, together with the Permanent Missions of the Member-States that contribute troops to those operations.. Manage assigned projects to achieve required goals, objectives and milestones; as required, form and direct multifunctional work groups. Prepare technical reports and briefings; make informal and formal oral presentations.			
Summarize any of Your Achievements Reporting system implemented MINURCAT Operational plans finalized (MS Project)			
Reasons for Leaving Present			

Job Title Chief Transport Officer		Type of Business DPKO	From - To 01/04/2008 - 01/01/2009
Name of Employer UNDPKO (UNMIN)		Name of Supervisor Peter W Mc ghie	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
72600	72600	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address provost@un.org	
Address of Employer United States of America			
Number of Employees Supervised by You 79			
Description of Duties Serves as the Chief Transport Officer, UNMIN. Responsible for planning and execution of all surface transport missions in support of UNMIN. Directs all fleet maintenance and operations functions. Conducts personnel hiring, training and evaluation for all assigned staff.			
Summarize any of Your Achievements Development of the Transport Liquidation Plan			
Reasons for Leaving Present			

Job Title Logistics Operations Officer		Type of Business United Nations Department of peacekeeping operations	From - To 01/05/2007 - 01/04/2008
Name of Employer UNDPKO (UNMIN)		Name of Supervisor Gerry Thomas King	

Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
70221	70221	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address	
121231234		provost@un.org	
Address of Employer			
United States of America			
Number of Employees Supervised by You			
20			
Description of Duties			
In charge of the Operations and Reporting Units within the Joint Logistics Support Centre - Supervise the 5 RAO's - Coordinate all support requested by RAOs. - Act as a focal point for all logs requirements and assists CTS/CJLSC in maintaining a proactive support structure for all mission components - Receive day to day support requests from all mission elements and in conjunction with CTS, CJLSC and other S/Chiefs, assign resources to tasks. - Draft and circulate Weekly Logistics Situation Reports and other reports as required. - Advise on stocks in mission area, highlight critical deficiencies, advise on stock redeployments - Advise on rationing of fuel, water etc if required - Conduct Mission Logistics Briefings - Provide Mission Logistics Situation Room - Deploy a representative in JOC when required. - Develop, in coordination with the Logistics Planning Officer, the Mission Support Plan, the CASEVAC MEDEVAC Plan, the Liquidation Plan. - Develop deployment, repatriation plan and oher logistics palns when required.			
Summarize any of Your Achievements			
Implementation of 5 regional headquarters. Deployment and repatriation of the Electoral Adviser teams within the 75 Nepalese districts			
Reasons for Leaving			
Promoted Chief Transport Officer			

Job Title	Type of Business	From - To
Chief Property Disposal Unit	United Nations Peacekeeping Operations	01/04/2006 - 01/05/2007
Name of Employer	Name of Supervisor	
UNDPKO (ONUB)	Albano de Figueiredo	
Salaries per Annum:		
Starting	Final	Currency Paid
69779	69779	USD
Is this a civil servant position of your Government? No		
Is this a position within the UN Common System? Yes		
Telephone Number	Email Address	
121231234	provost@un.org	
Address of Employer		
United States of America		
Number of Employees Supervised by You		
5		
Description of Duties		
Responsible for the proper disposal of hazardous waste, of written-off Assets and of some commodities representing a risk to the environment, in order to avoid any pollution or contamination. Responsible for the unit operations, including supervision and coordination of the Unit's human resources, Formulating and evaluating the procedures and projects for the Unit. Liaises with all the Self-Accounting Units (SAU's) to receive and dispose of written-off items as per the recommendations of the LPSB or HPSB. Coordinates with Procurement and / or the CAO and prepares with them the contracts and procedures for the disposal of the waste under the care of the unit, including sale, trade-in, donation, destruction or transfer to other missions. Supervises the execution of the contracts that have been established for the disposal of wastes.		
Summarize any of Your Achievements		
Full implementation of the PDU. Working out of the SOPs and adequate guidelines. Implementation of the WODM.		
Reasons for Leaving		
re-assignment to Nepal as Logistics Operations Officer		

Job Title	Type of Business	From - To
Chief Receiving & Inspection unit	United Nations Peacekeeping	01/12/2005 - 01/03/2006
Name of Employer	Name of Supervisor	
UNDPKO (ONUB)	Francisca Kwasa	
Salaries per Annum:		
Starting	Final	Currency Paid
69779	69779	USD
Is this a civil servant position of your Government? No		
Is this a position within the UN Common System? Yes		
Telephone Number	Email Address	
121231234	provost@un.org	
Address of Employer		
United States of America		
Number of Employees Supervised by You		
12		
Description of Duties		
management and productivity of the R&I Unit in accordance with the UN Rules and Regulations and an authority for property control and accountability delegated to a mission. Specifically the incumbent conducts the following: Organize the initial training of R&I staff on UN Rules and Regulations, focusing on the Receiving and Inspection workflow, tasks and responsibilities; Coordinate and monitor the day-to-day activities of the Receiving and Inspection Unit team leaders; Distribute the workload among the R&I teams and prepare work schedules and time frames for the completion of tasks, ensuring that all deadlines are met; Certify acceptance/rejection status on R&I reports or discrepancy reports concerning equipment transferred to the mission from other DPKO missions or availed of through vendors/contractors under local and international contracts; Monitor data updated in the Assets Control System and the manual and electronic R&I registers; Perform quality control monitoring on physical inspections conducted by R&I staff; Prepare, as required, summary reports for review senior management and LCS/FALD; Draft revisions of R&I standard operating procedures and R&I workflows; Submit to the Supervisor, as requested, justified and documented staffing plans taking into consideration all logistical and financial variables involved; Submit to the Supervisor proposals for software and logistics training courses, and monitor the overall professional competence of the R&I staff in the accomplishment of administrative tasks; Liaise with the Self Accounting Units and the Procurement Section at the mission and UNHQ regarding R&I activities concerning equipment and services received/rendered; Draft correspondence, as required, for transmission to Missions/LCS FALD		

Summarize any of Your Achievements

NTR

Reasons for Leaving

Transfer to Property Disposal Unit

Job Title	Type of Business	From - To
LOGISTICS COORDINATOR	UN agency	01/09/2005 - 01/12/2005
Name of Employer	Name of Supervisor	
UNITED NATIONS JOINT LOGISTICS CENTRE	Jens Grimm	
Salaries per Annum:		
Starting	Final	Currency Paid
72000	72000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
390665133146		
Address of Employer		
Italy		
Number of Employees Supervised by You		
1		
Description of Duties		
- Assist the Head UNJLC in his logistics duties and give advice as required. - Work in close coordination with representatives of participating Agencies as well as with any other humanitarian organisations undertaking logistics activities in DRC. - Act as the focal point for compiling logistics information in the region and for coordinating the planning to solve bottlenecks and de-conflict humanitarian movements. - In consultation with the OCHA/CMCoord officer, agree on coordination mechanisms and information collection and exchange procedures with DPKO, local civil authorities and relevant military authorities in DRC. - Establish and maintain contact with civilian humanitarian actors in the designated area of responsibility and serve as an information channel for bringing the agencies concerns regarding humanitarian movements to the attention of the military authorities. - Exchange information with UNSECOORD on security issues related to planning of logistics movements. - Note procedures for importing and transiting commodities and other material into the Eastern part of DRC. - Negotiate facilitation measures regarding importing/exporting commodities, customs procedures, import taxes, etc. and advise all agencies and humanitarian bodies of local practices. - Obtain and periodically update information on local warehouse capacity, including that of Agencies and other humanitarian organisations. In case of shortages, propose sharing formulas; - If necessary, conduct or oversee assessment of port, road, airfield, railroad and storage facilities in the area. Recommend any necessary repairs and improvements.		
Summarize any of Your Achievements		
Implementation of regular logistics coordination meeting between the UN agencies and NGO		
Reasons for Leaving		
ONUB contract		

Job Title	Type of Business	From - To
LOGISTICS COORDINATOR	UN Agency	01/03/2005 - 01/05/2005
Name of Employer	Name of Supervisor	
UNITED NATIONS JOINT LOGISTICS CENTRE	Jens Grimm	
Salaries per Annum:		
Starting	Final	Currency Paid
72000	72000	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? Yes
Telephone Number	Email Address	
390665133146		
Address of Employer		
Italy		
Number of Employees Supervised by You		
Description of Duties		
Establish contact with logistics and/or supply personnel of the UN Agencies and international organisations in Batticaloa and establish a UNJLC Field Office;Obtain information on available logistics capabilities and limitations in Batticaloa and Ampara districts;Be an information platform on road and railroad interruptions and shipping and/or related congestion (and or other logistical bottlenecks) and serve as a focal point for advice and successful resolution of these problems; Obtain information on the security situation in Batticaloa and Ampara districts;Maintain liaison with National Authorities and Military Entities to be kept informed on specific restrictions with regard to the use of airspace inbound to and outbound from the designated area of responsibility;Consolidate and distribute all available logistical information to humanitarian organisations;To assess the availability of local trucking capacity for deliveries to and within the designated area of responsibility;As required, travel to other districts for UNJLC related missions.		
Summarize any of Your Achievements		
Implementation of an ifrastructure task force for the local autorities disaster management team		
Reasons for Leaving		
end of contract		

Job Title	Type of Business	From - To
FINANCE MANAGER	International Humanitarian Organisation	01/04/2003 - 01/02/2005
Name of Employer	Name of Supervisor	
GTZ/IS German cooperation	MICHAEL ZANARDI	
Salaries per Annum:		
Starting	Final	Currency Paid
61500	61500	USD
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number	Email Address	
22413408001	gtzis_guinee@yahoo.fr	

Address of Employer	Guinea
Number of Employees Supervised by You	20
Description of Duties	Running, updating and controlling 12 Financial and Administrative programmes of the GTZ/IS. In charge of the Financial and Administrative Management of the GTZ/IS programmes. Overall management of financial and administrative procedures of GTZ in the country. Oversee programmes budgets expenditure, project's bank accounts, cash flow management. Administrative oversee of field operations. Ensuring implementation of good administrative procedures in relations with the Guinean law. Programmes adviser for the four GTZ/IS-Guinea field offices. Developing and ensuring information sources. Accounting control. Preparation of financial and accounting audits. Elaboration of monthly and quarterly financial reports for Partners, Donors and GTZ Headquarters.
Summarize any of Your Achievements	Management of a budget of 5 million Euro per year. Design of Human Resources Management Software for Payroll Management, Fiscal & Social Security Declarations, Personnel Files and Annual Holiday Roster.
Reasons for Leaving	End of contract

Job Title	Type of Business	From - To
OPERATIONS MANAGER	International Humanitarian Organisation	01/10/2000 - 01/04/2003
Name of Employer	Name of Supervisor	
GTZ/IS German cooperation	Paul LUTZ	
Salaries per Annum:	Is this a civil servant position of your Government? No	
Starting	Is this a position within the UN Common System? No	
48000		
Final		
60000		
Currency Paid		
USD		
Telephone Number	Email Address	
	gtzis_guinee@yahoo.fr	
Address of Employer		
Guinea		
Number of Employees Supervised by You		
660		
Description of Duties		
Coordination of GTZ/IS operations in the 4 field offices for the following program repatriation, relocation, aircraft management, camp management, warehousing, vocational training center, construction. Projects proposal writing and advocacy. Responsible for project's budget expenditure follow up. Drafting, updating, implementing and developing of programmes portfolio and operations strategies. Facilitating regular information flow between the main office and the field offices, also briefing authorities on the Organisation's field activities. Improving program management by introducing efficient working tools. Representing the Organisation in meetings with Partners, Donors and National authorities. Leading and coaching international and national staff. Continual monitoring of the operation's progress. Producing regular monthly, quarterly activities reports to GTZ/IS Guinea Programme Manager. Defining an operational policy with the UNHCR and WFP. Annual budget of USD 10 M		
Summarize any of Your Achievements		
Succesfull design, follow up and monitoring programs for the relocation of refugees (70.000), construction and maintenance of 5 refugee camps, construction and rehabilitation of 180 Km of national roads. Warehousing management for NFI and FI for 100.000 refugee needs. Transport and distribution of food and non food items. Management and maintenance of a fleet of trucks (123), light vehicles (140), motorbike (150), generator (80) plus spare parts procurement (annual budget of USD 2 million). Repatriation Programme made for around 70.000 Sierra Leonian refugees. Implementation of 6 vocational training centres for 2.400 trainees. Aircraft Management for emergencies. Management of 650 national and 10 international staff. Management of 4 field offices: Nzerekore, Kissidougou, Dabola, Conakry.		
Reasons for Leaving		
Promotion		

Job Title	Type of Business	From - To
PROGRAMME COORDINATOR	International Humanitarian Organisation	01/03/1998 - 01/10/2000
Name of Employer	Name of Supervisor	
GTZ/IS German cooperation	FERDINAND TAKATSCH	
Salaries per Annum:	Is this a civil servant position of your Government? No	
Starting	Is this a position within the UN Common System? No	
42000		
Final		
48000		
Currency Paid		
USD		
Telephone Number	Email Address	
22522411465	gtz-mlp@afnet.net	
Address of Employer		
Cote d Ivoire		
Number of Employees Supervised by You		
154		
Description of Duties		
In charge of programme implementation, finance and budget follow up. Implementing partner of UNHCR Ivory Coast. Programme of Liberian refugees repatriation by road. Management and maintenance of a fleet of 40 trucks and 20 light vehicles. Budget of US 2 million per annum. Coordination of the activities between the host country and the country of origin. Design and supervision of the voluntary repatriation programme for Liberians at national level. Preparation of regular monthly and quarterly activities reports for the regional office. Financial, administrative and accountancy management. Liaison and representing the GTZ in the field with Donors and Partners.		
Summarize any of Your Achievements		
Organisation, supervision and liquidation of a voluntary repatriation programme for 60.000 refugees.		
Reasons for Leaving		
TRANSFER		

Job Title	Type of Business	From - To
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LOGISTICS COORDINATOR	Non Governmental Organisation	01/09/1996 - 01/07/1997								
Name of Employer EQUILIBRE		Name of Supervisor ALAIN MICHEL								
Salaries per Annum: <table> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>78000</td> <td>78000</td> <td>FRF</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	78000	78000	FRF	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
78000	78000	FRF	Is this a position within the UN Common System? No							
Telephone Number		Email Address								
Address of Employer France										
Number of Employees Supervised by You 25										
Description of Duties Design and organisation of repatriation program of Malian refugees from Mauritania, Burkina Faso, Algeria, Niger, by road. Supervised and coordinated all mechanical work carried out on UNHCR & partner's light vehicles and trucks. Management of 45 trucks and 40 light vehicles. Fuel storage and distribution according to UNHCR procedures. Supervision of warehouses and all stores stock control for UNHCR & WFP. Ensure the efficient implementation of logistical system and full monthly activity report presentation.										
Summarize any of Your Achievements Design, organisation and follow up of all the Malian repatriation programme from two bases in the desert										
Reasons for Leaving END OF CONTRACT										

Job Title PROGRAMME COORDINATOR	Type of Business Non Governmental Organisation	From - To 01/03/1995 - 01/07/1995								
Name of Employer EQUILIBRE		Name of Supervisor ALAIN MICHEL								
Salaries per Annum: <table> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>78000</td> <td>78000</td> <td>FRF</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	78000	78000	FRF	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
78000	78000	FRF	Is this a position within the UN Common System? No							
Telephone Number		Email Address								
Address of Employer France										
Number of Employees Supervised by You 15										
Description of Duties Organisation and follow up of a canteen programme for 1.500 elderly people in Sarajevo. Overall responsibility for the implementation of the programme. Proposals and report writing. Responsible for ordering, purchasing, reception and transfer of supplies. Organisation of convoys in war affected zone. Warehouse management, auditing and checking periodically stores managed by national staff. Budget and accountancy management.										
Summarize any of Your Achievements Succesfull supply of the two canteens during war period. The 1.500 elderly people received their meals during four months.										
Reasons for Leaving STUDY										

Job Title LOGISTICS COORDINATOR	Type of Business Non Governmental Organisation	From - To 01/03/1994 - 01/03/1995								
Name of Employer EQUILIBRE		Name of Supervisor ALAIN MICHEL								
Salaries per Annum: <table> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>78000</td> <td>78000</td> <td>FRF</td> <td>Is this a position within the UN Common System? No</td> </tr> </table>			Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	78000	78000	FRF	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No							
78000	78000	FRF	Is this a position within the UN Common System? No							
Telephone Number		Email Address								
Address of Employer France										
Number of Employees Supervised by You 26										
Description of Duties Coordination of a programme for the provision and distribution of food to Bosnian refugees and displaced Croats in Croatia (Zagreb). Implementing partner of the European Community Task Force ECTF. Planning and coordination of convoys, ensuring that complete reports are made on encountered administrative, financial and logistical problems. Overall supervision of all aspects related to vehicles including movement, fuel consumption used, replaced or discarded parts for a total of 20 trucks (40 MTS each) and 26 light vehicles.										
Summarize any of Your Achievements Succesfull management of convoys (delivery capacity of 800 MTS per day). Average truck utilisation 90%. Delivery food of 24.000 MTS in 10 months										
Reasons for Leaving TRANSFER										

Job Title	Type of Business	From - To
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PRINCIPAL ACCOUNTANT		private business		01/08/1991 - 01/02/1993	
Name of Employer				Name of Supervisor	
Vycone distribution S.A				claude lelouch	
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
132000	156000	FRF	Is this a position within the UN Common System? No		
Telephone Number			Email Address		
Address of Employer					
France					
Number of Employees Supervised by You					
3					
Description of Duties					
Responsible for a team of 3 accountants. Management of salary payments. Preparation of fiscal and social declarations. Management of client and supplier accounts. Establishment of end of year closures.					
Summarize any of Your Achievements					
Succesfully conducted the judicial liquidation as salaries representative for 150 employees..					
Reasons for Leaving					
Judicial liquidation					

Job Title		Type of Business		From - To	
ACCOUNTANT		Private business		01/02/1989 - 01/05/1991	
Name of Employer				Name of Supervisor	
MONNET S.A				Mrs HUCHETTE	
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
108000	120000	FRF	Is this a position within the UN Common System? No		
Telephone Number			Email Address		
Address of Employer					
France					
Number of Employees Supervised by You					
0					
Description of Duties					
Management of client and supplier accounts. Bank accounts management. Writing and presentation of fiscal and social declarations.					
Summarize any of Your Achievements					
All clients, suppliers and banks accountancy certified by auditors.					
Reasons for Leaving					
Resignation					

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	Yes	Easily	Easily	Easily	Easily

In addition to the six United Nations Official Languages, list any other languages you know.

Address

MINURCAT
Abeche Chad
Telephone: extension 5540
Fax: 235-3288590
Contact: Sylvain Provost

Address

7 rue de penarun
provost2005@yahoo.fr

Chateaulin France
Telephone: 33-2-98861300
Fax: 977-985-1102743
Contact: sylvain Provost

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Yves BRETONNEAU	Charge affaires culturel	129 rue du Mont cenis France	33142525843 byves330@aol.fr
Mrs LALLIER MARIE-ANGE	DIFID Soudan	8, rue du Jura 75013 PARIS - France France	33147071838 marieangeharvey@yahoo.co.uk
Mr ZANARDI MICHAEL	GTZ/IS PROGRAMME MANAGER	GTZ/IS C/O RAZEL Route des almadies carrefour route de NGOR DAKAR Senegal France	mzanardi99@yahoo.com

Personal History Profile for Anja SCHNEIDER

General Details

1. Family name	First Name	Middle Name	Maiden Name, (if any)
SCHNEIDER	Anja	Hildegard	
2. Date of Birth	3. City of Birth	Country of Birth	Index No
11/10/1968	Bad Neuenahr	Germany	719468
4. Country of Nationality at Birth	Second Nationality (if any)	5. Country of Present Nationality	Second Nationality (if any)
Germany		Germany	
6. Gender	7. Height [cm]	8. Weight [kg]	9. Marital Status
Female	175	68	Single
10. Entry into the United Nations service might require assignment to any area of he world in which the United Nations might have responsibilities.			
Are there any limitations on your ability to engage in all travel? No			
Are there any limitations on your ability to perform in your prospective field of work? No			
11. Have you taken up legal permanent residence status in any country other than that of your nationality? No			
13. What is your preferred field of work? Professional, managerial & technical specialists for which no job family exists			
14. Would you accept employment for less than six months? Yes			
15. If you have previously submitted an application for employment and/or undergone any tests with the United Nations, indicate when? 01/12/2007			
16. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)? No			
18. Email Address: a.h.schneider@web.de			

Relations

19. Are any of your relatives employed by a public international organization? No

If you have any dependents, list them below:

Education

List all university degrees or equivalent qualifications obtained.

University Name	City, Country	From - To
Institut Supérieur de Gestion	Paris France	Jan-1992 - Jul-1992
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
2 Ieme Annee Cycle Europeenne	Undergraduate degree	

University Name	City, Country	From - To
FH Cologne	Cologne Germany	Oct-1990 - Oct-1994
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Diplombetriebswirtin	Bachelor of Sciences	

University Name	City, Country	From - To
Rheinische Friedrich Wilhelms Universitaet	Bonn Germany	Aug-1987 - Sep-1990
Main Course of Study	Field of Study	
Management	Business & Administration	
Degree Title or Equivalent	Degree Type	
Vordiplom in Volkswirtschaft	Undergraduate degree	

List all schools or other formal training or education from age 14 (e.g. high school, technical school and apprenticeship)

Name of School	City, Country	From - To
Liebfrauenschule, Highschool and College	Bonn Germany	Aug-1978 - Jun-1987
Main Course of Study	Certificate or Diploma	
Geography/ Geopolicy, Biology, German, French	Abitur (A levels)	

Employment

26. Starting with your present post, list in reverse order every employment you have had:

Job Title	Type of Business	From - To
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Chief Warehouse and Inventory			Rule of Law Mission	01/05/2008 -
Name of Employer EU			Name of Supervisor Pat Byrnes	
Salaries per Annum: Starting 46000	Final 46000	Currency Paid EUR	Is this a civil servant position of your Government? No Is this a position within the UN Common System? No	
Telephone Number			Email Address a.h.schneider@web.de	
Address of Employer Yugoslavia				
Number of Employees Supervised by You 8				
Description of Duties set up of warehouse, run warehouse to support 3000 Mission members create inventory and receiving system oversee warehouse, inventory and write off procedures				
Summarize any of Your Achievements set up a warehouse in accordance with EU best practice, establish inventory system, establish write off system, establish physical locations, establish SOPs, handbooks etc.				
Reasons for Leaving still serving				

Job Title Logistics Operations Officer		Type of Business Logistics Support	From - To 01/03/2008 - 01/04/2008
Name of Employer United Nations DFS		Name of Supervisor Badrul Alam	
Salaries per Annum: Starting 72079	Final 72079	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number		Email Address schneider@un.org	
Address of Employer United States of America			
Number of Employees Supervised by You 0			
Description of Duties Responsible for six UN Missions and Office in Asia and Middle East. Provision of logistics information, preparation of Briefing Notes and presentations. Follow up on logistical support matters with the relevant sections.			
Summarize any of Your Achievements Update on facts and data about assigned Field Missions was provided on time and complete. Briefing Notes and fact sheets were prepared as well as any other presentations requested.			
Reasons for Leaving staff with permanent position came back to duty station, temporary vacancy could not be extended			

Job Title Logistics Officer		Type of Business Peacekeeping Mission	From - To 01/07/2007 - 01/01/2008
Name of Employer ONUCI		Name of Supervisor John Elswick	
Salaries per Annum: Starting 68000	Final 68000	Currency Paid USD	Is this a civil servant position of your Government? No Is this a position within the UN Common System? Yes
Telephone Number		Email Address schneider@un.org	
Address of Employer Cote d Ivoire			
Number of Employees Supervised by You 1			
Description of Duties Under the supervision of the Chief JLOC I am responsible for all coordination and major project planning. This includes but is not limited to Evacuation planning, Mission support planning and other duties.			
Summarize any of Your Achievements Mission Support Plan and JLOC weekly briefings have been updated. Operational support through planing has been enhanced and closer cooperation with all key players in Logistics and Administration has been achieved.			
Reasons for Leaving appointment with HQs			

Job Title	Type of Business	From - To
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General Services Officer			Administrative Support		01/09/2006 - 01/07/2007	
Name of Employer			Name of Supervisor			
UN ICTR			Mamoudou Toure			
Salaries per Annum:						
Starting		Final	Currency Paid	Is this a civil servant position of your Government? No		
68656		68656		Is this a position within the UN Common System? Yes		
Telephone Number			Email Address			
12129639906			schneider@un.org			
Address of Employer						
Rwanda						
Number of Employees Supervised by You						
39						
Description of Duties						
Supervision of the General Services Section, which provides all logistics support to the ICTR investigations in Rwanda.						
Summarize any of Your Achievements						
All logistics support is given on time and the section is performing well.						
Reasons for Leaving						
closure of operations in Kigali in 2008 and downsizing						

Job Title			Type of Business		From - To	
Logistics Officer			Peace Keeping Mission		01/07/2005 - 01/08/2006	
Name of Employer					Name of Supervisor	
MINURSO					Paul Aghadjanian	
Salaries per Annum:						
Starting		Final	Currency Paid	Is this a civil servant position of your Government? No		
6977904		6977904	USD	Is this a position within the UN Common System? Yes		
Telephone Number			Email Address			
0012129631952			schneider@un.org			
Address of Employer						
United States of America						
Number of Employees Supervised by You						
14						
Description of Duties						
In charge of Supply, Logistical support and management of major contracts.						
Summarize any of Your Achievements						
Support the Logistic performance, enhance the adherence to standard performance						
Reasons for Leaving						
Change to 100 series in a different posting.						

Job Title			Type of Business		From - To	
ISS Logistics Planning and Sector Liaison Officer			Peacekeeping Mission		01/04/2004 - 01/07/2005	
Name of Employer					Name of Supervisor	
MONUC					Craig Boyd	
Salaries per Annum:						
Starting		Final	Currency Paid	Is this a civil servant position of your Government? No		
68300		68300	USD	Is this a position within the UN Common System? Yes		
Telephone Number			Email Address			
12129630103			a.h.schneider@web.de			
Address of Employer						
Congo, Dem. Rep.						
Number of Employees Supervised by You						
0						
Description of Duties						
Point of contact for all Administrators in the field for ISS matters; analysis and planning of logistics support in the field; reporting to the DOA's office on a monthly and weekly basis; follow up on critical logistical matters						
Summarize any of Your Achievements						
Quicker solutions to ISS problems in the field. Indepth information updates for the CISS on a frequent basis. Set up of Supply Coordination Cell in June 04 crisis.						
Reasons for Leaving						
N/A						

Job Title			Type of Business		From - To	
Administrator Kigoma Log Base			DPKO		01/12/2003 - 01/03/2004	

Name of Employer MONUC			Name of Supervisor Jorge Goncalves and Marcel Savard		
Salaries per Annum:					
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No		
68300	68300	USD	Is this a position within the UN Common System? Yes		
Telephone Number			Email Address schneider@un.org		
Address of Employer Tanzania, United Rep. of					
Number of Employees Supervised by You 16					
Description of Duties Provision of administrative, financial and logistical support for the operations within my AOR. Assist the Administration (DOA) in attaining Mission goals.					
Summarize any of Your Achievements The operations in Kigoma got all administrative support and major logistical project could be finalized. The communications flow between the AOR and the Administration improved.					
Reasons for Leaving reassignment to CISS office as Kigoma will be closing					

Job Title Contract ManagerGround & Naval & Aircraft Fuel Contracts		Type of Business DPKO	From - To 01/02/2003 - 01/12/2003
Name of Employer MONUC		Name of Supervisor Gilles Briere	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
68300	68300	USD	Is this a position within the UN Common System? Yes
Telephone Number		Email Address schneider@web.de	
Address of Employer Congo, Dem. Rep.			
Number of Employees Supervised by You 2			
Description of Duties Management and supervision of international and national contract administrators for all fuel contracts of MONUC, ensuring Contractor s compliance with terms and conditions of contracts, advise on terms on conditions of contractual relationship btw MONUC and contractors, coordinate with Fuel Unit for determining fuel delivery requirements,as well as actionning all technical matters relating to the Fuel Contracts, perparation of Task Orders to ensure that funds exist in teh budget for this purpose and the Not to Exceed values of the particular contract, control of all allotment accounts for fuel in the mission (more than \$40,000,000), ensures that Task Orders comply with the Contracts and are contains all necessary information for delivery, conducts regular meetings with the Fuel Contractors and Fuel Unit, documents all points of discussion and reports anormalities to the CCMS, Co ordinates with the CM Business Manager to ensure that invoices are paid in an appropriate timeframe			
Summarize any of Your Achievements Restructuring of the Unit, revision of the internal procedures, set up of datasheets for follow up on tasking and invoicing, regularized meetings with vendors, set up of performance follow up			
Reasons for Leaving N/A			

Job Title HOME LEAVE		Type of Business not applicable	From - To 01/06/2002 - 01/02/2003
Name of Employer not applicable		Name of Supervisor not applicable	
Salaries per Annum:			
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No
1	1	DEM	Is this a position within the UN Common System? No
Telephone Number 49228464376		Email Address a.h.schneider@web.de	
Address of Employer Germany			
Number of Employees Supervised by You 0			
Description of Duties In the meantime I was lecturing for NATO CIMIC for several courses on the Civilian Structures in a Mission Area.			
Summarize any of Your Achievements N/A			
Reasons for Leaving N/A			

Job Title Contracts Management Assistant, Office Manager TPT		Type of Business DPKO	From - To 01/02/2002 - 01/06/2002								
Name of Employer UNMEE		Name of Supervisor Amadu Kamara, Vinton Eccleston									
Salaries per Annum: <table border="0"> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>20400</td> <td>20400</td> <td>USD</td> <td>Is this a position within the UN Common System? Yes</td> </tr> </table> Telephone Number 2911150411 Email Address				Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	20400	20400	USD	Is this a position within the UN Common System? Yes
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No								
20400	20400	USD	Is this a position within the UN Common System? Yes								
Address of Employer Eritrea Number of Employees Supervised by You 1 Description of Duties Contract Management Section:Represented Chief Contract Management Section at a variety of managerial meetings.These joint military and civilian staff meetings included:·Logistic Planning for daily and routine logistic support operations to the UNMEE Mission,·Logistic Support on Accommodation planning for Troop Contributing Nations to the mission.·Committee to determine the process for repatriation of Human Remains.·Logistic Planning for the establishment and operation of Civil Military Cooperation program (CIMIC) representatives in each Mission Sector. Investigation and compilation of UNMEE Airport Services charges for the Mission in Ethiopia and Eritrea for the years 2000-Apr 2002. Preparation of Local Committee on Contracts for the approval of these two contracts with the Eritrean and Ethiopian authorities.Investigation and preparation of Section responses to other UNMEE sections and agencies and to UN HQ New York on routine contract management matters. Summarize any of Your Achievements Review of the requisitioning process.·Review of the manning and structure of TPT Section.·Establish the current budgetary situation for the Section and update all requisition files and cases. This includes a review of each requisition case.·Review the Section Procurement Plan for the remainder of the FY.·Assist in the review of Provisioning Planning for the Section stores element.·Assist in the review of Transport workshop "in and out inspection" procedures,, this include receipt and issue procedures from owners of vehicles) - workshop work ticket management, production planning and control.· Assist in the review of Dispatch role function and organization.·Assist in the review of Trip Ticket management and fuel consumption reporting and recording.·Assist in the review of vehicle asset management and control mechanisms. Reasons for Leaving family member sick											

Job Title HOME LEAVE		Type of Business not applicable	From - To 01/01/2002 - 01/01/2002								
Name of Employer not applicable		Name of Supervisor not applicable									
Salaries per Annum: <table border="0"> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>1</td> <td>1</td> <td>DEM</td> <td>Is this a position within the UN Common System? No</td> </tr> </table> Telephone Number Email Address				Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	1	1	DEM	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No								
1	1	DEM	Is this a position within the UN Common System? No								
Address of Employer Belgium Number of Employees Supervised by You 0 Description of Duties home leave Summarize any of Your Achievements N/A Reasons for Leaving N/A											

Job Title Head of Field Office		Type of Business OSCE Mission in Kosovo	From - To 01/07/2001 - 01/12/2001								
Name of Employer OSCE		Name of Supervisor Sandra Devon									
Salaries per Annum: <table border="0"> <tr> <td>Starting</td> <td>Final</td> <td>Currency Paid</td> <td>Is this a civil servant position of your Government? No</td> </tr> <tr> <td>86400</td> <td>86400</td> <td>DEM</td> <td>Is this a position within the UN Common System? No</td> </tr> </table> Telephone Number Email Address sandradevon@hotmail.com				Starting	Final	Currency Paid	Is this a civil servant position of your Government? No	86400	86400	DEM	Is this a position within the UN Common System? No
Starting	Final	Currency Paid	Is this a civil servant position of your Government? No								
86400	86400	DEM	Is this a position within the UN Common System? No								
Address of Employer Yugoslavia Number of Employees Supervised by You 0 Description of Duties ... Summarize any of Your Achievements ...											

Reasons for Leaving

The Mission was restructured and the Field Office was closed. Expiration of contract and Secondment

Job Title Outreach Officer, Elections Department of OMIK	Type of Business Election preparation	From - To 01/05/2001 - 01/06/2001
Name of Employer OSCE	Name of Supervisor Sandra Devon	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 86400 86400 USD Is this a position within the UN Common System? No		
Telephone Number Email Address		
Address of Employer Yugoslavia		
Number of Employees Supervised by You 1		
Description of Duties ...		
Summarize any of Your Achievements ...		
Reasons for Leaving assignment of a higher position within the Mission		

Job Title Code of Conduct Disseminator	Type of Business Humanitarian Aid, Public Information	From - To 01/12/2000 - 01/05/2001
Name of Employer MERLIN	Name of Supervisor Paul Foreman	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 7800 7800 GBP Is this a position within the UN Common System? No		
Telephone Number Email Address		
Address of Employer United Kingdom		
Number of Employees Supervised by You 0		
Description of Duties The Code of Conduct Disseminator was responsible for the the dissemination of the Code of Conduct for NGO's and UN agencies operating in Sierra Leone and for the key political factions and the general public in the country. In this position I was also the manager for this program. This responsibility also entailed the management of the program budget, reporting, and strategic planning.		
Summarize any of Your Achievements Strategic Planning. I had to conduct Strategic planning and policy formulation to reach all target groups within the country. This entailed the formulation, documentation and strategy formulation for all stages of information and media promotion.. This included use of extensive use of the radio and television and printed media including regional newspapers and office generated information. The strategic plan included a survey of the target groups prior to the implementation of the Dissemination Plan for the Code of Conduct.Implementation. I identified the target groups. This entailed personal meetings with government ministers and managers fo the various NGO's and Un agencies. In addition to delivery of various media releases and interviews we also organised a theatre group to present the Code of Conduct in the majority fo IDP camps and in public places across the country. In addition the project also included a "train the trainer" program to continue to deliver the Code of Conduct message after the team had departed the geographical location. This task necessarily entailed a high degree of mediation as the program carried the training team personnel into all areas of the country. This by it nature created claims and counter claims from each faction that the groups were working for the opposing faction		
Reasons for Leaving The continued funding for the project was unclear and project was planned to end as at May 01		

Job Title Long Term Election Observer in Cote d Ivoire	Type of Business Election Observation	From - To 01/10/2000 - 01/11/2000
Name of Employer EU/UN	Name of Supervisor Vincent van Heydt	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 27600 27600 USD Is this a position within the UN Common System? No		
Telephone Number Email Address		
Address of Employer Cote d Ivoire		
Number of Employees Supervised by You 0		
Description of Duties This post was responsible for the establishment of field teams toconduct Election monitoring in the Ivory Cost. During this period it was planned that two electiosn would be held. The first election was held in November, this election precipitated riots and the mission was evacuated prior to the commencement of the second election.		

Summarize any of Your Achievements

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Reasons for Leaving

End of mission due to riots – the mission was evacuated

Job Title Assistant TV News Journalist	Type of Business TV News station	From - To 01/06/2000 - 01/08/2000
Name of Employer Deutsche Welle	Name of Supervisor Beate Klein	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 24000 24000 DEM Is this a position within the UN Common System? No		
Telephone Number		Email Address
Address of Employer Germany		
Number of Employees Supervised by You		
Description of Duties conduct continous research for Television news programme (news edition every two hours), research included internet, Reuters , AP and DPA news agencies, compilation of articles gained from the target sources and match the news text to the video steam pictures, for news longer than 2 minutes research included archive research		
Summarize any of Your Achievements news input given on time for every new edition		
Reasons for Leaving This post was a temporary replacement for an employee absent on sick leave.		

Job Title Finance Assistant, Outreach Assistant (UNV)	Type of Business Peacekeeping	From - To 01/10/1999 - 01/05/2000
Name of Employer UNMIK	Name of Supervisor Sandra Devon	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 21000 21000 DEM Is this a position within the UN Common System? No		
Telephone Number		Email Address sandradevon@hotmail.com
Address of Employer Yugoslavia		
Number of Employees Supervised by You		
Description of Duties Stipend Payment Section: working in the section to audit and reorganize the payments,training of cashiers, supervision of stipend payment on the spot, logistical support and security coordination / establishing an information database and contacts for the campaign on registration, set up of dissemination and distribution plans, budget and strategic planning, contacts to all medias in Kosovo, organisation of briefings and press conferences		
Summarize any of Your Achievements Smooth stipend payment operations. 90 % of the target group was reached by the campaign		
Reasons for Leaving end of the project		

Job Title leave	Type of Business not applicable	From - To 01/08/1999 - 01/09/1999
Name of Employer not applicable	Name of Supervisor not applicable	
Salaries per Annum: Starting Final Currency Paid Is this a civil servant position of your Government? No 1 1 DEM Is this a position within the UN Common System? No		
Telephone Number		Email Address
Address of Employer Germany		
Number of Employees Supervised by You 0		
Description of Duties Homeleave /extended holidays		
Summarize any of Your Achievements N/A		

Reasons for Leaving
N/A

Job Title	Type of Business	From - To
Project Coordinator Macedonia	Humanitarian Aid	01/05/1999 - 01/07/1999
Name of Employer	Name of Supervisor	
Die Johanniter/ Order of St. John	M Rinas	
Salaries per Annum:		
Starting	Final	Currency Paid
60000	60000	DEM
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number		Email Address
Address of Employer		
TFYR of Macedonia		
Number of Employees Supervised by You		
0		
Description of Duties		
Strategic Planning and implementation.The donations were not dedicated for Kosovo refugees. the Macedonian Government, international organisations, UNagencies &NGOs to assess the situation and define where the need was biggest. Refugees in Host families were identified and a project to help the country as such and the refugees was started. This included the co operation with the Ministry of Economy and local authorities. As the project should give the refugees as well as the host families a longer term perspective an agricultural aid was set up. In the same time a multicultural project in Skopje including the same agricultural products gave the project a more global approach. Assessment of the humanitarian situation Together with local,international organisations and authorities a need assessment was done;a specific AOR was assigned to our team. Based on short term &long term need a project was set up.An office including all communication facilities was set up& Media coverage provided		
Summarize any of Your Achievements		
the project was planned, done and finalized before the refugees went back to Kosovo.		
Reasons for Leaving		
End of the funding for refugees in Macedonia and re turning of refugees to Kosovo		

Job Title	Type of Business	From - To
Humanitarian verifier, duty officer, ass. Chief HQ logistics	Humanitarian verification	01/01/1999 - 01/04/1999
Name of Employer	Name of Supervisor	
OSCE-KVM mission	Volker Bertel	
Salaries per Annum:		
Starting	Final	Currency Paid
84000	84000	DEM
		Is this a civil servant position of your Government? No
		Is this a position within the UN Common System? No
Telephone Number		Email Address
		volker_bertel@hotmail.com
Address of Employer		
Yugoslavia		
Number of Employees Supervised by You		
1		
Description of Duties		
Humanitarian and security assessment: collecting information concerning the humanitarian situation including water, housing, nutrition, medical aid/patrol driving to confirm the security situation/meeting with all key players and representatives/close co operation with all NGOs Duty officer in the situation room of a field office/briefings, reporting, radio monitoring, patrol co ordination Logistic section HQ rental assessment for new office space/Inventory of the new HQ warehouse/set up of processing request for goods, PCIU, handout of security items (flakjackets etc.)/Collection and recording of all given out property after evacuation		
Summarize any of Your Achievements		
an assetmanagement system was set up and a more detailed reporting system was introduced		
Reasons for Leaving		
Mission reduction after evacuation in March 99		

Have you any objections to our making inquiries of your present employer? No

Other Agencies of the United Nations System may be interested in our applicants. Do you have any objections to your Personal History Profile being made available to them? No

For clerical grades only:

Indicate typing speed in words per minute: English - French -

List any office machines or equipment you can use:

List any of the Official Languages of the United Nations you know.

Language	Mother Tongue	Speak	Read	Write	Understand
English	No	Easily	Easily	Easily	Easily
French	No	Easily	Easily	Not easily	Easily
Russian	No	Not easily	Not easily	Not easily	Not easily
Spanish	No	Not easily	Not easily	Not easily	Not easily

In addition to the six United Nations Official Languages, list any other languages you know.

Language	Mother Tongue	Speak	Read	Write	Understand
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Address

Administration/ Chief Warehouse & Inventory Management
New warehouse compound, opp Gorenje Hotel
Vienna AUCON/ KFOR Austria
Telephone: 381-38- 504604 extension 4688
Fax: 377- 44721507
Contact: Anja Schneider

Address

PO Box 30 13 46
Bonn Germany
Telephone: 49-151558-26600
Fax: 377-44-721507
Contact: Anja Schneider

References

30. List three persons, not related to you, and who are not current United Nations Staff Members, who are familiar with your character and qualifications. Do not repeat the names of supervisors listed under Employment.

Reference Name	Occupation or Business	Address	Telephone/Email
Peter BUCH	Press Officer German Military	German Military academy Germany	hanspeterbuch@web.de
Dulce CASTILLO	retired	2nd Ave apt tbc Germany	mdacastillo@verizon.net
Robert STEERE	Lawyer and educational specialist	TBC Germany	steere_robert@hotmail.com